

Agenda Item # 14.H.

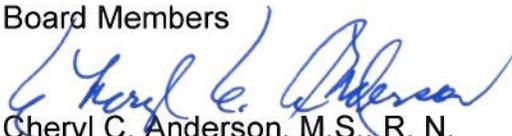


STATE AND CONSUMER SERVICES AGENCY • ARNOLD SCHWARZENEGGER, GOVERNOR
BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
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DATE: September 1, 2010

TO: Board Members

FROM: 
Cheryl C. Anderson, M.S., R. N.
Supervising Nursing Education Consultant

SUBJECT: North-West College, West Covina, Vocational Nursing Program – Request for Termination of Provisional Accreditation
(Director: Adnan AlMouazzen, West Covina, Los Angeles County, Private)

On May 22, 2009, the Board placed North-West College, West Covina, Vocational Nursing Program on provisional accreditation for the two - year period from May 22, 2009, through May 21, 2011. That action was taken due to the program's noncompliance with Section 2530 (l) of the Vocational Nursing Rules and Regulations, which states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.

(1) Failure to maintain the required yearly average minimum pass rate for two years or eight consecutive quarters may be cause to place a program on provisional accreditation."

On March 29, 2010, the program submitted a request for early termination of its provisional accreditation.

History of Prior Board Actions

- On September 16, 2005, the Executive Officer approved North - West College, West Covina's request to begin a vocational nursing program with an initial class of 45 students on September 26, 2005 only; and approved the program curriculum for 1,624 hours, including 664 theory and 960 clinical hours.
- On October 1, 2005, the director notified the Board that commencement had been delayed from September 26, 2005, to October 3, 2005, with a completion date of November 27, 2006.

- On August 9, 2006, the Executive Officer approved initial full accreditation for North - West College, West Covina, Vocational Nursing Program for the period September 8, 2006, through September 7, 2010, and issued a certificate accordingly.

The Executive Officer also approved the program's request to admit 45 students starting on October 2, 2006, with a projected graduation date of December 18, 2007; **and** approved the program's request to admit 45 students into a second full-time class starting on February 12, 2007, with a projected graduation date of May 10, 2008.

- **On July 16, 2007, a new program director was approved.**
- On January 28, 2008, the assigned consultant notified North - West College, West Covina, Vocational Nursing Program that the program's pass rates had fallen below 10 percentage points of the state average pass rates for the past four (4) quarters.
- On February 21, 2008, the director submitted a plan to improve pass rates.
- On April 22, 2008, the assigned consultant notified North - West College, West Covina, Vocational Nursing Program that the program's pass rates had fallen below ten (10) percentage points of the state average pass rates for the past five (5) quarters.
- On May 14, 2008, North - West College, West Covina, Vocational Nursing Program's request was approved to admit 45 students to a class commencing May 26, 2008, with an anticipated graduation date of July 26, 2009.

The Executive Officer approved ongoing admissions of two classes every 10 months, to **replace** graduating classes, only, for North - West College, West Covina, Vocational Nursing Program with the following stipulations:

- a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes two full-time classes with admission of 45 students every 10 months.
 - b. The director documents that adequate resources, i.e. faculty and facilities are available to support each admitted class of students.
- On August 28, 2008, the assigned consultant notified the director that the program's pass rates had fallen below ten (10) percentage points of the state average pass rates for the past six (6) quarters. The program was requested to submit documentation verifying implementation of elements of the program's plan of correction.
 - On November 13, 2008, the consultant notified the program that its pass rates had fallen below ten (10) percentage points of the state average pass rates for the past seven (7) quarters. The director was requested to submit current enrollment information; current faculty and facility information; documentation of clinical rotation schedules; and an analysis of the program's correctional plan indicating those elements that had been effective, those ineffective, and alterations made in the correctional plan based upon the analysis.

- On December 8, 2008, North - West College, West Covina, Vocational Nursing Program's request to admit 30 students to a class commencing January 19, 2009, with an anticipated graduation date of March 23, 2010, was denied. The program's request for a change in its ongoing admissions pattern was denied. The ongoing admissions pattern of two classes every 10 months, to **replace** graduating classes, only, remains in effect for North - West College, West Covina, Vocational Nursing Program with the following stipulations:
 - a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes two full-time classes with admission of 45 students every 10 months.
 - b. The director documents that adequate resources, i.e. faculty and facilities are available to support each admitted class of students.
- On December 10, 2008, the director submitted a response to the Board's notification that the program's pass rates had fallen below 10 percentage points of the state average pass rates for the past seven (7) quarters.
- On January 6, 2009, the director met with the Executive Officer, the supervising nursing education consultant, and the program's nursing education consultant relative to changes in program administration. The director requested re-consideration of the Executive Officer's decision on December 8, 2008, to deny an increase in frequency of admissions and an increase in pattern ongoing admissions.

After a review of all the circumstances, the Executive Officer approved the program's request to admit 30 students to a class commencing January 19, 2009, only, with an anticipated graduation date of March 23, 2010, but upheld the December 8, 2008, denial of an increase in the ongoing admissions pattern.

1. On May 22, 2009, the Board placed the program on provisional accreditation for the two – year period from May 22, 2009, through May 21, 2011, and issued a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in section 2526.1 (e) of the Vocational Nursing Rules and Regulations; required the program to show documented progress by submitting a follow-up report in ten (10) months. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timelines for expected results, and the effectiveness of corrective actions taken to address the following elements:
 - a. Current Student Enrollment.
 - b. Admission Criteria.
 - c. Screening and Selection Criteria.
 - d. Terminal Objectives.
 - e. Curriculum Objectives.
 - f. Instructional Plan.
 - g. Theory and Clinical Objectives for Each Course.
 - h. Lesson Plans for Each Course.
 - i. Textbooks.
 - j. Attendance Policy.
 - k. Remediation Policy.
 - l. Evaluations of Theory and Clinical Faculty.

- m. Evaluations of Theory Presentations.
 - n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - o. Evaluation of Student Achievement.
2. On June 18, 2009, the Board forwarded correspondence notifying the program of specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the Vocational Nursing Rules and Regulations.
 3. On March 29, 2010, the program submitted correspondence and documentation requesting reconsideration for early termination of its provisional accreditation.
 4. On July 20, 2010, the Executive Officer approved the program's request to admit 45 students commencing July 6, 2010, graduating September 25, 2011, to **replace** students who graduated April 23, 2010. Additionally, the Executive Officer continued the program's approved pattern of admissions to include the admission of two (2) classes every ten (10) months, to **replace** graduating classes only, with the following stipulations:
 - a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes two (2) full – time classes with admission of 45 students every ten (10) months.
 - b. The director documents that adequate resources, i.e., faculty and facilities are available to support each admitted class of students.

Enrollment

The program offers full – time classes that are 60 weeks in length. The program is approved for ongoing admissions of two (2) classes of 45 students every ten (10) months to **replace** graduating classes only. The pattern of admissions for current and proposed classes is seen in the enrollment table below.

The following table represents **projected** student enrollment based on current and proposed class starts and completions. The table indicates a **maximum enrollment of 93 students** from **January 2008 through July 2010**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Complete			
1/08		45	26	26
6/08		45	33	26 + 33 = 59
1/09		30	25	59 + 25 = 84
	3/09 (1/08 Class)		-26	84 – 26 = 58
5/09		40	35	58 + 35 = 93

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or	Total Enrolled
	8/09 (6/08 Class)		- 33	93 - 33 = 60
9/09		35	25	60 + 25 = 85
	4/10 (1/09 Class)		-25	85 - 25 = 60
7/10		30		60 + 30 = 90

Licensing Examination Statistics

The following statistics, furnished by Pearson VUE, and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction," for the period October 2007 through June 2010, specify the pass percentage rates for graduates of North – West College, West Covina, Vocational Nursing Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®).

NCLEX-PN® Licensure Examination Data						
Quarterly Statistics					Annual Statistics*	
Quarter	# Candidates	# Passed	% Passed	State Average Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate
Apr – Jun 2007	12	0	0%	74%	32%	77%
Jul – Sep 2007	5	4	80%	76%	39%	76%
Oct - Dec 2007	1	0	0%	76%	38%	76%
Jan - Mar 2008	6	5	83%	75%	38%	75%
Apr - June 2008	20	8	40%	70%	53%	74%
Jul - Sep 2008	34	18	53%	74%	51%	74%
Oct – Dec 2008	14	7	50%	73%	51%	73%
Jan – Mar 2009	2	1	50%	70%	43%	72%
Apr – Jun 2009	5	5	100%	71%	56%	70%
July - Sep 2009	15	12	80%	74%	69%	72%
Oct – Dec 2009	24	19	79%	76%	80%	73%
Jan – Mar 2010	11	8	73%	76%	80%	74%
Apr – Jun 2010	10	9	90%	74%	80%	75%

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period.

Based on the most recent data available (April – June 2010), the program's average annual pass rate is 80%. The California average annual pass rate for graduates from accredited vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 75%. The pass rate for the North-West College, West

Covina, Vocational Nursing Program is five (5) percentage points **above** the state average annual pass rate.

Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The total number of Board-approved faculty is 29, including the program director. Of that total, 27 instructors are available to teach in the clinical area.

Based on a maximum enrollment of 93 students, seven (7) instructors are needed. Therefore, the number of faculty is adequate for the current and proposed enrollment.

Section 2534(b) of the Vocational Nursing Rules and Regulations states:

"Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught."

The program's clinical facilities are adequate as to type and variety of patients treated to enable current and proposed students to meet clinical objectives in accordance with Section 2534(b) of the Vocational Nursing Rules and Regulations. This information was verified by the consultant.

Other Considerations

On May 22, 2009, the Board placed the program on provisional accreditation for the two – year period from May 22, 2009, through May 21, 2011. That action was taken due to the performance of program graduates on the licensure examination. On June 18, 2009, the Board forwarded correspondence notifying the program of specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the Vocational Nursing Rules and Regulations (see Attachment A).

On March 29, 2010, the director submitted correspondence requesting reconsideration for early termination of provisional accreditation. Additionally, the director submitted numerous documents in support of the submitted requested. (See Attachment B)

At the time of placement on provisional accreditation, the program's average annual pass rate was 43%. The director reported identification of the following factors negatively impacting student achievement at the commencement of his tenure in July 2007.

1. The program lacked a schedule of instruction based on calculated number of hours.

2. The program lacked lesson plans that were utilized by instructors.
3. The program did not provide instructors a copy of the approved instructional plan.
4. The program failed to implement the approved grading policy. Students were retained in the program irrespective of achievement or performance.
5. Students had no communication or interaction with the approved director.

In response, the following Interventions were implemented to address the identified deficiencies.

1. Development and implementation of a calendar of instruction consistent with the Board - approved curriculum.
2. Dissemination of the approved instructional plan to all instructors.
3. Development and utilization of lesson plans by all instructors.
4. Consistent implementation of the approved grading policy.
5. Mandatory in - service for all approved instructors.
6. Utilization of ATI assessment systems throughout the program

Since that time, the program's average quarterly and annual pass rates have risen consistently. For three (3) of the past four (4) quarters, the program's average **quarterly** pass rate has exceeded the state average **quarterly** pass rate. Similarly, the program's average **annual** pass rate has exceeded the state average **annual** pass rate for three (3) of the past four (4) quarters. For the most recent three (3) quarters, the program's average annual pass rate has been 80%. For the current period (April - June 2010), the program's average annual pass rate is five (5) percentage points **above** the state average annual pass rate.

Recommendation:

1. Approve full accreditation of the North – West College, West Covina, Vocational Nursing Program for the four-year period from September 16, 2010 through September 15, 2014, and issue a certificate accordingly.
2. Continue the program's approved pattern of admissions with the following stipulations:
 - a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes two (2) full – time classes of 45 students every ten (10) months to **replace** graduating classes only; and
 - b. The director documents that adequate resources, i.e., faculty and facilities are available to support each admitted class of students.

Rationale: California Code of Regulations Section 2530 (l) specifies that programs shall maintain a **yearly** average minimum pass rate on the licensure

examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.

The program has maintained an average quarterly and annual pass rate that is within ten (10) percentage points of the state average pass rate for first time candidates of accredited vocational nursing programs for four (4) consecutive quarters. As such, the program's current pass rate statistics are consistent with regulatory requirements. Such improvement supports a recommendation for full accreditation.

The program has demonstrated full compliance with Article 5 of the California Code of Regulations. Board staff will continue to monitor the program by tracking its licensure examination pass rate quarterly, reviewing Annual Reports submitted by the director, and performing accreditation surveys every four years to ensure that the current improvement in program pass rates is sustained.

Attachment A – Notice of Change in Accreditation Status dated June 18, 2009.

Attachment B – Program correspondence dated March 25, 2010.



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June 18, 2009

Adnan AlMouazzan, Director
Vocational Nursing Program
North West College, West Covina
2121 West Garvey Ave. North
West Covina, CA 91790

Subject: Notice of Change in Accreditation Status

Dear Mr. AlMouazzan:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on May 22, 2009, the status of the North West College, West Covina Vocational Nursing Program has been changed from full accreditation to provisional accreditation. Please sign and return the enclosed "Acknowledgement of Change in Accreditation Status" form by **Friday, June 26, 2009**.

AREAS OF NON-COMPLIANCE [VIOLATION(S)]

In accordance with Section 2526.1(c) of the California Code of Regulations,

"The Board may place any program on provisional accreditation when that program does not meet all requirements as set forth in this chapter and in Section 2526..."

Section 2530(l) of the California Code of Regulations states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.

(1) Failure to maintain the required yearly average minimum pass rate for two years or eight consecutive quarters may be cause to place a program on provisional accreditation."

The program pass rates of the North West College, West Covina Vocational Nursing Program for the past eight (8) quarters are set forth in the following table:

Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate
Apr – Jun 2007	77%	32%
Jul – Sep 2007	76%	39%
Oct – Dec 2007	76%	38%
Jan - Mar 2008	75%	38%
Apr – Jun 2008	74%	53%
Jul - Sep 2008	74%	51%
Oct – Dec 2008	73%	51%
Jan – Mar 2009	72%	43%

Based on these data, the program failed to meet the annual average pass rate requirement.

REQUIRED CORRECTION(S)

1. In order to return to full accreditation status, the North-West College, West Covina, Vocational Nursing Program must bring its licensure examination annual average pass rate to no more than ten (10) percentage points below the State annual average pass rate for four (4) consecutive quarters by **May 21, 2011**.
2. The program must prepare and implement a written plan to improve its pass rate and make modifications to the plan as necessary based on the success of failure of the actions taken. That plan must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, and timelines for expected results. The following elements must be addressed in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.
 - e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
 - j. Remediation Policy.
 - k. Evaluations of Theory and Clinical Faculty.
 - l. Evaluations of Theory Presentations.
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - n. Evaluation of Student Achievement.
3. The program must show documented progress by submitting a follow-up report in 11 months, but no later than **May 21, 2010**, evaluating the effectiveness of any corrective actions taken by each element listed in number 2 above.

4. The program must comply with all accreditation standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and article 5 of the Board's regulations, commencing at California Code of Regulations, title 16, section 2525.

Failure to take these corrective actions may cause the Board to revoke the program's accreditation. In the event additional violations of the accreditation standards are identified, such violations may result in further corrective action or revocation of provisional accreditation.

FUTURE BOARD ACTION

Your program will be placed on the **February 2011** Board Meeting agenda for reconsideration of your accreditation status. The nursing education consultant assigned to your program will ask you to submit documentation of the correction of your violation(s) by the fifteenth day of the second month prior to that Board meeting.

OTHER IMPORTANT INFORMATION

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: admit a class of 45 students once every 10 months, only, to **replace** graduating students.

In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may no longer advertise that it has full accreditation, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2526.1, regarding provisional accreditation is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at www.bvnpt.ca.gov.

Should you have questions, please do not hesitate to contact the Board.

Sincerely,

TERESA BELLO-JONES, J.D., M.S.N., R.N.
Executive Officer

Enclosure

cc: Board Members



March 25, 2010

**Board of Vocational Nursing & Psychiatric Technicians
2535 Capitol Oaks drive, Suite 205
Sacramento, California 95833**

**To: Pam Hinckley
Nursing Education Consultant**

Re: Request to reconsider our accreditation status at North-West College-West Covina campus.
Request for BVNPT approval to start an LVN replacement class at West Covina campus

On May 22, 2009, the status of the West Covina campus- VN program was changed from full accreditation to provisional accreditation due to low NCLEX pass rate. In my statement in front of the BVNPT on May 22, 2009, I explained that the reason of the previous pass rates were due to the first VN classes that started by two previous DON's in West Covina campus

In July 2007 I was appointed to be the Director of Nursing program for West Covina campus. The reason that I was appointed to this position was the poor NCLEX passing rates by the graduates of class # 1 that ended on November 2006. When I took over this position I did not have any kind of report or handover from the previous DON of West Covina campus. I had to make a full inspection to find out the existing problems at that time. The following were the summary of my findings:

- There was no schedule based on calculated # of hours.
- Instructors were not given the teaching plan and the instructional plan.
- No students were dropped from the classes (class # 1 that graduated or the existing classes # 2 and # 3)
- DON was not visible to the students during their presence in the campus.
- I explained to the students and instructors the grading system.
- I explained to them the monthly calendar that each instructor should do for each month.

North-West College

- I explained to them the monthly didactic report that should submit for each student.
- I even gave them the instructors' notes for each term that we are using in Riverside campus.
- Importance of the ERI system/ students was registered only recently. ERI in-service was given to the instructors by ERI consultant at West Covina campus.
- Instructed them to start using the NCLEX review book with each lecture.
- A new revised student handbook was distributed to the instructors and all the students.

When I started the DON position at West Covina, Class # 2 had started term 4 and class # 3 started term 3. I had to extend their program for about two months in order to complete the all required number of hours before they graduate and this had caused a lot of frustration among the students.

I did the best I can to improve these two classes. Since I did not started classes 2 & 3, I could not drop any student especially with all the frustration that was created from extending the program.

Since we had only two classes running at West Covina at this time, the effect of the changes take additional time to reflect on the pass rates.

After I started my role as DON at West Covina campus, I started two replacement classes under my administration during 2008, class # 4 on 1/14/2008 and class # 5 on 6/2/2008, which I supervised the admission process from the beginning and following up with the instructors on weekly bases from day one. Class # 4 graduated in March 09 and class # 5 graduated in August 09.

These two classes will show the improvement in the pass rates of West Covina Campus. **I have explained to BVNPT in May 2009 that when we were placed on provisional accreditation, our pass rates were just reflecting the previous three classes and that the pass rates of the two new classes that I supervised will not show up until the end of 2009. All what I needed is more time until the results of all the changes I implemented start taking effect.**

North-West College

On December 3rd, 2008, we conducted a Nursing Conclave meeting for North-West College to approve new decisions that I proposed in order to improve the standards of our nursing education and secure a high pass rates towards the future for all our campuses.

The following were the new decisions:

- I have been appointed to be the corporate nursing director for North-West College.
- The pass rate will be 80% instead of 75%. As our program divided into four terms, the GPA at the end of each term must be 80% in order for the student to proceed to the following term.
- There will be no re-take for any failing exam. We used to offer up to maximum three re-takes in each term. This was cancelled. Students get the credit of what they score from the first time.
- We started a contract with the National League for Nursing (NLN). This online testing service was implemented in our program starting from January 2009.
- The breakdown of the GPA of each term was changed. Written exams will be 50%, online exams 15%, pop quizzes and projects 5 % and the comprehensive exam will be 30 %. We added more weight on the comprehensive exam and online NLN exams.
- The theory instructor will no longer prepare the present the comprehensive exam. It will be the responsibility of the DON to build a comprehensive exam with NCLEX based questions and present it to each class at the end of each term.
- We started to use the admission test provided by NLN as part of our admission criteria for the classes starting from January 2009.

North-West College

- In order to give an incentive for the students to take the NCLEX as soon as possible after the graduation and not to delay it for too long, we will no longer issue the \$200 money order for NCLEX fees instantly when they receive the packet from BVNPT. Only when the student submits a proof that he/she took the NCLEX within the time period of three months after the graduation, the student will be reimbursed for the \$200.

Starting from January 2009, we have included the National League for Nursing-testing services (NLN) in our program to improve both the admission criteria and the evaluation of the student performance during the program.

Regarding the admission of candidates, we need to have a higher quality of students that will serve two major objectives; higher NCLEX pass rates after their graduation and higher retention rate of students in each class through out the length of the program. The retention rate is an important element for our ACCSC accreditation which is vital for the continuity of the college. We have adopted the Pre-Admission Exam (PAX) by the NLN as a mandatory requirement for accepting and enrolling the candidate. The exam has three sections of Verbal, Math and Science. The candidate must achieve a minimum of 50th Composite Percentile Score to pass the exam. Each candidate is advised to purchase the study guide and review before the exam. Each candidate is allowed to take the exam only twice. **Attachment A is a sample of the Individual Performance Report of the PAX.**

The students are required now to take several online exams by the NLN during the program. Fundamentals and Anatomy & Physiology exams are required by the end of term 1, Nutrition exam by the end of term 2, and Nursing care of adults, Pharmacology, and physical assessment exams are required by the end of term 3. During the fourth term they are required to take Maternity, Pediatrics and Mental Health exams. Critical Thinking test is also administered by the end of term 4. **Attachment B is a description of each exam.**

North-West College

About 40 days before the end of the program, a Diagnostic Readiness Test (DRT) is administered to the student to evaluate their readiness for the NCLEX. Based on the result of the DRT, the NLN structure an NCLEX live review day specifically for each class and send a professor to lecture the students. Each student is given a Question Review Bank of more than 3000 questions to practice on it after the end of the program during the waiting time to take the NCLEX.

At the end of the program, each student is required to pass the online Comprehensive Nursing Achievement (Exit Exam). It's a mandatory requirement to graduate from the program. **Attachment C includes description of the DRT and Exit Exam and a sample performance report of the Comprehensive Nursing Achievement (Exit Exam). In order to pass this exam, the Probability of Passing must be at least 80 and above.**

Those who do not pass the Exit Exam from the first exam will have intensive remediation for four weeks and repeat the exam after that.

➤ **(All the attachments for the NLN samples are in section 3 of the folder).**

➤ **In section 2 of the folder is our updated student handbook for the LVN program.**

Within the student handbook:

- Page 4 describes our admission policy.
- Pages 10 & 11 describe our remediation policy.
- Pages 13-15 describe our attendance policy.

➤ **In section 4 of the folder is our Philosophy, Conceptual Framework and the Terminal Objectives of our LVN program.**

➤ **In section 5 of the folder is our Teaching Plan & Instructional Plan for the LVN program.**

➤ **In section 6 of the folder is our detailed syllabus of the LVN program; the theory objectives of each lecture, methods of teaching and books and references for each lecture. In this section are also the clinical objectives for each course.**

- In section 7 of the folder are samples of student progress evaluation for theory & clinical. We also use the NLN online assessment (presented in section 3 of the folder) to evaluate student performance.

- In section 8 of the folder are samples of the instructor evaluation forms and facility evaluation.

- In section 9 are the documents needed to apply for the BVNPT approval to start a replacement LVN class of 30 students on June 1st, 2010. The documents are the following:
 - Table of enrollment data for West Covina campus.
 - Faculty/Student clinical assignments.
 - Maternity/Pediatric clinical experience tracking form.
 - List of clinical facilities approved for West Covina campus.
 - List of faculty approved for West Covina campus.

Until today we did not receive the NCLEX pass rate report of the fourth quarter of 2009. During the second quarter of 2009, 5 students from West Covina LVN class # 4, that graduated in March 2009, took and NCLEX and all of the passed. During the third quarter of 2009, 15 students from the same class took the NCLEX and 12 passed. We had 100% pass rate in the second quarter and 80% pass rate in the third quarter. **In section 10 of this folder**, I have included our report of the graduates from West Covina LVN class # 5 that graduated in August 2009. It shows that the majority had passed the NCLEX so far.

I have sent this folder before we received the official 2009 NCLEX pass rate because I have to submit this request to BVNPT before April 1st in order for our program to be placed on the May 2010 Board meeting agenda.

I am requesting for your kind approval for our LVN program to be placed on the May 2010 board agenda meeting for reconsideration of our accreditation status and to bring the program back to full accreditation.

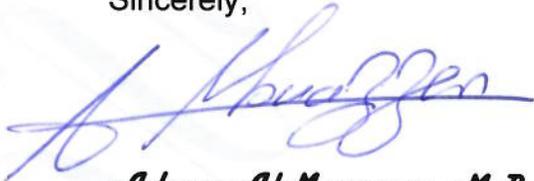
North-West College

Currently we have two classes approved for 45 students each and approved for ongoing admission. On January 6th, 2009, we were also approved by the Executive Officer for a third class of 30 students but without on going admission. This class is our LVN class # 6 and is expected to graduate on April 23rd, 2010. **I am also requesting your kind approval to start a replacement class of 30 students and to approve this class for an ongoing admission status. This class will replace the current class that will graduate in April. The proposed starting date for this class is June 1st, 2010 and the expected graduating date is August 26th, 2011.**

If you would like to schedule an appointment for me, I will be willing to come to your office and answer any of your questions, to explain more about our program and to present any additional materials you request.

Thank you for your assistance.

Sincerely,



Adnan AlMouazzen, MEd, BSN, RN
Director of Nursing
North-West College-West Covina Campus