



Executive Officer's Report

1. Board Member Update

- Vacant Positions – There are currently three vacant board member positions – one (1) Licensed Vocational Nurse member and two (2) public members. Anyone interested in serving on the Board should contact the Governor's Appointment Secretary or go to the Governor's website.

2. Budget Update

- Consumer Protection Enforcement Initiative (CPEI) – Due to the State Hiring Freeze, none of the health care boards' limited term (LT) positions could be filled to implement elements of CPEI. The Department of Consumer Affairs (DCA) submitted a budget change proposal (BCP) to request a two-year extension on all CPEI LT positions. The BCP was denied. Therefore, 3.5 Associate Governmental Program Analyst positions that the Board never filled will expire on June 30, 2012.
- Budget Letter (BL) 12-03 – On March 12, 2012, BL 12-03 was issued directing departments to eliminate budgeted salary savings and allocate that amount to accurately reflect how state operation funds are being expended.

On March 27, 2012, the Board was asked by DCA to analyze its authorized positions and identify, for elimination, positions that have historically been held vacant. The Board's budget salary savings for the VN program is 3.0 positions and .8 positions for the PT program.

On April 2, 2012, the Board submitted documentation to DCA in response to the BL. On April 17, 2012, the Board was notified by the DCA Budget Office that the Department of Finance (DOF) approved a plan for the Board to achieve a reduction of 3.8 positions (3.0 VN and .8 PT) for fiscal year 2012/13. DOF has indicated that there is no appeal process regarding the plan. Specific positions to be eliminated have not been identified.

3. Administration Division Update

- Annual Staff Meeting – On March 7, 2012, the Board's annual Staff Meeting was held in the DCA's Hearing Room. The agenda included the Board's 2011 Annual Report; 2012 Goals; 2012 Strategic Plan; Emergency Action Plans; Review and Discussion of Policies; and Division Updates.

4. Education Division Update

➤ School Programs

	VN Program	PT Program	Totals
# Approved Programs	199	15	214
# Pre-Approved Programs	3	1	4
Total Approved, Pre-Approved Programs:	202	16	218
# Proposed Programs	126	11	137
Total Approved, Pre-Approved, Proposed Programs:	328	27	355

➤ Meetings with Program Representatives – Since March 1, 2012, consultants have conducted meetings as follows with representatives of existing programs to facilitate resolution of program issues:

1. March 19, 2012: Sacramento City College VN Program.
2. March 20, 2012: Gurnick Academy of Medical Arts, Concord, VN Program.
3. March 22, 2012: High Desert Medical College VN Program.
4. March 27, 2012: Unitek College, Fremont, VN Program.
5. April 17, 2012: Bethesda University of California VN Program.
6. April 17, 2012: Summit Career College VN Programs.

➤ Submission of New Proposals and School Materials for Nursing Education Consultant (NEC) Review – Since March 1, 2012, consultants have completed a comprehensive analysis of the following proposals for commencement of new vocational nursing (VN) and psychiatric technician (PT) programs:

1. Proposed Advanced Medical School of Nursing Vocational Nursing Program.
2. Proposed American Medical Science Center Vocational Nursing Program.
3. Proposed Central Coast College PT Program.
4. Proposed Charter College, Long Beach, VN Program.
5. Proposed National Career College VN Program.

Detailed documentation advising of identified deficiencies and required corrections has been forwarded to each program director.

The Board asks for cooperation when submitting new proposals and other materials to Board consultants. Due to the high vacancy rate of consultant staff, the Board cannot project the length of time necessary to review new proposals.

5. Examination Update

➤ Examination Statistics – Current Calendar Year to Date (01/01/12 to 03/31/12)

	VN Program	PT Program
Average Annual Pass Rate for First-Time Graduates	77%	80%
Overall Pass Rate	58%	64%
Total First-Time Graduates Tested:	2,133	142

- Examination Development – On March 5, 2012, the Board and the Office of Professional Examination Services (OPES) convened the second *2012 Psychiatric Technician Item Review Conference*. OPES was represented by Sanja Durman-Perez, Personnel Selection Consultant I. Cheryl Anderson, SNEC, and Diane Oran, NEC, represented the Board.

Conference goals included:

1. Review, analysis, and revision of new try-out examination items to address identified deficiencies in the item bank.
2. Review, analysis, and revision of scoreable items with performance statistics inconsistent with Board approved parameters for inclusion in the PT Item Bank.
3. Continue training of a new Subject Matter Expert.
4. Provide training for a new Nursing Education Consultant.

Subject Matter Experts included psychiatric technicians and registered nurses employed in the education and practice arenas.

The conference concluded on March 9, 2012.

6. Liaison Activity Update

- March 29, 2012: Teresa Bello-Jones, Executive Officer, Angelina Martin, Assistant Executive Officer, and Karen Newquist, Enforcement Division Chief, met with Daryl Walker, Chief of Division of Investigation (DOI), and David Chriss, Deputy Chief of DOI. Discussion topics included the Board's new Investigations Unit; the Board's concerns with investigation cases assigned to DOI; investigation training; and DOI's rates.
- April 10, 2012: Vice President Kevin Baucom spoke to the Psychiatric Technician Professional Organization at Atascadero State Hospital on the subject of "Protecting Your License."
- April 19, 2012: Board Member John Vertido gave the keynote speech at the Licensed Vocational Nurses League of California's 59th Annual Convention. The topic of the presentation was "There Is A Need For Our Service."

- April 28, 2012: Board Member John Vertido addressed the California Vocational Nurse Educators' Spring Conference. His topic was "Improving Vocational Nursing Education and Enhancing Integrity in Vocational Nursing Education."

7. Personnel Update

- Board Vacancies – The Board currently has 17.75 positions vacant for a 23% vacancy rate. The positions vacant are in the following Divisions:

- 7.25 Enforcement Division
- 7.50 Licensing & Administrative Services
- 3.00 Education Division

Recruitment efforts are currently underway to fill these vacancies.

- In-House Transfer
Jetan Schlegal, Staff Services Analyst, who worked half-time in the PT Program and half-time in the Enforcement Division transferred full-time to the Enforcement Division.

<u>New Hires</u>	<u>Date</u>
Margaret Benedetto	02/27/12
Marita Espiritu	03/05/12
Karen Newquist	03/26/12
Susan Bullock	04/02/12
Dani Garrett	04/02/12
Summer Look	04/02/12
Derrell Stevenson	04/02/12

<u>Resignation</u>	<u>Date</u>
Carole Campbell	04/02/12

8. Other Important Issues

- Customer Service Surveys – The Board distributes a "Customer Service Survey" to solicit feedback regarding how the Board is accomplishing its mission and goals. The information is used to develop the Board's Strategic Plan and is included in our Sunset Review Reports. Please complete the survey form and leave it on the table at the back of the room. We are very interested in obtaining any recommendations you make regarding improving effectiveness.

(4/26/12)