

Agenda Item #12.A.2

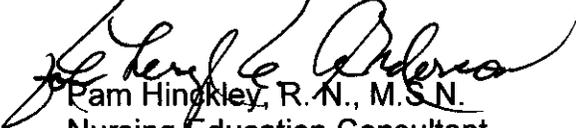


STATE AND CONSUMER SERVICES AGENCY GOVERNOR EDWIN S. BROWN JR.
BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
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DATE: August 17, 2012

TO: Board Members

FROM: 
Pam Hinkley, R. N., M.S.N.
Nursing Education Consultant

SUBJECT: Medical Allied Career Center, Vocational Nursing Program – Reconsideration of Provisional Approval; Request to Admit Students (Director: Alfie Ignacio, Santa Fe Springs, Los Angeles County, Private)

The Medical Allied Career Center Vocational Nursing Program is presented to the Board for reconsideration of its provisional approval¹. On September 16, 2010, the Board placed the program on provisional accreditation for the two-year period from September 16, 2010, through September 30, 2012. This action was taken due to the program's noncompliance with Section 2530 (I) of the Vocational Nursing Rules and Regulations. **Reconsideration of the program's status was scheduled for September 6, 2012.**

The following table shows the variance of the program's pass rates from state average annual pass rates of first time graduates of approved vocational nursing programs over the past seventeen (17) quarters. This data substantiates the program's continued noncompliance with Section 2530(I) of the Vocational Nursing Rules and Regulations.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Apr - Jun 2008	75%	67%	-8
Jul - Sep 2008	74%	33%	-41
Oct - Dec 2008	73%	33%	-40
Jan - Mar 2009	72%	0%	-72
Apr - Jun 2009	70%	13%	-57
Jul - Sep 2009	72%	25%	-47
Oct - Dec 2009	73%	36%	-37
Jan - Mar 2010	74%	31%	-43

¹ Prior to January 1, 2012, references in article 4 of the Vocational Nursing Practice Act and article 4 of the Psychiatric Technicians Law provided that the Board accredits all vocational nursing and psychiatric technicians programs. Pursuant to Business and Professions Code Sections 2883 and 4532 (Senate Bill 539, Chapter 338, Statutes of 2011), **accredit** was changed to **approve**. There was no change to the Board's authority or jurisdiction.

NCLEX-PN® Licensure Examination Pass Rates			
Licensure Examination Pass Rates	Licensure Examination Pass Rates	Licensure Examination Pass Rates	Variance from State Annual Average Pass Rate
Apr – Jun 2010	75%	44%	-31
Jul – Sep 2010	75%	50%	-25
Oct – Dec 2010	76%	57%	-19
Jan – Mar 2011	77%	67%	-10
Apr – Jun 2011	76%	67%	-9
Jul – Sep 2011	75%	60%	-15
Oct – Dec 2011	75%	33%	-42
Jan – Mar 2012	74%	25%	-49
Apr – Jun 2012	74%	33%	-41

The program requests approval to admit a part-time, evening, class of 15 students commencing November 5, 2012. The proposed class is projected to complete program requirements June 29, 2014. This class will **replace** a class that graduated October 7, 2011.

Additionally, the program requests approval to admit a full-time, class of 15 students commencing on February 4, 2013. The proposed class is projected to graduate April 20, 2014. This class will **replace** the class that will graduate December 2, 2012.

History of Prior Board Actions

- On April 12, 2005, the Executive Officer approved Medical Allied Career Center's request to begin a vocational nursing program with an initial class of 15 students commencing September 11, 2006, only; and approved the program curriculum for 1,554 hours, including 594 theory and 960 clinical hours.
- On September 11, 2006, the Board approved a postponement of the starting date for the first class from September 11, 2006, until October 9, 2006. The revised graduation date of this initial class will be October 26, 2007.
- On October 22, 2007, the Executive Officer approved full accreditation for Medical Allied Career Center, Vocational Nursing Program for the period October 22, 2007, through October 21, 2011, and issued a certificate accordingly. Additionally, the following program requests were approved.
 1. Approved admission of a full-time **replacement** class for students graduating October 26, 2007, with 30 students to start on October 29, 2007, with an anticipated graduation date of November 20, 2008.
 2. Approved admission of a full-time additional class of 30 students to start on April 7, 2008, with an anticipated graduation date of April 30, 2009.

Subsequently, the start date of this class was delayed until July 14, 2008 due to low enrollment.

- On October 8, 2008, the Executive Officer approved the program's request to admit 30 part-time students on October 24, 2008, only, with an anticipated graduation date of May 30, 2010 **and** approved the request to admit a class of 30 full – time students on November 17, 2008 only, with an anticipated graduation date of December 11, 2009, to **replace** a graduating class.

Commencement of the October 24, 2008 class was delayed until February 9, 2009, due to low enrollment.

- On April 21, 2009, the Board notified the director electronically that the Medical Allied Career Center Vocational Nursing Program's pass rates had fallen below 10 percentage points of the state average pass rates. The consultant encouraged a careful review of the program curriculum and instructional methods in an effort to improve the pass rates.
- On August 19, 2009, the Board notified the director that the program's average annual pass rates had fallen more than ten (10) percentage points below state average annual pass rates for four (4) consecutive quarters. The director was requested to submit a written plan for improving the pass rates.
- On September 17, 2009, the Board received correspondence from the director detailing the program's plan to improve its pass rates.
- On September 23, 2009, the assigned consultant contacted the school to explain computation of the annual pass rates.
- On November 4, 2009 the Executive Officer denied the program's request, to admit 30 full-time students on November 16, 2009, with an anticipated graduation date of December 17, 2010, to **replace** students who graduated October 16, 2009. Additionally, the Executive Officer denied the program's request, to admit 30 full-time students on April 12, 2010, with an anticipated graduation date of May 13, 2011, to **replace** students scheduled to graduate March 5, 2010.

The Executive Officer approved the program's admission of 15 full – time students on November 16, 2009 only, with an anticipated graduation date of December 17, 2010, to **replace** students who graduated October 16, 2009. Additionally, the Executive Officer approved the program's admission of 15 full – time students on April 12, 2010 only, with an anticipated graduation date of May 13, 2011, to **replace** students scheduled to graduate March 5, 2010.

- On August 10, 2010, the Board received program correspondence documenting the effect of the submitted plan to improve program pass rates. Additionally, the director advised that the scheduled November 16, 2009 commencement of a full – time class of 15 students had been delayed to April 12, 2010. The scheduled April 12, 2010 commencement of a full – time class of 15 students will be delayed to October 18, 2010.

- On September 16, 2010, the Board placed Medical Allied Career College, Santa Fe Springs, Vocational Nursing Program on provisional accreditation for the two-year period from September 16, 2010, through September 30, 2012, and issued a notice to the program to identify specific areas of non compliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations.

Additionally, the program was required to submit a follow-up report in 10 and 22 months but no later than July 1, 2011. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

The program was placed the program on the September 2012 Board agenda for reconsideration of provisional accreditation; **and** required to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2525; **and** required to admit no additional students unless approved by the Board.

- On November 30, 2010, the Executive Officer approved Medical Allied Career College's request to admit a part-time, evening, class of 15 students on January 17, 2011, only. Graduating August 5, 2012; and, continued the program's requirement to obtain Board approval prior to admission of additional classes.
- On July 5, 2011, the Board received the program's comprehensive analysis.
- On July 24, 2012, the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire Board members to consider by August 3, 2012.

- On July 24, 2012, correspondence was sent to the program by electronic communication and certified and regular mail, notifying the program that the submitted documents relevant to the comprehensive analysis were inadequate as received. A complete comprehensive analysis is due to the Board on October 1, 2012.
- On July 25, 2012, the Board received a three (3) page letter relevant to actions the program has taken to increase their licensure pass rates.
- On August 2, 2012, the program director submitted eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On August 3, 2012, the Board was notified of the director's termination.
- **On August 6, 2012, the Board approved a new director.**

Enrollment

The program offers a full – time course of instruction that is 52 weeks in length and a part - time course of instruction that is 72 weeks in length. Currently, the program must have Board approval prior to the admission of full – time and part – time classes.

The following table represents **current and proposed** student enrollment based on class starts and completions. The table indicates a **maximum enrollment of 48 students** for the period from **December 2009 through July 2012**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Complete			
12/09 (PT) Eve		8	7	7
4/10 (FT) Day		8	6	7 + 6 = 13
9/11 (FT) Day		15	13	13 + 13 = 26
	9/11 (4/10 FT Class)		- 6	26 – 6 = 20
	8/11 (12/09 PT Class)		-7	20 – 7 = 13
10/11 (FT)		10	7	13 + 7 = 20
05/12 (FT) (Unapproved)		13	13	20 + 13 = 33
11/12 (PT) (Proposed)	06/14	15		33 + 15 = 48
	12/12 (10/11 FT Class)		-7	48 – 7 = 41

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Complete			
	5/13 (9/11 FT Day Class)		-13	41 - 13 = 28
	7/13 (05/12 FT Class)		-13	28 - 13 = 15

Licensing Examination Statistics

The following statistics, furnished by Pearson VUE, and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction," for the period April 2008 through June 2012, specify the pass percentage rates for graduates of Medical Allied Career Center Vocational Nursing Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®).

NCLEX-PN® Licensure Examination Data						
Quarterly Statistics					Annual Statistics*	
Quarter	# Candidates	# Passed	% Passed	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate
Apr – Jun 2008	1	0	0%	0%	67%	75%
Jul – Sep 2008	3	0	0%	70%	33%	74%
Oct – Dec 2008	No Candidates Tested			73%	33%	73%
Jan – Mar 2009	No Candidates Tested			70%	0%	72%
Apr – Jun 2009	5	1	20%	71%	13%	70%
Jul – Sep 2009	3	1	33%	74%	25%	72%
Oct – Dec 2009	3	2	67%	76%	36%	73%
Jan – Mar 2010	2	0	0%	76%	31%	74%
Apr – Jun 2010	1	1	100%	74%	44%	75%
Jul – Sept 2010	2	1	50%	76%	50%	75%
Oct – Dec 2010	2	2	100%	77%	57%	76%
Jan – Mar 2011	1	0	0%	80%	67%	77%
Apr – Jun 2011	1	1	100%	71%	67%	76%
Jul – Sept 2011	1	0	0%	76%	60%	74%
Oct – Dec 2011	No Candidates Tested			74%	33%	75%
Jan – Mar 2012	2	0	0%	77%	25%	74%

NCLEX-PN® Licensure Examination Data						
Quarterly Statistics					Annual Statistics*	
Quarter	# Candidates	# Passed	% Passed	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate
Apr – Jun 2012	3	2	67%	72%	33%	74%

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most recent data available (April through June 2012), the program's average annual pass rate is **33%**. The California average annual pass rate for graduates from accredited vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 74%. The pass rate for the Medical Allied Career Center, Vocational Nursing Program is **41** percentage points **below** the state average annual pass rate.

Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The number of Board approved faculty totals five (5), including the program director. The director has 75% administrative responsibility and 25% teaching. Of the total faculty, five (5) are approved to teach in the clinical area.

Based on a maximum enrollment of 48 students, four (4) instructors are needed. Therefore, the number of current faculty is adequate for the current and proposed enrollment.

Section 2534 (b) of the Vocational Nursing Rules and Regulations states:

"Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught."

The program has clinical facilities that are adequate as to type and variety of patients treated to enable current and proposed students to meet clinical objectives, in accordance with Section 2534 (b) of the Vocational Nursing Rules and Regulations. The adequacy of clinical facilities has been verified by the consultant.

Other Considerations

On August 19, 2009, the assigned consultant requested submission of a plan to improve the program's pass rates.

On September 17, 2009, the Board received the requested plan. The director reported implementation of the following interventions in August 2009:

- **Revised Graduation Criteria.** The program revised its graduation policy to include mandatory attendance of all students in review classes prior to graduation.
- **Developed Review Class.** The program developed a comprehensive review class to prepare students for the licensure examination.
- **Revised the Criteria for Assessment Tests.** The program now requires students to achieve Level 2 or higher on the proctored ATI exit examination and a score of 850 on the HESI comprehensive examination prior to graduation.

In addition, the director stated, "Students are encouraged to register for the LVN State Board Exam as soon as possible post graduation, while their lecture and clinical experiences are still fresh in their minds." Further, the director stated, "due to small enrollment in our program. We do not have candidates sitting for the LVN board exam each quarter and therefore the school receives a zero for that quarter which is beyond our control."

On August 10, 2010, the Board received correspondence documenting the effects of program actions taken to improve pass rate performance. As specified therein, the director stated that program pass rates improved as a result of interventions employed in August 2009.

On September 16, 2010, the Board placed Medical Allied Career Center, Santa Fe Springs, Vocational Nursing Program on provisional accreditation for the two-year period from September 16, 2010, through September 30, 2012. It is noted that the most recent program performance statistics indicate that the program's average annual pass rate rose six (6) percentage points from the previous quarter, however, the licensure pass rates continue to remain 25 percentage points **below** the state average annual pass.

On July 5, 2011, the program submitted a one (1) page document summarizing the program's analysis of the program (see Attachment A).

On June 22, 2012, the NEC reminded the director that the 2nd comprehensive analysis of the program is due to the Board on July 1, 2012. Additionally, the director was advised that the **previously submitted analysis was inadequate** (see Attachment B).

On June 22, 2012, the NEC forwarded forms, as attachments, that would need to be returned as soon as possible in order for the program to request a replacement class(s) for the September Board meeting (see Attachment C).

On June 28, 2012, the Board received documents purported to be the program's comprehensive analysis. Included in the documents were the following:

- One (1) page cover letter which indicates the attached documents are the result of the comprehensive analysis. The letter identified that the IP was changed from three (3) terms to four (4) terms and Pharmacology was integrated throughout the IP. One-hundred-forty-three (143) hours were added to the IP. Total program hours increased from 1554 to 1697. (See Attachment D)

Note: the IP has not been reviewed by the NEC, as of this writing. The submitted documents do not provide any explanation of what was found and why changes were made.

- Instructional Plan (IP), pgs. 1-173.
- Chapter Objectives
- Curriculum Objectives
- Terminal Objectives
- Admission and Screening Policy
- Post-Graduation Agreement

On July 24, 2012, correspondence was sent to the program by electronic communication and certified and regular mail, notifying the program that the submitted documents relevant to the comprehensive analysis were inadequate as received. A complete comprehensive analysis is due to the Board on October 1, 2012. Also identified in this communication was the program director's failure to respond to Board requests (see Attachment E).

On July 24, 2012, the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire Board members to consider by August 3, 2012 (see Attachment F).

On July 25, 2012, the Board received a three (3) page document relative to actions the program has taken to increase their licensure pass rates (see Attachment G). Included in the document were the following elements:

- Hired an NCLEX review instructor. NCLEX review is two (2) weeks in length.
- Implemented ATI Comprehensive Predictor. Upon completion of the ATI comprehensive predictor, students take a 2 week NCLEX Boot Camp after graduation.
- Instituted HESI exit Predictor examinations. Students must achieve 850 or better.

- Reached out to former graduates who have not taken the licensure examination yet and encouraged them to come in and take the review courses.

On July 25, 2012, the assigned consultant received a response to the NEC's electronic communication, dated July 25, 2012, requesting information on three class starts by July 26, 2012

On July 27, 2012, consultant received the program's response to the electronic communication above, accompanied by the required documents in support of the request to admit students. The submitted response was dated July 26, 2012 (see Attachment H). A timeline for comprehensive analysis was also submitted.

On August 3, 2012, the Board was notified of the **director's termination**.

On August 3, 2012, the **administrator** submitted eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems for Board members' to consideration. The elements of the plan are identified below (see Attachment I).

- Incorporated ATI throughout the program and ATI comprehensive predictor. Students must achieve a grade of 70% or better.
- HESI predictor test. Students must achieve a grade of 80%.
- Hired a full time tutor for after school tutorials.
- Mandatory NCLEX review. Hired an experienced NCLEX reviewer.
- Hired more faculty members.
- Tightened up attendance, screening and selection policies.
- Will develop NCLEX style questions for the test bank.
- Hired a new director-paperwork pending Board approval.
- Intervene early for students who are struggling academically.
- Anticipate implementing a pre-LVN course prior to applicants taking the entrance exam. The top 15 candidates will be considered for admission to the program.

On August 6, 2012, a new program director was approved by the Board.

Based on submitted documents and published examination statistics, the following violations are identified.

"The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of

students per class and/or increase the frequency of class admissions include but are not limited to:

- (1) Sufficient program resources as specified in section 2530 (a).**
- (2) Adequacy of clinical experience as specified in section 2534.**
- (3) Licensure examination pass rates as specified in section 2530 (I).**

Violation #1: During a review of documents submitted by the program, it was identified that the program had admitted a class without prior Board approval on May 14, 2012. The unapproved admission occurred subsequent to the program being placed on provisional approval on September 16, 2012.

Plan of Correction #1: This violation is **not corrected**. The unapproved class admissions occurred in the past and as such cannot be corrected. A plan to prevent a future reoccurrence is due to the Board by **August 17, 2012**.

Section 2530(I) of the Vocational Nursing Rules and Regulations states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.”

Violation #2: Based on published examination statistics, the program has failed to maintain an average annual pass rate that is compliant with regulatory requirements. Specifically, the program's average annual pass rates have been more than ten (10) percentage points below the state average annual pass rates for fourteen (14) of the previous seventeen (17) consecutive quarters.

Plan of Correction #2: This violation is **not corrected**. The violation will be corrected when the program's pass rates improve and are consistent with regulatory requirements.

Recommendations:

1. Extend Provisional Approval for Medical Allied Career Center's for a one (1) year period from September 6, 2012, through September 30, 2013, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations (see Attachment J).
2. Deny Medical Allied Career Center's request to admit a part-time, evening class of 15 students commencing November 5, 2012, graduating June 29, 2014. This class would **replace** a class that graduated October 7, 2011.

3. Deny the program's request to admit a full-time, class of 15 students commencing on February 4, 2013, graduating on April 20, 2014. This class would **replace** the class scheduled to graduate December 2, 2012.
4. Require the program to increase its average annual pass rate to no more than ten (10) percentage points below the state average annual pass rate.
5. Require the program to submit a follow-up report in one (1) month, but no later than **October 1, 2012**, and nine (9) months, but no later than **June 1, 2013**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, a timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.
 - e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
 - j. Remediation Policy.
 - k. Evaluations of Theory and Clinical Faculty.
 - l. Evaluations of Theory Presentations.
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - n. Evaluation of Student Achievement.
 - o. Current Enrollment.
6. Require the program to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
7. Require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's accreditation.
8. Failure to take any of these corrective actions may cause the full Board to revoke the program's accreditation.
9. Require the program to admit no additional classes without prior approval by the full Board.
10. Place the program on the **September 2013** Board agenda for reconsideration of provisional approval.

Rationale: The program was placed on provisional approval for a two (2) year period at the September 16, 2010 Board meeting. **At that time, the program's**

average annual pass rate was 44%. Leading up to the quarter in which the 44% was recorded, the program had 7 consecutive quarters of significantly low pass rates, ranging from **0% to 44% below** the state average annual pass rate.

Subsequent to the September Board meeting the program increased its licensure pass rate to 67% over a four (4) quarter period which encompassed the latter half of 2010 and the first two (2) quarters of 2011. Since the first two (2) quarters of 2011, the program's average annual pass rates have decreased from 67% to 60% and further fell to **33%** and then **25%**. For the most recent reporting period, the program's **average annual pass rate rose by eight (8) percentage points to 33%.** **The current quarter pass rate is 67%.** The program's declining average annual pass rates support the recommendation to extend the program's provisional approval. The program's quarterly pass rate for Quarter 2 2012 show improvement to 67%; and an improved average annual pass rate of 33%. However, it must be noted that the current average annual pass rate is eleven (11) percentage points less than when the program was placed on provisional approval.

In summary, of the 17 quarters of licensure data for the program, **14 of the 17 quarters** are significantly **below** the state average annual pass rate. Currently, 33 students are enrolled in classes at Medical Allied Career Center. Seven (7) of the 33 students are expected to graduate in December 2012. As such, licensure data is expected to be available approximately late **July 2013.** A class of 13 will graduate in May 2013. Licensure data is expected to be available, at the earliest, **October 2013.** The last 13 students are expected to graduate in July 2013. The earliest licensure data for this group will be available is **February 2014.**

As a condition of provisional approval on September 16, 2010, the program was required to submit a comprehensive analysis, including specific actions taken to improve program pass rates, a timeline for implementation, and the effect of employed interventions. Documents submitted by the program on July 5, 2011 and June 28, 2012, related to the comprehensive analysis, were inadequate as presented. In addition, communication with the prior director was. The director appears to have been rarely on campus when the Board called and responses to emails were sporadic.

On July 24, 2012, the NEC sent a letter via electronic and certified mail to the director identifying the deficiencies in the comprehensive analysis and identified the failure of the director to consistently communicate with the Board. On July 25, 2012, the Board received a three (3) page document identifying actions the program is taking to increase their licensure pass rates and documents previously requested relevant to preparation of this Board report. Additionally, the director assured the NEC he would be responsive to Board communication.

During a review of documents submitted by the director, it was identified that the program admitted a class without prior Board approval. The unapproved

admission occurred subsequent to the program's placement on provisional approval on September 16, 2010.

The Board is concerned with the program's licensure performance since being placed on provisional approval and the program's failure to comply with Board requests. Further, the admission of an unapproved class is a flagrant disregard of the California Rules and Regulations. On August 6, 2012, the Board approved a new program director. Given the foregoing violations, extension of the program's provisional approval and denial of the requests to admit additional classes seems prudent.

Board staff will continue to monitor the program by tracking its licensure examination pass rate each quarter, reviewing Annual Reports submitted by the director, and performing accreditation surveys every four years.

- Attachment A: Program Correspondence Dated July 5, 2011; Received July 5, 2011.
- Attachment B: Board Correspondence Dated June 22, 2012.
- Attachment C: Board Correspondence Dated June 22, 2012.
- Attachment D: Program Correspondence Dated June 28, 2012; Received July 2, 2012.
- Attachment E: Board Correspondence Dated July 24, 2012.
- Attachment F: Board Correspondence Dated July 24, 2012.
- Attachment G: Program Correspondence Dated July 24, 2012; Received July 25, 2012.
- Attachment H: Program Correspondence Dated July 26, 2012, Received July 27, 2012.
- Attachment I: Program Correspondence Dated July 30, 2012; Received August 3, 2012.
- Attachment J: Draft Notice of Change in Approval Status.



MEDICAL ALLIED

Career Center, Inc.



BVNPT Received edu
on 7/5/11 with mc.

12631 E. Imperial Hwy. Bldg. D-Ste. 108
Santa Fe Springs, CA 90670
Ph: (562) 807-2420 Fax: (562) 807-2421

July 5, 2011

Pam Hinckley, RN, MSN
Nursing Education Consultant
Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive, Suite 205
Sacramento, California 95833-2945

Dear Ms. Hinckley:

This letter is intended to provide you with the follow-up report regarding our progress in evaluating and improving our Vocational Nursing Program within the ten month period. The following information will provide you our analysis, plan, and actions for the different elements specific to the program as stated on your letter dated October 1, 2010.

The Admission and the Screening and Selection Criteria have been examined and will not have any change. However, we are considering changing our entrance examination. In fact, we are currently reviewing the services provided by Kaplan.

The Terminal Objectives, Curriculum Objectives, Instructional Plan, Theory and Clinical Objectives, Lesson Plans, and Textbooks will remain the same until our last set of students graduate on July. We are in the process of modifying our curriculum for our next enrollment and we will be adjusting our instructional plan into four terms equally divided within the 12 month full time program and 18 month part time program but staying with 1554 hours. We are currently working with Pearson Education in utilizing their resources for our textbooks and lesson plans.

The attendance policies and remediation policies will remain unchanged. We are confident with the parameters defined under these policies.

Sincerely,

PHILLIP MILLER, RN
MACC – VN Director

students per class and/or increase the frequency of class admissions include but are not limited to:

- (1) Sufficient program resources as specified in section 2530 (a).**
- (2) Adequacy of clinical experience as specified in section 2534.**
- (3) Licensure examination pass rates as specified in section 2530 (I).**

Violation #1: During a review of documents submitted by the program, it was identified that the program had admitted a class without prior Board approval on May 14, 2012. The unapproved admission occurred subsequent to the program being placed on provisional approval on September 16, 2012.

Plan of Correction #1: This violation is **not corrected**. The unapproved class admissions occurred in the past and as such cannot be corrected. A plan to prevent a future reoccurrence is due to the Board by **August 17, 2012**.

Section 2530(I) of the Vocational Nursing Rules and Regulations states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.”

Violation #2: Based on published examination statistics, the program has failed to maintain an average annual pass rate that is compliant with regulatory requirements. Specifically, the program’s average annual pass rates have been more than ten (10) percentage points below the state average annual pass rates for fourteen (14) of the previous seventeen (17) consecutive quarters.

Plan of Correction #2: This violation is **not corrected**. The violation will be corrected when the program’s pass rates improve and are consistent with regulatory requirements.

Recommendations:

1. Extend Provisional Approval for Medical Allied Career Center's for a one (1) year period from September 6, 2012, through September 30, 2013, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations (see Attachment J).
2. Deny Medical Allied Career Center’s request to admit a part–time, evening class of 15 students commencing November 5, 2012, graduating June 29, 2014. This class would replace a class that graduated October 7, 2011.

3. Deny the program's request to admit a full-time, class of 15 students commencing on February 4, 2013, graduating on April 20, 2014. This class would **replace** the class scheduled to graduate December 2, 2012.
4. Require the program to increase its average annual pass rate to no more than ten (10) percentage points below the state average annual pass rate.
5. Require the program to submit a follow-up report in one (1) month, but no later than **October 1, 2012**, and nine (9) months, but no later than **June 1, 2013**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, a timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.
 - e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
 - j. Remediation Policy.
 - k. Evaluations of Theory and Clinical Faculty.
 - l. Evaluations of Theory Presentations.
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - n. Evaluation of Student Achievement.
 - o. Current Enrollment.
6. Require the program to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
7. Require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's accreditation.
8. Failure to take any of these corrective actions may cause the full Board to revoke the program's accreditation.
9. Require the program to admit no additional classes without prior approval by the full Board.
10. Place the program on the **September 2013** Board agenda for reconsideration of provisional approval.

Rationale: The program was placed on provisional approval for a two (2) year period at the September 16, 2010 Board meeting. **At that time, the program's**

average annual pass rate was 44%. Leading up to the quarter in which the 44% was recorded, the program had 7 consecutive quarters of significantly low pass rates, ranging from **0% to 44% below** the state average annual pass rate.

Subsequent to the September Board meeting the program increased its licensure pass rate to 67% over a four (4) quarter period which encompassed the latter half of 2010 and the first two (2) quarters of 2011. Since the first two (2) quarters of 2011, the program's average annual pass rates have decreased from 67% to 60% and further fell to **33%** and then **25%**. For the most recent reporting period, the program's **average annual pass rate rose by eight (8) percentage points to 33%.** **The current quarter pass rate is 67%.** The program's declining average annual pass rates support the recommendation to extend the program's provisional approval. The program's quarterly pass rate for Quarter 2 2012 show improvement to 67%; and an improved average annual pass rate of 33%. However, it must be noted that the current average annual pass rate is eleven (11) percentage points less than when the program was placed on provisional approval.

In summary, of the 17 quarters of licensure data for the program, **14 of the 17 quarters** are significantly **below** the state average annual pass rate. Currently, 33 students are enrolled in classes at Medical Allied Career Center. Seven (7) of the 33 students are expected to graduate in December 2012. As such, licensure data is expected to be available approximately late **July 2013.** A class of 13 will graduate in May 2013. Licensure data is expected to be available, at the earliest, **October 2013.** The last 13 students are expected to graduate in July 2013. The earliest licensure data for this group will be available is **February 2014.**

As a condition of provisional approval on September 16, 2010, the program was required to submit a comprehensive analysis, including specific actions taken to improve program pass rates, a timeline for implementation, and the effect of employed interventions. Documents submitted by the program on July 5, 2011 and June 28, 2012, related to the comprehensive analysis, were inadequate as presented. In addition, communication with the prior director was. The director appears to have been rarely on campus when the Board called and responses to emails were sporadic.

On July 24, 2012, the NEC sent a letter via electronic and certified mail to the director identifying the deficiencies in the comprehensive analysis and identified the failure of the director to consistently communicate with the Board. On July 25, 2012, the Board received a three (3) page document identifying actions the program is taking to increase their licensure pass rates and documents previously requested relevant to preparation of this Board report. Additionally, the director assured the NEC he would be responsive to Board communication.

During a review of documents submitted by the director, it was identified that the program admitted a class without prior Board approval. The unapproved

admission occurred subsequent to the program's placement on provisional approval on September 16, 2010.

The Board is concerned with the program's licensure performance since being placed on provisional approval and the program's failure to comply with Board requests. Further, the admission of an unapproved class is a flagrant disregard of the California Rules and Regulations. On August 6, 2012, the Board approved a new program director. Given the foregoing violations, extension of the program's provisional approval and denial of the requests to admit additional classes seems prudent.

Board staff will continue to monitor the program by tracking its licensure examination pass rate each quarter, reviewing Annual Reports submitted by the director, and performing accreditation surveys every four years.

- Attachment A: Program Correspondence Dated July 5, 2011; Received July 5, 2011.
- Attachment B: Board Correspondence Dated June 22, 2012.
- Attachment C: Board Correspondence Dated June 22, 2012.
- Attachment D: Program Correspondence Dated June 28, 2012; Received July 2, 2012.
- Attachment E: Board Correspondence Dated July 24, 2012.
- Attachment F: Board Correspondence Dated July 24, 2012.
- Attachment G: Program Correspondence Dated July 24, 2012; Received July 25, 2012.
- Attachment H: Program Correspondence Dated July 26, 2012, Received July 27, 2012.
- Attachment I: Program Correspondence Dated July 30, 2012; Received August 3, 2012.
- Attachment J: Draft Notice of Change in Approval Status.

Agenda Item #12.A.2.Attachment B

Hinckley, Pam@DCA

From: Hinckley, Pam@DCA
Sent: Friday, June 22, 2012 10:27 AM
To: 'Phillip Miller'
Subject: Comprehensive Analysis

Dear Phillip,

I want to remind you about the comprehensive analysis that is due to the Board **by July 1, 2012**. Below is the information from the September 2010 report indicating the requirement.

"the program was required to submit a follow-up report in 10 and **22** months but no later than July 1, 2011. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

The program was placed the program on the September 2012 Board agenda for reconsideration of provisional accreditation; **and** required to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2525; **and** required to admit no additional students unless approved by the Board."

Additionally, I looked at what you submitted on July 5, 2011 and this does **not represent a "comprehensive analysis"**. I need you to investigate all aspects relevant to "a" through "o" above and submit a **detailed report by the due date-July 1, 2012**.

Pam Hinckley, R.N., M.S.N.

Board of Vocational Nursing and Psychiatric Technicians
2325 Capitol Oaks Drive, Suite 205
Sacramento, CA 95833
Phone: (916) 263- 7840
FAX: (916) 263-7866
pam.hinckley@dca.ca.gov

Agenda Item #12.A.2.Attachment C

Hinckley, Pam@DCA

From: Hinckley, Pam@DCA
Sent: Friday, June 22, 2012 9:51 AM
To: 'Phillip Miller'
Subject: September Board meeting
Attachments: Blank Enrollment Data Table 04.6.12ph.doc; Blank Faculty and Facilities Form 7-26-10.xls; Faculty Clinical Assignments.doc; OB-Peds Tracking Form.doc

Dear Phillip,

I am writing the report for the September Board meeting, and I need you to fill in the attached forms as soon as possible and return to me.

Also, you will be asked to submit 18 copies of what you are doing to bring your licensure pass rates up. This will be requested on August 1, 2012 and due back to the Board by August 7, 2012. (this is a short turn-around time, so please start to work on it now-if you get it done before hand, please submit early)

Pam Hinckley, R.N.M.S.N.

Board of Vocational Nursing and Psychiatric Technicians
2325 Capitol Oaks Drive, Suite 205
Sacramento, CA 95833
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12631 E. Imperial Hwy. Bldg. D-Ste. 108
Santa Fe Springs, CA 90670
Phone: (562) 807-2420*Fax: (562) 807-2421

BVNPT

2012 JUL -2 AMID: 15

June 28, 2012

edee
BVNPT Received
on 7.2.12 with RR

Pam Hinckley, RN, MSN
Nursing Education Consultant
Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive, Suite 205
Sacramento, CA 95833

Dear Ms. Hinckley:

This is in response to your email dated June 22, 2012, regarding the comprehensive analysis of the vocational nursing program of Medical Allied Career Center, Inc.

Attached are the revisions of our policies and procedures after a comprehensive review of the vocational nursing program was done.

The Instructional Plan has been modified to where we have, before it as for three (3) terms, now we have four (4) terms. We have also integrated Pharmacology with all the systems. With this our instructional hours have increased by 143 hours from 1554 to 1697. We increased our clinical rotation by 40 hours since we have the clinical sites especially Maternity and Pediatrics rotation.

We have acquired a clinical site for a Psychology Rotation. We will be sending for clinical site approval.

Also we have a contract with each student regarding their Post Graduation requirement of NCLEX-PN review and taking the HESI test with a score of 850 and above prior to submission of their application for licensure to the Board.

Thank you for your usual support and cooperation and hoping for your kind consideration.

Respectfully yours,

Phillip Miller, RN
VN Director - MACC



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POST GRADUATION AGREEMENT

I _____ hereby agree that my application paper to the Board of Vocational Nursing and Psychiatric Technicians for the NCLEX – PN will not be submitted unless I have a score of 850 or better on the proctored HESI Comprehensive Predictor Exam.

I also agree to comply with the requirement of taking a second Proctored HESI Exam after I have received my ATT papers.

Printed Name of Student

Printed Name of Witness

Signature

Signature

Date

Date



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ADMISSIONS POLICY

Applicant must:

1. Be 17 years old and above
2. Be high school graduate, GED holder or its equivalent.
3. Submit a complete admissions record.
4. Submit proof of completed history and physical examination, TB clearance and immunization records.
5. Pass the Test of Essential Academic Skills (TEAS) entrance exam given by the school with at least Proficient level.
6. Submit three letters of recommendation.
7. Submit an essay "Why I want to be a part of the Nursing Program"
8. Submit proof of background check and passing drug screening.

The Program Director or designee evaluates the information received for completeness. A letter to the applicant is sent to applicant regarding status. If the file is complete, the Program Director or designee schedules applicant to meet with Medical Allied Career Center professional admission panel. The applicant receives a confirmation letter explaining the process, date, time and location of appointment. If the selected date and time provides a scheduling conflict for the applicant, the applicant may contact the Program Director to schedule a new date and time.

All applicants are required to complete a personal interview with the School Director or designee prior to signing an Enrollment Agreement. Personal interviews give the School Director an opportunity to conclude an applicant's qualifications for enrollment in any program.

Origination Date: 01-02-06

Revision Date: 12-15-10; 09-09-11; 06-25-12



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SCREENING CRITERIA

These are the requirements that serves as a screening criteria for students interested in taking the vocational nursing program at Medical Allied Career Center, Inc.

1. One must be at least 17 years old and above.
2. Must be a high school graduate or equivalent. (GED certificate)
3. Must complete a pre-screening form
4. Sign a Disqualifying Penal Code (see attached copy)
5. Pass background check and drug screening

Origination Date: 11-22-05

Revision Date: 12-15-10; 06-25-12



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TERMINAL OBJECTIVES

At the completion of the program the student shall be able to:

1. Perform a head to toe patient assessment and contribute to initiate nursing plan of care based on medical record review, medication profile review and physical exam.
2. Safely provide oral, subcutaneous, intramuscular, topical and sublingual medication, understanding desired effect as well as side effects, complications and adverse reactions including drug interactions.
3. Safely perform physical care for patients/clients in acute care, long-term care, home health, clinics, and sub-acute settings, utilizing the nursing process.
4. Understand the role of the Licensed Vocational Nurse as a valuable member of the health care team, utilizing current resources to provide care within the scope of the LVN Nurse Practice Act.
5. Be prepared to take the NCLEX-PN exam



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CURRICULUM OBJECTIVES

At the completion of Fundamentals the student shall be able to:

1. Discuss and demonstrate knowledge of when, how, and why daily hygiene promotes healing and improves wellness of mind, body and spirit.
2. Utilize the nursing process to demonstrate, discuss and document data collection for at least one assigned patient in the areas of vital signs, basic physical care, isolation protocol, aseptic or sterile fields and the collection of body fluids.

At the completion of Pharmacology the student shall be able to:

1. Discuss, demonstrate and prepare a written report on how to research the essential information that nurses need to know for the safe administration of medication, including but not limited to, effect, side effect and adverse drug reactions as well as how to handle emergencies that develop.
2. Complete with 100% accuracy a written and practical exam in the lab on mathematics and calculations to enable the student to administer medication safely.

At the completion of Medical – Surgical the student shall be able to:

1. Utilize the nursing process to demonstrate, discuss and document data collection, medication administration and safe patient care for at least two assigned patients focusing on the systems and the disease process.
2. Prepare a written report on how to research the essential information that nurses need to know when encountering the diverse values and beliefs of a least three different cultures. The report shall focus on the information needed to improve healing and promote wellness of mind, body and spirit.



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At the completion of **Geriatric** the student shall be able to:

1. Utilize the nursing process to demonstrate, discuss and document data collection for at least three assigned patients with focus on identification and planning that provides the patient support with emotional and physical limitations of aging.
2. Prepare a written report on how to research the essential information that nurses need to know when encountering the diverse values and beliefs of at least three different cultures. The report shall focus on the information needed to improve healing and promote wellness of mind, body and spirit.

At the completion of **Maternity** the student shall be able to:

1. Utilize the nursing process to demonstrate, discuss and document data collection for at least one assigned patient focusing on the care before, during, the post labor and the disease process associated with pregnancy.
2. Utilize the nursing process to demonstrate, discuss and document data collection for at least one assigned patient focusing on the care of the infant and disease process associated with infants.

At the completion of **Pediatrics** the student shall be able to:

1. Utilize the nursing process to demonstrate, discuss and document data collection for at least two assigned patients focusing on the care that is age appropriate including medication administration with 100% accuracy.
2. Provide and promote communication in an environment that assist the patient and family to participate in care and education that informs and promotes healing and improves wellness of mind, body and spirit.



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At the completion of Leadership the student shall be able to:

1. Utilize the nursing process to demonstrate, discuss and document data collection for assigned patients and complete patient care.
2. Provide and promote communication in an environment that assists the patient, family and staff to participate in care and education that informs and promotes healing that improves wellness of mind, body and spirit.



Anatomy and Physiology
CHAPTER OBJECTIVES

CH 1: An Introduction to the Structure and Function of the Body

1. Define the terms anatomy *and* physiology.
2. List and discuss in order of increasing complexity the levels of organization of the body.
3. Define the term anatomical position.
4. List and define the principal directional terms and sections (planes) used in describing the body and the relationship of body parts to one another.

CH 2: Chemistry of Life

1. Define the terms atom, element, molecule, and compound.
2. Describe the structure of an atom.
3. Compare and contrast ionic and covalent types of chemical bonding.

CH 3: Cells and Tissues

1. Identify and discuss the basic structure and function of the three major components of a cell
2. List and briefly discuss the functions of the primary cellular organelles.
3. Compare the major passive and active transport processes that act to move substances through cell membranes.

CH 4: Organ Systems of the Body

1. Define and contrast the terms organ and organ system.
2. List the 11 major organ systems of the body.
3. Identify and locate the major organs of each major organ system.

Anatomy and Physiology
CHAPTER OBJECTIVES

CH 5: The Integumentary System and Body Membranes

1. Classify, compare the structure of, and give examples of each type of body membrane.
2. Describe the structure and function of the epidermis and dermis.
3. List and briefly describe each accessory organ of the skin.

CH 6: The Skeletal System

1. List and describe the generalized functions of the skeletal system.
2. Identify the major anatomical structures found in atypical long bone.
3. Discuss the microscopic structure of bone and cartilage, including the identification of specific cell types and structural features.
4. Explain how bones are formed, how they grow, and how they are remodeled.

CH 7: The Muscular System

1. List, locate in the body, and compare the structure and function of the three major types of muscle tissue.
2. Discuss the microscopic structure of a skeletal muscle sarcomere and motor unit.
3. Discuss how a muscle is stimulated and compare the major types of skeletal muscle contractions.

CH 8: The Nervous System

1. List the organs and divisions of the nervous system and describe the generalized functions of the system as a whole.
2. Identify the major types of cells in the nervous system and discuss the function of each.
3. Identify the anatomical and functional components of a three-neuron reflex arc.
4. Compare and contrast the propagation of a nerve impulse along a nerve fiber and across a synaptic cleft.



Anatomy and Physiology
CHAPTER OBJECTIVES

CH 9: The Senses

1. Classify sense organs as special or general, and explain the basic differences between the two groups.
2. Discuss how a stimulus is converted into a sensation.
3. Discuss the general sense organs and their functions.

CH 10: The Endocrine System

1. Distinguish between endocrine and exocrine glands and define the terms hormone and prostaglandin.
2. Describe the mechanisms of steroid and nonsteroid hormone action.
3. Explain how negative and positive feedback mechanisms regulate the secretion of endocrine hormones.

CH 11: Blood

1. Describe the primary functions of blood.
2. Describe the characteristics of blood plasma.
3. List the formed elements of blood and identify the most important function of each.
4. Discuss anemia in terms of red blood cell numbers and hemoglobin content.

CH 12: The Circulatory System

1. Discuss the location, size, and position of the heart in the thoracic cavity, and identify the heart chambers, sounds, and valves.
2. Trace blood through the heart and compare the functions of the heart chambers on the right and left sides.
3. List the anatomical components of the heart conduction system and discuss the features of a normal electrocardiogram.



Anatomy and Physiology
CHAPTER OBJECTIVES

CH 13: The Lymphatic System and Immunity

1. Describe the generalized functions of the lymphatic system, and list the primary lymphatic structures.
2. Discuss and compare nonspecific and specific immunity, inherited and acquired immunity, and active and passive immunity.

CH 14: The Respiratory System

1. Discuss the generalized functions of the respiratory system.
2. List the major organs of the respiratory system, and describe the function of each.

CH 15: The Digestive System

1. List and describe the four layers of the wall of the alimentary canal. Compare the lining layer in the esophagus, stomach, small intestine, and large intestine.
2. List in sequence each of the component parts or segments of the alimentary canal from the mouth to the anus and identify the accessory organs of digestion.

CH 16: Nutrition and Metabolism

1. Define and contrast catabolism and anabolism.
2. Describe the metabolic roles of carbohydrates, fats, proteins, vitamins, and minerals.

**Anatomy and Physiology
CHAPTER OBJECTIVES**

CH 17: The Urinary System

1. Identify the major organs of the urinary system and give the generalized function of each.
2. Name the parts of a nephron and describe the role each component plays in the formation of urine.
3. Explain how the kidneys act as vital organs in maintaining homeostasis.

CH 18: Fluid and Electrolyte Balance

1. List, describe, and compare the body fluid compartments and their subdivisions.
2. Discuss avenues by which water enters and leaves the body and the mechanisms that maintain fluid balance.
3. Discuss the nature and importance of electrolytes in body fluids, and explain the aldosterone mechanism of extracellular fluid volume control.
4. Explain the interaction between capillary blood pressure and blood proteins.
5. Give examples of common fluid imbalances.

CH 19: Acid-Base Balance

1. Discuss the concept of pH, and define the term acid–base balance.
2. Define the terms buffer and buffer pair and contrast strong and weak acids and bases.
3. Contrast the respiratory and urinary mechanisms of pH control.
4. Discuss compensatory mechanisms that may help return blood pH to near-normal levels in cases of pH imbalances.
5. Compare and contrast metabolic and respiratory types of pH imbalances.



Anatomy and Physiology
CHAPTER OBJECTIVES

CH 20: The Reproductive System

1. List the essential and accessory organs of the male and female reproductive systems, and give the general function of each.
2. Describe the gross and microscopic structure of the gonads in both sexes, and explain the developmental steps in spermatogenesis and oogenesis.
3. Discuss the primary functions of the sex hormones, and identify the cell type or structure responsible for their secretion.
4. Describe the gross and microscopic structure of the gonads in both sexes, and explain the developmental steps in spermatogenesis and oogenesis.
5. Identify and describe the structures that constitute the external genitals in both sexes.

CH 21: Growth and Development

1. Discuss the concept of development as a biological process characterized by continuous modification and change.
2. Discuss the major developmental changes characteristic of the prenatal stage of life from fertilization to birth.
3. Identify the three primary germ layers and several derivatives in the adult body that develop from each layer.
4. Discuss the three stages of labor that characterize a normal vaginal birth.
5. List and discuss the major developmental changes characteristic of the four postnatal periods of life.
6. Discuss the effects of aging on the major body organ systems.

Agenda Item #12.A.2.Attachment E



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN, JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7855 Web www.bvnpt.ca.gov



CERTIFIED

July 24, 2012

Phillip Miller
Vocational Nursing Program Director
Medical Allied Career Center, Inc.
12631 East Imperial Highway, Bldg. D108
Santa Fe Springs, CA 90670

Dear Mr. Miller,

Your program was placed on Provisional Approval (Accreditation) on September 10, 2010 for a two year period from September 10, 2010 through September 30, 2012. This action was taken due to the program's low licensure pass rates. The program was required to submit a follow-up report in ten (10) months and 22 months. You were required to perform a comprehensive analysis of the program, list specific actions taken to improve program pass rates, identify a timeline for implementation and describe the effect of employed interventions. The following elements were to be addressed in your report:

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

On June 22, 2012, the consultant sent you an electronic communication reminding you of the upcoming comprehensive analysis that would be due on July 1, 2012. Also, included in this electronic communication was a copy of the elements to be analyzed, as seen above. Further, in this communication, you were notified that the documents you submitted on July 5, 2011, did not represent a comprehensive analysis of the program. You were advised to investigate all aspects of the program and submit a detailed report as indicated in the September 10, 2010 Board report.

The documents submitted by you on July 1, 2011 and July 2, 2012 do not reflect that you fully investigated the causes of the program's low licensure pass rates as required at the September 10, 2010 Board meeting. Please submit a complete comprehensive analysis, specific actions taken to improve the program pass rates, a timeline for implementation and the effect of the

employed interventions. This report should address elements "a through o" as listed above. This report is due to the Board by **October 1, 2012**.

On June 22, 2012, a second electronic communication was forwarded to you requesting information relevant to enrollment, faculty and facility assignments and Maternity and Pediatric rotations in preparation for the upcoming September 6, 2012 Board meeting.

According to previous enrollment data submitted by you, it appears you have a class graduating in August 2012. It appears you will have no students upon this class's graduation. Since the completed forms have not been received, the Board will have no other recourse but to wait until you submit a request to admit students, accompanied by the required forms, to consider replacing this class.

The Board is concerned with the lack of communication from the program director. Additionally, the Board is concerned with the failure to complete all elements of the comprehensive analysis as required at the September 10, 2010, Board meeting.

Please contact me if further clarification is needed.

Sincerely,

Pam Hinckley, R.N., M.S.N.

Pam Hinckley, RN, MSN
Nursing Education Consultant

Agenda Item #12.A.2.Attachment F



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
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CERTIFIED MAIL

July 24, 2012

Phillip Miller
Medical Allied Career Center
Vocational Nursing Program
12631 East Imperial Highway, Bld. D 108

Re: Re-Consideration of Provisional Approval

Dear Mr. Miller:

The Board is scheduled to consider **Medical Allied Career Center, Vocational Nursing Program's** relative to re-consideration of provisional approval and request to admit students at its meeting scheduled September 6, 2012. That meeting will be held at the Radisson Hotel LAX in Los Angeles, California.

To ensure dissemination and review by individual Board members and relevant staff for timely consideration prior to the February Board meeting, please submit the following written information by **Friday, August 3, 2012:**

- Eighteen (18) copies of pertinent documents related to subsequent actions taken by the program to correct identified problems ***that you desire Board members to consider***. Please remember existing statutes require that any document considered by the Board will become a public record. Accordingly, please redact all names of students.
- In addition, please provide information on a compact disc (CD) for Board use. Again, please remember to redact any student names prior to copying information onto the CD.

Although the primary purpose of this letter is to convey the Board's need for the copies, please be assured that, if timely submitted, any correspondence and attachments will be reviewed and, if appropriate, information submitted may be included in the report of the assigned consultant.

The Board strongly recommends that you plan to attend the meeting and be prepared to respond to questions from Board members relative to your program.

Please contact the Board at (916) 263-7843 should further clarification be needed.

Sincerely,

PAM HINCKLEY, RN, MSN

Nursing Education Consultant

Board of Vocational Nursing and Psychiatric Technicians

2535 Capitol Oaks Drive, Suite 205

Sacramento, CA 95833

(916) 263-7843 Phone

(916) 263-7866 Fax

Pam_hinckley@dca.ca.gov



MEDICAL ALLIED



Career Center, Inc.

12631 E. Imperial Hwy. Bldg. D-Ste. 108

Santa Fe Springs, CA 90670

Phone: (562) 807-2420*Fax: (562) 807-2421

BVNPT Received *edu*
on 7/25/12 with mc

July 24, 2012

Pam Hinckley, RN, MSN
Nursing Education Consultant
Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive, Suite 205
Sacramento, CA 95833

Dear Ms. Hinckley:

As per the Board's request, enclosed are the following items:

1. Enrollment Data
2. Attachment A – School Faculty
3. Attachment B – School Facility
4. Maternity and Pediatric Tracking Form
5. Faculty/Student Clinical Assignments

We have also included an analysis of the effectiveness of our corrective measures to improve our pass rates.

The implementation of these measures began with our third class – which is the class that graduated 2009, and this class was 100%. The class of 2010 – pass rate was 80%, we had one who failed and this student did not return to do her HESI Proctored exam prior to her taking the NCLEX-PN. This student returned to do her review and now has passed the NCLEX. Our 2011 graduates has started to take the NCLEX, so far we have 67% pass rate which is still within the 10% margin.

We also have hired an Instructor who is an NCLEX Reviewer. We have now instituted 2 weeks of NCLEX review prior to the students taking their ATI Comprehensive predictor exam and then they have another 2 weeks of NCLEX Boot Camp after graduation. After the 2 weeks then the students take their HESI exit predictor exam in which they need to score 850 or higher in order for the application to be submitted to the Board (we have a signed contract with the students).

The corrective action so far has been effective looking at our 2009 and 2010 class, however, looking at the rolling quarter pass rate, the school pass rate is low. However from 07/01/2010 – 06/30/2011, our annual pass rate was 67% and the state is 76%, we were within the 10% margin. With our 2008 students this corrective measures were not

in place and these are the students who failed the NCLEX. We have reached out to them via e-mail, texting, phone calls and by certified mail asking them to come for review but they did not respond. However they came back after they failed and we still helped them with the review. As late as December 2011, we still had one from the 2008 class who took the NCLEX and she failed, which lowered our pass rate more. Even though the combined pass rate per class for 2009 (100%) and 2010 (80%) is 90% our rolling pass rates plummet because the 2008 class pass rate was still included in the computation.

We are asking the Board to look at our pass rate per class and we have shown an increase in our pass rate. The rolling pass rate has not really increased since there were still candidates from 2008 who took the NCLEX as late as December 2011.

Another factor is that we have small amount of graduates which make it difficult to increase the pass rate. There are quarters where we have no candidates taking the exam and we have a 0% for that quarter.

Since July 2011, we have been approved for Title IV funding, thus our enrollment have increased.

We have all acute facility for our clinical site. We will be submitting 3 more sites for approval – 1 acute facility (Centinela Hospital) and 2 ambulatory surgery centers.

We also added 7 experienced RN instructors in our faculty staff. We now have a total of 12 RN instructors and additional faculties - 1 physician and 1 with master in education.

Our graduates who have passed the Board are all gainfully employed as LVNs in acute care setting, nursing homes and home health. One of our graduates is now an RN working in an acute facility.

Since it is the rolling 4 quarters that have been looked at, we are asking the Board to extend our provisional status for another year since we have class of 2011 and 2012 and part of 2013 that will taking NCLEX and we are confident that our pass rate will increase to at least to the State pass rate.

Hoping for your kind consideration.

Respectfully yours,

Phillip Miller, RN
VN Director - MACC

Maternity and Pediatric Tracking Form

Medical Allied Career Center

The purpose of this form is to delineate the program's presentation of theory instruction and clinical experience in Maternity Nursing and Pediatric Nursing to enrolled students and to ensure that every student receives the number of hours of theory instruction and clinical training consistent with the Board - approved curriculum.

List each student assignment for Maternity Nursing and Pediatric Nursing. Include both theory instruction and clinical experience, according to the program's instructional plan. Fill in the corresponding week of theory instruction and clinical experience from the program's instructional plan (IP). Modify the form as needed to show the number of students you are requesting and the number of weeks in your terms.

Students	OB			PEDS										
	IP Wk # 61	IP Wk # 62	IP Wk # 63	IP Wk # 64	IP Wk # 65	IP Wk # 66	IP Wk # 67	IP Wk # 68	IP Wk # 69	IP Wk # 70	IP Wk # 71	IP Wk # 72		
09/17/11 VN - PT	01/01/13 - 02/10/13 Sat/ Sun.			02/12/13 - 03/24/13 Sat/ Sun.										
1.			Bellflower	→	→	→				LA Comm	→	→	→	
2.			Bellflower	→	→	→				LA Comm	→	→	→	
3.			Bellflower	→	→	→				LA Comm	→	→	→	
4.			Bellflower	→	→	→				LA Comm	→	→	→	
5.			Bellflower	→	→	→				LA Comm	→	→	→	
6.			Bellflower	→	→	→				LA Comm	→	→	→	
7.			Bellflower	→	→	→				LA Comm	→	→	→	
8.			East LA	→	→	→				Comm. of HP	→	→	→	
9.			East LA	→	→	→				Comm. of HP	→	→	→	
10.			East LA	→	→	→				Comm. of HP	→	→	→	
11.			East LA	→	→	→				Comm. of HP	→	→	→	
12.			East LA	→	→	→				Comm. of HP	→	→	→	
13.			East LA	→	→	→				Comm. of HP	→	→	→	
14.														
15.														
16.														
17.														
18.														
19.														
20.														

Please complete the following **Enrollment Data Table** for all **Previous and Currently Enrolled** classes and for those classes that are **proposed or projected**.

School Name: MEDICAL ALLIED CAREER CENTER, INC.

ENROLLMENT DATA			
CLASS DATES		#Students Admitted at time of class start	#Students who have graduated or are still in the class
List ALL classes to date. Include if FT or PT and include proposed classes	Date class will Complete		
10-09-2006 FT	10-20-2007	7	7
10-22-2007 FT	11-16-2008	14	14
07-14-2008 FT	08-07-2009	3	3
02-09-2009 FT	03-26-2010	8	7
12-04-2009 PT	08-07-2011	8	7
04-12-2010 FT	09-25-2011	8	6
09-20-2011 PT	05-26-2013	15	13
10-17-2011 FT	12-01-2012	10	7
05-14-2012 FT	07-07-2013	13	13
11-05-2012 PT NEW PROPOSED CLASS	06-29-2014	15 PROPOSED	15 PROPOSED

Signature: _____ Date: _____

Board of Vocational Nursing & Psychiatric Technicians ANNUAL REPORT - SCHOOL FACILITY <input type="checkbox"/> Vocational Nursing <input type="checkbox"/> Psychiatric Technician Program																																						
School Name	Facility Name	City Location	Date of Board Approval	Type of Facility																				Clinical Use														
				AC	AS	CDU	COM	COR	DC	GH	HH	IC	LTC	MHC	OP	PH	PO	P	R	SNF	STP	SS	TC	VE	Other	FUN.	M/S	C. Dis.	Geron.	Rehab.	Matern.	Ped.	L/S	MD	DD			
ical Allied Career Center, Inc.																																						
VN - FT	Bellflower Medical Center	Bellflower	03/17/06	✓																							✓	✓	✓	✓	✓	✓	✓					
VN - PT	Bellflower Medical Center	Bellflower	08/15/08	✓																							✓	✓	✓	✓	✓	✓	✓	✓				
VN - PT	Community Hospital of Huntington Park	Huntington Park	08/03/10	✓																							✓	✓	✓	✓	✓	✓	✓	✓				
VN - FT	Community Hospital of Huntington Park	Huntington Park	08/17/10	✓																							✓	✓	✓	✓	✓	✓	✓	✓				
VN - FT	East Los Angeles Doctors Hospital	Los Angeles	08/17/10	✓																							✓	✓	✓	✓	✓	✓	✓	✓	✓			
VN - PT	East Los Angeles Doctors Hospital	Los Angeles	08/17/10	✓																							✓	✓	✓	✓	✓	✓	✓	✓	✓			
VN - FT	Los Angeles Community Hospital of Los Angeles	Los Angeles	12/21/05	✓																							✓	✓	✓	✓	✓	✓	✓	✓	✓			
VN - PT	Los Angeles Community Hospital of Los Angeles	Los Angeles	07/22/08	✓																							✓	✓	✓	✓	✓	✓	✓	✓	✓			
VN - FT	Los Angeles Community Hospital of Norwalk	Norwalk	12/21/05	✓																							✓	✓	✓	✓	✓	✓	✓	✓	✓			
VN - PT	Los Angeles Community Hospital of Norwalk	Norwalk	07/17/08	✓																							✓	✓	✓	✓	✓	✓	✓	✓	✓			

Facility Codes: AC = Acute Care; AS = Ambulatory Surgery; COM = Community Care; COR = Corrections; DC = Day Care; GH = Group Homes; HH = Home Health; IC = Intermediate Care; LTC = Long Term Care; OP = Outpatient; PO = Physician's Office; P = Preschool; R = Rehabilitation; SNF = Skilled Nursing Facility; STP = Specialty Treatment Programs; SS = Special Schools; TC = Transitional Care; O = Other (Please Specify)

PT Programs Only - CDU = Chemical Dependency Unit; MHC = Mental Health Clinics; PH = Psychiatric Hospitals; VE = Vocational Education & Training Centers;

Clinical Use Codes: FUN = Fundamentals/Nursing Science; M/S = Medical/Surgical; C.Dis. = Communicable Diseases; Geron = Gerontological Nursing; Rehab = Rehabilitation Nursing; Matern = Maternity Nursing; Ped = Ped

PT Programs Only - MD = Mental Disorders; DD = Developmental Disabilities.

**Board of Vocational Nursing & Psychiatric Technicians
ANNUAL REPORT - SCHOOL FACULTY**
 Vocational Nursing Psychiatric Technician Program

School Name	Faculty Name	Type of License			Degree				Tchg. Cred./ Equiv.		Position Code				FT; PT; Substitute			Teaches Theory and or Clinical			Board Approval Date	Employee Termination Date (If Applicable)
		RN	VN	PT	A	B	M	D	C	E	D	AD	I	TA	AF	FT	PT	S	(T)	(C)		
Medical Allied Career Center, Inc.																						
	Bellis, Magdalena	✓			✓							✓				✓				✓	05/20/10	Per diem
	Berasley, Beth Adams		✓									✓				✓			✓		03/09/10	04/30/12
	Castaneda, Mira	✓			✓							✓				✓				✓	07/31/09	04/30/12
	Evanuska, Paulette	✓			✓							✓				✓				✓	4/12/11	Per diem
	Gerber, Elizabeth	✓			✓			✓			✓	✓			✓					✓	12/15/05	
	Ignacio, Alfie	✓			✓			✓			✓				✓					✓	06/25/12	Per diem
	Imran, Ahmad				✓									✓	✓				✓		02/14/08	Per diem
	Irungu, Dismus	✓				✓			✓		✓				✓					✓	08/09/11	Per diem
	Licifan, Salvacion Agnes	✓			✓				✓		✓				✓				✓		08/07/08	Per diem
	Maililin, Elsie		✓											✓	✓				✓		02/15/08	Per diem
	Miller, Phillip	✓	✓		✓	✓				✓	✓				✓					✓	06/15/05	
	Moodyman, Gail	✓				✓					✓				✓					✓	12/15/05	Per diem
	Norris III, John	✓				✓		✓			✓				✓					✓	08/15/11	Per diem
	Sadang, Sylvia	✓			✓			✓			✓			✓						✓	04/11/12	
	Scott, Lynda G.	✓			✓						✓				✓					✓	03/12/12	Per diem
	Thompson, Joan	✓			✓	✓			✓		✓				✓					✓	09/23/08	12/01/11
	Zilabbo, Janice	✓			✓			✓			✓				✓					✓	06/21/12	Per diem



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12631 E. Imperial Hwy. Bldg. D-Ste. 108

Santa Fe Springs, CA 90670

Phone: (562) 807-2420*Fax: (562) 807-2421



QUARTER	GRAD. DATE	CAND.	PASS	FAIL	% PASS FIRST TIME	STATE AVE. PASS RATE	REMARKS
04/01/08 - 06/30/08	10/07	3	2	1	67%		
07/01/08 - 09/30/08	10/07	3	0	3	0%		
10/01/08 - 12/31/08		0	0	0	0%		No examinee
01/01/09 - 03/31/09		0	0	0	0%	70%	
04/01/09 - 06/30/09	11/08*	5	1	4	20%	71%	*Corrective measure was not yet implemented with class 2008
07/01/09 - 09/30/09	11/08*	3	1	2	33%	74%	
10/01/09 - 12/31/09	11/08* 07/09	1	0	1	0%	76%	Corrective measure was implemented starting with class that graduated 2009
		2	2	0	100%		
		3	2	1	67%		
01/01/10 - 03/31/10	11/08*	2	0	2	0%	76%	*Corrective measure was not yet implemented with class 2008
04/01/10 - 06/30/10	07/09	1	1	0	100%	74%	
07/01/10 - 09/30/10	11/08* 03/10	1	0	1	0%	76%	Corrective measure was implemented starting with class that graduated 2009
		1	1	0	100%		
		2	1	1	50%		
10/01/10 - 12/31/10	03/10	2	2	0	100%	77%	
01/01/11 - 03/31/11	03/10	1	0	1	0%	74%	Student did not come back to do HESI before board exam date
04/01/11 - 06/30/11	03/10	1	1	0	100%	71%	
07/01/11 - 09/30/11	11/08*	1	0	1	0%	74%	*Corrective measure was not yet implemented with class 2008
10/01/11 - 12/31/11		0	0	0	0%		No examinee
01/01/12 - 03/31/12	08/11PT 09/11FT	1	0	1	0%	77%	Students got more than 850 in HESI but had some problems that came up on the day of the board exam
		1	0	1	0%		
		2	0	2	0%		
04/01/12 - 06/30/12	08/11PT	3	2	0	67%	72%	

BOARD PASSERS FOR NCLEX-PN RETAKE as of 07/20/12

GRAD. DATE	PASS
11/08	4
03/10	1
08/11	1

Collins, Melinda@DCA

From: Hinckley, Pam@DCA
Sent: Wednesday, July 25, 2012 7:44 AM
To: Collins, Melinda@DCA
Subject: FW: Forms for replacement class
Attachments: letter to the board.doc; Enrollment Data Table 04 6 12ph.doc; Faculty and Facilities Form 7-26-10.xls; Faculty Clinical Assignments.doc; OB-Peds Tracking Form-Class 2011FT.doc; OB-Peds Tracking Form-Class 2011PT.doc; OB-Peds Tracking Form-Class 2012FT.doc; OB-Peds Tracking Form-Prop Class 2012PT.doc; ANALYSIS OF EFFECTIVENESS OF CORRECTIVE MEASURE.xls

Please log in, print out and return to me.

Pam

From: Phillip Miller [<mailto:pmiller@continuecpr.com>]
Sent: Tuesday, July 24, 2012 5:47 PM
To: Hinckley, Pam@DCA
Subject: Forms for replacement class

Dear Pam,

Sorry to have missed your phone call this morning however I am sending you the class replacement form and the OB/Peds tracking form. I will be calling you around 4:00 PM tomorrow regarding our response for the September Board meeting. We will be timely in providing you the necessary items you requested in your e-mail. This will include our timeline.

Thank you for your support and cooperation.

Phillip Miller, RN
MACC - VN Director

Agenda Item #12.A.2.Attachment H

Hinckley, Pam@DCA

From: Phillip Miller [pmiller@continuecpr.com]
Sent: Thursday, July 26, 2012 7:16 PM
To: Hinckley, Pam@DCA
Subject: RE: Approval for Class Starts
Attachments: Enrollment Data Table 04 6 12ph- Revised.doc; Faculty and Facilities Form 7-26-10.xls; Faculty Clinical Assignments.doc; OB-Peds Tracking Form-Class 2011FT.doc; OB-Peds Tracking Form-Class 2011PT.doc; OB-Peds Tracking Form-Class 2012FT.doc; OB-Peds Tracking Form-Prop Class 2012PT.doc; OB-Peds Tracking Form-Prop Class 2014FT.doc

BVNPT Received *edu*
on 7/27/12 with *MC*

Dear Pam,

This is in response to your e-mail yesterday, July 25. I am sorry for the late response as I was not able to open my e-mail yesterday because I was not able to come to work. Also I just got here today at 4:00PM from my doctor's appointment that is why I am again late in responding to your email.

After careful review of the approval dates of our classes for the vocational nursing program, I noticed that our class that started May 14, 2012 F.T. class graduating July 7, 2013 has no approval. We had mistakenly taken the approval you had given us for the class that started April 12, 2010 since we had been moving the start of our classes before due to low enrollment. We really got confused and believed that we had still one approval for a full time class which is that class that started May 14, 2012. We had researched all communications and cannot find one. We are really sorry for this big oversight. We are fully aware that we need the Board's approval prior to starting a class.

We have attached supporting documentation that there are sufficient clinical sites as well as qualified instructors for our classes.

We are now submitting our request for a part-time class to start November 5, 2011 with anticipated graduation date on June 29, 2014. This will replace our class that graduated last October 7, 2011. We would also like to request for a full-time class to start February 4, 2013 with anticipated graduation date on April 20, 2012. This will be a replacement for the class that will graduate on December 2, 2012. ?

Again, our sincere apology for our big oversight.

Hoping for your usual support and kind consideration.

Respectfully yours,

Phillip Miller, RN
VN Director - MACC

From: Hinckley, Pam@DCA [mailto:Pam.Hinckley@dca.ca.gov]
Sent: Wed 7/25/2012 10:16 AM
To: Phillip Miller
Subject: Approval for Class Starts

Dear Phillip,

I cannot find the approval for three of your classes. Please provide me with a copy of Board approval for the following classes by July 26, 2012:

1. September 20, 2011 P.T. class, graduating May 26, 2013.

2. October 17, 2011 F.T. class, graduating December 1, 2012.
3. May 14, 2012 F.T. class, graduating July 7, 2013.

Pam Hinckley, R.N. M.S.N.

Board of Vocational Nursing and Psychiatric Technicians

2325 Capitol Oaks Drive, Suite 205

Sacramento, CA 95833

Phone: (916) 263- 7840

FAX: (916) 263-7866

pam.hinckley@dca.ca.gov

Please complete the following **Enrollment Data Table** for all **Previous and Currently Enrolled** classes and for those classes that are **proposed or projected**.

School Name: MEDICAL ALLIED CAREER CENTER, INC.

ENROLLMENT DATA			
CLASS DATES		#Students Admitted at time of class start	#Students who have graduated or are still in the class
List ALL classes to date. Include if FT or PT and include proposed classes	Date class will Complete		
10-09-2006 FT	10-20-2007	7	7
10-22-2007 FT	11-16-2008	14	14
07-14-2008 FT	08-07-2009	3	3
02-09-2009 FT	03-26-2010	8	7
12-04-2009 PT	08-07-2011	8	7
04-12-2010 FT	09-25-2011	8	6
09-20-2011 PT Approved 12/03/2010	05-26-2013	15	13
10-17-2011 FT Approved 11/04/2009	12-02-2012	10	7
05-14-2012 FT *mistaken used approval for 04/12/2010	07-07-2013	13	13
11-05-2012 PT PROPOSED CLASS Replacement for class graduated 08/07/2011	06-29-2014	15 PROPOSED	15 PROPOSED
02-04-2013 FT PROPOSED CLASS Replacement for class graduating 12/01/2012	04-20-2014	15 PROPOSED	15 PROPOSED

Signature: _____ Date: _____

**Board of Vocational Nursing & Psychiatric Technicians
ANNUAL REPORT - SCHOOL FACULTY**
 Vocational Nursing Psychiatric Technician Program

School Name	Faculty Name	Type of License			Degree				Tchg. Cred./ Equip.		Position Code					FT; PT; Substitute			Teaches Theory and or Clinical			Board Approval Date	Employee Termination Date (If Applicable)
		RN	VN	PT	A	B	M	D	C	E	D	AD	I	TA	AF	FT	PT	S	(T)	(C)	Both		
Medical Allied Career Center, Inc.																							
	Bellis, Magdalena	✓			✓							✓					✓			✓	05/20/10	Per diem	
	Berasley, Beth Adams		✓									✓					✓		✓		03/09/10	04/30/12	
	Castaneda, Mira	✓			✓							✓					✓		✓		07/31/09	04/30/12	
	Evanuska, Paulette	✓			✓							✓					✓		✓		4/12/11	Per diem	
	Gerber, Elizabeth	✓			✓			✓			✓	✓			✓		✓		✓		12/15/05		
	Ignacio, Alfie	✓			✓			✓				✓					✓		✓		06/25/12	Per diem	
	Imran, Ahmad				✓										✓		✓		✓		02/14/08	Per diem	
	Irungu, Dismus	✓				✓			✓			✓					✓		✓		08/09/11	Per diem	
	Liclican, Salvacion Agnes	✓			✓				✓			✓					✓		✓		08/07/08	Per diem	
	Mallitin, Elsie		✓												✓		✓		✓		02/15/08	Per diem	
	Miller, Phillip	✓	✓		✓	✓					✓	✓					✓		✓		06/15/05		
	Moodyman, Gail	✓				✓						✓					✓		✓		12/15/05	Per diem	
	Norris III, John	✓				✓		✓				✓					✓		✓		08/15/11	Per diem	
	Sadang, Sylvia	✓			✓			✓				✓					✓		✓		04/11/12		
	Scott, Lynda G.	✓			✓							✓					✓		✓		03/12/12	Per diem	
	Thompson, Joan	✓			✓	✓			✓			✓					✓		✓		09/23/08	12/01/11	
	Zitabbo, Janice	✓			✓			✓				✓					✓		✓		06/21/12	Per diem	



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Santa Fe Springs, CA 90670

Ph: (562) 807-2420 Fax: (562) 807-2421



COMPREHENSIVE ANALYSIS OF THE PROGRAM

Elements to be Addressed	Action Taken to Improve Pass Rate	Timeline for Implementation	Effect of Employed Intervention
a. Admission Criteria	<ul style="list-style-type: none"> - only students 17 years old and above are admitted - entrance test (TEAS V) given needs more analytical thinking - submission of essay "Why I Want to be a Part of the Nursing Program" is required prior to admission - proof of background check and passing drug screening is now fully implemented 	<p>Started TEAS IV for class P.T. 12/2009</p> <p>Started TEAS V for class P.T. 09/2011</p>	Able to assess the readiness of students for the program
b. Screening and Selection Criteria	<ul style="list-style-type: none"> - fully implemented background and drug screening - implemented signing of disqualifying penal code prior to admission 	Started for class P.T. 12/2009	Able to assess if student will be able to handle the stress of the program
c. Terminal Objectives	<ul style="list-style-type: none"> - hired more RN instructors to teach didactic and skills/clinical rotation - more skills practice/ return demo in class before students go to clinical rotation - NCLEX review before and after graduation 	Started since class that graduated 08/2009	<p>Class of 2009 – 100% passed</p> <p>Class of 2010 – 80% passed</p> <p>Class of 2011 as of now 67% passed; others still waiting to take the NCLEX</p>
d. Curriculum Objectives	<ul style="list-style-type: none"> - ATI proctored exam on Fundamentals, M/S, Maternity, Pharmacology, Pediatrics, Leadership are being conducted after each 	Started since class that graduated 08/2009	<p>Class of 2009 – 100% passed</p> <p>Class of 2010 – 80% passed</p>



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	course		Class of 2011 as of now 67% passed; others still waiting to take the NCLEX
e. Instructional Plan	- Students having difficulty with Pharmacology; 56 hours doesn't seem sufficient for the students to be proficient in this subject thus we integrated Pharmacology with each disease process in Med Surg, OB, Peds. We also increased Mental Health Nursing	Pending board approval	Not applicable as of now
f. Theory and Clinical Objectives	- Students are given more detailed objectives per chapter and clinical skills needed to perform with every rotation	Pending board approval	Not applicable as of now
g. Lesson Plans for Each Course	- Included more emphasis with our new NCLEX test plan 2011 and more critical thinking incorporated	Pending board approval	Not applicable as of now
h. Textbooks	- Added nursing care plan book and ATI	Started since class that graduated 08/2009	Pass rate increased
i. Attendance Policy	- No changes	Currently being implemented	No effect
j. Remediation Policy	- Remediation policy remains the same however we have now a dedicated instructor to tutor students individually	Implemented for part-time class 2011 and full-time class 2011	None noted as of now; class on going
k. Evaluations of Theory and Clinical Faculty	- No changes	Implemented since 2006	No effect



MEDICAL ALLIED

Career Center, Inc.

12631 E. Imperial Hwy. Bldg. D-Ste. 108

Santa Fe Springs, CA 90670

Ph: (562) 807-2420 Fax: (562) 807-2421



I. Evaluations of Theory Presentations	- No changes	Implemented since 2006	No effect
m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations	- No changes	Implemented since 2006	No effect
n. Evaluation of Student Achievement	- Evaluation form modified to cover theory, attendance, clinical and the student's professionalism	Implemented for part-time class 2011 and full-time class 2011	None noted as of now; class on going
o. Current Enrollment	- Current enrollment have increased since approval of Title IV;	Increased enrollment for part time class 09/2011 and full time class 10/2011	None noted



Agenda Item #12 A 2. Attachment I

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Santa Fe Springs, CA 90670
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edie
BUNPT reviewed
on 8/2/12 with KR

July 30, 2012

Pam Hinckley, RN, MSN
Nursing Consultant
Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive, Suite 205
Sacramento, CA 95833

Re: Re-Consideration of Provisional Approval and Request to Admit Students

Dear Ms. Hinckley,

I am writing your good office in response to the above information (please see attached letter from the board) for the board to reconsider provisional approval and request to admit students for Medical Allied Career Center.

The following is our plan of correction to improve our program and increase our licensure pass rate:

1. We are incorporating ATI materials throughout the program which includes a predictor comprehensive exams as well as HESI before students take the board exam; student must score at least 80% in HESI and 70% in ATI comprehensive predictor exam; if students scored below these expectations then they will need additional review coaching until they meet expectations or score higher.
2. We hired a full time tutor for after school tutorials and an experienced NCLEX reviewer.
3. We will provide 4 weeks of intensive mandatory NCLEX review right after the end of the program.
4. We changed our faculty line up and hired more experienced instructors, one of which is a former VN program director.
5. We will review and tighten our attendance policy as well as our screening and selection criteria.
6. We will develop our test bank using NCLEX style questions based on the NCLEX detailed test plan to evaluate student's academic performance.
7. We have hired a more experienced Director of Nursing (Alfie Ignacio, RN, MSN, NP, CNS, DNP, who is a former VN program director from another school). We have sent in his Faculty Approval application as Director for the Program
8. We will evaluate comprehensively students at an early stage and intervene to ensure successful completion of the program and passing the NCLEX

9. We will institute a 2-week pre-LVN course to applicants prior to taking the entrance test wherein the top 15 students will be considered to be admitted to the program.
10. A detailed comprehensive analysis (a through o) will be completed and will be in your office no later than October 1, 2012 as requested.

Enclosed are the Enrollment Data, Maternity and Pediatric Tracking Form, Faculty and Facility Form, Faculty/Student Clinical Assignment and other supporting documents.

We will continue to plan, implement, and evaluate our instructional plan to better serve our students and improve our licensure pass rate. Thank you for your kind considerations regarding this matter.

Sincerely,



Elizabeth Gerber, RN, MSN

School Administrator



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12631 E. Imperial Hwy. Bldg. D-Ste. 108
 Santa Fe Springs, CA 90670
 Phone: (562) 807-2420*Fax: (562) 807-2421

ANALYSIS OF THE EFFECTIVENESS OF CORRECTIVE MEASURE APPLIED

QUARTER	GRAD. DATE	CAND.	PASS	FAIL	% PASS FIRST TIME	STATE AVE. PASS RATE	REMARKS
04/01/08 - 06/30/08	10/07	3	2	1	67%		
07/01/08 - 09/30/08	10/07	3	0	3	0%		
10/01/08 - 12/31/08		0	0	0	0%		No examinee
01/01/09 - 03/31/09		0	0	0	0%	70%	
04/01/09 - 06/30/09	11/08*	5	1	4	20%	71%	*Corrective measure was not yet implemented with class 2008
07/01/09 - 09/30/09	11/08*	3	1	2	33%	74%	
10/01/09 - 12/31/09	11/08* 07/09	1	0	1	0%	76%	Corrective measure was implemented starting with class that graduated 2009
		2	2	0	100%		
		3	2	1	67%		
01/01/10 - 03/31/10	11/08*	2	0	2	0%	76%	*Corrective measure was not yet implemented with class 2008
04/01/10 - 06/30/10	07/09	1	1	0	100%	74%	
07/01/10 - 09/30/10	11/08* 03/10	1	0	1	0%	76%	Corrective measure was implemented starting with class that graduated 2009
		1	1	0	100%		
		2	1	1	50%		
10/01/10 - 12/31/10	03/10	2	2	0	100%	77%	
01/01/11 - 03/31/11	03/10	1	0	1	0%	74%	Student did not come back to do HESI before board exam date
04/01/11 - 06/30/11	03/10	1	1	0	100%	71%	
07/01/11 - 09/30/11	11/08*	1	0	1	0%	74%	*Corrective measure was not yet implemented with class 2008
10/01/11 - 12/31/11		0	0	0	0%		No examinee
01/01/12 - 03/31/12	08/11PT 09/11FT	1	0	1	0%	77%	Students got more than 850 in HESI but had some problems that came up on the day of the board exam
		1	0	1	0%		
		2	0	2	0%		
04/01/12 - 06/30/12	08/11PT	3	2	0	67%	72%	

BOARD PASSERS FOR NCLEX-PN RETAKE as of 07/20/12

GRAD. DATE	PASS
11/08	4
03/10	1
08/11	1



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GRADUATES WHO TOOK NCLEX

CLASS	CATEGORY	NO. OF GRADUATES	TOOK NCLEX	PASSED 1ST TIME	PASSED 2ND TIME	REMARKS
10/09/06-10/20/07	BATCH 1 FT	7	6	2	0	1 did not take the test; 1 continued college in Accounting; 1 is in sales; 1 went to vocational mechanic
10/22/07-11/16/08	BATCH 2 FT	14	13	2	4	1 did not take the test; 1 is working as MA; 1 is in Medical Records; 1 went to Phlebotomy; 2 continued to work as CNA; 1 went to RN Program
07/14/08-08/07/09	BATCH 3 FT	3	3	3	0	All gainfully employed as LVNs
02/09/09-03/26/10	BATCH 4 FT	7	5	4	1	2 applications not yet submitted to the Board, financial responsibility not met; all board passers are gainfully employed as LVNs
12/04/09-08/07/11	BATCH 1 PT	7	4	2	1	2 applications not yet submitted to the Board; 1 scheduled to take NCLEX; the 3 passers are now employed, 1 in an acute hospital & home health, the other 2 are in nursing homes as LVNs; another NCLEX review scheduled 8/22, 8/23 & 8/24
04/12/10-09/25/11	BATCH 5 FT	6	1	0	0	2 applications not yet submitted to the Board, they have not passed our post-graduation requirement, HESI score of 850; 3 got ATT but not scheduled to take; another NCLEX review scheduled 8/22, 8/23 & 8/24

Please complete the following **Enrollment Data Table** for all **Previous and Currently Enrolled** classes and for those classes that are **proposed or projected**.

School Name: MEDICAL ALLIED CAREER CENTER, INC.

ENROLLMENT DATA			
CLASS DATES		#Students Admitted at time of class start	#Students who have graduated or are still in the class
List ALL classes to date. Include if FT or PT and include proposed classes	Date class will Complete		
BATCH 1 FT 10-09-2006	10-20-2007	7	7
BATCH 2 FT 10-22-2007	11-16-2008	14	14
BATCH 3 FT 07-14-2008	08-07-2009	6	3
BATCH 4 FT 02-09-2009	03-26-2010	8	7
BATCH 1 PT 12-04-2009	08-07-2011	8	7
BATCH 5 FT 04-12-2010	09-25-2011	8	6
BATCH 2 PT 09-20-2011 Approved 12/03/2010	05-26-2013	15	10
BATCH 6 FT 10-17-2011 Approved 11/04/2009	12-02-2012	10	7
BATCH 7 FT 05-14-2012 *mistaken used approval for 04/12/2010	07-07-2013	13	13
BATCH 3 PT 11-05-2012 PROPOSED CLASS Replacement for class graduated 08/07/2011	06-29-2014	15 PROPOSED	15 PROPOSED
BATCH 8 FT 02-04-2013 PROPOSED CLASS Replacement for class graduating 12/02/2012	04-20-2014	15 PROPOSED	15 PROPOSED

Signature: *E. Herber, R.N.*

Date: *July 31, 2012*

Board of Vocational Nursing & Psychiatric Technicians
ANNUAL REPORT - SCHOOL FACULTY
 Vocational Nursing Psychiatric Technician Program

School Name	Faculty Name	Type of License			Degree				Tchg. Cred./Equiv.	Position Code						FT; PT; Substitute			Teaches Theory and or Clinical			Board Approval Date	Employee Termination Date (If Applicable)
		RN	VN	PT	A	B	M	D		C	E	D	AD	I	TA	AF	FT	PT	S	(T)	(C)		
Medical Allied Career Center, Inc.																							
	Bellis, Magdalena	✓			✓									✓				✓			05/20/10	Per diem	
	Berasley, Beth Adams		✓											✓				✓			03/09/10	04/30/12	
	Castaneda, Mira	✓				✓								✓				✓			07/31/09	04/30/12	
	Evanuska, Paulette	✓				✓								✓				✓			4/12/11	Per diem	
	Gerber, Elizabeth	✓				✓			✓				✓	✓				✓			12/15/05		
	Ignacio, Alfie	✓				✓	✓	✓	✓					✓				✓			06/25/12	Per diem	
	Imran, Ahmad					✓									✓			✓		✓	02/14/08	Per diem	
	Irungu, Dismus	✓					✓			✓				✓				✓			08/09/11	Per diem	
	Lolican, Salvacion Agnes	✓				✓				✓				✓				✓		✓	08/07/08	Per diem	
	Malillin, Elsie		✓											✓				✓			02/15/08	Per diem	
	Miller, Phillip	✓	✓			✓	✓				✓			✓				✓			06/15/05		
	Moodyman, Gail	✓					✓							✓				✓			12/15/05	Per diem	
	Nomis III, John	✓					✓		✓					✓				✓			08/15/11	Per diem	
	Sadang, Sylvia	✓				✓			✓					✓				✓			04/11/12		
	Scott, Lynda G.	✓				✓								✓				✓			03/12/12	Per diem	
	Thompson, Joan	✓				✓	✓		✓					✓				✓			09/23/08	12/01/11	
	Zilabbo, Janice	✓				✓			✓					✓				✓			06/21/12	Per diem	

Faculty/Student Clinical Assignments

Complete for all currently enrolled and all proposed students.

Use data for your faculty and facilities that will accurately document the status on the first clinical day for your proposed students.

School: Medical Allied Career Center, Inc.

Faculty name	Assigned facility	# of Students Allowed/ Instructor	# of Students Actually in Group	Level of students being taught	Days of Clinical Experience	Time of Clinical Experience	Pre-conference Time	Post-conference Time
BATCH 8 FT CLASS 2013-2014 Replacement for class graduating 12/02/2012	New Full time PROPOSED Start 02/04/2013- End 04/20/2014							
E. Gerber, RN	LA Community	10	7	Fundamental Term 1	04/10/13 We/Th/Fr	0700-1530	0630-0700 30 minutes	1500-1530 30 minutes
J. Norris III, RN	East LA Doctors	10	8	Fundamental Term 1	04/10/13 We/Th/Fr	0700-1530	0630-0700 30 minutes	1500-1530 30 minutes
BATCH 3 PT CLASS 2012-2014 Replacement for class graduated 08/07/2011	Part Time PROPOSED Start 11/04/2012- End 06/29/2014							
D. Irungu, RN	LA Community	10	7	Fundamental Term 1	03/30/13 Sat/Sun	0700-1530	0630-0700 30 minutes	1500-1530 30 minutes
A. Licican, RN	East LA Doctors	10	8	Fundamental Term 1	03/30/13 Sat/Sun	0700-1530	0630-0700 30 minutes	1500-1530 30 minutes
BATCH 2 PT CLASS 2011-2013 Start 10/20/2011- End 05/26/2013	Part Time Current Approved 12/03/2010							
J. Zilabbo, RN	Norwalk Community	10	7	Geriatric Term 3	04/06/13 Sat/Sun	0700-1530	0630-0700 30 minutes	1500-1530 30 minutes
P. Evanuska, RN	Bellflower Medical	10	7	Geriatric Term 3	04/06/13 Sat/Sun	0700-1530	0630-0700 30 minutes	1500-1530 30 minutes

Agenda Item # 12.A.2. Attachment J



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7859 Web www.bvnpt.ca.gov



September XX, 2012

Alfie Ignacio
Medical Allied Career Center
Vocational Nursing Program
12631 East Imperial Highway, Bldg. D108
Santa Fe Springs, CA 90670

Subject: Notice of Change in Approval Status

Dear Mr. Ignacio:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on September 6, 2012, the Board extended Provisional Approval for Medical Allied Career Center Vocational Nursing Program for a six (6) month period from September 6, 2012 through February 28, 2013. Please sign and return the enclosed "Acknowledgement of Change in Approval Status" form by **Friday, September XX, 2012.**

AREAS OF NON-COMPLIANCE VIOLATION(S)

In accordance with Section 2526.1(c) of title 16 of the California Code of Regulations,

"The Board may place any program on provisional accreditation when that program does not meet all requirements as set forth in this chapter and in Section 2526..."

Section 2530(l) of title 16 of the California Code of Regulations states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period..."

The program pass rates of the Medical Allied Career Center Vocational Nursing Program for the past seventeen (17) quarters are set forth in the following table.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Apr - Jun 2008	75%	67%	-8
Jul - Sep 2008	74%	33%	-41
Oct - Dec 2008	73%	33%	-40
Jan - Mar 2009	72%	0%	-72
Apr - Jun 2009	70%	13%	-57
Jul - Sep 2009	72%	25%	-47
Oct - Dec 2009	73%	36%	-37
Jan - Mar 2010	74%	31%	-43
Apr - Jun 2010	75%	44%	-31
Jul - Sep 2010	75%	50%	-25
Oct - Dec 2010	76%	57%	-19
Jan - Mar 2011	77%	67%	-10
Apr - Jun 2011	76%	67%	-9
Jul - Sep 2011	74%	60%	-14
Oct - Dec 2011	75%	33%	-42
Jan - Mar 2012	74%	25%	-49
Apr - Jun 2012	74%	33%	-41

Based on this data, the program failed to meet the average annual pass rate requirement.

REQUIRED CORRECTION(S)

1. Extend Provisional Approval for Medical Allied Career Center's for a six (6) month period from September 6, 2012 through February 28, 2013 and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations.
2. The program shall bring its average annual pass rate up to minimally by ten (10) percentage points.
3. The program shall submit a follow-up report in one (1) month, but no later than **October 1, 2012**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, a timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.
 - e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
 - j. Remediation Policy.

- k. Evaluations of Theory and Clinical Faculty.
 - l. Evaluations of Theory Presentations.
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - n. Evaluation of Student Achievement.
 - o. Current Enrollment.
4. The program shall comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
 5. The program shall demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's accreditation.
 6. Failure to take any of these corrective actions may cause the full Board to revoke the program's accreditation.
 7. The program shall admit no additional classes without prior approval by the full Board.
 8. In the event additional violations of the accreditation standards are identified, such violations may result in further corrective action or revocation of provisional accreditation.

FUTURE BOARD ACTION

Your program will be placed on the **February 2013** Board Meeting agenda for reconsideration of your approval status. The nursing education consultant assigned to your program will ask you to submit documentation of the correction of your violation(s) by the fifteenth day of the second month prior to that Board meeting.

OTHER IMPORTANT INFORMATION

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: Prior Board approval is required to admit classes.

In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may no longer advertise that it has full approval, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2526.1, regarding provisional accreditation is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at www.bvnpt.ca.gov.

Should you have questions, please do not hesitate to contact the Board.

Sincerely,

TERESA BELLO-JONES, J.D., M.S.N., R.N.
Executive Officer

Enclosure
TBJ/ph
cc: Board Members