



Executive Officer's Report

1. Board Member Update

- Vacant Positions – There are currently four vacant board member positions: One licensed vocational nurse member, one licensed psychiatric technician member, and two public members. Anyone interested in serving on the Board should contact the Governor's Appointment Secretary or go to the Governor's website.

2. Education Division Update

- Vocational Nursing and Psychiatric Technician Programs

	VN Program	PT Program	Totals
# Approved Programs	183	16	199
# Pre-Approved Programs	3	1	4
Sub Total Programs:	186	17	203
# Proposed Programs	134	10	144
Total Approved, Pre-Approved, and Proposed Programs	320	27	347

- Meetings with Program Representatives

Since November 2012, Nursing Education Consultants have conducted meetings and teleconferences as follows with representatives of p[rograms to facilitate resolution of program issues and to advise programs of the strategies to improve student achievement:

1. November 7, 2012: West Hills College PT Program.
2. December 3, 2012: Valley College of Medical Careers VN Program.
3. December 17, 2012: Healthcare College of California VN Program.
4. December 20, 2012: Advanced Pro Nursing Institute VN Program.

- Psychiatric Technician Examination Update

The Office of Professional Examination Services (OPES) convened item writing conferences on December 3-6, 2012 and January 14-17, 2013 in preparation of the *2013 Psychiatric Technician Examination*. The conferences were attended by Subject Matter Experts including psychiatric technicians and registered nurses employed in the education and practice arenas.

OPES was represented by Sanja Durman-Perez, Personnel Selection Consultant. Pam Hinckley, Nursing Education Consultant, represented the Board.

➤ **Psychiatric Technician Occupational Analysis**

The Board began the next Occupational Analysis and is working very closely with OPES. To date, OPES completed interviews of potential candidates for participation in the occupational analysis. The candidates will participate in a focus group that is tasked with reviewing and confirming identified entry level practice for psychiatric technicians.

➤ **New Master Contract for Computer-Based Testing**

On January 7, 2013, OPES sent out a notice informing the Board that a new master contract for computer-based testing was approved and fully executed by the Department of General Services (DGS). The master contract is valid for three years with the State's right to extend the contract for two additional two year terms. The term of the new contract is effective January 1, 2013 through December 31, 2015.

The DCA's current master contract, effective through May 31, 2013, and DGS solicitation timeframes allow the vendor, PSI Services, LLC, time to transition to the new services. OPES will work with PSI to ensure a successful transition. New fees and services will become effective on June 1, 2013. OPES anticipates holding an All Client Meeting with PSI in either March or April of 2013.

4. Examination Update

➤ **Examination Statistics – 2012 Calendar Year (1/1/12 to 12/31/12)**

The table below shows a total of 12,851 candidates sat for the VN Licensure Examination. The pass percentage rate for **first-time candidates was 71%**. The NCLEX-PN® examination statistics are as follows:

VN Applicants	VN Candidates Tested	# Pass	% Pass	# Fail	% Fail
First-time Candidates	8,389	5,915	71%	2,464	29%
Repeat Applicants	4,462	1,047	23%	3,407	77%
Overall Totals	12,851	6,962	54%	5,871	46%

The table below shows a total of 784 candidates sat for the PT Licensure Examination. The pass percentage rate for **first-time candidates was 81%**. PT examination statistics are as follows:

PT Applicants	PT Candidates Tested	# Pass	% Pass	# Fail	% Fail
First-time Candidates	530	427	81%	103	19%
Repeat Applicants	254	81	32%	173	68%
Overall Totals	784	508	65%	276	35%

5. Liaison Activity Update

- January 9, 2013: The Executive Officer attended the Administrative Liaison Quarterly Meeting with the Department of Consumer Affairs (DCA) Administrative Staff.

7. Personnel Update

- **State Personnel Board Compliance Review of All State Departments** – On November 28, 2012, the DCA Office of Human Resources (OHR) notified the Board that the State Personnel Board (SPB) is conducting a Compliance Review of all State departments to determine adherence to the laws and regulations governing matters under its purview. One area of the audit covers appointments which will be reviewed by SPB to ensure merit principles are consistently upheld.

On January 11, 2013, the DCA OHR notified the Board that SPB selected the following Boards, Committees, and Commissions with 10 or more positions in 2013 to review:

1. Board of Optometry
2. Veterinary Medical Board and Registered Veterinary Technician Examining Committee
3. California Athletic Commission
4. Physical Therapy Board of California
5. Respiratory Care Board
6. Board of Psychology
7. California Architects Board with Landscape Architects Technical Committee
8. Board of Behavioral Sciences
9. Board for Professional Engineers, Land Surveyors, and Geologists
- 10. Board of Vocational Nursing and Psychiatric Technicians**
11. Dental Board of California
12. Board of Pharmacy
13. Board of Accountancy
14. Board of Barbering and Cosmetology
15. Board of Registered Nursing
16. Medical Board of California
17. Contractors State License Board

On January 30, 2013, OHR requested documents from the Board for specific hires. The documents requested include all applications received, screening criteria, rating criteria, and correspondence. The SPB will review the documents and issue a report upon completion of its review.

- **Board Vacancies** – The Board currently has 22 positions vacant for a 32% vacancy rate (i.e., 22 vacant positions out of 69.5 total positions). The vacant positions are in the following Divisions:

10. Other Important Issues

- **Customer Service Surveys** – The Board distributes a “Customer Service Survey” to solicit feedback regarding how the Board is accomplishing its mission and goals. The information is used to develop the Board’s Strategic Plan and is included in our Sunset Review Reports. Please complete the survey form and leave it on the table at the back of the room. We are very interested in obtaining any recommendations you make regarding improving effectiveness.

(2/7/13)

