

# Agenda Item #13.A.9.



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

**BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS**  
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945  
Phone (916) 263-7800 Fax (916) 263-7859 Web www.bvnpt.ca.gov



DATE: April 24, 2013

TO: Board Members

FROM:   
Pam Hinckley, R. N., M.S.N.  
Nursing Education Consultant

SUBJECT: Valley School of Allied Health, Vocational Nursing Program – Consideration of Request to Admit Students (Director: Norma Jones, Reseda, Los Angeles County, Private)

The Valley School of Allied Health Vocational Nursing Program requests approval to admit a full-time class of 20 students on May 14, 2013, graduating June 15, 2014, to **replace** students who graduated December 7, 2012.

On September 16, 2010, the Board placed Valley School of Allied Health Vocational Nursing Program on provisional accreditation<sup>1</sup> for the two-year period from September 16, 2010, through September 30, 2012. The Board rescinded approval for the program's ongoing admissions and required the program to admit no additional students unless approved by the Board.

On September 6, 2012, the Board extended provisional approval of Valley School of Allied Health Vocational Nursing Program for the two-year period from September 6, 2012 through September 30, 2014. These actions were taken due to the program's noncompliance with California Code of Regulations Section 2530 (l).

## History of Prior Board Actions

(See attachment A for prior program history)

## Enrollment

The program offers a full-time class that is 54 weeks in length and a part-time class that is 90 weeks in length. Prior Board approval is required for the admission of all students. The pattern of admissions for current classes is seen in the enrollment table below.

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<sup>1</sup> Prior to January 1, 2012, references in article 4 of the Vocational Nursing Practice Act and article 4 of the Psychiatric Technicians Law provided that the Board accredits all vocational nursing and psychiatric technicians programs. Pursuant to Business and Professions Code Sections 2883 and 4532 (Senate Bill 539, Chapter 338, Statutes of 2011), **accredit** was changed to **approve**. There was no change to the Board's authority or jurisdiction.

The following table represents **current and proposed** student enrollment based on class starts and completions. The table indicates a **maximum enrollment of 59 students** for the period from **February 2011 through October 2013**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Completed			
2/11		10	10	10
5/11		9	10	10 + 10 = 20
8/11	9/12	18	14	20 + 14 = 34
11/11		14	14	34 + 14 = 48
4/12		10	11	48 + 11 = 59
	6/12 (2/11 Class)		-10	59 - 10 = 49
	6/12 (5/11 Class)		-10	49 - 10 = 39
6/12		11	11	39 + 11 = 50
	9/12 (8/11 Class)		-14	50 - 14 = 36
9/12		17	17	36 + 17 = 53
	12/12 (11/11 Class)		-14	53 - 14 = 39
<b>5/13 Proposed</b>	6/14	20		39 + 20 = 59
	5/13 (4/12 Class)		-11	59 - 11 = 48
	7/13 (6/12 Class)		-11	48 - 11 = 37
	10/13 (9/12 Class)		-17	37 - 17 = 20

### Licensing Examination Statistics

The following statistics, furnished by the Pearson Vue and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction" for the period July 2008 through March 2013, specify the pass percentage rates for graduates of Valley School of Allied Health Vocational Nursing Program on the National Council Licensure Examination for Practical (Vocational) Nurses (NCLEX-PN®).

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics				Annual Statistics*			
Quarter	# Candidates	# Passed	% Passed	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate	Variance from State Average Annual Pass Rate
Jul – Sep 2008	5	2	40%	70%	56%	74%	-18
Oct – Dec 2008	2	0	0%	73%	45%	73%	-28
Jan – Mar 2009	7	4	57%	70%	50%	72%	-22
Apr – Jun 2009	9	4	44%	71%	43%	70%	-27
Jul – Sep 2009	16	9	56%	74%	50%	72%	-22
Oct – Dec 2009	16	5	31%	76%	46%	73%	-27
Jan – Mar 2010	14	7	50%	76%	46%	74%	-28
Apr – Jun 2010	7	5	71%	74%	49%	75%	-26
Jul-Sep 2010	13	8	62%	76%	50%	75%	-25
Oct – Dec 2010	17	9	53%	77%	57%	76%	-19
Jan-Mar 2011	12	8	67%	80%	61%	77%	-16
Apr – Jun 2011	2	2	100%	71%	61%	76%	-15
Jul – Sep 2011	11	8	73%	74%	64%	76%	-12
Oct – Dec 2011	14	10	71%	74%	72%	75%	-3
Jan – Mar 2012	19	10	53%	77%	65%	74%	-9
Apr – Jun 2012	7	3	43%	72%	61%	74%	-13
Jul – Sep 2012	16	9	56%	74%	57%	74%	-17
Oct – Dec 2012	5	3	60%	70%	53%	74%	-21
Jan – Mar 2013	16	13	81%	75%	64%	73%	-9

\*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (January through March 2013), the program's average annual pass rate is 64%. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time is 73%. The average annual pass rate for Valley School of Allied Health Vocational Nursing Program is nine percentage points **below** the state average annual pass rate.

## **Faculty and Facilities**

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The total number of Board-approved faculty is 17, including the program director. The director has 100% administrative duties. Two (2) faculty members are adjunct faculty and two (2) are teacher assistants. Of the total faculty, ten (10) are approved to teach in the clinical area. For a maximum enrollment of 59 students, four (4) instructors are needed for clinical instruction. Therefore, the number of current faculty is adequate for the current and proposed enrollment.

Section 2534 (b) of the Vocational Nursing Rules and Regulations states:

"Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught."

The program has clinical facilities that are adequate as to type and variety of patients treated to enable current and proposed students to meet clinical objectives, in accordance with Section 2534 (b) of the Vocational Nursing Rules and Regulations. This information has been verified by the consultant.

## **Other Considerations**

On September 16, 2010, the Board placed the program on provisional approval for a two (2) year period from September 16, 2010, through September 30, 2012. At that time, the program's average annual pass rate was 49%. Further, the program's average annual pass rates had been more than ten (10) percentage points below state average annual pass rates for eight (8) consecutive quarters.

On September 6, 2012, the Board extended provisional approval of Valley School of Allied Health Vocational Nursing Program for the two-year period from September 6, 2012 through September 30, 2014. The Board forwarded to the Director the Notice of Change of Approval Status (see Attachment B).

On March 21, 2013, the assigned consultant forwarded correspondence requesting submission of two (2) copies and a CD or Flash Drive of pertinent documents, plan, and subsequent actions taken to correct identified problems that they desire Board members to consider (see Attachment C).

On March 28, 2013, the Board received correspondence from the program director and two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider (see Attachment D). The following elements were identified:

- The review course will remain unchanged, however, at the end of four (4) weeks, the graduate applications will be sent to the Board instead of at nine (9) weeks. The program hopes that by shortening the timeframe, the graduates will stay focused on attaining their goal.
- Students receiving less than 65% on the comprehensive testing will continue to attend a computer testing class for two (2) weeks. Upon completion, the student must attain the required 65%.

Currently, the program's average annual pass rate is 64% and the most recent quarter pass rate is 81%.

**Recommendations:**

1. Approve Valley School of Allied Health Vocational Nursing Program's request to admit a full-time class of 20 students on May 14, 2013, only, graduating June 15, 2014, to **replace** students who graduated December 7, 2012.
2. Require the program to obtain approval by the Full Board prior to the admission of future classes.

**Rationale:** On September 16, 2010, the Board placed the program on provisional approval for a two (2) year period from September 16, 2010, through September 30, 2012. At that time, the program's average annual pass rate was 49%. On September 6, 2012, the Board extended provisional approval of Valley School of Allied Health Vocational Nursing Program for an additional two-year period from September 6, 2012 through September 30, 2014. During this time, the program brought their pass rates up during quarter four (4) of 2011 to 72%. Subsequent to this time period, the licensure pass rates steadily declined to 53% during quarter four (4) of 2012. Currently the average annual pass rate has risen 11 percentage points to 64%. The quarter pass rate raised to 81% an increase of 21 percentage points. Based on the recent increase in licensure pass rates, the requested class is recommended. The Board will continue to monitor the program's licensure pass rates.

Attachment A: History of Prior Board Action

Attachment B: Notice of Change in Accreditation Status Dated September 6, 2012.

Attachment C: Board Correspondence Dated March 21, 2013.

Attachment D: Program Correspondence Dated March 22, 2013; Received March 28, 2013.

## **Agenda Item 13.A.9, Attachment A**

### **Valley School of Allied Health Vocational Nursing Program**

#### **History of Prior Board Actions:**

- On November 2, 2006, the Executive Officer approved Valley School of Allied Health's request to begin a vocational nursing program with an initial class of 15 students commencing November 27, 2006, only. The Board approved the program curriculum for 1,566 hours, including 605 theory and 961 clinical hours.
- In November 2006, the Executive Officer approved a postponement of the starting date for the first class from November 27, 2006 until January 8, 2007. The graduation date of this initial class will be February 1, 2008.
- On October 22, 2007, the Executive Officer approved full accreditation for Valley School of Allied Health, Vocational Nursing Program for the period October 22, 2007, through October 21, 2011, and issued a certificate accordingly.

The Executive Officer approved an additional full-time class of 20 students to start on November 12, 2007, with an expected graduation date of November 26, 2008. The Board also approved a full-time class of 20 students to start on February 25, 2008, with an expected graduation date of March 13, 2009.

The Executive Officer postponed action on the approval of additional full-time class requests for May 27, 2008; August 27, 2008; and December 8, 2008, pending demonstration of sufficient clinical facilities to afford the number, type, and variety of patients that will provide clinical experience consistent with competency-based objectives and the theory being taught; adequate numbers of instructors for the proposed increase in student enrollment; and demonstration of student success on the NCLEX-PN® licensure examination.

- On May 21, 2008, the Executive Officer approved the Valley School of Allied Health Vocational Nursing Program's request to admit 20 students on May 27, 2008, only, with an anticipated graduation date of June 12, 2009.
- On August 13, 2008, the Executive Officer approved the Valley School of Allied Health Vocational Nursing Program's request to admit 20 students on September 2, 2008, with an anticipated graduation date of October 2, 2009. The Bureau also approved the program's request to admit a full-time class of 20 students on December 8, 2008, with an anticipated graduation date of January 22, 2010.

- On October 8, 2008, the Executive Officer approved the program's request to admit a part-time class of 20 students on October 14, 2008, with an anticipated graduation date of July 13, 2010. The effect of approving this request will be a pattern of admissions consisting of four (4) full-time classes per year, to **replace** graduating classes, and one (1) part-time class every 18 months, to **replace** graduating classes.

The Valley School of Allied Health was approved for **ongoing** admissions to **replace** graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program's current pattern of admissions without prior approval. The program's current pattern of admissions includes admission of three full-time classes of 30 students per year.
  - b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- On August 19, 2009, the program was notified that its pass rates had fallen more than ten (10) percentage points below the state average annual pass rate for the past four (4) quarters. A written plan for improving the program's NCLEX-PN<sup>®</sup> was requested to be submitted by September 19, 2009.
  - On September 21, 2009, the Board received the program's written plan for improving program pass rates.
  - On December 29, 2009, the program was notified that its pass rates had fallen more than ten (10) percentage points below the state average annual pass rate for the past five (5) quarters.
  - On January 26, 2010, the program was notified that its pass rates had fallen more than ten (10) percentage points below the state average annual pass rate for the past six (6) quarters. The program was requested to submit documentation verifying implementation of the plan of correction submitted on September 21, 2009.
  - On February 10, 2010, the program submitted a plan of correction to improve the program pass rates on the NCLEX-PN<sup>®</sup> licensure examination.
  - On May 20, 2010, the program submitted requested documentation.
  - On August 5, 2010, the Board forwarded correspondence per certified and regular mail notifying the program that the program had been placed on the September 16, 2010 Board agenda for consideration of placement on provisional accreditation. The program was requested to complete and submit a current and projected enrollment form, list of current faculty, list of clinical facilities to which students are assigned, and effects of actions the program has taken to improve student pass rates by August 12, 2010.

- On August 12, 2010, the program submitted all requested documents related to the August 5, 2010 request.
- On September 16, 2010, the Board placed Valley School of Allied Health Vocational Nursing Program on provisional accreditation for the two-year period from September 16, 2010, through September 30, 2012, and issued a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations; **and** required the program to submit a follow-up report in 10 and 22 months but no later than July 1, 2011. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
  - Admission Criteria.
  - Screening and Selection Criteria.
  - Terminal Objectives.
  - Curriculum Objectives.
  - Instructional Plan.
  - Theory and Clinical Objectives for Each Course.
  - Lesson Plans for Each Course.
  - Textbooks.
  - Attendance Policy.
  - Remediation Policy.
  - Evaluations of Theory and Clinical Faculty.
  - Evaluations of Theory Presentations.
  - Evaluations of Clinical Rotations and Their Correlation to Theory Presentations
  - Evaluation of Student Achievement.
  - Current Enrollment Information.

The Board rescinded approval for the program's ongoing admissions. The program is required to admit no additional students unless approved by the Board. The program is required to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526. The Board placed the program on the September 2012 Board agenda for reconsideration of the program's provisional accreditation.

- On October 14, 2010, the Executive Officer approved Valley School of Allied Health's request to admit 20 students on October 18, 2010, and graduate November 24, 2011, only, to **replace** students scheduled to graduate October 15, 2010; and continued to require the program to request Board approval prior to the admission of additional classes.

- On December 21, 2010, the Executive Officer approved the program's request to admit 20 students on February 28, 2011, graduating May 7, 2012, to **replace** students graduating February 15, 2011 only; **and** denied the program's request to admit 20 students on May 9, 2011 and complete June 12, 2012, to **replace** students graduating May 7, 2011, at this time.
- On April 21, 2011, the Executive Officer approved Valley School of Allied Health's request to admit a full-time class of 20 students on May 16, 2011, graduating June 12, 2012, only, to **replace** students who are scheduled to graduate May 13, 2011; and, require the program to obtain Board approval prior to the admission of future classes.
- On July 6, 2011, the Board received the program's comprehensive analysis.
- On August 19, 2011, the Executive Officer approved Valley School of Allied Health request to admit a full-time class of 20 students on August 22, 2011, graduating September 22, 2012, only, to **replace** students who are scheduled to graduate August 12, 2011; and, required the program to obtain Board approval prior to the admission of future classes.
- On November 21, 2011, the Executive Officer approved Valley School of Allied Health Vocational Nursing Program's request to admit a full-time class of 20 students on November 28, 2011, graduating January 10, 2013, only, to **replace** students who are scheduled to graduate November 18, 2011; **and**, required the program to submit a written plan identifying a time table to perform evaluations of each instructor's theory and clinical presentations by December 22, 2011; **and**, required the program to obtain Board approval prior to the admission of future classes.
- On December 19, 2011, the program submitted the plan to evaluate instructor performance as required.
- On April 16, 2012, the Executive Officer approved Valley School of Allied Health Vocational Nursing Program's request to admit a full-time class of 20 students on April 16, 2012, only, graduating May 15, 2013, to **replace** students who graduated March 9, 2011; and, approved the program's requirement to obtain Board approval prior to the admission of future classes.
- 1. On May 30, 2012, the Executive Officer approved Valley School of Allied Health Vocational Nursing Program's request to admit a full-time class of 20 students on June 11, 2012 only, graduating July 20, 2013, to **replace** students who graduated June 8, 2012; and, require the program to continue to obtain approval by the Board prior to the admission of future classes.
- On September 6, 2012, the Board **Extended** provisional approval of Valley School of Allied Health Vocational Nursing Program for the two-year period from September 6,

2012 through September 30, 2014, and issue a notice to the program to identify specific areas of non-compliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations; **and**, approved Valley School of Allied Health Vocational Nursing Program's request to admit a full-time class of 20 students on September 10, 2012, only, graduating October 20, 2013, to **replace** students who will graduate September 7, 2012; **and**, required the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate for four (4) consecutive quarters; **and**, required the program to demonstrate incremental progress in correcting the violation. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's accreditation; **and**, required the program to show documented progress by submitting a follow-up report in nine (9) months, but no later than **June 1, 2013**, and 21 months, but no later than **June 1, 2014**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:

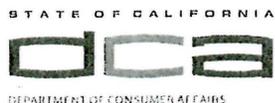
- a. Current Student Enrollment.
- b. Admission Criteria.
- c. Screening and Selection Criteria.
- d. Terminal Objectives.
- e. Curriculum Objectives.
- f. Instructional Plan.
- g. Theory and Clinical Objectives for Each Course.
- h. Lesson Plans for Each Course.
- i. Textbooks.
- j. Attendance Policy.
- k. Remediation Policy.
- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement; **and**,

required the program to comply with all accreditation standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and article 5 of the Board's regulations, commencing at California Code of Regulations, title 16, section 2526; and, advised the program that failure to take any of these corrective actions may cause the full Board to revoke the program's approval; **and**, continue the program's requirement to obtain approval by the Board prior to the admission of future classes.

- On December 6, 2012, the Executive Officer **denied** Valley School of Allied Health Vocational Nursing Program's request to admit a full-time class of 20 students on January 7, 2013, graduating February 10, 2014, to **replace** students who graduated December 7, 2012; and, required the program to obtain approval by the Full Board prior to the admission of future classes.

- On March 11, 2013, the assigned consultant forwarded correspondence requesting submission of two (2) copies and a CD or Flash Drive of pertinent documents, plan, and subsequent actions taken to correct identified problems that they desire Board members to consider.
- On March 28, 2013, the Board received correspondence from the program director and two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.

## Agenda Item #13.A.9., Attachment B



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

**BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS**  
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945  
Phone (916) 263-7800 Fax (916) 263-7859 Web www.bvnpt.ca.gov



September 6, 2012

Norma Jones  
Valley School of Allied Health  
Vocational Nursing Program  
18107 Sherman Way, Suite 101  
Reseda, CA 91335

### ***Subject: Notice of Change in Approval Status***

Dear Ms. Jones:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on September 6, 2012, the provisional approval status of the Valley College of Allied Health Vocational Nursing Program has been extended for the two – year period from September 6, 2012 through September 30, 2014.

The purpose of this letter is to explain the areas of non-compliance found and the corrections required of your program to avoid losing accreditation completely.

Once you have reviewed this letter, please sign and return the enclosed "Acknowledgement of Change in Accreditation Status" form by **Friday, September 27, 2012**.

### **AREAS OF NON-COMPLIANCE [VIOLATION(S)]**

In accordance with Section 2526.1(c) of title 16 of the California Code of Regulations,

"The Board may place any program on provisional accreditation when that program does not meet all requirements as set forth in this chapter and in Section 2526..."

Section 2530(l) of title 16 of the California Code of Regulations states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period..."

The program pass rates of the Valley College of Allied Health Vocational Nursing Program for the past sixteen (16) quarters are set forth in the following table.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Jul - Sep 2008	74%	56%	-18
Oct - Dec 2008	73%	45%	-28
Jan - Mar 2009	72%	50%	-22
Apr - Jun 2009	70%	43%	-27
Jul - Sep 2009	72%	50%	-22
Oct - Dec 2009	73%	46%	-27
Jan - Mar 2010	74%	46%	-28
Apr - Jun 2010	75%	49%	-25
Jul - Sep 2010	75%	50%	-25
Oct - Dec 2010	76%	57%	-19
Jan - Mar 2011	77%	61%	-16
Apr - Jun 2011	76%	61%	-15
Jul - Sep 2011	74%	64%	-10
Oct - Dec 2011	75%	72%	-3
Jan - Mar 2012	74%	65%	-9
Apr - Jun 2012	74%	61%	-13

Based on this data, the program failed to meet the average annual pass rate requirement.

### REQUIRED CORRECTION(S)

1. Extend provisional approval of Valley School of Allied Health Vocational Nursing Program for the two-year period from **September 6, 2012 through September 30, 2014**, and issue a notice to the program to identify specific areas of non compliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations.
2. The program shall bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate for four (4) consecutive quarters.
3. The program shall show documented progress by submitting a follow-up report in nine (9) months, but no later than **June 1, 2013**, and 21 months, but no later than **June 1, 2014**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
  - a. Current Student Enrollment.
  - b. Admission Criteria.
  - c. Screening and Selection Criteria.

- d. Terminal Objectives.
  - e. Curriculum Objectives.
  - f. Instructional Plan.
  - g. Theory and Clinical Objectives for Each Course.
  - h. Lesson Plans for Each Course.
  - i. Textbooks.
  - j. Attendance Policy.
  - k. Remediation Policy.
  - l. Evaluations of Theory and Clinical Faculty.
  - m. Evaluations of Theory Presentations.
  - n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
  - o. Evaluation of Student Achievement.
6. The program shall comply with all accreditation standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and article 5 of the Board's regulations, commencing at California Code of Regulations, title 16, section 2526.
  7. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
  8. The program shall be required to obtain approval by the Board prior to the admission of future classes.
  9. In the event additional violations of the accreditation standards are identified, such violations may result in further corrective action or revocation of provisional accreditation.

#### **FUTURE BOARD ACTION**

Your program will be placed on the **September 2014** Board Meeting agenda for reconsideration of your approval status. If you have additional information that you wish considered beyond the required corrections listed on pages 2 and 3, you must submit this documentation by the fifteenth day of the second month prior to the Board meeting.

#### **OTHER IMPORTANT INFORMATION**

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: Prior Board approval is required to admit classes.

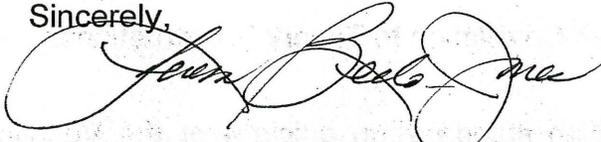
In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may no longer advertise that it has full approval, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2526.1, regarding provisional accreditation is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov).

Should you have questions, please do not hesitate to contact the Board.

Sincerely,



**TERESA BELLO-JONES, J.D., M.S.N., R.N.**  
Executive Officer

Enclosure

TBJ/ph

cc: Board Members

# Agenda Item #13.A.9., Attachment C



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS

2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945

Phone (916) 263-7800 Fax (916) 263-7859 Web [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov)



## CERTIFIED MAIL

March 21, 2013

Norma Jones  
Vocational Nursing Program Director  
Valley School of Allied Health  
18107 Sherman Way, Suite 101  
Reseda, CA 91335

**Re: Consideration of Request to Admit Students**

Dear Ms. Jones:

On March 14, 2013, the Board received the *Valley School of Allied Health, Vocational Nursing Program's* request to admit students. The Board is scheduled to consider that request at its meeting scheduled May 10, 2013. That meeting is tentatively scheduled to be held in Milpitas, California.

To ensure dissemination and review by individual Board members and relevant staff for timely consideration prior to the May Board meeting, please submit the following written information by **Friday, March 28, 2013**:

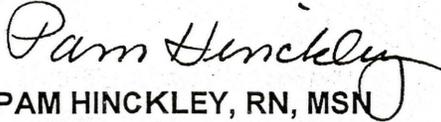
- Two (2) copies of pertinent documents related to subsequent actions taken by the program to correct identified problems *that you desire Board members to consider*. Please remember existing statutes require that any document considered by the Board will become a public record. Accordingly, please redact all names of students.
- In addition, please provide information on a compact disc (CD) for Board use. Again, please remember to redact any student names prior to copying information onto the CD.

Although the primary purpose of this letter is to convey the Board's need for the copies, please be assured that, if timely submitted, any correspondence and attachments will be reviewed and, if appropriate, information submitted may be included in the report of the assigned consultant.

The Board strongly recommends that you plan to attend the meeting and be prepared to respond to questions from Board members relative to your program.

Please contact the Board at (916) 263-7843 should further clarification be needed.

Sincerely,



**PAM HINCKLEY, RN, MSN**

Nursing Education Consultant

Board of Vocational Nursing and Psychiatric Technicians 2535 Capitol Oaks Drive, Suite 205

Sacramento, CA 95833

(916) 263-7843 Phone

(916) 263-7866 Fax

[Pam\\_hinckley@dca.ca.gov](mailto:Pam_hinckley@dca.ca.gov)



# VALLEY SCHOOL of ALLIED HEALTH

March 22, 2013

Board of Vocational Nursing and Psychiatric Technicians  
2535 Capitol Oaks Drive  
Sacramento, CA 95833

To: Pam Hinckley, RN MSN  
Nursing Education Consultant

From: Norma Jones, MPH, RN  
Program Director

BVNPT Received *EDY*  
on 3/28/13 with *g*

BVNPT  
2013 MAR 28 PM 4:32

Re: Consideration to request to admit students

Dear Ms. Hinckley,

The following is documentation of action taken by Valley School of Allied Health that we desire Board members to consider in regards to our request to admit new students on May 13, 2013.

**New Action Plan for Review Course: (submitted June 27, 2012)**

A. The review course will remain the same. However, we will send the paperwork to the Board at the end of four weeks instead of nine weeks. Once the student receives their paperwork from the Board it is mandatory they come to school to schedule for the NCLEX-PN. This way, we have the date scheduled and will continue to monitor their progress of computer test-taking practices until they take the NCLEX-PN.

We hope, by shortening the timeframe, they will continue to stay more focused on attaining their goal.

B. If a student does not meet the standard grade of 65% they will continue to attend a computer testing class. It will be held every day from 9:00am to 1:00pm for two weeks. Upon completion they will be given a final comprehensive examination and must attain a score of 65%. They will then will follow the guidelines as stated in A.

The above plan was implemented immediately with one exception " paperwork was submitted to the Board as soon as all course work was completed after graduation". Another procedure put in place was the Director of Nursing / Administrator stayed in continual contact with the graduate until after the Board exams was taken. This was done.

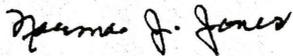
In the 4th quarter of 2012 only 2 students who graduated under the above criteria were able to register for the NCLEX. They took the test and both passed.

The 1st quarter of 2013 will actually tell us whether or not the plan is working. However we still don't know not until the official results be available by April 2013.

We believe we have finally found an approach that will be more effective; submissions of paperworks after graduation and encourage to take the test sooner, and continuing to constantly coach the students until they have taken the NCLEX-PN.

We also, terminated one of our Term I instructors who had a very negative influence on our students, which was carried through-out the program. Since she has left we have seen a positive change in the attitudes of our student toward the school and learning.

Sincerely,



Norma J. Jones, RN MPH  
Program Director