

# Agenda Item #5.A.



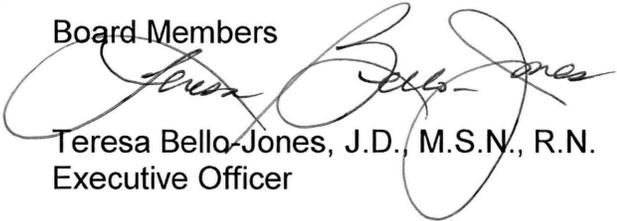
BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

**BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS**  
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945  
Phone (916) 263-7800 Fax (916) 263-7855 Web [www.bvnpt.ca.gov](http://www.bvnpt.ca.gov)



DATE: October 15, 2013

TO: Board Members

FROM:   
Teresa Bello-Jones, J.D., M.S.N., R.N.  
Executive Officer

SUBJECT: Consent Calendar

Consent calendar items include the May 9-10, 2013 meeting minutes, ratification of the Executive Officer's decisions for vocational nursing and psychiatric technician programs, and adoption of the 2014 Board meeting dates and locations. The relevant items are attached to this memorandum.

On September 13, 2013, these consent calendar items were considered by less than a quorum of the full Board (see **draft** September 13, 2013, Board Meeting Minutes, attached to Agenda Item #5). The recommendation from that meeting was to adopt these items without changes.

Attachment A: Agenda Item #7.A. Adoption of May 9-10, 2013 Board Meeting Minutes

Attachment B: Agenda Item #7.B. Executive Officer's Report on Decisions for Vocational Nursing and Psychiatric Technician Programs, Dated August 28, 2013.

Attachment C: Agenda Item #7.C. Adoption of 2014 Board Meeting Dates and Locations.



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2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945  
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**BOARD MEETING MINUTES**

**May 10, 2013**

**MILPITAS, CALIFORNIA**

**BOARD MEMBERS**

**PRESENT:**

Todd D'Braunstein, P.T. Member, President  
Eric Mah, Public Member, Vice-President  
Victor King, Public Member  
Jessica Leavitt, Public Member  
Mark Stanfield, L.V.N. Member  
John Vertido, L.V.N. Educator Member

**BOARD MEMBERS**

**ABSENT:**

Ling-Ling Chang, Public Member

**STAFF PRESENT:**

Teresa Bello-Jones, J.D., M.S.N., R.N., Executive Officer  
Pam Hinckley, M.S.N., R.N., Nursing Education Consultant  
Suellen Clayworth, M.S.N., R.N., Nursing Education Consultant  
Marilyn Kimble, Enforcement Program Manager  
Mark Ito, Licensing Program Analyst  
Jay Prouty, Enforcement Program Analyst  
Gary Duke, Legal Counsel, Department of Consumer Affairs

**1. CALL TO ORDER**

The meeting was called to order by the President, Todd D'Braunstein, at 9:05 a.m., May 10, 2013 at the Embassy Suites Milpitas-Silicon Valley, 901 East Calaveras Boulevard, Milpitas, California 95035.

**2. PLEDGE OF ALLEGIANCE**

Mark Stanfield led those assembled in the Pledge of Allegiance.

**3. INTRODUCTION OF BOARD MEMBERS AND STAFF**

The Board Members introduced themselves. Teresa Bello-Jones, Executive Officer (EO), introduced the staff present.

Mr. D'Braunstein indicated that Board Member Eric Mah was not present, but would be arriving shortly.

Gary Duke, Legal Counsel, Department of Consumer Affairs, stated that the Board does not have a quorum, therefore the Board cannot take action on any items on the agenda, but could entertain discussion with the public and Board Members.

#### 4. INTRODUCTION OF APPROVED SCHOOLS REPRESENTED AT MEETING BASED UPON VOLUNTARY SIGN-IN LIST

The following programs voluntarily signed in and were recognized by the Board President:

Annenberg School of Nursing	Integrity College of Health
Bethesda University of California	Napa Valley College
California Nurses and Vocational Institute	Northwest College
Career Care Institute	Santa Barbara Business College
Casa Loma College – Hawthorne	Southern California Medical College
Gurnick Academy of Medical Arts	Valley School of Allied Health
Infotech Career College	

#### 5. BOARD PRESIDENT’S MESSAGE: MEETING AND PUBLIC COMMENT PROCEDURES

Mr. D’Braunstein read a special notice addressing the Board’s legal mandate and the procedure to have an issue placed on the Board Meeting agenda. He announced that public comment is welcome on any open agenda item prior to the Board’s discussion; however, no action may be taken at this time and the Board may limit the length of time allowed for comment.

The Board President, Todd D’Braunstein, presented outgoing Board Members Mark Stanfield, L.V.N. Member, and Victor King, Public Member, with plaques commending them for their contribution to the vocational nursing and psychiatric technician professions. Mr. Stanfield and Mr. King thanked the Board, Teresa Bello-Jones, Executive Officer, and staff for this recognition.

#### 6. EXECUTIVE OFFICER’S REPORT

Ms. Bello-Jones provided an update on Board activities relative to:

- Board Member Vacancies
- Budgets
- Education Division
- Licensure Examinations
- Liaison Activities
- Personnel
- Customer Service Surveys

**Public Comment:** None received.

**Board Discussion:** None received.

At 10:00 a.m. Board Member Eric Mah arrived and a quorum was reached.

#### 7. CONSENT CALENDAR

- A. Adoption of February 20-22, 2013 Board Meeting Minutes
- B. EO’s Report on Decisions for Vocational Nursing (VN) and Psychiatric Technician (PT) Programs

**Public Comment:** None received.

**Board Discussion:**

- Mr. Mah recommended that the Board take the word “arrogant” out of the minutes in Agenda Item 13.A.4. under Board Discussion.

**MOTION: To accept the Consent Calendar items.**

**Moved/Seconded:** John Vertido/Jessica Leavitt

**Support:** 6    **Oppose:** 0    **Abstain:** 0

**8. 2013 Strategic Plan**

Ms. Bello-Jones presented the 2013 Strategic Plan with the following highlights:

- Executive Summary
- Mission Statement
- Core Beliefs
- Internal Assessment Summary
- External Assessment Summary
- Board Goals and Objectives
- Resource Assumptions
- Financial Information and Staff Positions

**Public Comment:** None received.

**Board Discussion:** None received.

**MOTION: To approve the 2013 Strategic Plan.**

**Moved/Seconded:** John Vertido/Mark Stanfield

**Support:** 6    **Oppose:** 0    **Abstain:** 0

**9. PRESENTATION OF THE LEGISLATIVE REPORT**

Mark Ito, Licensing Program Analyst, reported on 20 bills currently being tracked.

**Public Comment:** None received.

**Board Discussion:**

- Mr. D’Braunstein asked Mr. Ito, in regard to AB 512, how many applications has the Board received from out-of-state licensees who intend to volunteer at sponsored health care events. Mr. Ito responded that the Board has not received any applications pertaining this bill.
- Mr. Vertido stated that when vocational nurses licensed in California go to other states to volunteer, they need to go through the entire licensure process. He also stated that it is interesting to see how other states process applications compared to California.

**10.A. PROPOSED REGULATORY ACTION TO IMPLEMENT AB 1588, WAIVER OF RENEWAL REQUIREMENTS**

Mark Ito, Licensing Program Analyst, presented a report relative to AB 1588, Waiver of Renewal Requirements.

**Public Comment:** None received.

**Board Discussion:**

- Mr. Vertido asked about the renewal requirements for the licensees once they are discharged from active duty in the Armed Forces or the California National Guard. He asked whether the regulations give the licensee's time to complete the renewal requirements prior to engaging in practice as a VN or PT. Mr. Ito confirmed that the regulations give the licensee a sufficient time to complete the renewal requirements.

**MOTION: To accept the report and adopt the recommendations as follows:**

1. The Board approve the regulatory proposal to amend Division 25 of Title 16, California Code of Regulations, to adopt section 2537.2 (VN Regulations); and adopt section 2590.2 (PT Regulations).
2. Direct staff to prepare a rulemaking file for notice and comment.
3. Authorize the Executive Officer to make changes consistent with the intent of the above proposal.

**Moved/Seconded:** Jessica Leavitt/Mark Stanfield

**Support:** 6   **Oppose:** 0   **Abstain:** 0

**10.B. UPDATE ON PROPOSED REGULATORY ACTION TO IMPLEMENT PERMISSIVE SITE VISITS**

Pam Hinckley, Nursing Education Consultant, presented a report relative to the proposed regulatory action to implement permissive site visits. Ms. Hinckley reported that Board staff anticipate that the proposed regulations will be published in June 2013 and the final rulemaking file should be ready for presentation to the Board at the September 2013 Board Meeting.

**Public Comment:**

- Bea Martin, Integrity College of Health, asked when the optional site visits will take effect. Ms. Hinckley responded that SB 539 changed the requirement regarding site visits from mandatory to optional. The Board is required to implement the provisions of SB 539 and the proposed regulatory action is necessary.

**Board Discussion:** None received.

**11. VOCATIONAL NURSING AND PSYCHIATRIC TECHNICIANS FUND CONDITION REPORT**

Mark Ito, Licensing Program Analyst, presented the Vocational Nursing and Psychiatric Technician Fund Condition Report relative to the Vocational Nursing and Psychiatric Technician Fund Condition.

**Public Comment:** None received.

**Board Discussion:** None received.

**12. ENFORCEMENT DIVISION REPORT**

Marilyn Kimble, Enforcement Program Manager, presented the Enforcement Division Report relative to the following:

- Enforcement Program Measures
- Regulatory Activity
- Enforcement Division Updates
- Enforcement Division Statistics

**Public Comment:** None received.

**Board Discussion:**

- Mr. Vertido stated that the complaints received on the Enforcement Division General Statistics is below the curve compared to previous years. Ms. Kimble stated that the decrease could be associated with the reduction of complaints received from the retroactive fingerprinting requirement.

**MOTION:** To accept the report.

**Moved/Seconded:** John Vertido/Victor King

**Support:** 6   **Oppose:** 0   **Abstain:** 0

**13. NURSING EDUCATION DIVISION REPORTS REGARDING VN & PT PROGRAMS**

**13.A.1. Angeles College Vocational Nursing Program – Consideration of Request to Admit Students**

Pam Hinckley, Nursing Education Consultant (NEC), presented a report relative to the Angeles College Vocational Nursing Program's request to admit a day class of fifteen (15) students on May 20, 2013 and an evening class of fifteen (15) students on June 25, 2013. The program was placed on provisional approval for the two-year period from November 9, 2012 through November 30, 2014. Based on data from the first quarter of 2013, the program's average annual pass rate is 42%, which is 33 percentage points below the state average annual pass rate.

**Program Representative:** There was not a program representative present.

**Public Comment:** None received.

**Board Discussion:** None received.

**MOTION:** To accept the report and adopt the recommendations as follows:

1. **Deny** Angeles College's request to admit a day class of 15 students on May 20, 2013; completing on May 28, 2014, **replacing** the class that will graduate February 22, 2013.
2. **Deny** the program's request to admit an evening class of 15 students on June 25, 2013; completing on November 22, 2014, **replacing** the class that will graduate on March 31, 2013.
3. Continue to require the program to obtain prior Board approval to admit students.

**Moved/Seconded:** John Vertido/Mark Stanfield

**Support:** 6   **Oppose:** 0   **Abstain:** 0

**13.A.2. Bethesda University of California Vocational Nursing Program – Consideration of Request to Admit Students**

Pam Hinckley, NEC, presented a report relative to Bethesda University of California Vocational Nursing Program's request to admit thirty (30) full-time students on August 5, 2013. On May 11, 2012, the Board changed the status of the program to provisional approval for the two-year period from May 11, 2012 through May 30, 2014. Based on data from the first quarter of 2013, the program's average annual pass rate is 33%, which is 40 percentage points below the state average annual pass rate.

**Program Representative:**

Nanyun Lee, Program Director; Ann Anderson, Private Consultant

- Ms. Lee agreed with Ms. Hinckley that the pass results are low. She stated that the recent students have been able to take full advantage of the new curriculum that has been implemented.
- Ms. Anderson stated that one of the priorities of the program was to hire a private consultant to assist with the students enrolled.

**Public Comment:** None received.

**Board Discussion:**

- Mr. Vertido stated that he is unclear on why the program accepted students from Stanton University. He also questioned Ms. Lee on the attendance level at exam remediation. Ms. Lee stated that the virtual ATI is being used to remediate students at every level. She stated that 100% of the students in the program are utilizing virtual ATI.
- Mr. King stated that he is troubled that the school accepted students from Stanton University without notifying the Board. He also stated that the financial interests of the school are not the Board's primary concern.
- Mr. Mah asked Ms. Hinckley what the process is for receiving student complaint letters. Ms. Hinckley responded that, once a complaint is received, the program director is notified of the complaint and a response must be made by a certain date.

**MOTION: To accept the report and adopt the recommendations as follows:**

1. **Deny** Bethesda University Vocational Nursing Program's request to admit 20 full-time students into a class commencing on August 5, 2013 and graduating on August 4, 2014.
2. Continue to require the program to obtain full Board approval prior to the admission of each class.

**Moved/Seconded:** John Vertido/Mark Stanfield

**Support:** 6 **Oppose:** 0 **Abstain:** 0

**13.A.3. Casa Loma College, Hawthorne, Vocational Nursing Program – Consideration of Request to Admit Students**

Suellen Clayworth, NEC, presented a report relative to the Casa Loma College, Hawthorne, Vocational Nursing Program's request to admit thirty (30) students into two full-time classes. The program was placed on provisional approval for the period from November 9, 2012 through November 30, 2014. Based on data from the first quarter of 2013, the program's average annual pass rate is 56%, which is 19 percentage points below the state average annual pass rate.

**Program Representative:**

Jayne Grint, Program Director

- Ms. Grint stated that she has been tracking her students and that her remediation program is in full force. She reassessed the faculty and made necessary changes. She also stated that she implemented ATI at all levels and revamped the program's lab.

**Public Comment:** None received.

**Board Discussion:**

- Mr. Mah requested clarification of the attendance numbers in the report. He asked Ms. Grint whether withholding approval of the second class of 30 students until after the September Board Meeting would be a more prudent approach considering the program's pass rates. Ms. Grint responded that the program has shown improvement and being penalized would be unfair.
- Mr. Stanfield commended Ms. Grint for her hard work in improving the school.
- Mr. Vertido stated that he understands Ms. Grint's concern over not having the October class approved by the Board because prospective students start preparing their finances and work schedules well in advance of starting the program.

**MOTION: To accept the report and adopt the NEC's recommendations as follows:**

1. Approve the Casa Loma College Vocational Nursing Program's request to admit 30 students to a class on August 5, 2013, to **replace** the class graduating on July 22, 2013, and graduating on August 19, 2014; and admit 30 students to a class on October 21, 2013, to **replace** the class graduating on October 7, 2013, and graduating on November 4, 2014.
2. Continue to require the program to admit no additional students unless specifically approved by the full Board.

**Moved/Seconded:** Mark Stanfield/John Vertido

**Support:** 6 **Oppose:** 0 **Abstain:** 0

**13.A.4. Healthcare College of California Vocational Nursing Program – Consideration of Request to Admit Students**

Pam Hinckley, NEC, presented a report relative to the Healthcare College of California Vocational Nursing Program's request to admit a class of 20 full-time students on June 17, 2013. The program was placed on provisional approval for the two-year period from September 9, 2011 through September 30, 2013. Based on the data from the first quarter of 2013, the program's average annual pass rate is 40%, which is 33 percentage points below the state average annual pass rate.

**Program Representative:** There was no program representative present.

**Public Comment:** None received.

**Board Discussion:**

- Mr. Vertido stated that only one of the last fourteen quarters have been above the state average annual pass rate.

**MOTION: To accept the report and adopt the recommendations as follows:**

1. **Deny** Healthcare College of California's request to admit 20 full-time students June 17, 2013 graduating on May 15, 2014, to **replace** a class that graduated September 30, 2012.
2. Require the program to continue to admit no additional students unless approved by the full Board.

**Moved/Seconded:** John Vertido/Mark Stanfield

**Support:** 6 **Oppose:** 0 **Abstain:** 0

### **13.A.5. High Desert Medical College Vocational Nursing Program – Consideration of Request to Admit Students**

Pam Hinckley, NEC, presented a report relative to the High Desert Medical College, Vocational Nursing Program's request to admit two classes of 20 students. The program was placed on provisional approval for the two-year period from November 10, 2011 through November 30, 2013. Based on the data from the first quarter of 2013, the program's average annual pass rate is 49%, which is 24 percentage points below the state average annual pass rate.

#### **Program Representative:**

Cindy Fairchild, Program Director

- Ms. Fairchild acknowledged that the pass rates have not been good. She also stated that the students, who attended the program prior to 2010, did not have the current test plan and curriculum. Without having new students enrolled, the Board will not be able to see the results of the new test plan and curriculum.

**Public Comment:** None received.

#### **Board Discussion:**

- Mr. Mah requested clarification regarding the enrollment data in the report.
- Mr. D'Braunstein asked Ms. Fairchild if her preference is to have a full-time or part-time class. Ms. Fairchild responded that she would prefer a part-time class.
- Mr. Vertido stated that the program would have a difficult time keeping their clinical sites if the Board does not approve the request for additional students.

#### **MOTION: To accept the report and adopt the recommendations as follows:**

1. **Deny** the program's request to admit 20 part-time students on May 31, 2013; graduating January 30, 2015, to replace students that graduated September 30, 2012.
2. **Deny** the program's request to admit 20 full-time students on June 3, 2013; graduating July 15, 2014, to replace students that graduated March 8, 2012.
3. Require the program to admit no additional students unless approved by the full Board.

**Moved/Seconded:** John Vertido/Victor King

**Support:** 6 **Oppose:** 0 **Abstain:** 0

### **13.A.6. InfoTech Career College Vocational Nursing Program –Consideration of Request to Admit Students**

Pam Hinckley, NEC, presented a report relative to the Infotech Career College Vocational Nursing Program's request to admit a full-time day class of 20 students on June 3, 2013. The program was placed on provisional approval for the two-year period from November 10, 2011 through November 30, 2013. Based on data from the first quarter of 2013, the program's average annual pass rate is 75%, which is 2 percentage points above the state average annual pass rate.

#### **Program Representative:**

Elizabeth Estrada, Program Director

- Ms. Estrada thanked the Board for their continued support. She stated that she is pleased with the progress of the program. She also stated that one of the students who failed the examination is from a class that graduated in 2009.

**Public Comment:** None received.

**Board Discussion:**

- Mr. Vertido stated that he is pleased with the progress of the program. He clarified that previous students count towards the program's pass rate regardless of their graduation date.

**MOTION: To accept the report and adopt the recommendations as follows:**

1. Approve InfoTech Career College Vocational Nursing Program's request for approval to admit a class of 20 full-time, day, students on June 3, 2013, graduating on August 11, 2014, to **replace** a class that graduated on August 21, 2012.
2. Require the program to admit no additional students unless approved by the full Board.

**Moved/Seconded:** John Vertido/Mark Stanfield

**Support:** 6 **Oppose:** 0 **Abstain:** 0

**13.A.7. Santa Barbara Business College, Bakersfield, Vocational Nursing Program – Consideration of Request to Admit Students**

Pam Hinckley, NEC, presented a report relative to the Santa Barbara Business College, Bakersfield, Vocational Nursing Program's request to admit a class of 36 students on August 5, 2013. The program was placed on provisional approval for the two-year period from February 22, 2013 through February 28, 2015. Based on data from the first quarter of 2013, the program's average annual pass rate is 62%, which is 11 percentage points below the state average annual pass rate.

**Program Representative:**

Carolyn Santiago, Program Director

- Ms. Santiago stated that she is pleased with the recommendations. She indicated that the program is reimbursing the cost of the licensure examination and license fee if the student takes and passes the examination within the quarter that they received their authorization to test.

**Public Comment:** None received.

**Board Discussion:**

- Mr. Vertido stated that the program is moving in the right direction.
- Mr. D'Braunsteun stated that he would like to see a larger number of students testing.

**MOTION: To accept the report and adopt the recommendations as follows:**

1. Approve the Santa Barbara Business College's request to admit 36 students on August 5, 2013, only, graduating October 9, 2014. This class will **replace** students that will graduate on August 1, 2013.
2. Continue to require the program to admit no additional students without prior approval by the full Board.

**Moved/Seconded:** John Vertido/Victor King

**Support:** 6 **Oppose:** 0 **Abstain:** 0

### **13.A.8. Southern California Medical College Vocational Nursing Program – Consideration of Request to Admit Students**

Pam Hinckley, NEC, presented a report relative to the Southern California Medical College Vocational Nursing Program's request to admit a class of 20 full-time students on August 19, 2013. The program was placed on provisional approval for the two-year period from November 10, 2011, through November 30, 2013. Based on data from the first quarter of 2013, the program's average annual pass rate is 64%, which is 9 percentage points below the state average annual pass rate.

#### **Program Representative:**

Nomar Tongco, Program Director

- Mr. Tongco thanked the Board for their continued support. He stated that exit exams and expectation standards have been implemented. He also stated that the program has focused on faculty development and is aiming for higher pass rates.

**Public Comment:** None received.

#### **Board Discussion:**

- Mr. Vertido commended Mr. Tongco for his hard work and encouraged him to continue in the right direction.

#### **MOTION: To accept the report and adopt the recommendations as follows:**

1. Approve the Southern California Medical College Vocational Nursing Program's request to admit a class of 20 full-time students on August 19, 2013, only, graduating on September 5, 2014, to **replace** students who will graduate August 2, 2013.
2. Continue the program's requirement to obtain approval by the full Board prior to the admission of additional classes.

**Moved/Seconded:** John Vertido/Mark Stanfield

Support: 7 Oppose: 0 Abstain: 0

### **13.A.9. Valley School of Allied Health Vocational Nursing Program – Consideration of Request to Admit Students**

Pam Hinckley, NEC, presented a report relative to the Valley School of Allied Health, Vocational Nursing Program's request to admit a full-time class of 20 students on May 14, 2013. The program was placed on provisional approval for the two-year period from September 6, 2012 through September 30, 2014. Based on data from the first quarter of 2013, the program's average annual pass rate is 64%, which was nine percentage points below the state average annual pass rate.

#### **Program Representative:**

Norma Jones, Program Director

- Ms. Jones thanked Ms. Hinckley for her support. She stated that the majority of the program's students are not taking the examination right away. The students that are taking the examination right away are passing. She also stated that the program has implementing teaching in group settings and has started prerequisites for its students.

**Public Comment:**

- Bea Martin, Integrity College of Health, asked Ms. Jones how she assures that everyone is participating in the group settings. Ms. Jones responded that every person in the group has to participate equally.

**Board Discussion:** None received.

**MOTION: To accept the report and adopt the recommendations as follows:**

1. Approve Valley School of Allied Health Vocational Nursing Program's request to admit a full-time class of 20 students on May 14, 2013, only, graduating June 15, 2014, to **replace** students who graduated December 7, 2012.
2. Require the program to obtain approval by the Full Board prior to the admission of future classes.

**Moved/Seconded:** John Vertido/Mark Stanfield

**Support:** 6    **Oppose:** 0    **Abstain:** 0

### **13.B.1. Community Based Education & Development College Vocational Nursing Program – Consideration of Request to Admit Students**

Suellen Clayworth, NEC, presented a report relative to the Community Based Education & Development College Vocational Nursing Program. On March 5, 2013, the Board received electronic correspondence from Alice Sorrell-Thompson indicating that the program would voluntarily surrender the vocational nursing program effective after the March 24, 2013 graduation of the program's one remaining cohort. On March 26, 2013, the EO approved the recommendation to remove the program from the Board's list of Accredited Vocational Nursing Schools.

**Program Representative:** There was no program representative present.

**Public Comment:** None received.

**Board Discussion:** None received.

## **14. AGENDA ITEMS FOR FUTURE MEETINGS**

**Public Comment:**

- Jay Murvine, President, Summit Career College, Inc., suggested that the licensing time frames be included on the agenda in the future. He stated that his program is having problems with the accrediting agencies because his students cannot take the examination right away. He also stated that the program had to cut start dates by 60% and layoff 25 staff members due to the delay in his students taking the examination.
- Sybil Damon, Association of California Directors of Vocational Nursing Programs, Inc., stated that multiple programs have similar concerns with the processing times for the applications. She appreciates the transparency of the Board. She stated that her organization drafted a letter to the Board and will submit it to the Board.

**Board Discussion:** None received.

**15. PUBLIC COMMENT PERIOD**

- Larisa Rezvina, Program Director, Gurnick Academy of Medical Arts, stated that she is looking for solutions for students to pass the examinations more frequently. She also created a graduate program to keep the students engaged.

**16. ADJOURNMENT**

The meeting was adjourned at 2:15 pm.

Prepared by: \_\_\_\_\_  
**Teresa Bello-Jones, J.D., M.S.N., R.N.**  
Executive Officer

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
**Todd D'Braunstein, P.T.**  
President

Date: \_\_\_\_\_

(8/12/13)



## DISCIPLINARY BOARD MEETING MINUTES

May 9, 2013

Milpitas, CALIFORNIA

**BOARD MEMBERS  
PRESENT:**

Todd D'Braunstein, P.T. Member, President  
Ling-Ling Chang, Public Member  
Victor King, Public Member  
Jessica Leavitt, Public Member  
Mark Stanfield, L.V.N. Member  
John Vertido, L.V.N. Educator Member

**BOARD MEMBERS  
ABSENT:**

Eric Mah, Public Member, Vice-President

**STAFF PRESENT:**

Teresa Bello-Jones, Executive Officer  
Marilyn Kimble, Enforcement Manager  
Mark Ito, Licensing Program Analyst  
Jay Prouty, Enforcement Program Analyst  
Gary Duke, Legal Counsel, Department of Consumer Affairs

The Disciplinary Board Meeting was called to order by President, Todd D'Braunstein at 9:02 a.m., May 9, 2013, at the Embassy Suites Milpitas-Silicon Valley, 901 East Calaveras Boulevard, Milpitas, California.

Michael Cohn, Administrative Law Judge, presided. The State was represented by Deputy Attorney Generals Leslie Brast.

The President, Todd D'Braunstein, welcomed faculty and students from the following vocational nursing and psychiatric technician programs:

American College of Nursing  
Annenberg School of Nursing  
Bethesda University of California  
City College of San Francisco  
Curam College of Nursing  
Gurnick Academy of Medical Arts

Mission College  
NCP College of Nursing  
Oikos University  
Shepherd University  
Summit Career College  
Unitek College

The following petitions were heard by the Board of Vocational Nursing & Psychiatric Technicians (Board). Following the hearings, the Board convened in closed-session. The Board's decisions from closed-session deliberations are included.

**1. Christopher Abasta, PETITION FOR REINSTATEMENT**

Pursuant to Business and Professions Code Section 4524 and California Code of Regulations Section 2563 this proceeding was delegated by the Executive Officer to the Administrative Law Judge due to the lack of a quorum.

**2. Nancy Capannelli, PETITION FOR REINSTATEMENT**

The Board granted the Petition for Reinstatement of the vocational nurse license.

**3. Monette Gotwisner, PETITION FOR REINSTATEMENT**

The Board denied the Petition for Reinstatement of the vocational nurse license.

**4. Keenan Jones, PETITION FOR REINSTATEMENT**

The Board granted the Petition for Reinstatement of the psychiatric technician license.

**5. Ronnie Hicks, PETITION FOR REINSTATEMENT**

The Board denied the Petition for Reinstatement of the vocational nurse license.

**6. David Kuether, PETITION FOR REINSTATEMENT**

The Board denied the Petition for Reinstatement of the vocational nurse license.

**7. Angela Perry, PETITION FOR REINSTATEMENT**

The Board granted the Petition for Reinstatement of the vocational nurse license.

**8. Maria Cain, PETITION FOR MODIFICATION OF PROBATION**

The Board denied the Petition for Modification of Probation of the vocational nurse license.

## ADJOURNMENT

The Disciplinary Board Meeting adjourned at 2:21 p.m. The Board went into closed session at 2:26 p.m. for the purpose of hearing deliberations, pursuant to Government Code section 11126 (c)(3).

Prepared by: \_\_\_\_\_  
**Teresa Bello-Jones, J.D., M.S.N., R.N.**  
Executive Officer

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_  
**Todd D'Braunstein, P.T.**  
President

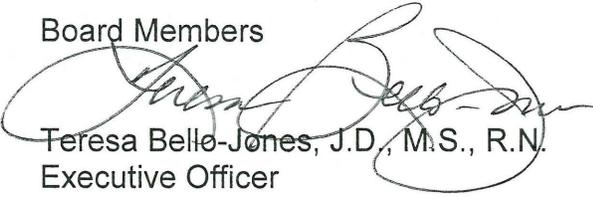
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## Agenda Item #7.B.

DATE: August 28, 2013

TO: Board Members

FROM:   
Teresa Bello-Jones, J.D., M.S., R.N.  
Executive Officer

SUBJECT: Executive Officer's Report on Decisions for Vocational Nursing and Psychiatric Technician Programs

The following is a summary of the Executive Officer's (EO) decisions for Vocational Nursing (VN) and Psychiatric Technician (PT) programs.

### Effective May 3, 2013

**1. Premiere Career College VN Program – Report of Program Records Survey for Continued Approval (Director: Jennifer Ty De Guzman, Irwindale, Los Angeles County, Private)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' inspections shall be made to the Board. Such inspections determine program compliance with Article 5 of the VN Rules and Regulations.

The Board received a completed Program Records Survey for the Premiere Career College VN Program. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were noted.

The EO continued full approval for the Premiere Career College VN Program for the four-year period from February 4, 2013, through February 3, 2017, and issued a certificate accordingly; **and revoked** the program's approval for ongoing admissions; **and** required the program to obtain Board approval prior to the admission of additional students.

**Rationale:** The program currently has four (4) quarters of low licensure pass rates. The current average annual pass rate is **51%**. As such, it is **23** percentage points **below** the state average annual pass rate. Over the course of the last four (4) quarters, the pass rate has fluctuated between 46% and 52%. Based on these statistics, the removal of the program's ongoing admission of four (4) classes a year is warranted.

The program has demonstrated that it has sufficient resources for the current and proposed enrollment. Board staff will continue to monitor the program by tracking its licensure examination pass rate quarterly.

**2. Riverside City College VN Program – Report of Program Records Survey for Continued Approval; Request to Change the Pattern of Admissions; Request to Modify Curriculum (Sandy Baker – Riverside, Riverside County, Community College)**

In accordance with Section 2883 of the VN Practice Act, it is the Board’s duty, through an official representative, to inspect all schools of vocational nursing in California. Written reports of the representatives’ inspections or visits shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

A Program Records Survey was completed for the Riverside City College VN Program in May 2012. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were noted.

The program is requesting to “freeze” the part-time program.

The EO continued full approval for the Riverside City College VN Program for the four-year period from September 10, 2012, through September 9, 2016, and a certificate issued accordingly; and continued ongoing admissions of one (1) full-time class per year with 60 students per class to **replace** graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program’s pattern of admissions without prior Board approval. The program’s pattern of admissions will include admission of one (1) class of 60 students yearly in August, only.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

Additionally, the EO approved the suspension of the part-time program; and required the program to request admission of students into the Part-time program.

**Rationale:** The program is in compliance with Article 5 of the VN Rules and Regulations.

### **Effective May 15, 2013**

#### **3. California Career Institute, Garden Grove, VN Program – Request to Admit Students (Director: Abdel R. Yosef, Garden Grove, Orange County, Private)**

The California Career Institute, Garden Grove, VN Program requests approval to admit 45 part-time students commencing May 21, 2013, and graduating December 15, 2014, to **replace** the class graduating May 17, 2013.

The EO approved the California Career Institute, Garden Grove, VN Program request to admit 45 part-time students commencing May 21, 2013, **only**, and graduating December 15, 2014, to **replace** the part-time class that graduates on May 17, 2013; and continued the program's requirement to obtain Board approval prior to the admission of each class.

**Rationale:** The program has demonstrated that it has sufficient resources to support the number of students in the proposed replacement class.

Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports submitted by the program, and performing accreditation surveys every four years.

### **Effective May 22, 2013**

#### **4. American College of Nursing VN Program – Request to Admit Students (Director: Laura Smith McKenna, Concord, Contra Costa County, Private)**

The program director requests approval to admit an evening class of 30 students and 3 alternates on June 17, 2013, with a graduation date of June 20, 2014. That class will **replace** students graduating on June 13, 2013.

The director also requests approval to admit a day class of 30 students and 3 alternates on July 15, 2013, with a graduation date of July 19, 2014. That class will **replace** students graduating on July 11, 2013.

The EO approved the program's request to admit an evening class of 30 students and 3 alternates on June 17, 2013, **only**, to **replace** students graduating on June 13, 2013; **and** approved the program's request to admit a day class of 30 students and 3 alternates on July 15, 2013, **only**, to **replace** students graduating on July 11, 2013; **and** continued to require the program to obtain Board approval prior to the admission of each class.

**Rationale:** The program's low annual pass rates are of concern; however, 84% of the graduates who tested in the most recent two quarters passed the licensure examination demonstrating a substantial improvement from previous quarters. The program's plan for improvement includes elements that address deficiencies identified related to the pass rate.

The program has demonstrated that it has sufficient resources, including faculty and facilities, to support the current and proposed enrollment. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**5. Bakersfield Adult School VN Program – Report of Program Records Survey; Request to Admit Students (Director: Shirley Ray, Bakersfield, Kern County, Adult)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect vocational nursing schools in California. Written reports of the representatives' inspections or visits shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

A Program Records Survey was completed by the Bakersfield Adult School, VN Program in March 2013. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were noted.

The Bakersfield Adult School VN Program requests Board approval to admit 15 students on August 21, 2013 graduating May 30, 2015. This class would **replace** students graduating on May 30, 2013.

The EO continued full approval of the Bakersfield Adult School VN Program for the period of May 13, 2013 through May 12, 2017, and issue a certificate accordingly; **and** approved Bakersfield Adult School VN Program's request to admit 15 students on August 21, 2013, only, graduating May 30, 2015; **replacing** students graduating on May 30, 2013; **and** required program to admit no additional students without Board approval.

**Rationale:** The program's current average annual pass rate is 92%. The program is in compliance with the California Rules and Regulations. Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports and other required documents and reports as submitted by the program, and performing accreditation surveys every four years.

**6. Bakersfield College VN Program – Report of Program Records Survey for Continued Approval (Director: Cindy Collier, Bakersfield, Kern County, Community College)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or visit vocational nursing schools in California. Written reports of the representatives' inspections or visits shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

A Program Records Survey was completed by the Bakersfield College VN Program in March 2013. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violation was identified.

The EO continued full approval of the Bakersfield College VN Program for the period of May 15, 2013 through May 14, 2017, and issued a certificate accordingly; and continued approval of the program's ongoing admissions to **replace** graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of one (1) class of 30 students per year only.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

**Rationale:** The program has demonstrated full compliance with Article 5 of the California Code of Regulations. Board staff will continue to monitor the program by tracking its licensure examination pass rate quarterly, reviewing Annual Reports submitted by the program, and performing accreditation surveys every four years.

**7. Beaumont Adult School VN Program – Consideration of Program Records Survey (Director: Lori Edwards, Beaumont, Riverside County, Private)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect vocational nursing schools in California. Written reports of the representatives' inspections or visits shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

A Program Records Survey was completed by the Beaumont Adult School VN Program in March 2009. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were identified.

The EO continued full approval of the Beaumont Adult School VN Program for the period of May 13, 2013 through May 12, 2017, and issued a certificate accordingly; and continued approval of the program's ongoing admissions to **replace** graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of one (1) class of 30 students two (2) times per year, only, admitting in April and October.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.

- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

**Rationale:** The program has demonstrated full compliance with Article 5 of the VN Rules and Regulations. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**8. Citrus College VN Program – Report of Program Records Survey for Continued Approval (Director: Maureen Renaghan, Glendora, Los Angeles County, Community College)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect vocational nursing schools in California. Written reports of the representatives' inspections or visits shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

A Program Records Survey was completed by the Citrus College VN Program in April 2013. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were identified.

The EO continued full approval of the Citrus College VN Program for the period of May 13, 2013 through May 12, 2017, and issued a certificate accordingly; and continued approval of the program's current pattern of admissions, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of two (2) full-time classes of 52 students each year and one (1) part-time class of 40 students each year.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

**Rationale:** The program has demonstrated full compliance with Article 5 of the California Code of Regulations. Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports submitted by the program, and performing accreditation surveys every four years.

**9. Long Beach City College VN Program – Report of Program Records Survey for Continued Approval (Director: Judith Wisenbaker, Long Beach, Los Angeles County, Community College)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect vocational nursing schools in California. Written

reports of the representatives' inspections or visits shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

A Program Records Survey was completed by the Long Beach City College VN Program in March 2013. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were identified.

The EO continued full approval of the Long Beach City College VN Program for the period of May 13, 2013 through May 12, 2017, and issued a certificate accordingly; and continued approval of the program's current pattern of admissions, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of two (2) full-time classes of 45 students each year, one (1) class in the fall semester and one (1) class in the spring semester.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (l) of the Code.

**Rationale:** The program has demonstrated full compliance with Article 5 of the California Code of Regulations. Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports submitted by the program, and performing accreditation surveys every four years.

**10. Marian College, Los Angeles, VN Program – Request to Admit Students** (Director: Lynette Ferro; Los Angeles, Los Angeles County, California; Private)

The program director requests approval to admit 30 students into a full-time class beginning on May 28, 2013, and graduating on July 31, 2014, to **replace** the full-time class that is graduating on May 30, 2013. The director also requests approval to admit 30 students into a part-time class on July 25, 2013, and graduating on January 24, 2015, to replace the part-time class that is graduating on July 16, 2013.

The EO denied the program's request to admit 30 students into a full-time class beginning on May 28, 2013, only, and graduating on July 31, 2014, to **replace** the class that is graduating on May 30, 2013; and approved the program's admission of 15 students into a full-time class beginning on May 28, 2013, only, and graduating on July 31, 2014, to **replace** the class that is graduating on May 30, 2013. Additionally, the EO denied the program's request to admit 30 students into a part-time class beginning on July 25, 2013, only, and graduating on January 25, 2015, to **replace** the class that is graduating on July 16, 2013; and approved the program's admission of 15 students into a part-time class beginning on July 25, 2013, only, and graduating on January 25, 2015, to **replace** the class that is graduating on July 16, 2013.

The program is required to submit a written report by September 1, 2013. The report must include a comprehensive analysis of the program, identification of areas negatively impacting student achievement, and a plan and schedule for correction of identified deficiencies. The following elements must be addressed in the analysis.

- a. Current Enrollment.
- b. Admission Criteria.
- c. Screening and Selection Criteria.
- d. Terminal Objectives.
- e. Curriculum Objectives.
- f. Instructional Plan.
- g. Theory and Clinical Objectives for Each Course.
- h. Lesson Plans for Each Course.
- i. Textbooks.
- j. Attendance Policy.
- k. Remediation Policy.
- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement.

Further, the program is required to continue to request Board approval prior to each class admission.

**Rationale:** Although the program's licensure examination pass rate has demonstrated some improvement, the Board is concerned about the number of students that have not successfully completed the program. As reported in "Other Considerations", only five students graduated in January 2013 when there were 13 students expected to graduate. Of the five that graduated, only three have passed the HESI Exit Examination. The remaining eight students in that class are still remediating parts of Term 4.

The program has improved preparation of the graduates to take the licensure examination and has improved its assessment of graduate readiness to take the licensure examination, but there still seems to be an underlying problem with the basic curriculum that allows so many students to get to the point of graduation still needing remediation. Admitting a smaller number of students per class will allow the director and instructors time to do further analysis of the basic curriculum and make changes that will enhance the students' probability of success. The program has demonstrated that it has sufficient resources to support the current and proposed number of students requested.

Board staff will continue to closely monitor the program's effectiveness by tracking class admissions, attrition rates, the program's licensure examination pass rates quarterly, reviewing follow-up and Annual Reports

submitted by the program, and performing accreditation surveys every four (4) years.

**11. Mission College VN Program – Report of Program Records Survey for Continued Approval (Director: Edith Dooley, Santa Clara County – Community College)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect vocational nursing schools in California. Written reports of the representatives' inspections or visits shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

A Program Records Survey was completed by the Mission College VN Program in May 2013. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were noted.

The EO continued full approval of the Mission College VN Program for the period of May 13, 2013 through May 12, 2017, and issued a certificate accordingly; and continued approval of the program's current pattern of admissions, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of one (1) class of 45 students two (2) times per year, only.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

**Rationale:** The program has demonstrated full compliance with Article 5 of the California Code of Regulations. Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports submitted by the program, and performing accreditation surveys every four years.

**12. Premiere Career College, VN Program – Request to Admit Students (Director: Jennifer Ty De Guzman, Irwindale, Los Angeles County, Private)**

Premiere Career College VN Program is requesting Board approval to admit a class of 30 students on June 24, 2013; graduating June 6, 2014. This class will replace students that will graduate on June 7, 2013.

The EO denied Premiere Career College VN Program's request to admit a class of 30 students on June 24, 2013; graduating June 6, 2014, to **replace** students that will graduate on June 7, 2013; and approved the program's admission of a class of 15 students on June 24, 2013, only; graduating June 6, 2014. This class will **replace** students that will graduate on June 7, 2013.

The program is required to submit a written report **by June 12, 2013**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

Additionally, the program is required to obtain Board approval prior to the admission of additional students.

**Rationale:** The program currently has five (5) quarters of low licensure pass rates. The current average annual pass rate is **49%**. As such, it is **24** percentage points **below** the state average annual pass rate. Based on these statistics, the programs request to admit 30 students has been decreased to 15 students. On March 2, 2013, the program submitted a plan to improve program pass rates. The plan submitted by the director did not demonstrate an in-depth analysis of the program. As such, a comprehensive analysis is recommended.

**13. Southwestern College VN Program - Report of Program Records Survey for Continued Approval (Director: Catherine McJannet, Otay, San Diego County, Community College)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect all schools of vocational nursing in California. Written reports of the representatives' inspections or visits shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

A Program Records Survey was completed by the Southwestern College VN Program in March 2013. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were noted.

The EO continued full approval of the Southwestern College VN Program for the four-year period May 13, 2013 through May 12, 2017, and issued a certificate accordingly; and required the program to submit a written report by September 1, 2013. The report must include a comprehensive analysis of the program, identification of areas negatively impacting student achievement, and a plan and schedule for correction of identified deficiencies. The following elements must be addressed in the analysis.

- a. Current Enrollment.
- b. Admission Criteria.
- c. Screening and Selection Criteria.
- d. Terminal Objectives.
- e. Curriculum Objectives.
- f. Instructional Plan.
- g. Theory and Clinical Objectives for Each Course.
- h. Lesson Plans for Each Course.
- i. Textbooks.
- j. Attendance Policy.
- k. Remediation Policy.
- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement.

Additionally, the EO rescinded approval of the program's admission of a class of 45 students every eighteen months; and required the program to obtain Board approval prior to the admission of each class.

**Rationale:** The program has demonstrated full compliance with Article 5 of the California Code of Regulations. However, it is noted that the program's quarterly and average annual pass rates have been more than ten percentage points below State average annual pass rates.

Board staff will continue to monitor the program by closely tracking its licensure examination pass rate quarterly, reviewing Annual Reports submitted by the program, and performing surveys for approval every four years.

**14. Yuba College PT Program – Program Records Survey for Continued Approval**  
(Director: Suzanne Jones, Marysville, Yuba County, Community College)

In accordance with Section 4532 of the PT Practice Act, the Board shall provide for the periodic inspection of all psychiatric technician schools in this State. Written reports of the inspection or visits shall be made to the board, which shall then approve as accredited the schools which meet the standards prescribed by it.

A Program Records Survey of the Yuba College PT Program was completed in March 2013. The program was reviewed to determine compliance with Article 5 of the PT Rules and Regulations. No violations of the regulations were noted.

The EO continued approval of the Yuba College PT Program for a four-year period from May 13, 2013, through May 12, 2017, and issued a certificate accordingly; and continued approval of the program's current pattern of admissions, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of one (1) class of 15 students every 18 months.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2585 (I) of the Psychiatric Technician Rules and Regulations.

**Rationale:** The program is in compliance with the Psychiatric Technician Rules and Regulations. Board staff will continue to monitor the program by tracking its licensure examination pass rate quarterly, reviewing Annual Reports submitted by the program, and performing surveys for approval every four years.

### **Effective June 13, 2013**

#### **15. Charles A. Jones Skills and Business Education Center VN Program – Request to Admit Students (Director: Laarni Gallardo, Sacramento, Sacramento County, Adult School)**

The director of the Charles A. Jones Skills and Business Education Center VN Program requests approval to admit a class of 30 students on July 22, 2013, to **replace** the class that graduated in February 2013. That class would graduate on April 30, 2014.

The EO approved Charles A. Jones Skills and Business Education Center VN Program's request to admit a class of 30 students on July 22, 2013, only, graduating on April 30, 2014, to **replace** the class that graduated in February 2013; **and** continued the program's requirement to obtain Board approval prior to the admission of each class; **and** directed continued close monitoring of the program's licensure examination pass rates.

**Rationale:** The program has demonstrated that it has sufficient resources to support the requested enrollment and has shown some improvement in its licensure examination pass rates. Any signs of improvement as a result of the plan of correction implemented in November 2012 will not be available until the students scheduled to graduate in September 2013 take the licensure examination.

In a meeting with the director on June 12, 2013, the director described the implementation of the plan of action with the current class and reported that this class of students, the class that will graduate in September 2013, is performing very well.

Board staff will continue to closely monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**16. College of Nursing and Technology VN Program – Report of Program Records Survey; Request to Admit Students (Director: Paul Peters, Reseda, Los Angeles County, Private)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or visit vocational nursing schools in California. Written reports of the representatives' inspections or visits shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

A Program Records Survey was completed by the College of Nursing and Technology VN Program in June 2013. The program was reviewed to determine compliance with Article 5 of the Vocational Nursing Rules and Regulations. No violation was identified.

The College of Nursing and Technology VN Program requests Board approval to admit 30 students into a part – time class commencing July 29, 2013, and graduating January 6, 2015. This class will **replace** students that graduated on November 8, 2012.

The EO continued full approval of the College of Nursing and Technology VN Program for the period of September 16, 2013 through September 15, 2017, and issued a certificate accordingly; **and** approved the program's request to admit 30 students into a part – time class commencing July 29, 2013, and graduating January 6, 2015, to **replace** students that graduated on November 8, 2012; **and** continued the program's requirement to obtain Board approval prior to the admission of future classes.

**Rationale:** The program's pass rates have been within ten (10) percentage points of the state average annual pass rate for the last thirteen (13) consecutive quarters. The current average annual pass rate is 90%. The average annual pass rate for the College of Nursing and Technology Vocational Nursing Program is 17 percentage points **above** the state average annual pass rate. Based on these statistics, continued approval and the requested class are recommended.

**17. Curam College of Nursing VN Program – Request to Admit Students (Director: Wayne Williams, Sacramento County, Private)**

The Curam College of Nursing VN Program requests Board approval to admit a class of 15 students commencing July 22, 2013 with a projected graduation date of April 11, 2014.

The EO approved Curam College VN Program's request to admit a class of 15 students on July 22, 2013, only, graduating April 11, 2014; **and** required the program to obtain Board approval prior to the admission of additional students.

**Rationale:** The program's quarter pass rate is 100% and the average annual pass rate is 73%. As such, the program's average annual pass rate is equal to the state average annual pass rate. The program is in compliance with the California Rules and Regulations.

**18. Gurnick Academy of Medical Arts, Fresno, VN Program – Request to Admit Students; Request Ongoing Admissions (Director: Larisa Revzina, Fresno, Fresno County, Private)**

Gurnick Academy of Medical Arts, Fresno, VN Program, requests approval to admit 30 students into a day class commencing July 8, 2013, graduating August 2, 2014. The proposed class would **replace** students in the day class who will graduate June 30, 2013; **and**,

The program is also requesting approval to admit a class of 30 students into an evening class commencing July 8, 2013, and graduating August 2, 2014. The proposed class would **replace** students in the evening class who will graduate June 30, 2013; **and**,

The program is additionally requesting ongoing admission of two (2) day classes and two (2) evening classes per year. Admissions would be in January and July.

The EO approved Gurnick Academy of Medical Arts, Fresno, VN Program's request to admit a **day** class of 30 students commencing July 8, 2013, graduating August 2, 2014, to **replace** students in the day class who will graduate June 30, 2013; **and** approved the program to admit a class of 30 students into an **evening** class commencing July 8, 2013, and graduating August 2, 2014, to **replace** students in the evening class who will graduate June 30, 2013; **and** denied the program's request for ongoing admissions to **replace** graduating classes.

**Rationale:** There are fourteen (14) quarters of data recorded for the program since inception. Seven (7) of the fourteen (14) quarters are more than ten (10) percentage points **below** the state average annual passing rate. Based on these statistics, the request for ongoing admissions is recommended to be denied. During the last consecutive eight (8) quarters the average annual pass rate ranged from 61% to 78%. The most recent four (4) quarters have been within ten (10) percentage points of the state

average annual pass rate. Currently, the quarter pass rate is **89%** and the program's average annual pass rate is **78%**. This is five (5) percentage points **above** the state average annual pass rate. Based on recent improvement in the program's pass rate, the classes are recommended.

**19. Kaplan College, Sacramento, VN Program – Request to Increase Enrollment of Students (Director: Sharon Parkman, Sacramento, Sacramento County, Private)**

The Kaplan College, Sacramento, VN Program is requesting approval to increase class enrollment from 30 to 45 students, commencing on July 8, 2013, graduating July 11, 2014.

The EO approved Kaplan College, Sacramento, VN Program's request to admit a class of 45 students, commencing on July 8, 2013, graduating July 11, 2014; **and** approved the program's change in ongoing pattern of admissions to **replace** graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of one (1) class of 45 students four (4) times per year only, admitting in January, April, July and October.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

**Rationale:** The program's average annual licensure pass rates are currently **20** percentage points **above** the state average annual pass rate. The program is in compliance with the California Rules and Regulations. Based on this, the increase in the number of students is recommended.

**20. NCP College of Nursing, South San Francisco, VN Program - Consideration Request to Admit Students (Director: Roland Jaochico, South San Francisco, Private)**

On January 3, 2013, the program director of NCP College of Nursing, South San Francisco, VN Program submitted a request to admit a full-time class of 45 students on June 24, 2013, to **replace** students graduating on May 10, 2013.

The EO approved the NCP College of Nursing, South San Francisco, VN Program's request to admit a full-time class of 45 students on June 24, 2013, only, to **replace** students who graduated May 10, 2013; **and** continued the program's requirement to obtain Board approval prior to the admission of each class.

**Rationale:** The program has demonstrated the resources to support the requested classes and the program's most recent quarterly pass rate was 100% and the annual pass rate is the same as the state annual pass rate. The

program is demonstrating improvement in its licensure examination pass rate.

Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**21. North-West College, Pomona, VN Program –Request to Admit Students and Request for Ongoing Admissions (Director: Adnan Al Mouazzen, Pomona, San Bernardino County, Private)**

The North-West College, Pomona, VN Program is requesting approval to admit an additional class of 40 students on July 29, 2013. The projected graduation for this class will be on October 3, 2014.

Additionally, the program requests ongoing admissions of three classes of 40 students each year. One class would be admitted in February, one in July and one in October of each year starting in 2014.

The EO approved North-West College, Pomona, VN Program's request to admit a class of 40 students on July 29 2013, only, graduating October 3, 2014; **and** approved the program's request for ongoing admissions of three classes of 40 students each year with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of a class of 40 students in February, July and October of each year, only.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

**Rationale:** The program's average annual licensure pass rate is above the state average annual licensure pass rate and there are program resources available to support the requested students.

Board staff will continue to closely monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates quarterly, reviewing Annual Reports submitted by the program, and performing accreditation surveys every four (4) years.

**22. West Coast Ultrasound Institute, Beverly Hills, VN Program –Request to Admit Students (Director: Karen Hall, Beverly Hills, Los Angeles County, Private)**

The West Coast Ultrasound Institute, Beverly Hills, VN Program requests approval to admit a full-time, evening, class of 20 students on July 2, 2013 graduating September 21, 2014 to **replace** students who graduated on March 27, 2013.

Additionally, the program is requesting approval to admit a full-time day class of 20 students on January 2, 2014, graduating April 3, 2015 to **replace** students who will graduate December 23, 2013.

The EO approved West Coast Ultrasound Institute, Beverly Hills, VN Program's request to admit a full-time evening class of 20 students on July 2, 2013, only, graduating September 21, 2014, to **replace** students who graduated on March 27, 2013; **and** approved the program to admit a full-time day class of 20 students on January 2, 2014, only, graduating April 3, 2015 to **replace** students who will graduate December 23, 2013; **and** continued the program's requirement to obtain Board approval prior to the admission of future classes.

**Rationale:** Based on published examination statistics, the program's average annual pass rates have been within ten (10) percentage points of average annual pass rates for 16 consecutive quarters. For the most recent reporting period, the program's average annual pass rate of **68%** is five (5) percentage points **below** the state average annual pass rate.

Board staff will continue to monitor the program's effectiveness by tracking its licensure examination pass rates quarterly, reviewing Annual Reports and other required documents and reports as submitted by the program, and performing accreditation surveys every four years.

**Effective June 21, 2013**

**23. Allied Medical & Health Services VN Program – Report of Program Records Survey for Continued Approval; Request to Admit Students (Director: Cora Barrios, Glendale, Los Angeles County, Private)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect vocational nursing schools in California. Written reports of the representatives' visits shall be made to the Board. Such inspections determine program compliance with Article 5 of the VN Rules and Regulations.

A Program Records Survey was completed by Allied Medical & Health Services VN Program in September 2008. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were noted.

The program requests Board approval to admit 20 students on October 12, 2013; graduating on February 16, 2015. This class will **replace** the class that graduates on February 16, 2013.

The program is also requesting Board approval to admit 12 students on May 18, 2014; graduating on September 26, 2015. This class will **replace** the class that graduates on February 16, 2014.

The EO continued full approval of the Allied Medical & Health Services VN Program for the period February 4, 2013 through February 3, 2017, and issued a certificate accordingly; **and** approved the program's request to admit 20 students on October 12, 2013, only, graduating on February 16, 2015, to **replace** the class that graduated on February 16, 2013; **and** approved the program's request to admit 12 students on May 18, 2014, only, graduating on September 26, 2015, to **replace** the class that graduates on February 16, 2014; **and** required the program to continue obtaining Board approval prior to the admission of each class.

**Rationale:** The program's average annual pass rate has exceeded the State average annual pass rate for eight (8) consecutive quarters. Currently, the program's average annual pass rate is 92%. Therefore the requested classes are recommended.

The program has demonstrated full compliance with Article 5 of the Vocational Nursing Rules and Regulations. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

**24. Gurnick Academy of Medical Arts, Concord, PT Program – Request to Admit Students (Director: Larisa Revzina, Contra Costa, Private)**

In accordance with Section 4532 of the PT Rules and Regulations, it is the Board's duty, through an official representative, to inspect all psychiatric technician schools in California. Written reports of the representatives' visits shall be made to the Board. Such inspections determine program compliance with Article 5 of the PT Rules and Regulations.

The Director of Gurnick Academy of Medical Arts PT Program submitted a report on February 12, 2013. The program was reviewed to determine compliance with Article 5 of the PT Rules and Regulations. No violations were noted.

Gurnick Academy of Medical Arts, Concord, PT Program, requests approval to admit a class of 15 students into its daytime class commencing October 7, 2013 and graduating October 14, 2014. The proposed day class would **replace** students who graduated October 5, 2013

The program also requests approval to admit a class of 15 students into an evening class commencing October 7, 2013 and graduating October 14, 2014. The proposed evening class would **replace** students who will graduate October 5, 2013.

The EO continued full approval of the Gurnick Academy of Medical Arts, Concord, PT Program for the period May 5, 2013 through May 4, 2017, and issued a certificate accordingly; **and** approved the program's request to admit a day-time class of 15 students commencing October 7, 2013; graduating October 14, 2014, only, to **replace** students scheduled to graduate on October 5, 2013; **and** approved the program's request to admit an evening class of 15 students commencing October 7, 2013 and graduating October 14, 2014, only, to **replace** students scheduled to graduate on October 5, 2013; **and** required the program to continue obtaining Board approval prior to the admission of each class.

**Rationale:** The program's average annual pass rate is 82%. As such, the program's average annual pass rate is equal to the state's average annual pass rate on the CAPTLE licensure examination. Based on these statistics, the requested classes are recommended.

The program has demonstrated full compliance with Article 5 of the California Code of Regulations. Board staff will continue to monitor the program by tracking its licensure examination pass rate quarterly, reviewing Annual Reports submitted by the program, and performing approval surveys every four years.

**25. Homestead Schools VN Program - Request to Admit Students (Director: Mila Rose Reyes, Torrance, Los Angeles County, Private)**

The Homestead Schools VN Program requests approval to admit a class of 30 students into a full-time day class, commencing on June 24, 2013, graduating on June 16, 2014, to **replace** students who graduated on April 26, 2013.

The program is also requesting approval to admit 30 students into a part-time, week-end class, commencing on June 29, 2013, graduating February 8, 2015, to **replace** students that graduated June 10, 2013.

The EO approved the Homestead Schools VN Program's request to admit 30 students into a full-time, day class commencing on June 24, 2013, only; graduating June 16, 2014, to **replace** students who graduated April 26, 2013; **and** approved the program's request to admit 30 students into a part-time, week-end class, commencing on June 29, 2013, only; graduating February 8, 2015, to **replace** students that graduated June 10, 2013; **and** required the program to continue obtaining Board approval prior to the admission of each class.

**Rationale:** The program's average annual pass rate is **73%**. This is equal to the state average annual pass rate. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness

of employed interventions, and the program's licensure examination pass rates each quarter.

### **Effective June 25, 2013**

#### **26. Preferred College of Nursing, Los Angeles, VN Program – Request to Admit Students (Director: Bernard Sanchez, Los Angeles, Los Angeles County - Private)**

The Preferred College of Nursing, Los Angeles VN Program director requested Board approval to admit a full-time class of 30 students on July 22, 2013, to **replace** students who graduated on June 6, 2013. The requested class would graduate on July 30, 2014.

The EO denied Preferred College of Nursing, Los Angeles VN Program's request to admit a full-time class of 30 students on July 22, 2013, to **replace** students who graduate on July 21, 2013. The requested class would graduate on July 30, 2014. Additionally, the EO continued to require the program to obtain Board approval prior to the admission of each class; and required the program director to perform an analysis of the program and submit a written report by **July 25, 2013**. That analysis and report should include a determination of the root causes of the graduates not being successful on the licensure examination and a plan of action to address each of those causes. The analysis should address the following elements of the program:

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment

**Rationale:** The Board is concerned about the downward trend of the program's licensure examination pass rates and will monitor the pass rate closely. The required in-depth analysis will allow the program director to identify and address the issues causing the decreasing licensure examination pass rate. Denying the requested class will allow the program director time to complete the analysis and prepare a plan of action to improve the licensure examination pass rate. Denying the class admission will also

allow the director to be able to support the faculty while they prepare the current students to pass the licensure examination.

Board staff will continue to monitor the program by reviewing Annual Reports submitted by the program, and performing accreditation surveys every four years.

**27. Unitek College, Fremont, VN Program – Request to Admit Students (Director: Samantha Manlosa Sanchez, Fremont, Alameda County, Private)**

The Unitek College, Fremont, VN Program director requests approval to admit an evening class of 36 students starting August 25, 2013 that would graduate on December 19, 2014. This class would be an additional class to the program's approved ongoing pattern of admissions.

The EO approved the Unitek College, Fremont VN Program's request to admit an evening class of 36 students starting August 25, 2013, that would graduate on December 19, 2014. This class is in addition to the program's approved pattern of class admissions. Additionally, the EO modified the program's approval for ongoing admissions to include admission of four full-time day classes per year and one evening class every 75 weeks with the following stipulations:

- a. No additional classes are added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes admission of 36 students each to four full-time day classes per year, and admission of 36 students to one evening class every 75 weeks to **replace** graduating students only.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (l) of the Code.

**Rationale:** The program has demonstrated full compliance with Article 5 of the Vocational Nursing Rules and Regulations and a licensure examination pass rate that is well above the state average. Board staff will continue to monitor the program's effectiveness by tracking the program's licensure examination pass rate each quarter.

**Effective July 17, 2013**

**28. American Career College at St. Francis (formerly St. Francis Career College, Lynwood) VN Program – Request to Admit Students and Request for Ongoing Admissions (Director: Alice Campbell, Lynwood, Los Angeles County, Private)**

The director of the American Career College at St. Francis (formerly St. Francis Career College, Lynwood) VN Program requests approval to admit 30 students and three (3) alternates to a full-time day class on July 22, 2013. That class will graduate

in October 2014. This will be the first class to enter the newly reorganized American Career College at St. Francis.

The director also requests approval of ongoing admissions of three (3) full-time day classes of 30 students with three (3) alternates. The initial three classes would be admitted in July 2013 (class request listed above), October 2013 and February 2014. Program length is 60 weeks. After the three (3) initial class admissions, ongoing class admissions would **replace** each graduating class.

The EO approved the American Career College at St. Francis VN Program's request to admit a class of 30 students and three (3) alternates commencing July 22, 2013, only, with a graduation date of October 2014; **and** approved the program's request for ongoing admissions of three classes of 30 students and three (3) alternates with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of a class of 30 students and three alternates to **replace** each graduating class after the initial admission of one (1) class each in July 2013, October 2013 and February 2014.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

**Rationale:** The program's annual average pass rate has been maintained at or above the state annual average pass rate for the past eight (8) quarters.

The program has demonstrated that it has sufficient resources, including faculty and facilities, to support the current and proposed enrollment. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

## **29. American Career College, Ontario, VN Program – Report of Program Records Survey (Director: Brigid Barrett, Ontario, San Bernardino County, Private)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect all schools of vocational nursing in California. Written reports of the representatives' visits shall be made to the Board. Such inspections determine program compliance with Article 5 of the VN Rules and Regulations.

The American Career College, Ontario, VN Program completed a program records survey on June 3, 2013. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were identified.

The EO continued full approval of the American Career College, Ontario, VN Program for the period from December 2, 2013, through December 1, 2017, and issued a certificate accordingly; **and** continued to require the program to obtain Board approval prior to the admission of each class.

**Rationale:** The program has demonstrated full compliance with Article 5 of the VN Rules and Regulations. The program's average annual pass rate is 79%. As such it is six (6) percentage points **above** the state average annual pass rate.

Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports and other required documents and reports as submitted by the program, and performing accreditation surveys every four years.

**30. Career Care Institute, Ventura, VN Program – Report of Survey for Continued Approval (Director: Marianne Moise, Ventura, Ventura County – Private)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' visits or inspection shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

The Career Care Institute, Ventura, VN Program completed a program records survey on May 30, 2013. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were noted.

The EO continued full approval of the Career Care Institute, Ventura, VN Program for the period September 16, 2013 through September 15, 2017, and issued a certificate accordingly; **and** continued approval of the program's ongoing admissions of full-time classes of 45 students every quarter, to **replace** graduating classes with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of one (1) class of 45 students four (4) times per year, only, admitting in February, June, September and December, to **replace** graduating classes.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

**Rationale:** The program is currently compliant with all sections of Article 5 of the VN Rules and Regulations. Based on published examination statistics, the program's average annual pass rates have been compliant with regulatory requirements for 19 of the previous 23 quarters. For the past twelve (12)

consecutive quarters, the program's average annual pass rates have been compliant.

Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports and other required documents and reports as submitted by the program, and performing accreditation surveys every four years.

**31. Cerro Coso College VN Program – Report of Program Records Survey. (Director: Cheryl Gates, Ridgecrest, Kern County – Community College)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' visits or inspections shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

The Cerro Coso College VN Program completed a program records survey and submitted related documents on April 29, 2013. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were noted.

The EO continued full approval of the Cerro Coso College VN Program for the period May 13, 2013 through May 12, 2017, and issue a certificate accordingly.

**Rationale:** The program has demonstrated full compliance with all sections of Article 5 of the VN Rules and Regulations.

Additionally, the EO continued approval of the program's ongoing admissions to **replace** graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program's current pattern of admissions without prior approval. The program's pattern of admissions will include admission of one class of 15 students in January of each year.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

**Rationale:** The program's average annual pass rate is currently 90%. The program has demonstrated full compliance with all sections of Article 5 of the Vocational Nursing Rules and Regulations.

Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports and other required documents and reports as submitted by the program, and performing accreditation surveys every four years.

**32. Charter College, Long Beach – Request to Begin a VN Program (Director: Joanna Partida, Long Beach, Los Angeles County, Private)**

Charter College, Long Beach submitted a request to begin a vocational nursing program with an initial full-time class of 30 students on August 5, 2013. The projected graduation date is September 26, 2014.

The program's philosophy addresses the program's beliefs about holism, characteristics of individuals, the environment, health, nursing, and teaching/learning.

The program's conceptual framework is based on Maslow's Hierarchy of Needs and the nursing process.

The full-time program is 60 weeks in length divided into four terms of 15 weeks each. Students will have the following holidays: Memorial Day, 4th of July, Labor Day, Thanksgiving Break, and Winter Break for Christmas and New Year's. All holidays will be made up except those during the Winter Break.

Faculty includes the director who has 40% teaching time and two instructors. Both instructors will teach theory and clinical.

Program materials meet requirements set forth within Article 5 of the VN Rules and Regulations, Sections 2526, Procedure for Accreditation; 2529, Faculty Qualifications; 2532, Curriculum Hours; and 2533, Curriculum Content.

The EO approved the Charter College, Long Beach request to begin a vocational nursing program with an initial full-time class of 30 students on August 5, 2013 only, and graduating September 26, 2014; **and** approved the program curriculum for 1560 hours, including 600 theory and 960 clinical hours.

**33. Community Enhancement Services College, VN Program –Request to Admit Students (Director: Oleg Khilkevich, Burbank, Los Angeles County, Private)**

The Community Enhancement Services College VN Program requests Board approval to admit a class of 30 full-time, day students commencing on August 26, 2013, graduating November 14, 2014. This class will **replace** students that graduated on July 8, 2013.

The EO approved Community Enhancement Services College VN Program's request to admit a class of 30 full-time, day students commencing on August 26, 2013, only; graduating November 26, 2014. This class will **replace** students that graduated on July 8, 2013. Additionally, the EO required the program to obtain Board approval prior to the admission of additional students.

**Rationale:** Nine (9) quarters of licensure data is available since the program's inception. The data available is based on the program's first (1<sup>st</sup>) two (2) graduating classes. All but two (2) graduates from these classes have taken the licensure examination. The program's third (3<sup>rd</sup>) class of 16,

graduated in December 2012. Licensure data for these graduates is not expected until approximately quarter two (2) or three (3) 2013. Currently, 64 students are enrolled in classes.

The program's average annual pass rate is currently 73%. As such, it is equal to the state average annual pass rate. Based on the licensure pass rates the requested class is recommended.

Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports and other required documents and reports as submitted by the program, and performing accreditation surveys every four years.

**34. Eastern Sierra College Center VN Program - Report of Program Records Survey; Request to Admit Students (Director: Cheryl Gates, Bishop, Inyo County, Community College)**

In accordance with Section 2883 of the VN Practice, it is the Board's duty, through an official representative, to inspect all schools of vocational nursing in California. Written reports of the representatives' visits shall be made to the Board. Such inspections determine program compliance with Article 5 of the VN Rules and Regulations.

The Eastern Sierra College Center VN Program submitted a program records survey on April 24, 2013. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. One (1) violation was identified.

The program is requesting approval to admit 15 students on January 13, 2014; graduating December 12, 2014. The requested class would **replace** students that graduated May 10, 2013.

The EO continued full approval of the Eastern Sierra College Center VN Program for the period from May 5, 2013 through May 4, 2017 and issued a certificate accordingly; **and** approved the program's request to admit a full-time class of 15 students on January 13, 2014; graduating December 12, 2014, to **replace** students graduating in May 10, 2013; and approved ongoing admissions to **replace** graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of one (1) class of 15 students every other year, only, admitting in January, to **replace** graduating students.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (l) of the Code.

**Rationale:** The program's average annual pass rate has been 100% when students are tested since inception. Small numbers of students are graduating and

testing. Based on these statistics, the requested class and ongoing admissions is recommended.

Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports and other required documents and reports as submitted by the program, and performing accreditation surveys every four years.

**35. Kaplan College, Sacramento, VN Program – Report of Program Records Survey (Director: Sharon Parkman, Sacramento, Sacramento County, Private)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' visits or inspections shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

The Kaplan College, Sacramento, VN Program (formerly known as Maric College, Sacramento, VN Program) requests Board consideration of continued program approval. The director submitted the required program records survey and supporting documents on April 26, 2013. The program was reviewed to determine compliance with Article 5 of the Vocational Nursing Rules and Regulations. No violations were identified.

The EO continued full approval for the Kaplan College, Sacramento, VN Program for the period from October 20, 2013, through October 19, 2017, and issue a certificate accordingly.

**Rationale:** The program is in full compliance with Article 5 of the VN Rules and Regulations.

Additionally, the EO continued approval of the program's ongoing pattern of admissions to **replace** graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of one (1) class of 45 students four (4) times per year only, admitting in January, April, July and October.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

**Rationale:** Published examination statistics substantiate that the program's average annual pass rates have been no more than ten (10) percentage points below state average pass rates from October 2009 through March 2013. As such, the program has been compliant with regulatory requirements specified in Section 2530 (I) of the Vocational Nursing Rules and

Regulations over 14 consecutive quarters. Currently, the program's average annual pass rate is **20** percentage points **above** the State average annual pass rate.

Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports and other required documents and reports as submitted by the program, and performing accreditation surveys every four years.

**36. Kern River Valley College Center VN Program – Request to Begin a Vocational Nursing Program (Director: Cheryl Gates – Bishop, Inyo County, Community College)**

Kern River Valley College Center submitted a request to begin a vocational nursing program with an initial full-time class of 15 students on January 13, 2014. The projected graduation date is December 12, 2014.

The program's philosophy addresses the program's beliefs about characteristics of nursing, health, person, environment, and education (see Attachment A).

The program's conceptual framework is based on Chater's Model (see Attachment B).

The full-time program is 45 weeks in length divided into three semesters of 15 weeks each. The students will have the holidays recognized by the community college system.

Program materials meet requirements set forth within Article 5 of the Vocational Nursing Rules and Regulations, Sections 2526, Procedure for Accreditation; 2529, Faculty Qualifications; 2532, Curriculum Hours; and 2533, Curriculum Content.

The EO approved Kern River Valley College Center's request to begin a vocational nursing program with an initial class of 15 students on January 13, 2014, only; graduating December 12, 2014; **and** approved the program curriculum for 1662 hours, including 594 theory, and 1068 clinical hours; **and** required the program to obtain Board approval prior to the admission of additional students.

**37. Sacramento City College VN Program – Report of Program Records Survey for Continued Approval (Director: Dale Cohen, Sacramento, Sacramento County, Community College)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review vocational nursing schools in California. Written reports of the representatives' visits or inspections shall be made to the Board. Such inspections or visits determine program compliance with Article 5 of the VN Rules and Regulations.

A Program Records Survey was completed by Sacramento City College VN Program. The program was reviewed to determine compliance with Article 5 of the Vocational Nursing Rules and Regulations. No violations were noted.

The EO continued full approval of the Sacramento City College VN Program for the period May 13, 2012, through May 12, 2016, and issued a certificate accordingly; **and** continued approval of the program's ongoing admission of two (2) classes per year with 45 students per class to **replace** graduating classes, only, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of one (1) class of 45 students yearly in January and August, only.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

**Rationale:** As noted previously, the program's average annual pass rates have been **16 to 20 percentage points above State average annual pass rates** from April 2011 through March 2013.

Given submitted documents and published examination statistics, the program has been compliant with regulatory requirements specified in Article 5 of the Vocational Nursing Rules and Regulations.

Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports and other required documents and reports as submitted by the program, and performing accreditation surveys every four years.

**38. Santa Barbara Business College, Santa Maria, VN Program – Request to Admit Students (Director: Carolyn Santiago, Santa Maria, Santa Barbara County, Private)**

Santa Barbara Business College, Santa Maria, VN Program requests Board approval to admit 35 students on October 14, 2013, graduating December 18, 2014, to **replace** students scheduled to graduate October 10, 2013.

The EO approved Santa Barbara Business College, Santa Maria, VN Program's request to admit 35 students on October 14, 2013, only, graduating December 18, 2014 to **replace** students scheduled to graduate October 10, 2013; **and** continued the program's requirement to obtain Board approval prior to the admission of additional classes.

**Rationale:** The program's average annual licensure pass rates have not fallen more than ten (10) percentage points below State average annual pass rates for the twenty (20) quarters since the program's inception. For 14 of the last 15 consecutive quarters, the program's average annual pass rates have been 16 to 28 percentage points above State average annual pass

rates. The program's current average annual pass rate of 89% is 16 percentage points **above** the State average annual pass rate.

Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, the program's licensure examination pass rates each quarter, reviewing Annual Reports and other required documents and reports as submitted by the program, and performing accreditation surveys every four years.

### **Effective August 15, 2013**

#### **39. Mission College PT Program – Request for Major Curriculum Revision; Request for Change in Conceptual Framework (Director: Ann Cowels, Santa Clara, Santa Clara County, Community College)**

Mission College PT Program requests approval of a major curriculum revision developed to revise the current VN and PT programs into a career pathway that includes the college's nursing assistant program and LVN to RN program. In addition, the college requests approval to change the conceptual framework from Humanistic to the Newman System Model.

The program offers a Certificate and an Associate of Science (AS) degree option. The Certificate option includes three (3) semesters of study. Students are required to maintain a grade of 75% or more in all program classes. Students pursuing an AS degree are also required to complete the college's graduation requirements for an Associate of Science Degree in Psychiatric Technology.

The EO approved Mission College PT Program's request for a major curriculum revision including the change of conceptual framework to the Newman System Model; **and** approved the program's revised curriculum for 1,665 hours, including 693 theory hours and 972 clinical hours.

**Rationale:** The curriculum revision is educationally sound and the program has demonstrated the resources to support the new format. The Newman System Model is an acceptable conceptual framework for the curriculum.

The program has demonstrated full compliance with Article 5 of the California Code of Regulations. Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports submitted by the program, and performing accreditation surveys every four years.

#### **40. Mission College VN Program – Request for Approval of Major Curriculum Revision; Request for Change in Conceptual Framework (Director: Edith Dooley, Santa Clara County – Community College)**

Mission College Vocational Nursing Program requests approval of a major curriculum revision developed to revise the current Vocational Nursing and Psychiatric Technician programs into a career pathway that includes the college's nursing assistant program and LVN to RN program. In addition, the college requests approval to change the conceptual framework from Humanistic to the Newman System Model.

The program offers a Certificate and an Associate of Science (AS) degree option. The Certificate option includes three (3) semesters of study. Students are required to maintain a grade of C or better in all program classes. Students pursuing an AS degree are also required to complete the college's graduation requirements for an Associate of Science Degree in Vocational Nursing.

The EO approved Mission College VN Program's request for a major curriculum revision including the change of conceptual framework to the Newman System Model; **and** approved the program's revised curriculum for 1,611 hours, including 639 theory hours and 972 clinical hours.

**Rationale:** The curriculum revision is educationally sound and the programs have demonstrated the resources to support the new format. The Newman System Model is an acceptable conceptual framework for the curriculum.

The program has demonstrated full compliance with Article 5 of the California Code of Regulations. Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports submitted by the program, and performing accreditation surveys every four years.

**41. Nightingale School of Nursing VN Program – Report of Program Closure (Director: Minda Dudley, San Leandro, Alameda County, Private)**

On August 2, 2013, the Board received electronic correspondence from Ryan Wong, Associate Director of the Nightingale School of Nursing, indicating that the vocational nursing program voluntarily closed on March 31, 2013, due to lack of enrollment.

The program had been approved to offer a 54 – week full – time course of instruction and admit its initial class of 30 students on November 14, 2003. On January 12, 2005, the Board approved initial full accreditation. The program was accredited through February 3, 2013.

Mr. Wong reported the program completed its last day of instruction on March 23, 2013. No students are currently enrolled (see Attachment B).

The EO removed Nightingale School of Nursing VN Program from the Board's *List of Approved Vocational Nursing Schools*, effective immediately.

**42. Santa Barbara City College VN Program – Report of Survey for Continued Approval (Director: Ann Marie Kopeikin, Santa Barbara, Santa Barbara County – Community College)**

In accordance with Section 2883 of the VN Practice Act, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' visits or inspections shall be made to the Board. Such inspections determine program compliance with Article 5 of the VN Rules and Regulations.

The Santa Barbara City College VN Program completed and submitted a Program Records Survey on July 31, 2013. The program was reviewed to determine compliance with Article 5 of the VN Rules and Regulations. No violations were noted.

The EO continued full approval of the Santa Barbara City College VN Program for the period November 16, 2013 through November 15, 2017, and issued a certificate accordingly.

**Rationale:** The program is currently compliant with all sections of Article 5 of the Vocational Nursing Rules and Regulations.

Additionally, the EO continued approval of the program's ongoing pattern of admission of a full – time class of 45 students every 18 months, with the following stipulations:

- a. No additional classes are added to the program's pattern of admissions without prior Board approval. The program's pattern of admissions will include admission of one (1) class of 45 students every 18 months.
- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- c. The program maintains an average annual pass rate that is compliant with Section 2530 (I) of the Code.

**Rationale:** Published examination statistics substantiate that the program's average annual pass rates have been more than ten (10) percentage points above state average pass rates for four (4) of the previous nine (9) quarters. Moreover, the program's average annual pass rate has been more than ten (10) percentage points above State average pass rates during each quarter in which program graduates tested. As such, the program has been compliant with regulatory requirements specified in Section 2530 (I) of the Vocational Nursing Rules and Regulations. Currently, the program's average annual pass rate is **27** percentage points **above** the State average annual pass rate.

Board staff will continue to monitor the program by tracking its licensure examination pass rates quarterly, reviewing Annual Reports and other required documents and reports as submitted by the program, and performing approval surveys every four years.

**43. Trinity Vocational Center VN Program – Request to Admit Students (Director: Zenaida Mitu, Gardena, Los Angeles County, Private)**

Trinity Vocational Center VN Program requests approval to admit 35 students into a part-time class commencing September 28, 2013, and graduating March 22, 2015. The proposed class would **replace** students in the part-time class that graduates September 8, 2013.

The EO denied Trinity Vocational Center VN Program's request to admit a class of 35 students into a part-time class commencing September 28, 2013, only, graduating March 22, 2015. The proposed class would **replace** students who graduate September 8, 2013.

The EO approved the program's admission of 20 students into a part-time class commencing September 28, 2013, only, graduating March 22, 2015. The proposed class will **replace** students scheduled to graduate September 8, 2013. Additionally, the EO continued the program's requirement to obtain Board approval prior to the admission of each full-time and part-time class; **and** required the program director to perform an analysis of the program and submit a written report by **October 1, 2013**. That analysis and report should include a determination of the root causes of the graduates not being successful on the licensure examination and a plan of action to address each of those causes. The analysis should address the following elements of the program:

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment

Further, the program is required to demonstrate incremental progress in improving its annual pass rates on the NCLEX-PN®.

**Rationale:** When the Board requested a class in February 2013, the class was approved, but the Board noted concern about the downward trend of

the program's licensure examination pass rates. That downward trend continued in the first and second quarters of 2013 with annual pass rates of 66% and 62% respectively. This trend supports the denial of the program's request to admit a class of 35 students.

Approving the admission of a reduced number of students will allow the time required to complete a thorough analysis of the program, identify critical program elements negatively impacting student achievement, and develop a realistic plan of action to correct identified deficiencies and improve the performance of program graduates on the licensure examination.

### **Effective August 27, 2013**

#### **44. Homestead Schools – Request to Admit Students (Director: Mila Rose Reyes, Torrance, Los Angeles County, Private)**

The Homestead Schools Vocational Nursing Program requested approval to admit a class of 30 students into a full-time day class, commencing on September 16, 2013, graduating on September 15, 2014, to **replace** students who graduated on September 5, 2013; and, requested approval to admit 30 students into a full-time, evening class, commencing on September 16, 2013, graduating September 15, 2014, to **replace** students that graduated September 5, 2013; and, the program also requested to begin an additional part-time class with 30 students on September 21, 2013, graduating June 28, 2015.

The Executive officer approved the Homestead Schools Vocational Nursing Program's request to admit a class of 30 students into a full-time day class, commencing on September 16, 2013, only, graduating on September 15, 2014, to **replace** students who graduated on September 5, 2013; **and**, approved the program to admit 30 students into a full-time, evening class, commencing on September 16, 2013, only, graduating September 15, 2014, to **replace** students that graduated September 5, 2013; **and**, approved the program to begin an additional part-time class with 30 students on September 21, 2013, graduating June 28, 2015; **and**, required the program to continue obtaining Board approval prior to the admission of each class.

#### **45. West Coast Ultrasound Institute, Ontario – Request to Admit Students (Director: Karen Hall, Ontario, San Bernardino County, Private)**

The West Coast Ultrasound Institute, Ontario, Vocational Nursing Program requested approval to admit 30 students into its 15 month, evening, program on September 30, 2013 and graduating on December 21, 2014 to **replace** students that graduated on July 2, 2013; and, also requested approval to admit 30 students into its 15 month, day, program on January 2, 2014 and graduating on March 26, 2015 to **replace** students that will graduate on October 15, 2013.

The Executive Officer approved West Coast Ultrasound Institute, Ontario, Vocational Nursing Program's request to admit 30 students into a 15 month, evening, program on September 30, 2013; only, graduating on December 21, 2014 to **replace** students that graduated on July 2, 2013; **and**, approved the program to admit 30 students into its 15 month, day, program on January 2, 2014; only, graduating on March 26, 2015 to **replace** students that will graduate on October 15, 2013; **and**, continue the program's requirement to obtain Board approval prior to the admission of each class.



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Board of Vocational Nursing and Psychiatric Technicians  
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945  
Phone 916-263-7800 Fax 916-263-7857 www.bvnpt.ca.gov



**2014 Proposed Board Meeting Dates & Locations**

February 26 – 28, 2014	Los Angeles
May 15 – 16, 2014	Bay Area
September 11 – 12, 2014	Los Angeles
November 20 – 21, 2014	Sacramento

(8/21/2013)