



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN, JR.  
**Board of Vocational Nursing and Psychiatric Technicians**  
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## Agenda Item # 9.



DATE: November 20, 2013

TO: Board Members

FROM: *Mark M. Ito*  
Mark Ito  
Licensing Analyst

SUBJECT: Discussion of License Application Processing Times

On September 24, 2013, the Board of Vocational Nursing and Psychiatric Technicians (Board) received a letter from Sybil Damon, President and CEO of the Association of California Directors of Vocational Nursing Programs, Inc. (ACDVNP), requesting to be placed on the Board Meeting agenda to discuss application processing times for graduates of vocational nursing (VN) programs. Ms. Damon included statistical data showing median wait times for exam eligibility gathered from a survey of approximately 60 VN programs approved by the Board.

Board records indicate that, during fiscal year (FY) 2012/13, the average processing time for applications received from graduates of VN approved programs was approximately 9 weeks. This is the average time it took the Board to deem an applicant eligible to take the licensing examination from the date the application was received by the Board. Most applications that took longer than 9 weeks were deficient, therefore, increasing the processing time and delaying approval.

During FY 2012/13, the Board experienced backlogs in the Licensing Division due to a high vacancy rate as a result of staff turnover and the lengthy recruitment process. Consequently, this caused delays in the application processing time. Although the Board's goal is to process approved program applications within 4 weeks from the date they are received, the Board could not achieve that goal during most of FY 2012/13 due to the backlogs.

The Board has vigorously worked toward filling its vacancies and has reduced its vacancy rate significantly. Additionally, the Board is evaluating its procedures to identify changes that should be made to improve the process and provide better services.

In October 2013, Board staff eliminated the backlog of applications received from graduates of approved programs. The Board is currently processing applications received within two weeks.

Attachment A. – Letter from Sybil Damon, ACDVNP

# Agenda Item #9, Attachment A



AVNPT Registered  
9/24/13  
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2013 SEP 24 PM

September 20, 2013

Dr. Bello-Jones  
Executive Director  
Board of Vocational Nursing and Psychiatric Technicians  
2535 Capitol Oaks Drive, Suite 205  
Sacramento, CA 95833

Dear Dr. Bello-Jones,

The ACDVNP, Inc. is requesting to be placed on the meeting agenda for the California BVNPT on November 22, 2013. The topic of discussion will be LVN Program Graduate Application Processing Time.

Attached are the accompanying materials relevant to this request. The purpose of this graphic presentation is to further illuminate the continuing concern regarding the LVN Graduate Application Processing Time by the California BVNPT.

The sample represents approximately 60 California BVNPT accredited LVN Training Programs. The survey period represents 2012-2013. The statistical method utilized to report individual school results is the median.

Although this concern was addressed at the most current Director's Forum and Board meeting, we still find it imperative to reinforce the consistent concern regarding the delay in the processing application of Graduate VN Program NCLEX/PN® candidates. Such delay has potential multifactorial effects such as: failure to pass the licensing exam on the first attempt, licensee delay in obtaining gainful employment as an LVN, delay in repayment of student loans resulting in higher default rates, and last but not least school are not meeting their placement rates. Although the state NCLEX/PN® pass rate has increased we speculate it would be even higher if applicants could take the exam in a timely manner as reflected by the California BRN processing time of 30 days.

The concern we have registered is not intended to criticize the California BVNPT but to support the execution of its responsibilities. We applaud the efforts of the BVNPT to survive in these grave times of fiscal constraint. However, we are frustrated that the BVNPT appears to be treated as a step child in comparison to the California BRN.

We intend to out reach to students, lobbyists, and legislators to resolve the funding problem as related to the California BVNPT.

The LVN is and will remain a key stake holder in the healthcare system on a national level. The mission of our organization is to promote and further refine the role of the LVN.

Thank you for acknowledging this concern. Our objective is to work with the California BVNPT and strengthen the efficiency of its operational systems via proper State government funding.

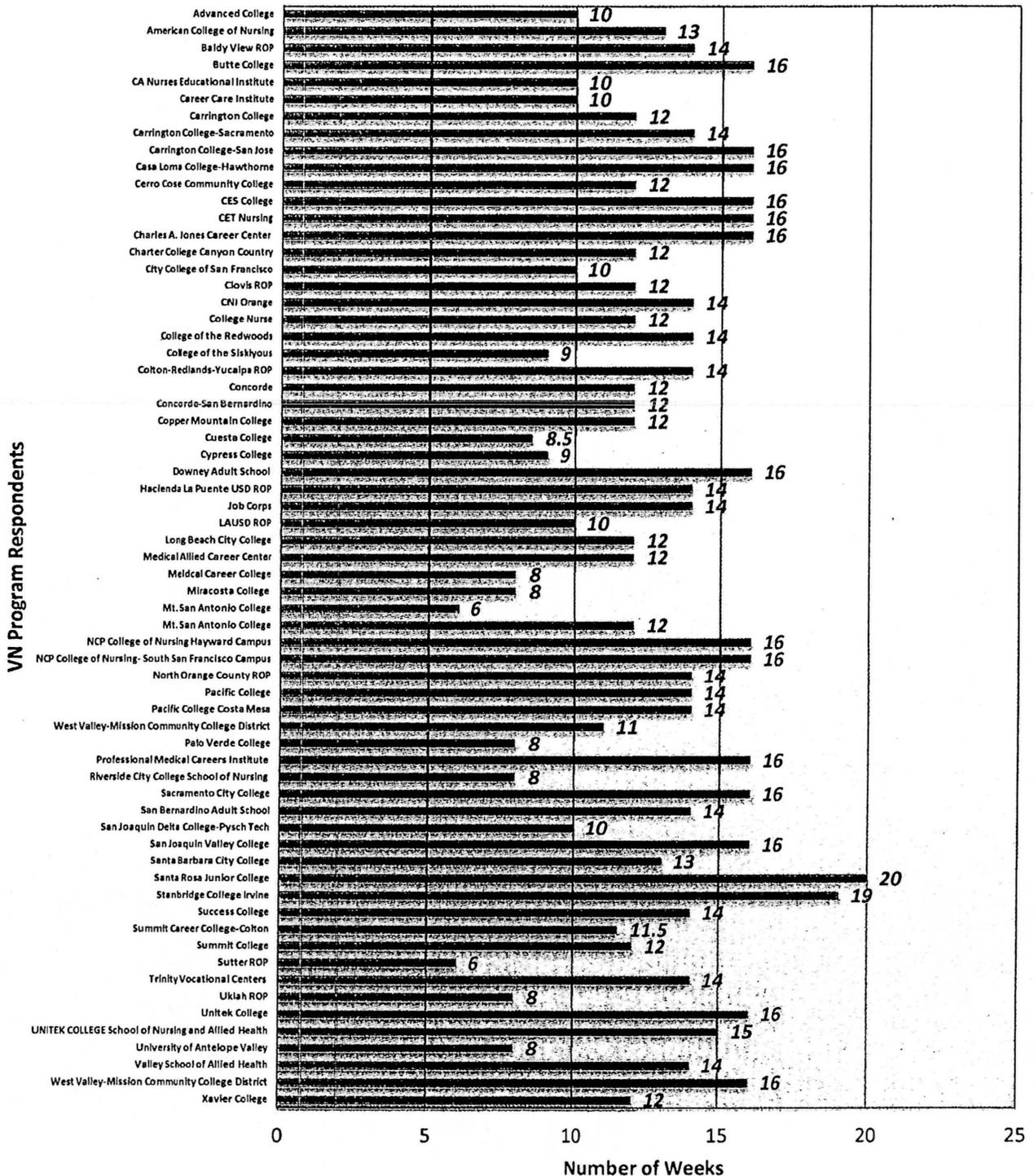
Please do not hesitate to contact me should you have any questions regarding this request. I can be reached at [ddsab81@aol.com](mailto:ddsab81@aol.com) or (909) 244-9165.

Respectfully submitted,

*Dr. Sybil Damon*  
Dr. Sybil Damon  
President and CEO  
ACDVNP, Inc. *by [signature]*

# MEDIAN WAIT TIMES - VN Program NCLEX-PN Eligibility Dates

*\*Median Calculation Based Upon up to 7 Individual Classes per Site*



## WAIT TIMES - VN Program NCLEX-PN Eligibility Dates

Faculty Name	Employing Institution	Class #							
Adnan Almouazen [AdnanM@success.edu]	Success College	16	14	14	16	14	12		14
Alfie Ignacio [aignacio@continucpr.com]	Medical Allied Career Center	12	12						12
Alica Gilbert [agilbert@usd.net]	Ukiah ROP	8							8
American College of Nursing	American College of Nursing	12	14						13
Ann Cowels [ann.cowels@wvm.edu]	West Valley-Mission Community College District	16							16
Ann Marie Kopeikin [kopeikin@sbcc.edu]	Santa Barbara City College	13							13
Ann Zelaski [ann.zelaski@sjvc.edu]	San Joaquin Valley College	16	16						16
Bruce Nixon [BNixon@mtsac.edu]	Mt. San Antonio College	8	16						12
Carrington College Sacramento Campus	Carrington College-Sacramento	16	14	14	14				14
CARRINGTON COLLEGE San Jose	Carrington College-San Jose	16	16	16					16
Cerro Coso Community College	Cerro Coso Community College	12							12
CES College	CES College	16							16
CET Nursing formerly named, Center of Education and Technology	CET Nursing	16	16	12					16
Charter College Canyon Country	Charter College Canyon Country	12							12
Chita Torres [ctorres@ccsf.edu]	City College of San Francisco	8	12						10
Clark Stevens/bvrop_district-office [clark_stevens@bvrop.k12.ca.us]	Baldy View ROP	14							14
CNI Orange	CNI Orange	14	16	14	14	14			14
Cohen, Dale S. [CohenD@ccc.losrios.edu]	Sacramento City College	16	16						16
Concorde (not sure which one)	Concorde	13	13	11	11	11	14	12	12
Copper Mountain College	Copper Mountain College	12	12						12
Corrine Stevens [cstevens@cciccolleges.edu]	Career Care Institute	6	6	14	16				10
Craig, Susan [craigsu@butte.edu]	Butte College	16							16
Cuesta College LVN Program	Cuesta College	8	9						8.5
Director of Nursing   Casa Loma College - Hawthorne Campus	Casa Loma College-Hawthorne	16							16
Dr. Minnie Douglas [mdouglas@advancedcollege.edu]	Advanced College	10							10
Edith Doolay [Edith.Doolay@wvm.edu]	West Valley-Mission Community College District	12	10						11
Elvie Ancheta RN,BSN,MA ED [elvie.ancheta@uvav.edu]	University of Antelope Valley	8	8	14					8
elviramiller2@aol.com	Xavier College	12	12						12
Erendida Nava-Lopez [ENavalopez@das.edu]	Downey Adult School	12	16	16					16
Erica Rowan [erowan@pacific-college.edu]	Pacific College	14	16	16	12	12	14		14
Frances Razor [Frances_Razor@CRY-ROP.ORG]	Colton-Redlands-Yucaipa ROP	14							14
Girczyk, Pat [Pat-Girczyk@Redwoods.edu]	College of the Redwoods	14							14
Glenn Walker [gwalker@carrington.edu]	Carrington College	12	12	12					12
Goebel, Peggy [pgoebel@santarosa.edu]	Santa Rosa Junior College	20							20
Gwen Ross [GwenRoss@clovisusd.k12.ca.us]	Clovis ROP	14	10						12
Isatu Davies-Momoh [Davies-Momoh.Isatu@jobcorps.org]	Job Corps	14	14						14
Jaime Ramos [jramos@cyprusscollege.edu]-Psych Tech	Cypress College	8	10						9
Laarni Gallardo [lgallardo@caj.edu]	Charles A. Jones Career Center	16							16
Laiacona, Janis [jaiacona@siskiyous.edu]	College of the Siskiyous	10	8						9
Long Beach City College	Long Beach City College	12							12
Luis Corrales [Luis.Corrales@summitcollege.edu]	Summit College	12	10	12	16	17			12
Lu-Ping Gamble [LGamble@concorde.edu] San Bernardino	Concorde-San Bernardino	12	12	14	14	12			12
Marilyn [marilyn@medicalcareercollege.us]	Medical Career College	8	8						8
Miracosta College	Miracosta College	8							8
Mt. San Antonio College	Mt. San Antonio College	6							6
NCP College of Nursing Hayward Campus	NCP College of Nursing Hayward Campus	16	16	16					16
NCP College of Nursing- South San Francisco Campus	NCP College of Nursing- South San Francisco Campus	16	16	16					16
North Orange County ROP	North Orange County ROP	12	16						14
npedraja@vsah.com	Valle ySchool of Allied Health	12	14	16					14
Pacific College Costa Mesa	Pacific College Costa Mesa	14	16	16	12	12	14		14
Pam Mahmoudi [pamahmoudi@sutter.k12.ca.us]	Sutter ROP	6							6
Paul Peters [ppeters@collegenurse.com]	College Nurse	12	12	12					12
Professional Medical Careers Institute	Professional Medical Careers Institute	16							16
Riverside City College School of Nursing	Riverside City College School of Nursing	8							8
Roberts, Norma [nr63684@ausd.net]	LAUSD ROP	10							10
Samantha Manlosa [SamanthaM@unitakcollege.edu]	Unitak College	16	16	16	12	16	17		16
San Bernardino Adult School	San Bernardino Adult School	14							14
San Joaquin Delta College-Psych Tech	San Joaquin Delta College-Psych Tech	10							10
Sharon Anderson [sanderson@hnpusd.k12.ca.us]	Hacienda La Puente USD ROP	14	14	14	16	17			14
Sharon Burgesson [Sharon.Burgesson@paloverde.edu]	Palo Verde College	8	8						8
Stanbridge College Irvine	Stanbridge College Irvine	16	22						19
Summit Career College-Colton	Summit Career College-Colton	9	8	7	16	17	14		11.5
Trinity Vocational Centers	Trinity Vocational Centers	10	14	16					14
UNITEK COLLEGE School of Nursing and Allied Health	UNITEK COLLEGE School of Nursing and Allied Health	10	14	16	16				15
Virginia Armstrong [varmstrong@cnel.edu]	CA Nurses Educational Institute	10	10	13		6			10