

Agenda Item #14.A.1.



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDWARD G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
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DATE: August 28, 2014

TO: Board Members

FROM: Denise Rodriguez, M.S.N., R.N.
Nursing Education Consultant

SUBJECT: Bay Area College of Nursing, Daly City, Vocational Nursing Program – Reconsideration of Provisional Approval; Consideration of Request to Admit Students (Director: Rachele Cagampan Daly City, San Mateo County, Private)

On September 6, 2012, the Board placed the Bay Area College of Nursing, Daly City, Vocational Nursing Program on provisional approval¹ for the two-year period from September 6, 2012, through September 30, 2014. The program was required to admit no additional students without prior approval by the full Board. That action was taken due to the program's noncompliance with Section 2530 (l) of the Vocational Nursing Rules and Regulations which states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.

- (1) Failure to maintain the required yearly average minimum pass rate for two years or eight consecutive quarters may be cause to place a program on provisional accreditation.”

Reconsideration of the program's provisional status was scheduled for September 2014. On September 19, 2012, the Notice of Change in Approval Status was forwarded advising the Director of identified violations and required corrections.

On October 21, 2013, the Board approved the Bay Area College of Nursing, Daly City, Vocational Nursing Program's request to admit an evening class of twenty (20) students plus two (2) alternates commencing November 4, 2013, **only**, and graduating February 26, 2014, to **replace** the evening class that graduated in December 2012; **and** approved the program's request to admit a day class of twenty (20) students plus two (2) alternates commencing January 7, 2014, **only**, and graduating April 12, 2015. This class was an **additional** class

¹ Prior to January 1, 2012, references in article 4 of the Vocational Nursing Practice Act and article 4 of the Psychiatric Technicians Law provided that the Board accredits all vocational nursing and psychiatric technicians programs. Pursuant to Business and Professions Code Sections 2883 and 4532 (Senate bill 539, Chapter 338, Statutes of 2011), **accredit** was changed to **approve**. There was no change to the Board's authority or jurisdiction.

and did not replace a graduating class. Additionally, the Board continued to require the program to obtain approval by the full Board prior to the admission of additional students.

On June 10, 2014, the director submitted a request to admit one (1) evening class of twenty (20) students plus two (2) alternates to commence on October 27, 2014, graduating on January 24, 2016, to **replace** the class that graduated on March 2014.

History of Prior Board Actions

(See Attachment A for History of Prior Board Actions)

Enrollment

Currently, the program is required to obtain approval by the full Board prior to the admission of each class. The program has offered both day and evening full-time classes. The pattern of admissions for proposed classes is seen in the enrollment table below.

The following table represents **projected** student enrollment based on current and proposed class starts and completions. The table indicates a **maximum enrollment of 34 students** for the period from **October 2010 through January 2016**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Completed			
10/10	12/11	19	12	12
7/11		17	12	12 + 12 = 24
	12/11 (10/10 Class)		-12	24 - 12 = 12
9/11		18	14	12 + 14 = 26
	9/12 (7/11 Class)		-12	26 - 12 = 14
1/13		14	20	14 + 20 = 34
	12/12 (9/11 Class)		-14	34 - 14 = 20
11/13	2/15	11	9	20 + 9 = 29
	3/14 (1/13 Class)		-20	29 - 20 = 9
10/14 (Proposed Evening Class)	1/16	20		9 + 20 = 29

Licensing Examination Statistics

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction" for the period January 2010 through June 2014, specify the pass percentage rates for graduates of the Bay Area College of Nursing, Daly City, Vocational Nursing Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®).

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Average Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2530(I)]	Variance from State Annual Average Pass Rate
Jan - Mar 2010	12	8	67%	76%	62%	74%	-12
Apr - Jun 2010	9	7	78%	74%	71%	74%	-3
Jul - Sep 2010	5	1	20%	76%	62%	75%	-13
Oct - Dec 2010	5	3	60%	77%	61%	76%	-15
Jan - Mar 2011	9	6	67%	80%	61%	77%	-16
Apr - Jun 2011	4	3	75%	71%	57%	76%	-19
Jul - Sep 2011	5	3	60%	74%	65%	76%	-11
Oct - Dec 2011	8	2	25%	74%	54%	75%	-21
Jan - Mar 2012	14	8	57%	77%	52%	74%	-22
Apr - Jun 2012	13	5	38%	72%	45%	74%	-29
Jul - Sep 2012	7	4	57%	74%	45%	74%	-29
Oct - Dec 2012	5	3	60%	70%	51%	74%	-23
Jan - Mar 2013	1	1	100%	75%	50%	73%	-23
Apr - Jun 2013	6	6	100%	78%	74%	73%	+1
July-Sept 2013	6	4	67%	75%	78%	74%	+4
Oct - Dec 2013	5	2	40%	76%	72%	76%	-4
Jan-Mar 2014	4	1	25%	74%	62%	76%	-14
Apr - Jun 2014	5	1	20%	66%	40%	73%	-33

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three-quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

California Code of Regulations § 2530(l) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

Since placement on provisional approval, eight (8) quarters of licensing examination data are available. The data substantiates the initial three (3) quarters were 23 – 29 percentage points **below** state average annual pass rates. The following three (3) quarters of examination statistics were within ten (10) percentage points of state average annual pass rates. The last two (2) quarters have been more than ten (10) percentage points **below** state average annual pass rates.

Based on the **most recent data available** (April through June 2014), the program's average annual pass rate is **40%**. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 73%. The average annual pass rate for the Bay Area College of Nursing Daly City, Vocational Nursing Program is **thirty-three (33)** percentage points **below** the state average annual pass rate.

Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The program's Board approved faculty totals eleven (11), including the program director. Of the total faculty, ten (10) are approved to teach in the clinical area including the director, who spends 100% time administering the program.

Based on a maximum enrollment of 29 students, two (2) instructors are needed. Therefore, the number of current faculty is adequate for the current and proposed enrollment.

Section 2534 (b) of the Vocational Nursing Rules and Regulations states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

The program has clinical facilities that are adequate as to type and variety of patients treated to enable current and proposed students to meet clinical objectives, in accordance with Section 2534 (b) of the Vocational Nursing Rules and Regulations.

Other Considerations

As noted previously, the Board placed the program on provisional approval on September 6, 2012, due to noncompliance with regulatory requirements for program pass rates. At that time, the program's average annual pass rates had been noncompliant for eight (8) consecutive quarters and was **45%**.

A major curriculum revision was implemented with the evening class that was admitted on January 14, 2013. That class graduated in March 2014. To date, one graduate from that class has tested; that candidate was successful. Some of the other elements of the program's improvement plan were implemented with the class that graduated in December 2012. To date, eleven (11) of fourteen (14) graduates from that class have tested and seven (7) were successful.

On June 1, 2014, the director submitted a comprehensive analysis of the program in compliance with Board directives from the September 2012 Board Meeting (See Attachment B). That analysis discussed elements in which changes had been completed and those in which no changes were made.

- Changes were identified in the following elements.
 1. **Evaluation of Student Achievement.** At the completion of each term, student achievement is measured utilizing written examinations and proctored Assessment Technologies Institute (ATI) examinations.
 2. **Remediation Policy.** At enrollment, the students will be asked to sign a form indicating they must achieve a 90% on their ATI Comprehensive Exam before the program submits their NCLEX-PN application and required documents to the Board for processing. The students will have to retake the ATI Comprehensive Exam until a 90% or higher is achieved.
- No changes were identified in the following elements: Admission Criteria; Screening and Selection Criteria; Terminal Objectives; Instructional Plan; Lesson Plans; Theory and Clinical Objectives for Each Course; Attendance Policies; Evaluations of Theory Presentations; Evaluations of Clinical Rotations; Textbooks; Evaluations of Theory and Clinical Faculty; and Current Enrollment. Steps already implemented were discussed in the report.

In summary, published examination statistics demonstrate the program's difficulties in achieving and maintaining compliance with regulatory requirements. **When placed on provisional approval on September 6, 2012, the program had been noncompliant with average annual pass rate requirements for eight (8) consecutive quarters. At that time, the program's average annual pass rate was 45%, 29 percentage points below the state average annual pass rate.** Since that time, improvement has been inconsistent. During Quarter 3, 2013, the program's average annual pass rate improved to 78%; however, it declined thereafter. **Based on Quarter 2, 2014 statistics, the program's average annual**

pass rate is 40%, 23 percentage points below state average annual pass rates for first time graduates.

Recommendations:

1. Extend Provisional Approval for the Bay Area College of Nursing, Daly City, Vocational Nursing Program for a **five (5) month** period from October 1, 2014 through February 28, 2015 and issue a notice identifying specific areas of non-compliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations (See Attachment C).
2. Deny Bay Area College of Nursing, Daly City, Vocational Nursing Program's request to admit an evening class of twenty (20) students plus two (2) alternates commencing October 27, 2014, and graduating January 24, 2016, only, to **replace** the class that graduated March 2014.
3. Continue to require the program to obtain approval by the full Board prior to the admission of additional students.
4. Require the program to provide no less than one (1) instructor for every ten (10) students in all clinical experiences.
5. Require the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate.
6. Require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
7. Require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
8. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
9. Place the program on the **February 2015** Board agenda for reconsideration of provisional approval.

Rationale: The program has demonstrated some incremental, but inconsistent, progress in attempts to improve licensure pass rates. For fourteen (14) of the last eighteen (18) quarters, the program has been noncompliant with regulatory requirements. At the time of placement on provisional approval, the program's average annual pass rate was **45%, 29 percentage points below** the state average annual pass rate. More recently, average annual pass

rates for the program have dropped to **40%, or thirty-three (33)** percentage points **below** the state average annual pass rate.

These statistics support the recommendation to deny the program's request to admit a class of 20 students. That denial will allow the director to focus on improving success rates of current students.

Since implementation of the major curriculum revision, only one (1) class has graduated and only one (1) graduate has taken the licensing exam. A brief extension of provisional approval is warranted in order to better evaluate the impact of the new curriculum. By February 2015, two (2) additional quarters of examinations statistics will be available for Board consideration.

Attachment A: History of Prior Board Actions

Attachment B: Notice of Change in Approval Status

Attachment C: Comprehensive Analysis of Program Dated June 1, 2014; Received June 1, 2014.

Attachment D: Draft Notice of Change in Approval Status

Agenda Item #14.A.1., Attachment A

BAY AREA COLLEGE OF NURSING, DALY CITY VOCATIONAL NURSING PROGRAM

History of Prior Board Actions

- On January 11, 2007, the Executive Officer approved the Palo Alto Center for Healthcare Education, Daly City, Vocational Nursing Program's request to begin a vocational nursing program with an initial full-time class of 30 students commencing March 27, 2007 only, with a completion date of April 27, 2008; and approved the program curriculum for 1598 hours, including 628 theory and 970 clinical hours.
- On February 8, 2007, the program notified the Board that the program's name had been changed to Bay Area College of Nursing, Inc., Daly City, Vocational Nursing Program.
- On March 11-12, 2008, the program was surveyed for initial accreditation.
- On May 15, 2008, the program submitted documentation substantiating the completion of its revised instructional plan, lesson plans for Terms I, II, and III, and a new Skills Laboratory.
- On May 15, 2008, the Executive Officer approved the program's initial full accreditation for the period from April 27, 2008, through April 26, 2012, and approved the program's revised curriculum for 1646 hours (Theory – 676 hours; Clinical – 970 hours).

Additionally, the Executive Officer approved the program's request to admit a class of 30 full-time students on May 15, 2008 only, to **replace** students graduating May 2, 2008.

- On August 13, 2008, the Executive Officer approved the program's request to admit a class of 30 full-time students and three (3) alternates each May and September to **replace** graduating students with the following stipulations:
 - a. No additional classes are added to the program's current pattern of admissions without prior approval. The program's current pattern of admissions includes admission of two full-time classes of 30 students and three (3) alternates each May and September to **replace** graduating students, only; and
 - b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
- On May 17, 2011, the assigned consultant forwarded correspondence to the director per certified mail advising that the program's average annual pass rates had been more than ten (10) percentage points below state average annual pass rates for four (4) quarters.

The director was requested to submit a written plan for improving program pass rates by June 10, 2011.

- On June 15, 2011, the Board received correspondence from the director advising that the program had delayed commencement of the class scheduled for May to July 25, 2011 due to low student enrollment. The revised date of graduation is September 16, 2012.
- On October 14, 2011, the assigned consultant forwarded correspondence to the director advising that the program's average annual pass rates had been more than ten (10) percentage points below state average annual pass rates for five (5) quarters.
- On November 8, 2011, the Board received correspondence from the director setting forth the program's plan to improve program pass rates.
- On November 15, 2011, the Board received correspondence from the director requesting revisions in school policies.
- On February 28, 2012, the Board received correspondence from the director requesting a revision of its curriculum
- On June 7, 2012, the Executive Officer deferred action on the program's request to admit an evening class of 20 students plus 3 alternates commencing August 8, 2012, graduating on October 13, 2013, and a request for a major curriculum revision, to the full Board. Additionally, the Executive Officer rescinded approval of the program's ongoing class admissions. The program was placed on the September 2012 Board agenda for consideration of provisional approval.
- On June 7, 2012, the assigned consultant forwarded correspondence to the director advising of decisions rendered by the Executive Officer.
- On June 27, 2012, the assigned consultant forwarded correspondence to the director advising that the Board was scheduled to consider the programs placement on provisional approval on September 6, 2012. A copy of the program's plan of correction and other program information was requested by July 6, 2012.
- On July 6, 2012, the Board received electronic correspondence from the director providing information for presentation at the September 2012 Board meeting.
- On July 12, 2012, the Board received electronic correspondence from the director specifying the program's revised plan of correction.
- On July 18, 2012, the assigned consultant forwarded correspondence to the director requesting documents for dissemination to Board Members.
- On September 6, 2012, the Board approved the following recommendations for the program:

- a. Place the Bay Area College of Nursing, Daly City, Vocational Nursing Program on provisional approval for the two – year period from September 6, 2012, through September 30, 2014, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction, as referenced in Section 2526.1 (e) of the California Code of Regulations. (See Attachment E)
- b. Require the program to bring its average annual pass rate to no more than ten (10) percentage points below the state average annual pass rates.
- c. Approve the program's request to admit an evening class of twenty (20) students plus two (2) alternates commencing October 31, 2012, and graduating January 26, 2014.
- d. Require the program to obtain approval by the full Board prior to the admission of additional students.
- e. Require the program to submit follow – up reports in nine (9) months, but no later than **June 1, 2013**, and 21 months, but no later than **June 1, 2014**. The reports must include a comprehensive analysis of the program, specific actions to improve program pass rates, timeline for implementation, and expected outcomes. The following elements must be addressed in the analysis.
 1. Admission Criteria.
 2. Screening and Selection Criteria.
 3. Terminal Objectives.
 4. Curriculum Objectives.
 5. Instructional Plan.
 6. Theory and Clinical Objectives for Each Course.
 7. Lesson Plans for Each Course.
 8. Textbooks.
 9. Attendance Policy.
 10. Remediation Policy.
 11. Evaluations of Theory and Clinical Faculty.
 12. Evaluations of Theory Presentations.
 13. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 14. Evaluation of Student Achievement.
 15. Current Enrollment.
- f. Require the program to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526.

- g. Require the program to demonstrate incremental progress in correcting the violation. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
 - h. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
 - i. Place the program on the **September 2014** Board agenda for reconsideration of provisional approval.
- On October 21, 2013, the Board approved the Bay Area College of Nursing, Daly City, Vocational Nursing Program's request to admit an evening class of twenty (20) students plus two (2) alternates commencing November 4, 2013, **only**, and graduating February 26, 2014, to **replace** the evening class that graduated in December 2012; **and** approved the program's request to admit a day class of twenty (20) students plus two (2) alternates commencing January 7, 2014, **only**, and graduating April 12, 2015. This class was an additional class and did not replace any graduating class. Additionally, the Board continued to require the program to obtain approval by the full Board prior to the admission of additional students.
- On June 1, 2014, the director submitted a comprehensive analysis of the program in compliance with Board directives from the September 2012 Board Meeting.
- On June 10, 2014, the director submitted a request to admit twenty (20) students plus two (2) alternates to an evening class commencing October 27, 2014, graduating January 24, 2016, to **replace** the class that graduated on March 2014.

Agenda Item #14.A.1., Attachment B



STATE AND CONSUMER SERVICES AGENCY • GOVERNOR EDMUND G. BROWN JR.
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CERTIFIED MAIL

September 19, 2012

Rachelle Cagampan, M.S.N., M.P.A., R.N.
Director, Vocational Nursing Program
Bay Area College of Nursing, Daly City
6150 Mission Street Ste 103
Daly City, CA 94014

Subject: Notice of Change in Approval Status

Dear Ms. Cagampan:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on September 6, 2012, the status of the Bay Area College of Nursing, Daly City Vocational Nursing was changed to provisional approval for the two-year period from September 6, 2012, through September 29, 2014.

The purpose of this letter is to explain the areas of non-compliance found and the corrections required of your program to avoid losing approval completely.

Once you have reviewed this letter, please sign and return the enclosed "Acknowledgement of Change in Approval Status" form by **Friday, September 28, 2012**.

AREAS OF NON-COMPLIANCE [VIOLATION(S)]

In accordance with Section 2526.1(c) of title 16 of the California Code of Regulations,

"The Board may place any program on provisional approval when that program does not meet all requirements as set forth in this chapter and in Section 2526..."

Section 2530(l) of title 16 of the California Code of Regulations states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period.

- (l) Failure to maintain the required yearly average minimum pass rate for two years or eight consecutive quarters may be cause to place a program on provisional accreditation.”

Program pass rates for the Bay Area College of Nursing, Daly City, Vocational Nursing Program for the past sixteen (16) quarters are set forth in the following table.

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Annual Average Pass Rate	Program Annual Average Pass Rate	Variance from State Annual Average Pass Rate
Jul – Sep 2008	74%	68%	-6
Oct – Dec 2008	73%	57%	-16
Jan – Mar 2009	72%	54%	-18
Apr - Jun 2009	70%	52%	-18
Jul – Sep 2009	72%	50%	-20
Oct – Dec 2009	73%	25%	-48
Jan – Mar 2010	74%	62%	-12
Apr - Jun 2010	74%	71%	-3
Jul – Sep 2010	75%	62%	-14
Oct – Dec 2010	76%	61%	-15
Jan – Mar 2011	77%	61%	-16
Apr – Jun 2011	76%	57%	-19
Jul – Sep 2011	76%	65%	-11
Oct – Dec 2011	75%	54%	-21
Jan – Mar 2012	74%	52%	-22
Apr – Jun 2012	74%	45%	-29

Based on this data, the program failed to comply with the annual average pass rate requirement.

REQUIRED CORRECTION(S)

1. The Bay Area College of Nursing, Daly City, Vocational Nursing Program shall bring its average annual pass rate to no more than ten (10) percentage points below state average annual pass rates.
2. The program shall demonstrate incremental progress in correcting its violation. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program’s approval.
3. The program shall admit no additional students unless specifically approved by the full Board.
4. The program shall submit follow - up reports in nine (9) months, but no later than **June 1, 2013**, and 21 months, but no later than **June 1, 2014**. The report must include a comprehensive analysis of the program, specific actions taken to improve program

pass rates, timelines for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:

- a. Current Enrollment.
 - b. Admission Criteria.
 - c. Screening and Selection Criteria.
 - d. Terminal Objectives.
 - e. Curriculum Objectives.
 - f. Instructional Plan.
 - g. Theory and Clinical Objectives for Each Course.
 - h. Lesson Plans for Each Course.
 - i. Textbooks.
 - j. Attendance Policy.
 - k. Remediation Policy.
 - l. Evaluations of Theory and Clinical Faculty.
 - m. Evaluations of Theory Presentations.
 - n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - o. Evaluation of Student Achievement.
5. The program shall comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2526.
 6. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
 7. In the event additional violations of the approval standards are identified, such violations may result in further corrective action or revocation of provisional approval.

FUTURE BOARD ACTION

Your program will be placed on the **September 2014** Board Meeting agenda, at which point the Board may revoke or extend the program's approval. If you have additional information that you wish considered beyond the required corrections listed on page 2 and 3, you must submit this documentation by the fifteenth day of the second month prior to the Board meeting.

OTHER IMPORTANT INFORMATION

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: **Based on the above corrections, the full Board's permission will be required for each future class admission.**

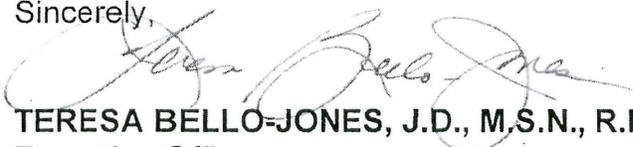
In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may no longer advertise that it has full approval, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2526.1, regarding provisional approval is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at www.bvnpt.ca.gov.

Should you have questions, please do not hesitate to contact the Board.

Sincerely,



TERESA BELLO-JONES, J.D., M.S.N., R.N.
Executive Officer

Enclosures

cc: Board Members

TBJ:cca



TITLE 16
CALIFORNIA CODE OF REGULATIONS

2526.1. Provisional Approval.

- (a) Provisional accreditation means a program has not met all requirements as set forth in this chapter and in Chapter 6.5, Division 2 of the Business and Professions Code.
- (b) Provisional accreditation shall be granted for a period determined by the Board.
- (c) The Board may place any program on provisional accreditation when that program does not meet all requirements as set forth in this chapter and in Section 2526. If the program has not met all requirements at the end of the initial provisional accreditation period, provisional accreditation may be extended if the program demonstrates to the satisfaction of the Board a good faith effort to correct all deficiencies.
- (d) Any program holding provisional accreditation may not admit "new" classes beyond the established pattern of admissions previously approved by the Board. The admission pattern is defined by the number of students per class and the frequency of admissions for the six class admissions that immediately precede the Board action to consider provisional accreditation.
- (e) A program placed on provisional accreditation shall receive written notification from the Board. The notification to the program shall include specific areas of noncompliance and requirements for correction. A program's failure to correct delineated areas of noncompliance is cause for revocation of provisional accreditation.
- (f) A material misrepresentation of fact by a vocational nursing program in any information submitted to the Board is cause for revocation of provisional accreditation.
- (g) A program whose provisional accreditation has been revoked shall be removed from the Board's list of accredited programs. The status of students as potential applicants for licensure will be determined by the Board.
- (h) A program that is removed from the Board's list of accredited programs subsequent to Board action based on the program's non-compliance with applicable regulations shall not reapply to establish a vocational nursing program for a minimum period of one calendar year.



CERTIFIED MAIL

September 19, 2012

Rachelle Cagampan, M.S.N., M.P.A., R.N.
Director, Vocational Nursing Program
Bay Area College of Nursing, Daly City
6767 Mission Street
Daly City, CA 94014

Subject: Board Meeting Follow – Up

Dear Ms. Cagampan:

The Board of Vocational Nursing and Psychiatric Technicians (Board) considered the consultant's report relative to **Bay Area College of Nursing, Daly City, Vocational Nursing Program – Consideration of Placement on Provisional Approval; Consideration of Request to Admit Students**, at its September 6, 2012 meeting.

Decisions rendered by the Board included, but were not limited to, the following:

1. Approve the Bay Area College of Nursing, Daly City, Vocational Nursing Program's request to admit an evening class of twenty (20) students plus two (2) alternates commencing October 31, 2012, and graduating January 26, 2014.
2. Require the program to admit no additional students unless specifically approved by the full Board.

Rationale: The Board has serious concerns relative to the program's performance. From November 2007 through December 2011, the program admitted 231 students. Of the total admitted, 175 students completed program requirements, a graduation rate of 75.75%. From July 2008 through June 2012, 111 program graduates completed the NCLEX-PN®. Of the total tested, 60 passed.

The program has failed to maintain average annual pass rates that are within ten (10) percentage points of state average annual pass rates for 14 of the previous 16 quarters. For 14 quarters, the program's average annual pass rates varied between 11 and 48 percentage points below state average pass rates. Given these statistics, the program's average annual pass rates have been **compliant** with regulatory requirements **12.50%** of the total quarters, and **noncompliant 87.50%** of the total quarters.

For the most recent reporting period, April -June 2012, the program's **quarterly** pass rate is 38%; its **average annual** pass rate is **45%**. As such, the program's average annual pass rate is **29** percentage points **below** the state average annual pass rate.

Such demonstrated and sustained noncompliance with regulatory requirements supports the recommendation to place the program on provisional approval. The program has proposed several actions to address the lack of student achievement and improve program pass rates. Revision of the submitted plan was strongly recommended. Additional revision is projected.

The program has demonstrated that it has sufficient resources, including faculty and facilities, to support the current and proposed enrollment. Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

The *Notice of Provisional Approval* is enclosed. This document identifies specific areas of noncompliance and required corrections. It is recommended that you review this document in its entirety. Additionally, the program's *Certificate of Provisional Approval* is enclosed. These documents should be retained in your official files. The attached Acknowledgement Form should be completed and returned by **Friday, September 28, 2012.**

Please contact the Board should further clarification be needed.

Sincerely,



CHERYL C. ANDERSON, M.S., R.N.
Supervising Nursing Education Consultant

Enclosures



BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7855 Web www.bvnpt.ca.gov



September 19, 2012

TO: Education Division

FROM: Bay Area College of Nursing, Daly City, Vocational Nursing Program

SUBJECT: *Acknowledgement of Receipt of Board Meeting Follow - Up*

I, hereby acknowledge receipt of the following documents with attachments memorializing Board decisions rendered at the September 6, 2012 Board Meeting.

➤ ***Bay Area College of Nursing, Daly City, Vocational Nursing Program.***

1. Correspondence Documenting Board Decisions
2. *Notice of Provisional Approval.*
3. California Code of Regulations Excerpt Section 2526.1. Provisional Approval.
4. *Certificate of Provisional Approval.*

Please sign and fax the ***Acknowledgement of Receipt of Board Meeting Materials*** to the Board at (916) 263-7866 by Friday, September 28, 2012.

(Signature, Director)

(Date)

Name of Program: _____

***Please complete this form and fax to the Board at
(916) 263-7866 by Friday, September 28, 2012.***



CERTIFICATE OF PROVISIONAL APPROVAL

for

Bay Area College of Nursing, Daly City Vocational Nursing Program

This document reflects that the Board of Vocational Nursing and Psychiatric Technicians (Board) has provisionally approved the above-named program pursuant to Article 5 of the Vocational Nursing Practice Act and the Board's Rules and Regulations. A copy of documents related to the provisional approval may be obtained by contacting the Board at the address above. A candidate's completion of an approved vocational nursing program is partial fulfillment of requirements for the vocational nurse licensure examination.

Effective: September 6, 2012



Expires: September 30, 2014


Todd D'Braunstein, P.T.
President


Teresa Bello-Jones
Executive Officer

Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833
www.bvnpt.ca.gov

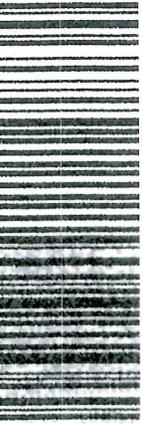


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1. Article Addressed to:

Bay Area College of Nursing - Daly City
Rachelle Cagampan-Mendoza, Director
6150 Mission Street Ste 103
Daly City, CA 94014

2. Article Number

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Agenda Item #14.A.1., Attachment C



BAY AREA COLLEGE
OF NURSING

Bay Area College of Nursing – Comprehensive Analysis

Submitted Date: June 1, 2014

1. Admission Criteria

a. COMPREHENSIVE ANALYSIS:

We have implemented the revised Wonderlic/WBST entrance exams score of 12th grade level or higher. The increased in the grade level for a passing score and the addition of the Scholastic Level Exam (SLE) with a passing score of 14 will help assess student's readiness and suitability for success in the VN program. This can also provide an accurate appraisal for a candidate's potential as a nurse.

b. SPECIFIC ACTIONS TO IMPROVE PASS RATE:

Utilize the revised WBST passing score from 8th Grade level (200 Verbal and 210 Quantitative) to a score at the 12th grade level or higher for the Verbal and Quantitative categories. We also will add the SLE with a passing score of 14. These exams are tools to assess the student's readiness and sustainability for success in the VN program. We can then provide an accurate appraisal of a candidate's potential as a nurse.

c. TIMELINE:

In effect.

d. EFFECT OF INTERVENTION: Expected outcome of intervention will be as follows:

- i. There was a reduction in student cancellations/withdrawals/terminations due to failure to commit to the rigorous training/education that the school offers. Since implementation of the revised WBST passing score and the addition of the SLE, we only had one student who dropped out of the program due to conflict of her work schedule (Batch 25).
- ii. There was a significant increase in the annual pass rate from 51.28% in 2012 to 72.22% in 2013 (an increase of 20.94%). This showed an improvement that the intervention that we implemented worked.

2. Screening and Selection Criteria

a. COMPREHENSIVE ANALYSIS:

We have initially proposed a 3.0 cumulative grade point average or higher but learned that this was not feasible for majority of applicants have a 2.0 GPA. The students are required to pass the interview process as well as entrance examination.



b. SPECIFIC ACTIONS TO IMPROVE PASS RATE:

We will maintain the required 2.0 (C average) or higher overall cumulative grade point average based on completed secondary education or GED equivalency. We will also keep the WBST (200 Verbal and 210 Quantitative) at the 12th Grade level or higher for the Verbal and Quantitative categories to assist the candidate with the demands of being a nursing student. In addition, testing the students' cognitive ability using SLE with a passing score of 14 will be used to assess their readiness and suitability for success in the field of nursing. The candidates will still have to undergo a rigorous interview process using the Rubric criteria which evaluates attitude, skills and experience.

c. TIMELINE:

In effect.

d. EFFECT OF INTERVENTION: Expected outcome of intervention will be as follows:

- i. Only one student had to drop because of work schedule conflict.
- ii. Since the implementation of the increased WBST and SLE score, there was an increase in the annual pass rate at 20.94 percent between 2012 and 2013.

3. Terminal Objectives

a. COMPREHENSIVE ANALYSIS:

Integrate and provide an end-of-the program clinical case study review/NCLEX test plan in preparation for the NCLEX-PN state exams.

b. SPECIFIC ACTIONS TO IMPROVE PASS RATE:

- i. Currently monitoring student progress throughout the three (3) terms to determine capability to advance or complete the program by instituting the following:
 1. (a) Proctored ATI exams throughout each term.
 2. (b) Students are deemed eligible to advance to the next term when they reach a Level II with an overall passing grade. Failure to reach this level and missing the overall passing grade would mean repeating the entire term.
 3. (c) At the end of the program, the student will have to take the comprehensive final examination that will determine their probability of passing the NCLEX if they sat and take it that day. After taking the comprehensive exam, the students will be given a list of topics they need to study, making remediation more streamlined. There have been many studies to show the ATI Proctored Comprehensive Predictor is predictive of how students will perform on the NCLEX. Any student that doesn't meet the



benchmark established by Bay Area College of Nursing (Level II) will have to remediate based on the plan established by the Director.

4. (d) Utilize the annual reports for ongoing evaluation of factors influencing the program's NCLEX results.
5. (e) Recent plan of action/implementation: The students were asked to sign a form indicating that they will need to get a 90% in their Comprehensive exam before they are allowed to process their NCLEX-PN application papers. Failure to achieve the 90% will result in a retake until they obtain the 90%.

Awaiting results.

c. **TIMELINE:**

The above plans are being implemented and are in progress.

d. **EFFECT OF INTERVENTION:**

- i. The students will be fully prepared to take and successfully pass the ATI-administered comprehensive final exams.
- ii. The school's annual pass rate improved increasing by 20.94% and met the annual minimum pass rate requirements set by the BVNPT.

We are also monitoring the progress the next quarter's progress.

4. Instructional Plan

a. **COMPREHENSIVE ANALYSIS:**

Current curriculum approved and in use is the 1588.5 hours. The school has incorporated ATI in the curriculum that will help students hone their knowledge in specific areas where they struggled from during the course of the program.

b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:**

- i. The school has instituted the 1588.5 curriculum hours. The hours have been revised to reduce the length of time specific subjects are discussed and to eliminate redundancy of topics. Although the revised hours have been reduced, the number of weeks increased by 2. During certain weeks, the amount of theory hours is reduced in order to maximize outside class time to absorb and study the material. Students are spending more time outside class hours improving their understanding of the materials by doing ATI practice exams, tutorials, and templates Although student have access to ATI practice exams, tutorials, modules, and videos, time spent on these modes of learning are not counted in the actual curriculum hours.



Since the implementation of the new curriculum, the annual pass rate has increased by 20.94% from 51.28% in 2012 to 72.22% in 2013.

- ii. We began using ATI-administered practice exams, proctored exams, and comprehensive exit exams as part of the curriculum and a requirement of the program. The ATI Proctored Comprehensive Predictor is created from the NCLEX PN 2011 Blueprint. The assessment will tell the student their probability of passing the NCLEX if they sat for it that day. Once the student has completed their practice or proctored assessment, they will have a list of topics they need to study, making remediation more streamlined. There have been many studies to show the ATI Proctored Comprehensive Predictor is predictive of how students will perform on the NCLEX. Any students that do not meet the benchmark established by Bay Area College of Nursing (Level II) will have to remediate to the plan established by the Director.
- iii. We also performed a cross analysis of the curriculum with the detailed clinical case study/NCLEX test plan and course review.
- iv. We utilized board consultants as needed in program evaluation and curriculum development.
- v. We included study and test-taking skills early in the program.

- vi. Faculty needs to receive training on test development and instructional techniques. The school promotes better teaching through attendance of faculty workshops, in-service trainings, continuing education, seminars, and other activities that would foster professional growth. Faculty members are also encouraged to observe other instructors, at their own convenience
- **The school has agreements with third-party vendors (ATI Academy, D&D Educational Resources, etc.) to provide the necessary in-service training for the improvement of instruction of our faculty and staff.**

c. **TIMELINE:**

In effect.

d. **EFFECT OF INTERVENTION:** Expected outcome of intervention will be as follows:

- i. The students showed progress academically and clinically prepared in the performance of the nursing tasks and functions. **Since the implementation of the new curriculum, the annual pass rate has increased by 20.94% from 51.28% in 2012 to 72.22% in 2013.**



5. Theory and Clinical Objectives for Each Course

a. COMPREHENSIVE ANALYSIS:

Theory and clinical objectives are met and the school started implementation of ATI proctored examinations in order to help the students improve their understanding of the materials and test taking skills.

b. SPECIFIC ACTIONS TO IMPROVE PASS RATE:

The students are currently using ATI-administered practice exams, proctored exams, and comprehensive predictor exams as part of the curriculum and a requirement of the program.

c. TIMELINE:

These are currently being implemented and are constantly monitored.

d. EFFECT OF INTERVENTION:

Expected outcome of intervention will be as follows:

- i. The students will be academically and clinically prepared to perform nursing tasks and functions and will successfully pass all the requirements per term including the ATI-administered practice exams, proctored exams, and comprehensive exit exams.

Since the implementation of the new curriculum, the annual pass rate has increased by 20.94% from 51.28% in 2012 to 72.22% in 2013.

- ii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

The annual pass rate increased by 20.94 percent between 2012 and 2013.

6. Lesson Plans for each Course

a. COMPREHENSIVE ANALYSIS:

Lesson plans are submitted by the instructor after the class is taught and is kept on file.

This is being implemented and monitored.

b. SPECIFIC ACTIONS TO IMPROVE PASS RATE:

- i. Faculty will attend school related activities, Faculty Development Plans, etc. to help improve their test development and instructional techniques. In addition, the school director monitors the lesson plans and course syllabi created by the faculty to ensure that the objectives of the instructional plan are met.
- ii. Lesson plans shall reflect implementation of test taking strategies and NCLEX practice tests at the end of each course topic.

c. TIMELINE:

These are currently being implemented and are constantly monitored.



d. EFFECT OF INTERVENTION:

Expected outcome of intervention will be as follows:

- i. Required evidence of ongoing professional development certifications related to teaching strategies & methods, test development will be kept on file.

Quarterly CEUs for professional and educational/teaching development are required to be submitted by each faculty. The school has agreements with third-party vendors (ATI Academy, D&D Educational Resources, etc.) to provide the necessary in-service training for the improvement of instruction of our faculty and staff.

- ii. The students will be academically and clinically prepared to perform nursing tasks and will successfully pass the standards set forth by the school and the ATI-administered practice exams, proctored exams, and comprehensive exit exams

Since the implementation of the new curriculum, the annual pass rate has increased by 20.94% from 51.28% in 2012 to 72.22% in 2013.

- iii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

There is an improvement in the annual pass rate from 51.28% in 2012 to 72.22% in 2013.

7. Textbooks

a. COMPREHENSIVE ANALYSIS:

The school uses textbooks required for the nursing theory and practical class. The school also incorporated in the curriculum the utilization of NCLEX-related materials and provided the students with ATI books.

Currently being utilized by the students.

b. SPECIFIC ACTIONS TO IMPROVE PASS RATE:

The school has added more materials for instructors and students' utilization in the library. Online access to journals, books, and others were also added for students' utilization at their discretion. The online library is accessible 24 hours/day, 7 days a week.

c. TIMELINE:

These are currently being implemented.

d. EFFECT OF INTERVENTION: Expected outcome of intervention will be as follows:

- i. The students will be fully equipped with resources for further learning.



- ii. Students will be prepared to take and successfully pass the exams by utilizing all resources provide. ATI-administered practice exams, proctored exams, and comprehensive exit exams
- iii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

There is a 20.94% increase in the annual pass rate from 2012 and 2013.

8. Attendance Policies

a. COMPREHENSIVE ANALYSIS:

Attendance is monitored daily and absences made up accordingly. Some of the factors affecting student attendance are family responsibilities and employment issues.

b. SPECIFIC ACTIONS TO IMPROVE PASS RATE:

We explained to the candidates/students that increased family responsibilities and employment hours negatively impact their nursing education and their success in the program. Full commitment to the program included in the admission criteria. We will continue monitoring the students' attendance and enforced accordingly.

c. TIMELINE:

These are currently being implemented.

d. EFFECT OF INTERVENTION:

There will be a reduction in the number of students on probation or warning due to absences.

We had a total of 3 students in 2013 that were on probation due to excessive absences but none in 2014.

9. Remediation Policies

a. COMPREHENSIVE ANALYSIS:

Remediation policies are being followed accordingly. ATI examinations are being given and students have to complete the remediation templates and hours depending on the level that they get on these proctored/practice examinations.

b. SPECIFIC ACTIONS TO IMPROVE PASS RATE:

A follow-up consultation with the student to determine progress will be conducted by the Director in collaboration with the faculty, clinical coordinator and educational service director. With proper completion of remediation, students are able to retake failed exams in the following subjects:

- i. End of the term comprehensive final proctored exam.
- ii. End of the program ATI comprehensive predictor exam.



- iii. The students are asked to sign a form indicating that they will need to get a 90% in their Comprehensive exam before they are allowed to process their NCLEX-PN application papers. Failure to achieve the 90% will result in a retake until they obtain the 90%.
- c. **TIMELINE:**
 - In effect.
- d. **EFFECT OF INTERVENTION:**

By monitoring the progress of each student on remediation, all enrolled students will successfully pass the course program and be more prepared in taking the NCLEX-PN exam. Also, by asking the student to obtain at least a 90% on the predictor exam before they are allowed to submit their NCLEX-PN papers for processing ensures at least a 90% chance of passing the NCLEX-PN.

10. Evaluations of Theory and Clinical Faculty

- a. **COMPREHENSIVE ANALYSIS:**

Proposed faculty training is being implemented through ATI Academy which is an online course offering topics such as: The Crossroads: Cancer in Ages 15-39, Best Practices for Using Admission Assessments, etc. The school is also providing in-service training for all the faculty through DND Educators.
- b. **SPECIFIC ACTIONS TO IMPROVE PASS RATE:**
 - i. Faculty need to receive training on test development and instructional techniques. The school director observes and evaluates new faculty members 90 days after initial employment and annually at the end of the year. The school director may informally observe other faculty from time to time or as necessary. The end-of-the-year evaluation includes performance and progress made in implementing the professional development plan and the formulation of the plan for the coming year.
 - ii. Faculty need to spend adequate time evaluating NCLEX result data and plan program changes based on data.

This is currently in progress.
 - iii. Will hire full-time instructors.

There are new instructors that have been hired. Assigned instructors are now consistent with the batch that they are teaching from the beginning until the end of the program.
 - iv. Provide continuing education for faculty members on test development and analysis skills. The school will also provide in-service training for



the faculty members, through DND Educators, and will ask for CE certificates to be added into their individual files.

Quarterly CEUs for professional and educational/teaching development are required to be submitted by each faculty. Faculties can log in to ATI academy and access material for their CEUs, i.e. The Crossroads: Cancer in Ages 15-39, Best Practices for Using Admission Assessments, etc. The school has agreements with third-party vendors (ATI Academy, D&D Educational Resources, etc.) to provide the necessary in-service training for the improvement of instruction of our faculty and staff.

- v. Continue end-of-term evaluation and unannounced evaluations/drop-ins.

This is continuously being implemented.

- vi. The Clinical Coordinator assists in managing faculty needs, clinical assignment management, obtaining new clinical sites and establishing a good relationship with current clinical sites.

- vii. Continue routine evaluation of theory and clinical instructors and effectiveness as a teacher. The school director annually reviews and evaluates each faculty member in the classroom or at the clinical site using the faculty evaluation form. The director discusses the written observation report subsequent to the classroom visit. During the annual evaluation, the director and faculty member will address the recommendations made in the classroom observation report and plan any action to improve or enhance their teaching skills and strategies

This is continuously being implemented.

- c. TIMELINE:

This is implemented currently.

- d. EFFECT OF INTERVENTION:

Required evidence of professional development certifications related to teaching, curriculum and test development will be kept on file.

This is currently being implemented and monitored.

11. Evaluations of Theory Presentations

- a. COMPREHENSIVE ANALYSIS:

All essential theoretical elements and contents are being discussed and covered adequately. Lesson plans are submitted by the faculty.

Theory presentations are evaluated by the students at the end of each term and the DON every six months/annually.



b. SPECIFIC ACTIONS TO IMPROVE PASS RATE:

- i. Ensure that all essential theoretical elements and content are adequately covered and discussed. Instructional plan development are reviewed and evaluated annually and updated as necessary.

This is constantly being reviewed.

- ii. Will check and evaluate effectiveness of theory lesson plans submitted by the faculty. In addition, the school director monitors the lesson plans and course syllabi created by the faculty to ensure that the objectives of the instructional plan are met.

This is regularly being monitored.

- iii. Incorporate an ATI comprehensive final examination (predictor exam) at the end of the last term of the course program before its completion and prior to graduation. Continue routine evaluation of theory instructors and effectiveness of teaching strategies and materials. The school director also periodically visits classrooms informally during the course of the year to monitor new faculty, to monitor the use of new materials, and/or to visit faculty who request an informal observation. The school also administers in-class student surveys that evaluate instruction. The Student Evaluation of Faculty evaluates individual faculty in specific courses

This is regularly being monitored

- iv. The students are asked to sign a form indicating that they will need to get a 90% in their Comprehensive exam before they are allowed to process their NCLEX-PN application papers. Failure to achieve the 90% will result in a retake until they obtain the 90%.

Awaiting results.

c. TIMELINE:

In effect.

d. EFFECT OF INTERVENTION:

- i. The students will pass the theoretical portion of the course program.

This is constantly being evaluated.

- ii. The students will be fully prepared to take and pass the ATI-administered practice exams, proctored exams, and comprehensive exit exams.

This is constantly being implemented

- iii. The school's annual pass rate will improve because by asking the student to obtain at least a 90% on the predictor exam before they are allowed to submit their NCLEX-PN papers for processing ensures at least a 90% chance of passing the NCLEX-PN.

Awaiting results.



12. Evaluations of Clinical Rotations

a. COMPREHENSIVE ANALYSIS:

Clinical rotations are evaluated by the students and faculty at the end of each term. Clinical sites are adequate and have added more sites as well as discontinued some clinical facilities.

b. SPECIFIC ACTIONS TO IMPROVE PASS RATE:

- i. Increased practical lab hours are in effect to improve, hone, and correctly apply the nursing and medical skills/procedures learned during the theory portion of the course program.

In effect.

- ii. Follow theory to clinical hour 1:3 ratio to comply with general educational requirements.

In effect.

c. TIMELINE:

In effect.

d. EFFECT OF INTERVENTION:

- i. Students will become and remain confident in performing all nursing and medical procedures based on their clinical objectives before exposure to the clinical sites.

This is currently in effect.

- ii. By obtaining a high percentage grade and not only a passing mark on the NCLEX predictor exam, the students will be fully prepared to take the NCLEX examination.

The students are constantly being monitored and evaluated.

- iii. The school's annual pass rate will improve to 80% or higher by the end of the course program.

Since the implementation of the increased lab practical hours, the annual pass rate has increased by 20.94% from 51.28% in 2012 to 72.22% in 2013.

13. Evaluation of Student Achievement

a. COMPREHENSIVE ANALYSIS:

Evaluate student achievement after each term by administering written exams and ATI proctored exams.

b. SPECIFIC ACTIONS TO IMPROVE PASS RATE:

- i. Identify students for at-risk status early in the program and implement a plan to assist them throughout the remainder of the program. At-risk students are those who are required to repeat failed nursing courses and score below school standards of NCLEX predictor exams. In addition, students are assessed by:

(a) Proctored ATI exam throughout each term.



- (b) Proctored comprehensive ATI exam at the end of each term.
- (c) At the end of the program, the student will be required to pass the predictor exam in order to graduate and be awarded a certificate of completion from the program.
- (d) The students are asked to sign a form indicating that they will need to get a 90% in their Comprehensive exam before they are allowed to process their NCLEX-PN application papers. Failure to achieve the 90% will result in a retake until they obtain the 90%.
- ii. The students must obtain a passing grade on the ATI predictor exam and must have an overall passing grade (75%) at the end of the program. Students who fail the predictor exam and get an overall failing grade will have another chance to pass after going through an extensive remediation and completing certain number of Remediation Templates and Hours.
- iii. We have increased the minimum passing grade 75% to pass the nursing courses.
This has been implemented.
- c. **TIMELINE:**
In effect.
- d. **EFFECT OF INTERVENTION:**
Expected outcome of intervention will be as follows:
 - i. By reaching a passing grade on the NCLEX predictor exam, the students will be fully prepared to take the NCLEX exams. Also, by asking the student to get at least 90% on the predictor exam before they are allowed to submit their NCLEX-PN papers for processing this will ensure them that their chances of passing the NCLEX-PN on their first try is at least 90%.
 - ii. The school's annual pass rate will improve to 80% or higher by the end of the course program, because the students will be well prepared to take the NCLEX-PN examination by passing the predictor exam. On the other hand, students who fail the predictor exam and get an overall failing grade in the program are not fully prepared to take the NCLEX and will not be able to graduate from the program.
 - iii. All students are expected to complete the course program in a timely manner.

14. Current Enrollment

a. COMPREHENSIVE ANALYSIS:

Implementing current student quota approved by the board. Student to Teacher ratio complies with the required ratio mandated by the board.



b. SPECIFIC ACTIONS TO IMPROVE PASS RATE:

Maintain approved student quota and instructor: student ratio. Identify students for at-risk status early in the program and implement a plan to assist them with success in the program.

c. TIMELINE:

In effect.

d. EFFECT OF INTERVENTION: Expected outcome of intervention will be as follows:

- i. The school's completion rate will improve by the end of the course program.
- ii. All students will complete the course program in a timely manner.
One student did not successfully complete the program.



Agenda Item #14.A.1., Attachment D

BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945
Phone 916-263-7800 Fax 916-263-7855 Web www.bvnpt.ca.gov



September X, 2014

Rachelle Cagampan, Director
Vocational Nursing Program
Bay Area College of Nursing, Daly City
824 San Antonio Road
Palo Alto, CA 94303

Subject: Notice of Change in Approval Status

Dear Ms. Cagampan:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on September 12, 2014, the Bay Area College of Nursing, Daly City, Vocational Nursing Program has been placed on provisional approval status for the five-month period from September 12, 2014 through February 28, 2015.

The purpose of this letter is to explain the areas of non-compliance found and the corrections required of your program to avoid losing approval completely.

Once you have reviewed this letter, please sign and return the enclosed "Acknowledgement of Change in Approval Status" form by **Friday, September 26, 2014**.

AREAS OF NON-COMPLIANCE (VIOLATION(S))

In accordance with Section 2526.1(c) of title 16 of the California Code of Regulations,

"The Board may place any program on provisional accreditation when that program does not meet all requirements as set forth in this chapter and in Section 2526..."

Section 2530(l) of title 16 of the California Code of Regulations states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of accredited vocational nursing schools for the same period..."

The program pass rates of the, Bay Area College of Nursing, Daly City, Vocational Nursing Program for the past eighteen (18) quarters are set forth in the following table.

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Average Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2530(l)]	Variance from State Annual Average Pass Rate
Jan - Mar 2010	12	8	67%	76%	62%	74%	-12
Apr - Jun 2010	9	7	78%	74%	71%	74%	-3
Jul - Sep 2010	5	1	20%	76%	62%	75%	-13
Oct - Dec 2010	5	3	60%	77%	61%	76%	-15
Jan - Mar 2011	9	6	67%	80%	61%	77%	-16
Apr - Jun 2011	4	3	75%	71%	57%	76%	-19
Jul - Sep 2011	5	3	60%	74%	65%	76%	-11
Oct - Dec 2011	8	2	25%	74%	54%	75%	-21
Jan - Mar 2012	14	8	57%	77%	52%	74%	-22
Apr - Jun 2012	13	5	38%	72%	45%	74%	-29
Jul - Sep 2012	7	4	57%	74%	45%	74%	-29
Oct - Dec 2012	5	3	60%	70%	51%	74%	-23
Jan - Mar 2013	1	1	100%	75%	50%	73%	-23
Apr - Jun 2013	6	6	100%	78%	74%	73%	+1
July-Sept 2013	6	4	67%	75%	78%	74%	+4
Oct -Dec 2013	5	2	40%	76%	72%	76%	-4
Jan-Mar 2014	4	1	25%	74%	62%	76%	-14
Apr - Jun 2014	5	1	20%	66%	40%	73%	-33

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three-quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on this data, the program failed to meet the average annual pass rate requirement in the last two quarters and fourteen (14) of the last eighteen (18) quarters.

REQUIRED CORRECTION(S)

1. The Bay Area College of Nursing, Daly City, Vocational Nursing Program shall continue to obtain approval by the full Board prior to the admission of additional students.
2. The program shall provide no less than one (1) instructor for every ten (10) students in all clinical experiences.
3. The program shall bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate.
4. The program shall comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professionals Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
5. The program shall demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
6. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.

FUTURE BOARD ACTION

Your program will be placed on the **February 2015** Board Meeting agenda, at which point the Board may revoke or extend the program's accreditation. If you have additional information that you wish considered beyond the required corrections listed on page 3, you must submit this documentation by the fifteenth day of the second month prior to the Board meeting.

OTHER IMPORTANT INFORMATION

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: **Prior approval by the full Board is required to admit classes.**

Notice of Change in Approval Status
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In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to 2527 of the Board's regulations.

The program may not advertise that it has full approval, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2526.1, regarding provisional accreditation is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at www.bvnpt.ca.gov.

Should you have questions, please do not hesitate to contact the Board.

Sincerely,

TERESA BELLO-JONES, J.D., M.S.N., R.N.
Executive Officer

Enclosures

cc: Board Members

TBJ: cca