

# Agenda Item #14.D.1.



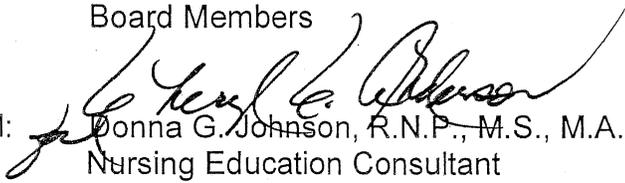
BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

Board of Vocational Nursing and Psychiatric Technicians  
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945  
Phone 916-263-7800 Fax 916-263-7855 Web www.bvnpt.ca.gov



DATE: August 28, 2014

TO: Board Members

FROM:  Donna G. Johnson, R.N.P., M.S., M.A.  
Nursing Education Consultant

SUBJECT: Summit Career College, Colton, Vocational Nursing Program – Request to Admit Students (Director: Renee Sheehan, Colton, San Bernardino County, Private)

On May 16, 2014, the Board approved the following classes for the Summit Career College, Colton, Vocational Nursing Program:

- 1) A part-time class of sixty (60) students to start May 27, 2014, ending December 2015 to **replace** the class graduating March 23, 2014;
- 2) A full-time class of sixty (60) students to start June 9, 2014, ending June 2015 to replace the class graduating May 2, 2014.

The Board also continued the requirement that the program obtain full Board approval prior to the admission of each class.

On July 1, 2014 the program submitted a request to admit five classes as follows:

- 1) Full-time class of sixty (60) students beginning September 15, 2014, graduating September 11, 2015 to **replace** the class graduating September 12, 2014;
- 2) Full-time class of sixty (60) students beginning December 15, 2014, graduating December 11, 2015 to **replace** the class graduating January 13, 2014;
- 3) Full-time class of sixty (60) students to start March 16, 2015, ending March 11, 2016 to **replace** the class graduating March 6, 2015;
- 4) Part-time class of sixty (60) students to start October 27, 2015, ending June 5, 2016 to **replace** the class graduating August 17, 2014; and
- 5) Part-time class of sixty (60) students to start March 23, 2015, ending October 30, 2016 to **replace** the class graduating January 11, 2015.

## History of Prior Board Actions

(See Attachment A, History of Prior Board Actions)

## Enrollment

The program offers a 52-week full-time and an 84-week part-time class. Prior Board approval is required for the admission of each class. The pattern of admissions for current and projected classes is seen in the enrollment table below.

The following table represents enrollment since November 2010 and projected student enrollment based on current and proposed class starts and completions. The table indicates a **maximum enrollment of 402 students** for the period from **November 2011 through March 2015**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Completed			
11/10 FT (Unapproved)	11/11	95	62	62
2/11 FT (Unapproved)	2/12	86	58	62 + 58 = 120
3/11 PT (Unapproved)	11/12	80	44	120 + 44 = 164
5/11 FT (Unapproved)	5/12	80	62	164 + 62 = 226
9/11 PT (Unapproved)	4/13	95	48	226 + 48 = 274
	11/11 (11/10 FT Class)		-62	274 - 62 = 212
12/11 FT (Unapproved)	12/12	77	55	212 + 55 = 267
	2/12 (2/11 FT Class)		-58	267 - 58 = 209
3/12 PT (Unapproved)	10/13	97	32	209 + 32 = 241
4/12 FT (Unapproved)	4/13	84	44	241 + 44 = 285
	5/12 (5/11 FT Class)		-62	285 - 62 = 223
7/12 FT (Unapproved)		89	53	223 + 53 = 276
	8/12 (8/11 FT Class)		-58	276 - 58 = 218
8/12 PT (Unapproved)	3/14	94	78	218 + 78 = 296
10/12 FT (Unapproved)	10/13	65	31	296 + 31 = 327
	11/12 (3/11 PT Class)		-44	327 - 44 = 283
	12/12 (12/11 FT Class)		-55	283 - 55 = 228
1/13 FT (Unapproved)	1/14	33	17	228 + 17 = 245
1/13 PT (Unapproved)	8/14	57	50	245 + 50 = 295
	4/13 (9/11 PT Class)		-48	295 - 48 = 247
	4/13 (4/12 FT Class)		-44	247 - 44 = 203
5/13 FT (Unapproved)	5/14	39	21	203 + 21 = 224

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Completed			
6/13 PT (Unapproved)	1/15	1 (New Enrollee)	28 (Repeaters Added)	224 + 28 = <b>252</b>
	7/13 (7/12 FT Class)		-53	252 - 53 = <b>199</b>
9/13 FT (Unapproved)	9/14	51	49	199 + 49 = <b>248</b>
	10/13 (3/12 PT Class)		-32	248 - 32 = <b>216</b>
	10/13 (10/12 FT Class)		-31	216 - 31 = <b>185</b>
10/13 PT (Unapproved)	6/15	50	47	185 + 47 = <b>232</b>
	1/14 (1/13 FT Class)		-17	232 - 17 = <b>215</b>
3/14 FT	3/15	53	59	215 + 59 = <b>274</b>
	3/14 (8/12 PT Class)		-78	274 - 78 = <b>196</b>
6/14 PT	1/16	60	62	196 + 62 = <b>258</b>
	5/14 (5/13 FT Class)		-21	258 - 21 = <b>237</b>
6/14 FT	6/15	52	58	237 + 58 = <b>295</b>
	8/14 (1/13 PT class)		-57	295 - 57 = <b>238</b>
	9/14 (9/13 FT Class)		-49	238 - 49 = <b>189</b>
9/14 FT (Proposed)	9/15	60		189 + 60 = <b>249</b>
10/14 PT (Proposed)	6/15	60		249 + 60 = <b>309</b>
12/14 FT (Proposed)	12/15	60		309 + 60 = <b>369</b>
	1/15 (6/13 PT Class)		-28	369 - 28 = <b>341</b>
	3/15 (3/14 FT Class)		-59	341 - 59 = <b>282</b>
3/15 FT (Proposed)	3/16	60		282 + 60 = <b>342</b>
3/15 PT (Proposed)	10/16	60		342 + 60 = <b>402</b>

### Licensing Examination Statistics

The following statistics, furnished by the Pearson Vue and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction," for the period January 2012 through June 2014, specify the pass percentage rates for graduates of the Summit Career College, Colton, Vocational Nursing Program on the National Council Licensure Examination for Practical (Vocational) Nurses (NCLEX-PN®).

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2530(l)]	Variance from the State Average Annual Pass Rate
Jan – Mar 2012	57	48	84%	77%	82%	74%	+8
Apr - Jun 2012	95	78	82%	72%	83%	74%	+9
Jul - Sep 2012	95	80	84%	74%	84%	74%	+10
Oct – Dec 2012	46	35	76%	70%	82%	74%	+8
Jan - Mar 2013	67	46	69%	75%	79%	73%	+6
Apr - Jun 2013	62	48	77%	78%	77%	73%	+4
Jul - Sep 2013	64	51	80%	75%	75%	74%	+1
Oct – Dec 2013	80	68	85%	76%	78%	76%	+2
Jan – Mar 2014	100	83	83%	74%	81%	76%	+5
Apr – Jun 2014	43	27	63%	66%	80%	73%	+7

\*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

California Code of Regulations § 2530(l) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

Based on the most recent data available (April through June 2014), the program's average annual pass rate is 80%. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 73%. The average annual pass rate for the Summit Career College, Colton, Vocational Nursing Program is seven (7) percentage points **above** the state average annual pass rate.

### Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The total number of Board approved faculty is forty-four (44), including the program director. The director has 90% administrative duties. Of the total faculty, thirty-seven (37) are approved to teach in the clinical area.

Based on a maximum enrollment of 402 students, 27 instructors are needed. Therefore, the number of current faculty is **adequate** for the current and projected enrollment.

Section 2534(b) of the Vocational Nursing Rules and Regulations states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

The program has clinical facilities that are adequate as to type and variety of patients treated to enable current and proposed students to meet clinical objectives, in accordance with Section 2534(b) of the Vocational Nursing Rules and Regulations.

### **Other Considerations**

In December 2013, the Accrediting Council for Continuing Education (ACCET) rendered a decision limiting the program's admissions to no more than 120 students between December 23, 2013 and April 2014.

In January 2014, when the Board became aware of ACCET's December 2013 decisions, Board staff researched the number of students that had been admitted to the program. It was discovered that the program had failed to comply with the Board's decision of September 16, 2010 requiring the program to obtain prior approval of every class admission. Subsequent information from the director verified that since November 2010 the program had admitted eighteen (18) classes without prior Board approval resulting in the admission of a total of 1,257 students.

On February 28, 2014, the Board issued a written notice advising the program to refrain from unauthorized admissions. Further, the program was advised that future violations of California Code of Regulations Section 2530 (k) may result in placement of the program on provisional approval. The Board approved the program's request to admit a full – time class of 60 students commencing March 3, 2014, and continued to require the program to obtain Board approval prior to the admission of each class. The program subsequently delayed admission of that class to March 10, 2014.

On March 3, 2014, the Board received correspondence from the director requesting approval to admit 60 students to start on March 24, 2014. After considering the request, complexity of issues, prior Board decisions, and consultation with the Board President, the Executive Officer deferred action on the program's request to the full Board. Subsequently, the director changed the original requested start date from March 24, 2014 to May 27, 2014, and added another request to admit an additional full-time class of 60 students on June 9, 2014.

On March 4, 2014, the Board received electronic correspondence from Jay Murvine, owner, requesting a meeting. Subsequently, on March 19, 2014, the Board President (per teleconference), Executive Officer, and Supervising Nursing Education Consultant met with Mr. Murvine at the Board's office. Mr. Murvine expressed concern relative to the accuracy of information contained in an anonymous document that was presented as public comment during the February 28, 2014 Board meeting. Further, he related several allegations of

concern relative to the program and actions of program administrators. He requested publication of his response to the anonymous document.

After the discussion with the Board President, Mr. Murvine requested reconsideration of the decision deferring to the full Board action on the program request to admit an additional class on March 24, 2014, citing the financial impact on the program. The Executive Officer advised that his request for reconsideration would be forwarded to the Board President.

Subsequently, the Board received correspondence from Mr. Murvine reporting additional information and rationale relative to the program's submitted request for reconsideration. Specifically, he expressed disagreement with the decision to refer his request to the full Board. The Executive Officer forwarded electronic correspondence advising that the Board President had denied the request and that the program's request would be placed on the Board's agenda for the May 16, 2014 meeting.

On March 20, 2014, the Board received correspondence from Mr. Murvine expressing disagreement relative to the "decision to deny our request for a start on March 24, 2014".

On March 24, 2014, the Executive Officer forwarded electronic correspondence to Mr. Murvine advising of the following:

1. As stated in the Board's electronic correspondence of March 19, 2014, the request for reconsideration was denied by the Board President.
2. The President reaffirmed that decision.
3. The program's request would be considered by the Board on May 16, 2014.

On March 27, 2014, the Executive Officer received electronic correspondence from Mr. Murvine confirming that the Board would consider requests to admit additional classes at the Anaheim campus at the May 16, 2014 Board meeting. On March 28, 2014, the Executive Officer responded to Mr. Murvine advising that additional class admissions had been discussed for the Colton campus only.

On March 31, 2014, the Board received electronic correspondence from Mr. Murvine acknowledging that prior requests were submitted for the Colton campus only. Additionally, he who stated that no further requests for class admissions would be submitted at this time due to ACCET's decision directing cessation of admissions for the Anaheim campus.

As previously noted, on May 16, 2014, the Board approved the program's admission of a part-time class of sixty (60) students to start May 27, 2014, ending December 2015 to **replace** the class graduating March 23, 2014; **and** a full-time class of sixty (60) students to start June 9, 2014, ending June 2015 to **replace** the class graduating May 2, 2014.

On July 1, 2014, Summit Career College, Colton, Vocational Nursing Program submitted a request to admit a total of 300 students between September 2014 and March 2015.

On July 7, 2014, an ACCET Accreditation Coordinator provided the assigned Consultant a copy of a letter from ACCET dated April 25, 2014. (See Attachment C). That letter described the decision of the ACCET Commission to continue the Programmatic Show Cause for the

Summit Career College, Colton, Vocational Nursing Program and to continue enrollment limitations at the Colton campus, such that the program was limited to 120 newly enrolled students between the time of the letter (dated April 25, 2014) and the Commission's August 2014 meeting.

On August 25, 2014, the Board received a copy of correspondence issued by ACCET to the school, dated August 18, 2014 (see Attachment D). As specified therein, decisions rendered by the ACCET Commission included, but was not limited to the following:

1. The Commission renewed its limitation on enrollment at the Colton campus, but expanded the allotment to 150 new enrollment agreements signed between August 18, 2014 and the December 2014 Commission meeting, allowing for the commencement of at least two (2) new cohorts.
2. The Commission maintained its directive to cease all new vocational nursing program enrollment at the Anaheim campus.

**Recommendations:**

1. Approve Summit Career College, Colton, Vocational Nursing Program's request to admit a full-time class of sixty (60) students beginning September 15, 2014, graduating September 11, 2015, **only**, to **replace** the class graduating September 12, 2014.
2. Approve Summit Career College, Colton, Vocational Nursing Program's request to admit A full-time class of sixty (60) students beginning December 15, 2014, graduating December 11, 2015, **only**, to **replace** the class graduating January 13, 2014.
3. Defer Summit Career College, Colton, Vocational Nursing Program's request to admit a full-time class of sixty (60) students to start March 16, 2015, ending March 11, 2016 to replace the class graduating March 6, 2015.
4. Defer Summit Career College, Colton, Vocational Nursing Program's request to admit a part-time class of sixty (60) students to start October 27, 2015, ending June 5, 2016 to replace the class graduating August 17, 2014.
5. Defer Summit Career College, Colton, Vocational Nursing Program's request to admit a part-time class of sixty (60) students to March 23, 2015, ending October 30, 2016 to replace the class graduating January 11, 2015
6. Continue to require the program to obtain full Board approval prior to the admission of each class.

**Rationale:** The program's average annual pass rate is compliant with regulatory requirements. It is further noted that the program has demonstrated that it has sufficient faculty, facilities, and other necessary resources to support the current and proposed enrollment. However, given the program's history of noncompliance and the actions taken by ACCET relative to the program, it is premature to approve cohorts commencing on or after 2015.

Therefore, approval of the program request to admit students in the last quarter of 2014 is recommended. Deferring the decision regarding admission of classes requested at this time for 2015 admission dates allows the Board to monitor the program's compliance and to monitor subsequent decisions rendered by ACCET relative to the program.

Attachment A: History of Prior Board Actions.

Attachment B: Board Correspondence Dated May 21, 2014; Sent May 30, 2014.

Attachment C: ACCET Correspondence Dated April 25, 2014; Received July 7, 2014.

Attachment D: ACCET Correspondence Dated August 18, 2014; Received August 25, 2014.

# **Agenda Item #14.D.1, Attachment A**

## **SUMMIT CAREER COLLEGE, COLTON VOCATIONAL NURSING PROGRAM**

### **History of Prior Board Actions**

- In March 1995, the Board approved Summit Career College's request to commence a vocational nursing program on April 3, 1995. The initial class began with 57 students.
- On March 22, 1996, the Board approved full accreditation for the Summit Career College Vocational Nursing Program. Additionally, the Board approved the program's request to admit a class of 34 students on March 25, 1996, and May 27, 1996. Admissions were contingent upon approval of adequate clinical facilities.
- On May 24, 1996, the Board approved the program's request to admit a class of 34 students on September 23, 1996.
- On November 15, 1996, the Board approved the program's request to admit a class of 34 students on January 6, 1997. The program was directed to submit a plan to reduce attrition and improve the pass rates on the licensure examination.
- On April 4, 1997, the Board approved the program's request to admit a class of 34 students on April 7, 1997. The program was directed to submit a written report addressing faculty hires and terminations, student utilization of the remediation program for each class, an evaluation of students' ability to achieve objectives in the clinical facilities to which they are assigned, and attrition.
- On June 27, 1997, the Board approved the program's request to admit a class of 34 students on August 4, 1997. The program was directed to submit a written report addressing faculty hires and terminations and student utilization of the remediation program for each class for the period May 1997 through August 1997, an evaluation of students' ability to achieve objectives in the clinical facilities to which they are assigned, and attrition.

Additionally, the school was requested to submit a detailed explanation of how students who required remediation were identified and remediated (from March 1997 to the present). The school was asked to describe how student vocational nurses are assisted to proficiently and safely perform manual and technical skills within the standards of nursing practice and how student vocational nurses are assisted to safeguard patient/client health and safety.

- On September 19, 1997, the Board approved the program's request to admit a class of 48 students on November 3, 1997. The program was directed to submit a written report by October 3, 1997, addressing faculty hires and terminations for the period September 4, 1997,

through October 3, 1997. The director was also requested to submit student attrition data to the Board to include attrition due to theory and clinical failure.

- On January 30, 1998, the Board approved the program's request to admit 48 students on February 16, 1998 only. A follow-up report on attrition and examination statistics was scheduled for presentation at the September 1998 Board meeting.
- On April 17, 1998, the Board approved the program's request to admit a class of 48 students on May 1, 1998. The program's request for an August 10, 1998, class was scheduled for consideration at the June 1998 Board meeting. The program's request for a November 2, 1998, class was scheduled for consideration at the September 1998 Board meeting.
- On June 26, 1998, the Board approved the program's request to admit 48 students on August 10, 1998.
- On August 17, 1998, the Board was notified by school administration that the director of the vocational nursing program was no longer employed by the school.
- **On August 20, 1998, a new program director was approved.**
- On September 11, 1998, the Board approved the program's request to admit 48 students on November 2, 1998.
- On January 22, 1999, the Board approved the program's request to admit 60 students on February 22, 1999, and ratified authorizations effective October 30, 1998, for revisions of the Grading, Attendance and Remediation Policies.
- On April 16, 1999, the Board approved the program's request to admit 60 students on May 24, 1999.
- On June 25, 1999, the Board approved the program's request to admit 60 students on August 23, 1999.
- On September 17, 1999, the Board approved the program's request to admit 60 students on November 22, 1999 only, with grave reservations. The Board directed the program to perform a detailed analysis of all program elements to determine causes of poor student performance on the licensure examination and identify written solutions, goals and timelines to ensure improvement of examination pass rates by December 1, 1999.
- On November 19, 1999, the Board deferred action on the program's request to admit 60 full-time students on March 6, 2000, to the February 2000 Board meeting.
- On February 4, 2000, the Board approved the program's request to admit 60 students on March 6, 2000.
- On April 14, 2000, the Board approved the program's request to admit 60 students on May 22, 2000, and the program's request to exceed 50% evening hours for clinical experience. The Board requested the director to submit a written report to the Board which evaluates the

program's utilization of more than 50% evening hours for clinical experience by July 15, 2000. The report was to include a comparison of patient census with the number of students per clinical day per facility, assessment of the adequacy of patient diagnosis as they relate to student clinical objectives for the specific clinical day per facility, and assessment of student attrition caused by failure in the clinical area.

- On June 16, 2000, the Board denied the program's request to admit 60 students on September 5, 2000, and directed that a subsequent request for admission of a class be considered at the September 2000 Board meeting. Subsequent to the meeting, the program director submitted a request to meet with the Board to discuss its decision to deny the program's request. The meeting was held at the Board's Sacramento office.
- On September 29, 2000, the Board approved the program's request to **replace** graduating students with 60 full-time students on October 2, 2000, one time only.
- On November 17, 2000, the Board approved the program's request to **replace** graduating students with 60 full-time students on December 4, 2000, only.
- On February 2, 2001, the Board approved the program's request to **replace** graduating students with 60 full-time students on March 12, 2001, only.
- On April 27, 2001, the Board approved the Summit Career College Vocational Nursing Program's request to admit 60 full-time students on May 21, 2001; and postponed consideration of the program's request to admit 60 full-time students on September 10, 2001, until the September 2001 Board meeting.
- On September 7, 2001, the Board approved the program's request to admit 60 full-time students on September 10, 2001 only.
- **On October 1, 2001, a new program director was approved.**
- On November 16, 2001, the Board approved the program's request to admit 60 full-time students on December 10, 2001, only.
- On February 8, 2002, the Board approved the program's request to admit 70 full-time students on March 25, 2002, only.
- On June 28, 2002, the Board ratified the Executive Officer's action to approve **replacement** of students who graduated June 17, 2002, with 70 students, commencing May 20, 2002.
- On September 6, 2002, the Board approved the program's request to admit 70 students on September 9, 2002 only, **replacing** the class that graduated on September 16, 2002; approved the program's request to begin a part-time weekend program with 70 students on October 2, 2002, only; and denied the program's request for ongoing admissions.

- On November 8, 2002, the Board approved the program's request to admit 70 full-time students on December 2, 2002 only, **replacing** students who graduated on December 16, 2002.
- On February 21, 2003, the Board approved continued full accreditation for the four-year period from February 21, 2003, through February 20, 2007, and issued a certificate accordingly; approved the program's request to admit 72 full-time students on March 10, 2003 only, **replacing** the class that graduated on March 31, 2003; and denied the program's request to begin a second part-time weekend class with 72 students on March 5, 2003.
- On April 11, 2003, the Board approved the program's request to admit 72 full-time students on June 9, 2003 only, **replacing** the class that graduated on June 16, 2003; and approved the program's request to begin a second part-time weekend class with 72 students on April 14, 2003 only, graduating on December 1, 2004.
- On June 20, 2003, the Board approved the program's request to admit 72 full-time students on September 8, 2003 only, **replacing** the class that graduated on September 15, 2003; directed Summit Career College Vocational Nursing Program to perform a detailed analysis of all program elements to determine the cause of declining student performance on the licensure examination; in addition, develop a plan identifying goals and a timeline for improving NCLEX-PN® licensure examination pass rates no later than October 3, 2003.
- On September 19, 2003, the Board denied the recommendation to permit the program to begin a third part-time class of 72 students commencing September 22, 2003, and graduating April 27, 2005. The Board directed the program to perform a detailed analysis pertaining to the discrepancy between the number of students admitted to each class and the number of students who take the NCLEX-PN® examination and to develop a plan identifying goals and a timeline for improving the number of students who take the NCLEX-PN® examination after completing the program. This information is to be added to the analysis requested by the Board at the June 20, 2003, Board meeting and shall be presented to the Board no later than November 7, 2003. The Board directed the program to perform a review of all clinical objectives for relevancy and currency as well as establish a method by which the program will monitor how and when clinical objectives are being met; presenting this information to the Board no later than November 7, 2003.
- On November 7, 2003, the program rehired its former director who was instrumental in delivering the program's higher pass rates over the period from April 2001 to October 2001. With the rehire of the former director, the current director assumed the position of assistant director.
- On November 12, 2003, the Board received the requested detailed analysis and plan pertaining to the discrepancy between the number of students admitted to each class and the number of students who take the NCLEX-PN® examination after completing the program. The response also included a review of how, when and where the clinical objectives were being met. The response was reviewed and found to be comprehensive and complete.

- On November 19, 2003, the Executive Officer approved the admission of 72 full-time students on December 1, 2003, only, **replacing** students who graduated December 14, 2003. The Executive Officer also approved the program's request to begin a third part-time class of 72 students starting November 17, 2003 only, and graduating June 20, 2005. Admission of this class reflected an increase in frequency of admission.

After reviewing the detailed analysis response, the Board requested the Summit Career College, Colton, Vocational Nursing Program to submit progress reports from the quarterly curriculum review committee meetings and from the advisory Board meetings starting in March of 2004. The Board also requested the program to submit an evaluation of its strategic plan to increase number of test takers in March of 2005, after completion of the first class that receives instruction during an entire program cycle with the strategic plan in place.

- On February 20, 2004, the Board approved Summit Career College, Colton, Vocational Nursing Program's request to admit a full-time class of 72 students starting on March 8, 2004 only, **replacing** students who graduated March 15, 2004.
- **In April 2004, the Board was notified of a change of director.**
- On May 14, 2004, the Board approved Summit Career College, Colton, Vocational Nursing Program's request to admit 72 full-time students on June 7, 2004, **replacing** students who graduated on June 14, 2004.

The Board approved the program's request to admit 72 part-time students on May 24, 2004, **replacing** students who graduate on May 19, 2003.

The Board approved on-going admissions to **replace** graduating classes only, for the Summit Career College, Colton, Vocational Nursing Program with the stipulation that no additional classes are to be added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions includes four full-time classes and four part-time classes per year. Each full-time and part-time class admits 72 students.

- On September 10, 2004, the Board approved continued full accreditation for the Summit Career College Vocational Nursing Program for the four-year period from February 21, 2003, through February 20, 2007, and issued a certificate accordingly.

The Board denied the program's request to admit 72 part-time students commencing on March 5, 2003 only, and graduating on October 13, 2004. This would result in an increased frequency of admissions in the part-time program.

- On February 4, 2005, the Board approved Summit Career College, Colton, Vocational Nursing Program's request to admit 72 students into an additional full-time class starting on March 14, 2005.

The Board also approved the program's request to admit 72 students into an additional part-time class starting February 22, 2005.

- On September 16, 2005, the Board approved the Summit Career College, Colton, Vocational Nursing Program's request to increase student enrollment in the full-time and part-time classes from **72 to 96** students per class.
- **On February 6, 2006, the Board was notified of a change of director.**
- On August 9, 2006, the Board granted continued full accreditation for the Summit Career College, Colton, Vocational Nursing Program for the four-year period from February 20, 2007, through February 19, 2011, and issued a certificate accordingly.
- On September 18, 2006, the Board notified Summit Career College, Colton, Vocational Nursing Program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past four (4) quarters.
- **On September 26, 2006, the Summit Career College Vocational Nursing Program, Colton, notified the Board of a change in directors.**
- **On October 11, 2006, the Board was notified of a change of director.**
- On November 1, 2006, the director submitted a pass rate improvement/strategy plan.
- On December 12, 2006, the Board notified Summit Career College, Colton, Vocational Nursing Program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past five (5) quarters.
- On February 16, 2007, the program submitted a revised plan of Improvement.
- On March 21, 2007, the Board notified Summit Career College, Colton, Vocational Nursing Program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past six (6) quarters.
- On April 11, 2007, the director submitted an update to the plan of improvement for pass rates.
- On May 31, 2007, the Board notified Summit Career College, Colton, Vocational Nursing Program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past seven (7) quarters.
- On August 8, 2007, the Board notified Summit Career College, Colton, Vocational Nursing Program that their annual pass rate had fallen more than ten percentage points below the state annual average pass rate for the past eight (8) quarters. Therefore, the program would be considered for provisional accreditation at the February 2008 Board meeting.

- On December 3, 2007, the director submitted a report analyzing the improvement plan and summarizing what the director and faculty have observed to be successful.
- **On December 17, 2007, the Academic Dean of the Summit Career College, Colton, Vocational Nursing Program requested Board approval of Sybil Damon for the position of director of the Summit Career College, Colton, Vocational Nursing Program. Dr. Damon was reinstated as Director on December 17, 2007.**
- On February 1, 2008, the Board placed the program on provisional accreditation for the two-year period from February 1, 2008 through January 31, 2010, and issued a notice to the program identifying specific areas of non-compliance and requirements for corrections referenced in Section 2526.1 of the California Code of Regulations. **The program was placed on the agenda for the September 2009 Board meeting for reconsideration of the program's accreditation status.**
- On March 12, 2008, the Board issued the program a notice identifying areas of non-compliance and requirements for corrections. (See Attachment A)
- **On May 12, 2009, a new director was approved.**
- On June 3, 2009, the assigned consultant met with the campus director, new program director, and education specialist relative to the program's status.
- On June 24, 2009, the Board forwarded correspondence to the program advising that the Board would reconsider its accreditation status at the September 11, 2009 meeting. A comprehensive report was requested by July 17, 2009.
- On July 20, 2009, the Board received the program's comprehensive report.
- On October 7, 2009, the Board extended the provisional accreditation of Summit Career College, Colton, Vocational Nursing Program for the one-year period from September 17, 2009 through September 30, 2010, and issued a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations. The program was required to show documented progress by submitting a follow-up report in 10 months. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis:
  1. Current Student Enrollment.
  2. Admission Criteria.
  3. Screening and Selection Criteria.
  4. Terminal Objectives.
  5. Curriculum Objectives.
  6. Instructional Plan.
  7. Theory and Clinical Objectives for Each Course.

8. Lesson Plans for Each Course.
9. Textbooks.
10. Attendance Policy.
11. Remediation Policy.
12. Evaluations of Theory and Clinical Faculty.
13. Evaluations of Theory Presentations.
14. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
15. Evaluation of Student Achievement.

Additionally, the Board rescinded approval of ongoing admissions for full-time and part-time classes effective immediately. The program must obtain prior Board approval to admit future classes. The program must comply with all accreditation standards in article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and article 5 of the Board's regulations, commencing at California.

- **On October 29, 2009, a new director was approved.**
- On November 4, 2009, the Executive Officer approved Summit Career College, Colton, Vocational Nursing Program's request to admit a full – time class of 96 students to commence November 9, 2009 only, graduating November 12, 2010, to **replace** students scheduled to graduate November 6, 2009. Additionally, the program's request to admit a part – time class of 96 students commencing December 23, 2009 only, and graduating July 22, 2011, to **replace** students scheduled to graduate December 6, 2009, was approved.
- On March 1, 2010, the Executive Officer approved the program's request to admit a full – time class of 96 students to commence March 1, 2010 only, graduating March 4, 2011, to **replace** students who graduated February 5, 2010; and approved the program's request to admit a part – time class of 96 students commencing May 19, 2010 only, graduating December 17, 2011, to **replace** students scheduled to graduate May 7, 2010.
- On July 8, 2010, the Executive Officer approved Summit Career College, Colton, Vocational Nursing Program's request to admit a full – time class of 96 students commencing June 30, 2010 only, graduating June 24, 2011, to **replace** students who graduated May 7, 2010; **and** approved the program's request to admit a full – time class of 96 students commencing August 9, 2010 only, graduating August 12, 2011, to **replace** students scheduled to graduate August 6, 2010; **and** approved the program's request to admit a part – time class of 96 students commencing October 12, 2010 only, graduating May 15, 2012, to **replace** students scheduled to graduate October 10, 2011; **and** continue to require the program to obtain Board approval prior to the admission of each class.
- On September, 16, 2010, the full Board approved full accreditation of Summit Career College, Colton, Vocational Nursing Program for the four-year period from September 16, 2010 through September 15, 2014, and issued a certificate accordingly. Additionally, the Board continued the program's requirement to obtain Board approval prior to the admission of each class.

- In December 2013, the Accrediting Council for Continuing Education (ACCET) rendered a decision limiting the program's admissions to no more than 120 students between December 23, 2013 and April 2014.
- In January 2014, the Board became aware of ACCET's December 2013 decisions. Board staff researched the number of students that had been admitted to the program and discovered that the program had failed to obtain Board approval prior to the admission of each class as required by the Board on September 16, 2010. Information from the director verified that since November 2010 the program had admitted eighteen (18) classes without prior Board approval resulting in the admission of a total of 1,257 students.
- On January 24, 2014, the Executive Officer issued a Notice of Violation to Summit Career College, Colton, Vocational Nursing Program for noncompliance with California Code of Regulations Section 2530(k); **and** denied the program's request to admit a full – time class of 60 students commencing January 27, 2014, **only**, graduating January 23, 2015, to **replace** the class that graduated on January 7, 2014; **and** placed the program on the February 2014 Board Meeting Agenda for Consideration of Multiple Violations of the California Code of Regulations Section 2530(k) and Consideration of Request to Admit Students; **and** continued to require the program to obtain Board approval prior to the admission of each class.
- On February 28, 2014, the Board approved the following recommendations:

Approve Summit Career College, Colton, Vocational Nursing Program's request to admit a full – time class of 60 students commencing March 3, 2014, **only**, graduating March 2015. The requested class will **replace** the class that graduated on January 7, 2014.

1. Issue a written notice to the program stating that future violations of California Code of Regulations Section 2530(k), as evidenced by the admission of classes without prior authorization by the Board, may result in placement of the program on provisional approval.
  2. Continue to require the program to obtain Board approval prior to the admission of each class.
- On March 3, 2014, the Board received correspondence from the director requesting approval to admit 60 students on March 24, 2014. Subsequently, the director changed the original requested start date from March 24, 2014 to May 27, 2014, and added another request to admit an additional full – time class of 60 students on June 9, 2014.
  - On March 19, 2014, the Board President (per teleconference), Executive Officer, and Supervising Nursing Education Consultant met with Jay Murvine, owner, Summit Career Colleges, relative to his concerns regarding the accuracy of information contained in an anonymous document that was presented as public comment during the February 28, 2014 Board meeting. Additionally, Mr. Murvine requested reconsideration of the decision to defer to the full Board action on the program's request to admit additional students.

Following the meeting, the Board received correspondence from Mr. Murvine requesting reconsideration of the Board President's decision to defer to the full Board action on the program's request to admit additional students.

- On March 20, 2014, the Board received correspondence from Mr. Murvine expressing disagreement relative to the “decision to deny our request for a start on March 24, 2014.”
- On March 24, 2014, the Executive Officer forwarded electronic correspondence to Mr. Murvine advising of the following:
  1. As stated in the Board's electronic correspondence of March 19, 2014, the request for reconsideration was denied by the Board President.
  2. The President reaffirmed that decision.
  3. The program's request would be considered by the Board on May 16, 2014.
- On May 16, 2014, the Board approved Summit Career College, Colton, Vocational Nursing Program's request to admit a part – time class of 60 students commencing May 27, 2014, **only**, graduating December 2015, to **replace** the class that graduated on March 23, 2014; **and** approved the program's request to admit a full – time class of 60 students commencing June 9, 2014, **only**, graduating June 5, 2015, to **replace** the class that graduated on May 2, 2014; **and** continued to require the program to obtain full Board approval prior to the admission of each class.
- On July 1, 2014, the Board received a request to admit students as follows:
  1. A full-time class of sixty (60) students beginning September 15, 2014, graduating September 11, 2015 to replace the class graduating September 12, 2014
  2. A full-time class of sixty (60) students beginning December 15, 2014, graduating December 11, 2015 to replact the class graduating January 13, 2014
  3. A full-time class of sixty (60) students to start March 16, 2015, ending March 11, 2016 to replace the class graduating March 6, 2015
  4. A part-time class of sixty (60) students to start October 27, 2015, ending June 5, 2016 to replace the class graduating August 17, 2014
  5. A part-time class of sixty (60) students to March 23, 2015, ending October 30, 2016 to replace the class graduating January 11, 2015
- On July 7, 2014, the Board received ACCET correspondence dated April 25, 2014, setting forth the decision of the ACCET Commission to continue the Programmatic Show Cause for the Summit Career College, Colton, Vocational Nursing Program and to continue enrollment limitations at this campus, such that the Vocational Nursing Program was limited to 120 newly enrolled students between the time of the letter (dated April 25, 2014) and the Commission's August 2014 meeting.

# Agenda Item #14.D.1., Attachment B



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

Board of Vocational Nursing and Psychiatric Technicians  
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945  
Phone 916-263-7800 Fax 916-263-7855 Web www.bvnpt.ca.gov



## CERTIFIED MAIL

May 21, 2014

Renee Sheehan, Director  
**Vocational Nursing Program**  
Summit Career College, Colton  
851 South Cooley Drive  
Colton CA. 92324

**Subject: Request to Admit Students**

Dear Ms. Sheehan:

On May 16, 2014, the Board approved the following recommendations for your program:

### Recommendations:

1. Approve Summit Career College, Colton, Vocational Nursing Program's request to admit a part – time class of 60 students commencing May 27, 2014, **only**, graduating December 2015. The requested class will **replace** the class that graduated on March 23, 2014.
2. Approve the program's request to admit a full – time class of 60 students commencing June 9, 2014, **only**, graduating June 5, 2015. The requested class will **replace** the class that graduated on May 2, 2014.
3. Continue to require the program to obtain full Board approval prior to the admission of each class.

**Rationale:** As previously noted, the program failed to comply with requirements specified in California Code of Regulations § 2530 (k) in admitting 18 classes without prior approval of the Board. The Board advised the program that further noncompliance may result in placement of the program on provisional approval.

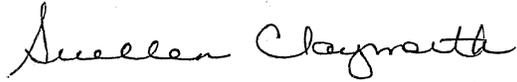
It is also noted that the program's average annual pass rate has been compliant with regulatory requirements for 18 consecutive quarters. Based on statistics for Quarter 1 2014, the program's average annual pass rate is 81%. It is further noted that the program has demonstrated that it has sufficient faculty, facilities, and other necessary resources to support the current and proposed enrollment.

Therefore, approval of the program requests is recommended. However, given the program's history of noncompliance, continuation of the requirement to obtain approval by the full Board prior to the admission of each class is also recommended.

Board staff will continue to monitor the program by tracking its licensure examination pass rate quarterly, reviewing the program's Annual Reports, and performing approval surveys every four (4) years. Additionally, staff will continue to monitor decisions rendered by ACCET relative to the program.

If you have questions, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Suelen Clayworth".

**SUELLEN CLAYWORTH, M.N., R.N.**  
Nursing Education Consultant, Retired Annuitant

# Agenda Item #14.D.1., Attachment C

BVNPT RECD EDU  
ON 7/7/14 WITH DJ EMAIL



ACCREDITING COUNCIL FOR CONTINUING EDUCATION & TRAINING  
1722 N. Street, N.W., Washington, D.C. 20036  
Telephone: 202-955-1113 Fax: 202-955-1118  
<http://www.accet.org>

April 25, 2014

VIA EMAIL  
([gaylene.jones@summitcollege.edu](mailto:gaylene.jones@summitcollege.edu))

Ms. Gaylene Jones  
Corporate Executive Assistant  
Summit College  
1461 South Cooley Drive, Suite #270  
Colton, CA 92324

*Re: Correction to the April 22, 2014 Letter  
Interim Report Reviewed;  
Programmatic Show Cause Continued –  
LVN Program, Colton Campus;  
Enrollment Restrictions Continued –  
LVN Program, Colton;  
Cease Enrollment Continued – LVN Anaheim;  
Final Program Approval Granted –  
HVAC/R Program;  
Additional Interim Report Required  
ACCET ID # 865*

Dear Ms. Jones:

At its April 2014 meeting, the Accrediting Commission of the Accrediting Council for Continuing Education & Training (ACCET) reviewed the institution's interim report submitted in response to the February 25, 2014, corrected Commission action letter. That action directed the institution to submit an interim report to include the following six items: 1) a detailed narrative update on the measures taken by the institution demonstrating systematic and effective implementation of procedures that ensure the timely and efficient processing for graduates of the LVN program at both campuses in registering for licensure; 2) updated Documents 28.1 for the calendar year 2012 and the period January 1 to October 31, 2013, for the full-time/day and part-time/evening LVN programs (Colton and Anaheim campuses), Medical Billing/Coding (Colton and Anaheim campuses), Legal Administrative Assistant and the Medical Assistant – Administrative & Clinical program (Colton Campus) together with full supporting documentation for all placements and waivers since the previous interim report submission, to include an updated sortable MS Excel spreadsheet listing all 2012 and 2013 (January – October) LVN graduates by name, their dates of graduation, and, as applicable, their dates of licensure test, dates of licensure receipt, placement status, and dates of final placement verification, with further explanation for each student who passed the NCLEX but is listed as N/A in either license received and/or placement status; 3) an update on current enrollment figures for all programs at all campuses, with specific reference to the LVN programs; 4) a narrative update relative to the status of the institution's Medical Billing & Coding program explaining if enrollment has been suspended temporarily, or if this program is being taught-out, since the institution indicated in its follow-up

response that students were no longer enrolling in this program; 5) additional information relative to the support given to students who fail the NCLEX exam; and 6) a teach-out plan for the Legal Administrative Assistant program at the Colton campus (currently in teach-out) following the guidelines of ACCET Document 32.

Upon its review of the institution's interim report, received February 28, 2014, the Commission voted to continue the Programmatic Show Cause directive issued in December 2013 for the Licensed Vocational Nursing program at the Colton campus, as well as to continue the enrollment limitations at this campus, increasing new LVN enrollment to 120 between the time of receipt of this letter and the August 2014 Commission meeting. The Commission further voted to maintain program approval but to continue the to cease new enrollments for the Licensed Vocational Nursing program at the Anaheim branch campus, pending review at the August 2014 Commission meeting. These actions were based on the record of long-standing and continuing below benchmark placement performance for the LVN program at both locations. While the Commission noted some improvement in the most recently updated statistics, placement rates remain significantly below ACCET's minimum benchmark:

Colton:

2013 January-October LVN (FT) Placement = 7.32% (123 eligible completers / 9 placed)

2012 January-December LVN (PT) Placement = 64.29% (84 eligible completers / 54 placed)

2013 January-October LVN (PT) Placement = 9.09% (77 eligible completers / 7 placed)

Anaheim:

2012 January-December LVN (FT) Placement = 42.11% (76 eligible completers / 32 placed)

2013 January-October LVN (FT) Placement = 22.95% (61 eligible completers / 14 placed)

2012 January-December LVN (PT) Placement = 35.85% (53 eligible completers / 19 placed)

2013 January-October LVN (PT) Placement = 26.83% (41 eligible completers / 11 placed)

The Commission noted that California licensure delays remain a contributing factor in the institution's placements rates and recognizes that of those 2012 graduates who took and passed the NCLEX examination and received their license, 87.82% from Colton are working as licensed vocational nurses (251 achieved licensure, 21 graduates waived placement assistance, 202 are placed) as are 85.24% from Anaheim (64 achieved licensure, 3 graduates waived placement, 52 are placed), which are positive outcomes. However, the prospects for 2013 (January-October) graduates were significantly less promising, even among only those who passed the NCLEX examination and received their license: 22.54% from Colton are working as licensed vocational nurses (111 achieved licensure, 9 graduates waived placement assistance, 23 are placed) as are 50.98% from Anaheim (53 achieved licensure, 2 graduates waived placement, 26 are placed). Most tellingly, the Commission specifically reviewed the first two cohorts, January and February of each 2013 LVN 28.1, thereby allowing a full 12 months prior to reporting in order for licensees to obtain employment and maintain it for 30 days. The outcomes demonstrate below benchmark placement rates for those two cohorts as follows: Colton full time = 0% placement (8 licensed graduates / 0 placed) and part time = 0% placement (1 licensed graduate / 0 placed); Anaheim full time = 57.89% placement (19 licensed graduates / 11 placed) and part time =

41.18% placement (17 licensed graduates / 7 placed). In comparison, the institution stated in its interim report that nine months, approximately speaking, are necessary on average for a graduate to gain licensure, obtain a training-related job, and maintain it for 30 days. Despite the institution's initiatives and its progress to date, these below-benchmark outcomes suggest that fundamental problems continue, other than licensure delays beyond the institution's control, which indication contributed to the Commission's grave concerns and its serious actions in respect to the LVN program at these campuses.

Toward that end, the Commission directed the institution to submit an additional interim report to include the following specific items:

1. Updated Documents 28.1 – Completion and Placement Statistics, for the calendar year 2012 and the period January 1 to October 31, 2013, for the full-time/day and part-time/evening LVN programs (Colton and Anaheim campuses), together with full supporting documentation for all placements and waivers referenced to completed copies of the attached On-site Sampling Verification: Completion, Placement, and Academic Data form for each Scheduled to Graduate (column 3) cohort on the respective 28.1s since the date of the previous interim report submission. The supporting documentation is to include an updated sortable MS Excel spreadsheet listing all 2012 and 2013 (January – October) LVN graduates by name, their dates of graduation, and, as applicable, their dates of licensure test, dates of licensure receipt, placement status, and dates of final placement verification.

The institution is reminded that the Completion and Placement statistics for calendar year 2013 for all programs at both campuses must still be submitted via AMS for ACCET review no later than May 1, 2014, in conjunction with requirements for submitting ACCET Document 12c, Annual Statistical Self-Evaluation.

2. A narrative update on current enrollment figures for all programs at all campuses, with specific reference to the LVN programs.
3. A narrative update on the status of the Medical Billing/Coding program, into which the institution indicated that it has suspended enrollments in order to review the viability of the program and determine if this program should be combined with the Electronic Health Records program.

A copy of this report, **including the attached interim report cover sheet**, must be emailed to [interimreports@accet.org](mailto:interimreports@accet.org) no later than **June 27, 2014**.

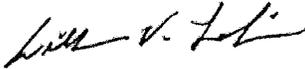
The Commission also voted to grant final approval for the institution's HVAC/R – Heating, Air Conditioning, and Refrigeration Technology/Technician program after review of the on-site visit team report (program visit conducted February 21, 2014), and the institution's responses to that report, received March 27, 2014.

Summit College  
April 25, 2014  
Page 4 of 4

As a reminder, please be advised that late submission and receipt of documents and reports are subject to significant late fees in accordance with Commission policy. These fees are outlined in ACCET Document 10, which can be found at [www.accet.org](http://www.accet.org).

Your demonstrated capabilities and commitment in support of the institution's accredited status are essential to a favorable outcome in this process. Should you have any questions or need further assistance regarding this letter, please contact the ACCET office at your earliest opportunity.

Sincerely,



William V. Larkin, Ed.D.  
Executive Director

WVL/mln

Attachment: Interim Report Cover Sheet

# Agenda Item #14.D.1., Attachment D



ACCREDITING COUNCIL FOR CONTINUING EDUCATION & TRAINING  
1722 N. Street, N.W., Washington, D.C. 20036  
Telephone: 202-955-1113 Fax: 202-955-1118  
<http://www.accet.org>

BVNPT RECD EDU  
ON 7.7.14 WITH DJ

August 18, 2014

VIA EMAIL  
([gaylene.jones@summitcollege.edu](mailto:gaylene.jones@summitcollege.edu))

Ms. Gaylene Jones  
Corporate Executive Assistant  
Summit College  
851 South Cooley Drive  
Colton, CA 92324

*Re: Interim Report Reviewed;  
Programmatic Show Cause Continued –  
LVN (day) program, Colton campus;  
Programmatic Show Cause Vacated –  
LVN (eve) program, Colton campus;  
Limited Enrollments Continued –  
LVN program (day/eve), Colton campus;  
Cease Enrollments Continued –  
LVN program (day/eve), Anaheim campus;  
Program Approval Withdrawn –  
MBC program, both campuses;  
Additional Interim Report Required  
ACCET ID #0865*

Dear Ms. Jones:

At its August 2014 meeting, the Accrediting Commission of the Accrediting Council for Continuing Education & Training (ACCET) reviewed the institution's interim report submitted in response to the April 25, 2014, corrected Commission action letter resulting from a history of interim reports required relative to the Licensed Vocational programs initiated by an issuance of programmatic show cause in July 2012 based on low placement rates for the 2011 Annual completion and Placement report. The April 2014 directed the institution to submit an interim report to include the following three items: 1) updated Documents 28.1 for the calendar year 2012 and the period January 1 to October 31, 2013, for the full-time/day and part-time/evening LVN programs (Colton and Anaheim campuses), the Medical Billing/Coding programs (Colton and Anaheim campuses), and the Legal Administrative Assistant and Medical Assistant – Administrative & Clinical programs (Colton campus), together with full supporting documentation for all placements and waivers, which supporting documentation is to include an updated sortable MS Excel spreadsheet listing all 2012 and 2013 (January – October) LVN graduates by name, their dates of graduation, and, as applicable, their dates of licensure test, dates of licensure receipt, placement status, and dates of final placement verification; 2) a narrative update on current enrollment figures for all programs at all campuses, with specific reference to the LVN programs; and 3) a narrative update on the status of the Medical Billing/Coding program, into which the institution indicated that it has suspended enrollments in order to review the viability of the program and determine if this program should be combined with the Electronic Health Records program.

Upon its review of the institution's interim report, dated June 27, 2014 and institution's update received July 21, 2014, the Commission determined that items #2 and #3, as noted above, were satisfactorily addressed. The Commission also noted improvements among the outcomes reported for nursing students at the Colton main campus. Particularly, the 2012 completion and placement rates are above benchmarks for both day and evening students, and the 2013 rates for evening students have risen into the reporting range in both completion and placement. Consequently, the Commission voted to vacate the Programmatic Show Cause directive for Licensed Vocational Nursing (evening) program at the Colton campus. However, the Commission remains concerned by the significantly below-benchmark 2013 performance – 46.34% placement (123 eligible completers / 57 placed) – reported for the day session of the same program at Colton, and voted to maintain that Programmatic Show Cause in effect. Concurrently, the Commission voted to renew the limitation on new LVN enrollments at the Colton campus, but expanded the allotment to 150 new enrollment agreements signed between receipt of this letter and the Commission's next review at its December 2014 meeting, allowing for at least two new cohort starts. Concerning the Licensed Vocational Nursing program at the Anaheim branch campus, the Commission both noted the continuing below benchmark placement statistics reported for day and evening students, calendar years 2012 and 2013, and acknowledged the institution's stated intention not to offer this program at this location in the immediate future. Therefore, the directive to cease all new LVN enrollments at Anaheim is maintained pending further review. Finally, the Commission noted the institution's report that the Electronic Health Records program has been expanded in scope to encompass medical coding and thus has eclipsed the Medical Billing/Coding program, thus as a result is being phased out. Accordingly the Commission voted to withdraw program approval to offer the Medical Billing/Coding program at both campuses.

Therefore, an additional interim report is required, which must include the following specific items:

1. Updated Documents 28.1 – Completion and Placement Statistics, for the calendar years 2012 and 2013 for the full-time/day and part-time/evening LVN programs (Colton and Anaheim campuses), together with full supporting documentation for all new placements and waivers validated since the institution's previous interim response date referenced to completed copies of the attached On-site Sampling Verification: Completion, Placement, and Academic Data form for each Scheduled to Graduate (column 3) cohort on the respective 28.1s.
2. An updated, sortable, MS Excel spreadsheet listing all 2012 and 2013 (January – October) LVN graduates by name, their dates of graduation, and, as applicable, their dates of licensure test, dates of licensure receipt, placement status, and dates of final placement verification.
3. Narrative explanations and, as necessary, revisions to the record relative to the following anomalies noted on the previous Excel spreadsheet:
  - noted as “NS” (not scheduled to take the exam), but is also noted as “Actively Searching” (for placement).
  - The narrative report indicated 188 NCLEX test takers from among the Colton 2013 graduates, but the Excel spreadsheet includes 190.
  - Colton 2013 graduates – – are identified as

having taken the NCLEX exam. There is no indication that they failed, but also no evidence of license received or pending.

- The receipt date of license for \_\_\_\_\_ It is assumed that this is instead her license number; however, her date of license exam is required.
- The narrative report indicated 85 NCLEX test takers from among the Anaheim 2013 graduates, but the Excel spreadsheet includes 90.
- Seven Anaheim 2013 graduates – \_\_\_\_\_ - are identified as having taken the NCLEX exam. There is no indication that they failed, but also no evidence of license received or pending.

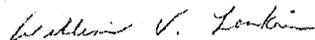
4. A narrative explanation of the large number of students transferring in and out of cohorts of the LVN Programs, as noted on the institution's Documents 28.1.
5. Updated status of the remaining Medical Billing/Coding students as the Colton campus (3) and the Anaheim campus (10), as reported in the previous interim report.

A copy of this report, **including the attached interim report cover sheet**, must be emailed to [interimreports@accet.org](mailto:interimreports@accet.org) no later than **October 31, 2014**.

As a reminder, please be advised that late submission and receipt of documents and reports are subject to significant late fees in accordance with Commission policy. These fees are outlined in ACCET Document 10, which can be found at [www.accet.org](http://www.accet.org).

Your demonstrated capabilities and commitment in support of the institution's accredited status are essential to a favorable outcome in this process. Should you have any questions or need further assistance regarding this letter, please contact the ACCET office at your earliest opportunity.

Sincerely,



William V. Larkin, Ed. D.  
Executive Director

WVL/mln

Enclosures: Interim Report Cover Sheet  
On-site Sampling Verification: Completion, Placement, and Academic Data form

CC: Cheryl C. Anderson, Supervising Nursing Education Consultant, Boards of Vocational Nursing and Psychiatric Technicians, ([cheryl.anderson@dca.ca.gov](mailto:cheryl.anderson@dca.ca.gov))

