

Agenda Item #12.B.4.



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945
Phone (916) 263-7800 Fax (916) 263-7855 Web www.bvnpt.ca.gov



COVER SHEET

SUBJECT: Mission College Psychiatric Technician Program – Consideration of Provisional Approval (Director: Shara Cray, Santa Clara, Santa Clara County, Community College)

Mission College Psychiatric Technician Program is presented for consideration of provisional approval due to noncompliance with Section 2585 (I). The program requests approval to admit a class of 20 students. Provisional approval is recommended. Additionally, approval of the program's request to admit an additional class is recommended.

Recommendations:

1. Place Mission College, Psychiatric Technician Program on provisional approval for two (2) years from May 13, 2016 through May 31, 2018, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2581.1 (c) of the California Code of Regulations. (See Attachment C)
2. Require the program to admit no additional classes without prior approval by the full Board.
3. Approve the program's request to admit a class of 20 students in August 2016, graduating December 2017, to **replace** students graduating in May 2016.
4. Require the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate.
5. Require the program to submit a report to the Board within six (6) months, but no later than **November 14, 2016**, and twenty – one (21) months, but no later than **February 1, 2018**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
 - c. Terminal Objectives.
 - d. Curriculum Objectives.

- e. Instructional Plan.
 - f. Theory and Clinical Objectives for Each Course.
 - g. Lesson Plans for Each Course.
 - h. Textbooks.
 - i. Attendance Policy.
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 - k. Evaluations of Theory and Clinical Faculty.
 - l. Evaluations of Theory Presentations.
 - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
 - n. Evaluation of Student Achievement.
 - o. Current Enrollment.
6. Require the program to comply with all approval standards in Article 4 of the Psychiatric Technician Practice Act, commencing at Business and Professions Code Section 4530, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2580.
 7. Require the program to demonstrate progress in correcting the violations. If the program fails to satisfactorily demonstrate progress, the full Board may revoke the program's approval.
 8. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
 9. Place the program on the **May 2018** Board agenda for reconsideration of provisional approval.

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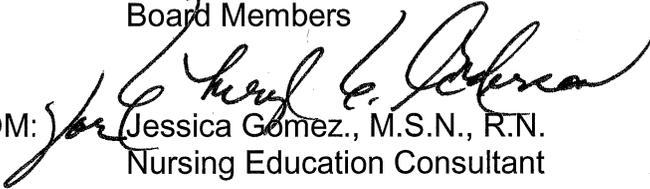


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DATE: April 29, 2016

TO: Board Members

FROM:  Jessica Gomez., M.S.N., R.N.
Nursing Education Consultant

SUBJECT: Mission College Psychiatric Technician Program – Consideration of Provisional Approval (Director: Shara Cray, Santa Clara, Santa Clara County, Community College)

Mission College Psychiatric Technician Program is presented for consideration of provisional approval due to noncompliance with Section 2585 (I). The program requests approval to admit a class of 20 students. Provisional approval is recommended. Additionally, approval of the program's request to admit an additional class is recommended.

In accordance with Section 2581.1(c) of the Psychiatric Technician Rules and Regulations,

“The Board may place any program on provisional approval when a program does not meet all requirements as set forth in this chapter and in Section 2581...”

Section 2585 (I) of the Psychiatric Technician Rules and Regulations states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

The program requests approval to admit a class of 20 students in August 2016, graduating in December 2017, to **replace** students scheduled to graduate in May 2016.

History of Prior Board Actions

(See Attachment A, History of Prior Board Actions)

Enrollment

The Mission College Psychiatric Technician Program offers a 54-week full-time class. The program must obtain Board approval prior to admitting a class.

The following table represents **current and projected** student enrollment based on current and proposed class starts and completions. The table indicates a **maximum enrollment of 36 students** for the period of **August 2012 through December 2016**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Complete			
8/12		32	16	16
8/13		32	20	16 + 20 = 36
	12/13 (8/12 Class)		-16	36 - 16 = 20
1/14 UNAPPROVED		10	10	20 + 10 = 30
	6/14 (1/14 Class)		-10	30 - 10 = 20
	12/14 (8/13 Class)		-20	20 - 20 = 0
1/15		15	10	0 + 10 = 10
	5/16 (1/15 Class)		-10	10 - 10 = 0
8/16 Proposed	12/17	20	20	0 + 20 = 20

Licensing Examination Statistics

The following statistics, published by Psychological Services, LLC (PSI), for the period January 2012 through March 2016, specify the pass percentage rates for graduates of the Mission College Psychiatric Technician Program on the California Psychiatric Technician Licensure Examination (CAPTLE).

Psychiatric Technician Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Average Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2585(I)]	Variance from State Average Annual Pass Rate
Jan - Mar 2012	1	0	0%	80%	76%	79%	-3

Psychiatric Technician Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Average Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2585(I)]	Variance from State Average Annual Pass Rate
Apr - Jun 2012	18	11	61%	80%	62%	79%	-17
Jul - Sep 2012	4	4	100%	84%	67%	82%	-15
Oct - Dec 2012	1	1	100%	77%	67%	81%	-14
Jan - Mar 2013	1	1	100%	88%	71%	82%	-11
Apr - Jun 2013	4	3	75%	89%	90%	85%	+5
Jul - Sep 2013	6	3	50%	84%	67%	86%	-19
Oct - Dec 2013	4	2	50%	84%	60%	86%	-26
Jan - Mar 2014	2	1	50%	86%	56%	86%	-30
Apr - Jun 2014	12	6	50%	74%	50%	83%	-33
Jul - Sep 2014	6	5	83%	77%	58%	82%	-24
Oct - Dec 2014	6	4	67%	72%	62%	80%	-18
Jan - Mar 2015	9	9	100%	84%	73%	79%	-6
Apr - Jun 2015	11	4	36%	64%	69%	78%	-9
Jul - Sep 2015	1	1	100%	77%	67%	78%	-11
Oct - Dec 2015	1	0	0%	63%	64%	76%	-12
Jan - Mar 2016	No Candidates Tested			68%	39%	70%	-31

*The Annual Pass Rate changes every quarterly period. It is calculated by dividing the number of candidates who passed during the current and previous quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

California Code of Regulations Section 2585(I) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved psychiatric technician schools for the same period.”

Based on published examination statistics, Mission College, Psychiatric Technician Program, has been noncompliant with Section 2585 (I) for thirteen (13) of the last seventeen (17) quarters (January 2012 through March 2016).

Based on data reported for the **most recent** quarterly reporting period (January through March 2016), the program’s average annual pass rate is **39%**. The California average annual pass rate for graduates from approved psychiatric technician programs who took the California Psychiatric Technician Licensure Examination for the first time during the same period is **70%**. The annual average pass rate for the Mission College Psychiatric Technician program is **31** percentage points **below** the state annual average pass rate.

Faculty and Facilities

Section 2588(c) of the Psychiatric Technician Rules and Regulations states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The number of Board-approved faculty totals twenty-five (25). Twenty-two (22) instructors are approved to teach clinical. For a maximum enrollment of 36 students, three (3) instructors are needed. The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately. Therefore, the program’s faculty is sufficient for the current and proposed enrollment.

Section 2588(b) of the Psychiatric Technician Rules and Regulations states, in part:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

The program has sufficient clinical facilities to afford the number type and variety of patients that will provide clinical experience consistent with competency-based objectives and theory in both the current curriculum and the revised curriculum for the current and proposed enrollment.

Other Considerations

On August 15, 2013, the Board approved a major curriculum revision. The program did not implement the new curriculum until the commencement of the **January 2015 class**. That class is scheduled to graduate May 2016.

On April 30, 2014, a fourth quarter pass-rate letter was sent to the program director requesting a plan of improvement.

On September 15, 2014 the Board approved a new director.

On September 20, 2014, the program submitted the plan to increase licensure pass-rates (see Attachment B). The Director’s plan included:

- **Faculty Issues**
 - A new full time director was hired July 15, 2014
 - The Psychiatric Technician program has adequate staff and faculty
- **Implementation of New Curriculum Spring 2015**
 - Designed to provide consistent content with Vocational Nursing Program

- Start the vocational nursing students and psychiatric technician students together, and integrate the following courses through all three (3) semesters. Courses include:
 - Pharmacology
 - Medical Surgical Nursing
 - Leadership
 - Increased Critical Thinking and clinical skills
 - Increased Medical Surgical Nursing content
 - The new curriculum increased required hours to 684 Theory, 810 clinical and 216 lab hours
- **Attempting to obtain approval to incorporate admission testing as part of admission requirements from college.**

On October 30, 2014, a fifth quarter pass-rate letter was sent to the program director.

A complete analysis of the submitted materials regarding the current admission request identified the program's unauthorized admission of a January 2014 class. As such, the program was in violation of existing regulatory requirements. On December 11, 2014, a notice of violation was sent to the Director regarding admitting an unapproved class.

Section 2585(k) of the Psychiatric Technician Rules and Regulations states:

“The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of admission include but are not limited to:

- (1) Sufficient program resources as specified in section 2585(a);
- (2) Adequacy of clinical experience as specified in section 2588.
- (3) Licensure examination pass rates as specifies in Section 2585(1).

Violation #1: The program failed to obtain Board approval prior to the admission of students. Documentation received from the director in the request to admit packet, indicated an unapproved class of eight (8) students was started on January 23, 2014, and graduated on June 9, 2014.

Status #1: The violation has **not been corrected**.

However, the director has implemented a plan to prevent the violation from occurring again.

Section 2585 (l) of the Psychiatric Technician Rules and Regulations states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

Violation #2: Published examination statistics confirm the program's average annual pass rates have been more than ten (10) percentage points below state average annual pass rates for 13 of the previous 17 consecutive quarters.

Status #2: The violation has **not been corrected**.

In summary, the program has been noncompliant, with Section 2585 (I) of the Psychiatric Technician Rules and Regulations, 76.47% of the last seventeen (17) quarters. The average annual pass rate for Quarter 1 – 2016 is **39%**, **31** percentage points **below** the state. However, it is important to note that the program initiated a new curriculum. The first students benefiting from the new curriculum were admitted into the program on January 26, 2015, and are scheduled to graduate May 27, 2016.

Recommendations:

1. Place Mission College, Psychiatric Technician Program on provisional approval for two (2) years from May 13, 2016 through May 31, 2018, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2581.1 (c) of the California Code of Regulations. (See Attachment C)
2. Require the program to admit no additional classes without prior approval by the full Board.
3. Approve the program's request to admit a class of 20 students in August 2016, graduating December 2017, to **replace** students graduating in May 2016.
4. Require the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate.
5. Require the program to submit a report to the Board within six (6) months, but no later than **November 14, 2016**, and twenty – one (21) months, but no later than **February 1, 2018**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Admission Criteria.
 - b. Screening and Selection Criteria.
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 - o. Current Enrollment.
6. Require the program to comply with all approval standards in Article 4 of the Psychiatric Technician Practice Act, commencing at Business and Professions Code Section 4530, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2580.
 7. Require the program to demonstrate progress in correcting the violations. If the program fails to satisfactorily demonstrate progress, the full Board may revoke the program's approval.
 8. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
 9. Place the program on the **May 2018** Board agenda for reconsideration of provisional approval.

Rationale: Published examination statistics confirm that the program's average annual pass rates have been **noncompliant** for **thirteen (13)** of the last **seventeen (17) Quarters**, January 2012 through March 2016. The current Quarter 1 - 2016, average annual pass rate is **39%**, **31** percentage points below the state for first time test takers.

On **August 15, 2013**, the Board approved a new curriculum revision, developed to enhance the student learning experience, and assist in bringing the licensure pass rate into compliance with state regulations. The new curriculum commenced with the admission of 10 students, on **January 26, 2015**, scheduled to graduate May 27, 2016. As such, no candidates who have had the advantage of the new curriculum have taken the licensing examination. It is prudent to place the program on provisional approval and require the director to complete a comprehensive analysis of the program which includes:

- 1- Specific actions taken to improve program pass rates,
- 2- Timeline for implementation, and
- 3- The effect of employed interventions.

Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

- Attachment A: History of Prior Board Actions
- Attachment B: Correspondence from Program, Dated September 20, 2014
- Attachment C: Draft Notice of Change in Approval Status

Agenda Item #12.B.4., Attachment A

Mission College Psychiatric Technician Program

History of Prior Board Actions

- In September 1973, the Board approved initial accreditation for the Mission College Psychiatric Technician Program, with a curriculum totaling 1602 hours, 576 theory hours and 1026 clinical hours.
- At its May 1983 meeting, the Board approved continued accreditation for the program.
- At its January 1985 meeting, the Board approved a curriculum revision that included a change in total hours to 1638 (594 theory hours and 1044 clinical hours).
- At its January 1992 meeting, the Board approved continued accreditation for the program. The program is approved to admit 45 students every semester.
- At its May 1993 meeting, the Board denied the program's request to use long term care facilities for experience with Mental Disorders.
- At its June 2001 meeting, the Board approved continued full accreditation for the program for the four-year period from June 29, 2001, to June 29, 2005, and issued a certificate accordingly.
- On April 11, 2003, the Board placed the program on provisional accreditation for the two-year period from April 11, 2003, through April 10, 2005, and issued a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in section 2581.1(e) of the Psychiatric Technician Rules and Regulations.
- On February 4, 2005, the Board took no action on the Nursing Education Consultant's recommendation to extend the Mission College Psychiatric Technician Program's provisional accreditation for a one-year period from February 4, 2005, through February 3, 2006.
- On February 14, 2005, the Executive Officer extended the date of provisional accreditation from April 10, 2005 to May 13, 2005, the date of the next Board meeting. The Board members are to decide at that time whether to extend or not extend the program's provisional accreditation.
- On May 13, 2005, the Board extended the program's provisional accreditation for a one-year period from May 13, 2005, through May 12, 2006.

- On February 3, 2006, the Board approved full accreditation for the Mission College Psychiatric Technician Program for a four-year period, from February 3, 2006 through February 2, 2010, and issued a certificate accordingly.
- On January 7, 2010, the Executive Officer approved continued full accreditation for the Mission College Psychiatric Technician Program for a four-year period from February 3, 2010, through February 2, 2014, and the Board issued a certificate accordingly.
- On August 15, 2013 the Executive Officer approved the program's request for a major curriculum revision including the change of conceptual framework to the Newman System Model; **and** approved the program's revised curriculum for 1,665 hours, including 693 theory hours and 972 clinical hours.
- On February 6, 2014, the Executive Officer continued approval of the Mission College Psychiatric Technician Program for a four-year period from February 3, 2014, through February 2, 2018, and issued a certificate accordingly; **and**, rescinded approval of the program's ongoing admissions to **replace** graduating classes; **and**, required the program to obtain Board approval prior to the admission of each class.
- **On September 15, 2014, a new director was approved**
- On January 21, 2015, the Executive Officer denied the program's request to admit 20 students commencing on January 26, 2015 and graduating on August 31, 2016, **only**, to **replace** the students who graduated on December 9, 2014; **and** approved the program's admission of 15 students commencing on January 26, 2015 and graduating on August 31, 2016, **only**, to **replace** the students who graduated on December 9, 2014; **and** continued the program's requirement to obtain Board approval prior to the admission of each class.
- On March 1, 2016 the Acting Executive Officer approved Mission College Psychiatric Technician Program's request to admit 20 students commencing on August 29, 2016 and graduating on December 22, 2017, **only**, to **replace** the students who graduated on May 2015; **and**, continued the program's requirement to obtain Board approval prior to the admission of each class; **and**, Place the Mission College Psychiatric Technician Program on the May 13, 2016 Board Meeting agenda for consideration of placement on Provisional Approval.



Agenda Item #12.B.4., Attachment B

BVNPT

2014 OCT -2 AM 11:07

BVNPT Received
BVAO 10/1/14 with JH Doty
on 10/2/14 EDW

September 20, 2014

Jessica Gomez MSN, RN
Nurse Education Consultant
2535 Capitol Oaks Drive
Suite 205
Sacramento, Ca 95833-2945

Subject: Mission College NCLEX-PT Program Performance

Dear Ms. Gomez,

The California Board of Vocational Nursing and Psychiatric Technicians (BVNPT) have requested a letter describing Mission College's Psychiatric Technician (PT) Program plan to increase their pass rates on the NCLEX – PT test. This letter will identify and outline a plan to address the issues we have acknowledged as causing the lower pass rates. During the period in question, Mission College PT program was faced with unexpected faculty changes, was operating without a full-time department director and was revising the curriculum.

First, faculty issues have been resolved. Mission College's Health Occupations Department has hired a full time dedicated director. Dr. Shara Cray started on July 15, 2014. The director responsibilities include assigning faculty load, fulfilling institutional duties, managing budgets and supporting the program. These duties were previously assigned to the faculty, dividing their attention and separating them from the students. The faculty is stable with only one position currently open within the Health Occupations Department. The Psychiatric Technician Program is fully staffed at this time.

Starting in the Spring of 2015, Mission College Health Occupations Department is implementing its revised curriculum. The changes will impact the students in three ways. First, this curriculum was designed to provide consistent content between the psychiatric technician and vocational nursing programs. Second, the curriculum change increases medical –surgical content for the psychiatric technician students. A comprehensive review of previous NCLEX exam failures indicated this content area as needing improvement. Third, the integrated psychiatric technician program increased required hours to 684 theory hours, 810 clinical hours and 216 lab hours.

The revised curriculum is designed to start the vocational and psychiatric technician students in the same courses and continues to integrate them throughout all three semesters of their programs. The curriculum emphasizes building knowledge, critical thinking, and clinical skills all while providing them the opportunity to learn as a multidisciplinary team. Clinical skills and theory are presented from basic concepts and are built upon throughout the program. The integrated courses, such as

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Pharmacology, Medical Surgical Nursing Theory and Leadership will provide consistent content between the programs. The curriculum also has program specific courses built in each semester. The content in these courses will be specific to the theory and clinical skills of the profession.

Course material has been redistributed throughout the program. This new format allows for the integration of medical-surgical content, IOM and QSEN topics and strategies to strengthen and enhance critical thinking and retention. This change specifically addresses the identified area from our comprehensive NCLEX review.

Another possible change that is related to increasing the NCLEX – PT rate is our current attempts to get an assessment test approved for use as admittance requirements for the Psychiatric Technician program. The combination of a dedicated director and change in curriculum has been designed to increase the NCLEX – PT pass rate. The psychiatric technician program outcomes will be closely monitored using the assessment procedures. Ongoing curriculum/content changes will be made based on those assessments.

Sincerely,

Dr. Shara Crary
Director, Health Occupations
Mission College
3000 Mission College Boulevard, GC 235H
Santa Clara, California 95054
Shara.Crary@missioncollege.edu
408-855-5579

WHERE TODAY'S STUDENTS MEET TOMORROW'S OPPORTUNITY.

HEALTH OCCUPATIONS 3000 Mission College Blvd., MS19, Santa Clara, California 95054-1987 • phone: 408.855.5374



Agenda Item #12.B.4., Attachment C

BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945
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CERTIFIED MAIL

May XX, 2016

Shara Crary, Director
Vocational Nursing Program
North West College, Pomona
170 West Holt Ave.
Pomona, CA. 91768

Subject: Notice of Change in Approval Status

Dear Ms. Crary:

Pursuant to the action of the Board of Vocational Nursing and Psychiatric Technicians (Board) on May 13, 2016, the Mission College, Psychiatric Technician Program has been placed on provisional approval for the two-year period from May 13, 2016 through May 31, 2018.

The purpose of this letter is to explain the areas of noncompliance identified and the corrections required of your program to avoid losing approval completely.

Once you have reviewed this letter, please sign and return the enclosed "Acknowledgement of Change in Approval Status" form by **XXXX**

AREAS OF NON-COMPLIANCE (VIOLATIONS(S))

In accordance with Section 2581.1(c) of the Psychiatric Technician Rules and Regulations,

"The Board may place any program on provisional approval when a program does not meet all requirements as set forth in this chapter and in Section 2581..."

Section 2585 (l) of the Psychiatric Technician Rules and Regulations states:

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of

the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

The program pass rates for the Mission College, Psychiatric Technician Program for the past 17 quarters are set forth in the following table:

NCLEX-PN® Licensure Examination Pass Rates			
Quarter	State Average Annual Pass Rate	Program Average Annual Pass Rate	Variance from State Average Annual Pass Rate
Jan – Mar 2012	79%	76%	-3
Apr – Jun 2012	79%	62%	-17
Jul – Sep 2012	82%	67%	-15
Oct – Dec 2012	81%	67%	-14
Jan – Mar 2013	82%	71%	-11
Apr – Jun 2013	85%	90%	+5
Jul – Sep 2013	86%	67%	-19
Oct – Dec 2013	86%	60%	-26
Jan – Mar 2014	86%	56%	-30
Apr – Jun 2014	83%	50%	-33
Jul – Sep 2014	82%	58%	-24
Oct – Dec 2014	80%	62%	-18
Jan – Mar 2015	79%	73%	-6
Apr – Jun 2015	78%	69%	-9
Jul – Sep 2015	78%	67%	-11
Oct – Dec 2015	76%	64%	-12
Jan – Mar 2016	70%	39%	-31

REQUIRED CORRECTION(S)

1. Place Mission College, Psychiatric Technician Program on provisional approval for two (2) years from May 13, 2016 through May 31, 2018, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2581.1 (c) of the California Code of Regulations.
2. Require the program to admit no additional classes without prior approval by the full Board.
3. Require the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate.

Mission College

Psychiatric Technician Program

Notice of Change in Approval Status

May XX, 2016

Page 3 of 4

4. Require the program to submit a report to the Board within six (6) months, but no later than **November 14, 2016**, and twenty – one (21) months, but no later than **February 1, 2018**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Admission Criteria.
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 - o. Current Enrollment.
5. Require the program to comply with all approval standards in Article 4 of the Psychiatric Technician Practice Act, commencing at Business and Professions Code Section 4530, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2580.
6. Require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval.
7. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.

FUTURE BOARD ACTION

Your program will be placed on the **May 2018** Board Meeting agenda, at which point the Board may revoke or extend the program's approval. If you have additional information that you wish considered beyond the required corrections listed on pages 2 through 3,

you must submit this documentation by the fifteenth day of the second month prior to the Board Meeting.

OTHER IMPORTANT INFORMATION

Please be advised that, pursuant to the Board's regulations, the program will not be authorized to admit new classes beyond the established pattern of admissions previously approved by the Board. The established pattern of admissions approved by the Board is as follows: **Approval by the full Board is required prior to the admission of additional students.**

In the event your program is required to submit any report(s) as a corrective action pursuant to this notice, such reports are required in addition to any other reports required pursuant to section 2527 of the Board's regulations.

The program may not advertise that it has full approval, and should take steps to correct any ongoing advertisements or publications in that regard.

A copy of title 16, California Code of Regulations, section 2581.1, regarding provisional approval is attached for your reference. A complete copy of the Board's laws and regulations can be found on the Board's web site at www.bvnpt.ca.gov.

Should you have questions, please do not hesitate to contact the Board.

Sincerely,

Kameka Brown, Ph.D., MBA, NP
Executive Officer

Enclosures

cc: Board Members
KB: jg