



BUSINESS CONSUMER SERVICES AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945
Phone 916-263-7800 Fax 916-263-7855 www.bvnpt.ca.gov



DATE August 4, 2016

TO Board Members

FROM 
Kameka Brown, PhD, MBA, NP
Executive Officer

SUBJECT Executive Officer's Report - Board Operations PR/Communication Planning Update

The Board was successful in completing a number of PR marketing initiatives.

Consumer Stakeholders:

Development, design and printing of three new brochures:

Consumer Protection and the Enforcement Program
Enforcement Division
Protecting California's Healthcare Consumers

Unveiling Welcome YouTube Video

Internal Audiences: Executive Officer completed DCA based *Consumer Connections*. Publication expected soon.

External Audiences: Launch of new BVNPT website.



DATE: August 3, 2016

TO: Board Members

FROM: Kameka Brown, PhD, MBA, NP
Executive Officer

SUBJECT: Executive Officer's Report – Board Operations Staffing Update

New Employees

- *Staff Services Analyst (SSA) – Discipline* – This SSA position was filled by Elizabeth King effective May 16, 2016. Ms. King is new to state service. Prior to this, she worked as an intern at the Office of the U.S. Trade Representative. Ms. King is an Enforcement Analyst in the Discipline Unit.
- *Office Technician (OT) – Support Services* – This OT vacancy was filled by Katherine Thompson effective June 1, 2016. Ms. Thompson is new to state service. Prior to this, she worked as an Administrative Coordinator at the Grayhawk Club in Arizona. Ms. Thompson is a receptionist in the Support Services Unit.
- *OT – Support Services* – This OT vacancy was filled by Joana Young effective June 1, 2016. Ms. Young is new to state service. Prior to this, she worked as an Administrative Assistant at Frank, Rimerman and Company, LLP. Ms. Young is a receptionist in the Support Services Unit.
- *SSA – Complaints* – This SSA vacancy was filled by Alina Asrian effective July 11, 2016. Ms. Asrian worked as a receptionist in the Support Services Unit. Ms. Asrian will work as an Enforcement Analyst in the Complaints Unit.

Departures

- Conor Janicik worked as an SSA in the Licensing Division. Conor accepted a promotion at the California Department of Corrections and Rehabilitations. His last day with the Board was May 25, 2016.
- Morgan Gallardo worked as a Special Investigator in the Investigations Unit. Morgan transferred to the Department of Food and Agriculture. His last day with the Board was May 31, 2016.
- Carol Northrup worked a Staff Services Manager (SSM) I in the Licensing and Administrative Division. Ms. Northrup retired from state service. Her last day worked with the Board was May 31, 2016.

Vacancies

Board staff initiated the recruitment process for the following positions:

- SSMI – Evaluations
- SSMI – Support Services (new position)
- Supervising Special Investigator – Enforcement
- Supervising Special Investigator – Enforcement
- Associate Governmental Program Analyst – Admin - Regulations/Legislation (new position)
- SSA – Enforcement/Complaints
- SSA – Licensing/Evaluation (new position)
- Program Technician III – Licensing
- OT – Licensing/Cashier (new position)
- Office Assistant – Licensing/Mailroom (new position)

Pending

Board staff have made conditional offers for the following positions:

- Nursing Education Consultant – Education
- Nursing Education Consultant – Education
- Nursing Education Consultant – Education (new position)



BUSINESS CONSUMER SERVICES AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.
Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945
Phone 916-263-7800 Fax 916-263-7855 www.bvnpt.ca.gov



DATE: August 22, 2016

TO: Board Members


FROM: Kameka Brown, PhD, MBA, NP
Executive Officer

SUBJECT: Budget Update

Attached for your review is the Board's Budget Report for Fiscal Years (FY) 2015/16 and 2016/17.

Recommendations:

No recommendation required.



Board of Vocational Nursing and Psychiatric Technicians
2535 Capitol Oaks Drive Suite 205, Sacramento, CA 95833-2945
Phone 916-263-7800 Fax 916-263-7855 www.bvnpt.ca.gov



DATE August 4, 2016

TO Board Members

FROM 
Kameka Brown, PhD, MBA, NP
Executive Officer

SUBJECT Executive Officer's Report - Board Operations PR/Communication Planning Update

The Board was successful in completing a number of PR marketing initiatives.

Consumer Stakeholders:

Development, design and printing of three new brochures:

*Consumer Protection and the Enforcement Program
Enforcement Division
Protecting California's Healthcare Consumers*

Unveiling Welcome YouTube Video

Internal Audiences: Executive Officer completed DCA based *Consumer Connections*. Publication expected soon.

External Audiences: Launch of new BVNPT website.