

# Agenda Item #19.B.3.



BUSINESS CONSUMER SERVICES AND HOUSING AGENCY • GOVERNOR EDWARD S. BROWN, JR.

## BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS

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## COVER SHEET

**Subject: Casa Loma College, Van Nuys, Vocational Nursing Program.**  
*Reconsideration of Provisional Approval* (Director: Stephanie Ayo-Akinyemil, Van Nuys, Los Angeles County - Private)

The Casa Loma College, Van Nuys, Vocational Nursing Program is presented for reconsideration of provisional approval. Additionally, the program has requested approval to admit one (1) class of thirty students beginning January 30, 2017 and graduating January 30, 2018. Extension of provisional and approval of the requested class are recommended.

### Recommendations:

1. Extend Casa Loma College, Van Nuys, Vocational Nursing program provisional approval for one year – period from November 4, 2016 through November 30, 2017; **and** place the program on the Board's **November 2017** agenda for reconsideration of provisional approval.
  2. **Approve** the Casa Loma Vocational Nursing Program's request to admit one (1) class of thirty students beginning January 30, 2017 and graduating January 30, 2018, **only**.
  3. Continue to require the program to obtain Board approval prior to the admission of each class.
  4. Continue to require the program to provide no less than one (1) instructor for every ten (10) students in clinical experiences.
  5. Continue to require the director to document that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
  6. Continue to require the program to bring its average annual pass rate to no more than (10) ten percentage points below the State average annual pass rate.
  7. Require the program to submit the documentation to clear the violations, no later than **December 15, 2016**.
- Documents to determine that follow through has been completed to evaluation the curriculum.

8. Continue to require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress the full Board may revoke the program's approval.
9. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.



# Agenda Item #19.B.3.



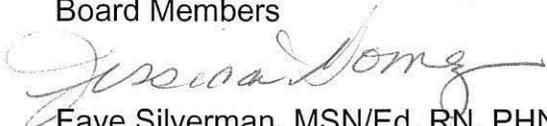
BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

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DATE: October 16, 2016

TO: Board Members

FROM:   
Faye Silverman, MSN/Ed, RN, PHN, WOCN  
Nursing Education Consultant

Subject: Casa Loma College, Van Nuys, Vocational Nursing Program. Reconsideration of Provisional Approval (Director: Stephanie Ayo-Akinyemil, Van Nuys, Los Angeles County - Private)

The Casa Loma College, Van Nuys, Vocational Nursing Program is presented for reconsideration of provisional approval. Additionally, the program has requested approval to admit one (1) class of thirty students beginning January 30, 2017 and graduating January 30, 2018. Extension of provisional and approval of the requested class are recommended.

The Board initially placed the program on provisional approval for the three (3) month period from May 13, 2016 through August 31, 2016, due to noncompliance with requirements specified in the California Code of Regulations. Specifically, 12 violations were identified during an unannounced program inspection conducted by two (2) Board representatives on February 3 and 4, 2016. In examination and analysis of the program's response to the violations, two (2) additional violations, including misrepresentation of a material fact, were identified.

On August 31, 2016, the Board extended the schools provisional approval for the three (3) additional months, for a period from August 31, 2016 through November 4, 2016.

Additionally, the program had been noncompliant with regulatory requirements relative to average annual pass rates for six (6) consecutive quarters.

## History of Prior Board Actions

(See Attachment A, History of Prior Board Actions)

## Enrollment

The Casa Loma College, Van Nuys, Vocational Nursing Program was previously approved for the ongoing admission of five (5) classes per year for its full-time day course of instruction and one (1) full – time evening class once per year. Effective February 17, 2016, the Board rescinded approval of the program's ongoing admissions and required the program to obtain Board approval prior to admitting students. The pattern of admissions for current classes is seen in the enrollment table below.

The following table represents **current and projected** student enrollment based on current and projected class starts and completions. The table indicates a **maximum enrollment of 30 students** for the period **January 2016 through January 2017**.

ENROLLMENT DATA				
CLASS DATES		#Students Admitted	#Students Current or Completed	Total Enrolled
Start	Complete			
1/16 FT/Day	1/17	22	17	17
	1/17 1/16 FT/Day		-17	17 - 17 = 0
1/17 FT Day (Proposed)	1/18	30		0 + 30 = 30

### Licensing Examination Statistics

The following statistics, furnished by Pearson VUE, and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction," for the period January 2012 through September 2016, specify the pass percentage rates for graduates of Casa Loma College, Van Nuys, Vocational Nursing Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from state average annual pass rates.

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Average Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2530 (I)]	Variance from State Average Annual Pass Rate
Jan - Mar 2012	13	8	61%	77%	69%	74%	-5
Apr - Jun 2012	18	9	50%	72%	62%	74%	-17
Jul - Sep 2012	47	25	53%	74%	56%	74%	-18
Oct - Dec 2012	18	12	67%	70%	56%	74%	-18
Jan - Mar 2013	18	14	78%	75%	60%	73%	-13
Apr - Jun 2013	20	14	70%	78%	63%	73%	-10
Jul - Sep 2013	25	19	76%	75%	73%	74%	-1
Oct - Dec 2013	23	20	87%	76%	78%	76%	+2
Jan - Mar 2014	19	16	84%	74%	79%	76%	+3
Apr - Jun 2014	23	13	57%	66%	76%	73%	+3
Jul - Sep 2014	17	13	76%	72%	76%	73%	+3
Oct - Dec 2014	14	6	43%	72%	66%	72%	-6
Jan - Mar 2015	14	8	57%	73%	59%	71%	-12
Apr - Jun 2015	21	7	33%	69%	52%	72%	-20
Jul - Sep 2015	29	12	41%	73%	42%	72%	-30

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Average Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2530 (I)]	Variance from State Average Annual Pass Rate
Oct – Dec 2015	15	9	60%	75%	46%	72%	-26
Jan – Mar 2016	10	2	20%	73%	40%	73%	-33
Apr – Jun 2016	7	3	43%	74%	43%	74%	-31
Jul – Sep 2016	28	11	39%	76%	42%	72%	-30

\*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

California Code of Regulations section 2530(I) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

Based on the most recent data available (July through September 2016), the program’s average annual pass rate is **42%**. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 72%. The pass rate for the Casa Loma College, Van Nuys, Vocational Nursing Program is **30** percentage points **below** the state average annual pass rate. The program’s average annual pass rate has been greater than ten (10) percentage points **below** the state average annual pass rate for the **past seven (7) consecutive quarters**.

### Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

“For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.”

The number of Board-approved faculty totals 19, including the director. The director reports approximately 70 to 80% administrative responsibility. A total of 14 instructors are approved for clinical instruction of which six (6) are part time on call instructors. These instructors currently are listed on substitute status.

For a maximum enrollment of **30** students, **two (2)** instructors are needed. Therefore, the total number of faculty is **adequate** for the current and proposed enrollment.

Section 2534(b) of the Vocational Nursing Rules and Regulations states, in part:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate

daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

The program has clinical facilities that are **adequate** as to type and variety of patients treated to enable current and proposed students to meet clinical objectives, in accordance with Section 2534 (b) of the Vocational Nursing Rules and Regulations.

### **Other Considerations**

The Casa Loma College, Van Nuys, Vocational Nursing Program was **initially** placed on provisional accreditation in September 2002 and then granted full accreditation in September 2004.

On October 4, 2012, the Executive Officer approved the program for a four (4) year period (from September 9, 2012 through September 8, 2016). At that time, the Board approved the program’s request to discontinue the part-time evening class as the program reported that the part – time evening class was not conducive to the success of the students. A major curriculum revision and the program’s revised request for ongoing admissions were also approved. The new curriculum added 103 theory hours and 22 clinical hours. The program described a need for more time for students to learn and understand content and to integrate ATI throughout the curriculum.

On May 6, 2014, the Board received communication from the program director regarding the intention to request approval for a full – time evening class.

On February 13, 2015, the Board received the program’s response to the Board’s inquiry regarding the decline in its average annual pass rates on the licensure examination. The director was requested to identify root causes of the decrease and outline improvement plans being implemented to address the concern. **At that time, the program’s average annual pass rate was 59%.** The program’s correspondence described an increase in admission requirements, the addition of HESI® practice and proctored exams throughout the curriculum, increased tutoring and remediation offered to students, and free, mandatory, live NCLEX® review at the end of the program. According to documentation provided by the program, the overall admission requirements were increased from a grade equivalent of 9.7 in August 2012 to a grade equivalent of 10.9 as of March 2015.

In May 2015, a telephone consultation with the director was facilitated to discuss the program’s continued decline in pass rates. Based upon the director’s descriptions, the consultant recommended that the program closely examine the curriculum, admissions/screening criteria, the remediation process, and strengthen critical thinking and faculty development.

**On June 19, 2015, the Board approved a new program director.**

In August 2015, the assigned consultant initiated a telephone consultation with the program director regarding further decline in the program’s average annual pass rates. **At that time, the program’s average annual pass rate was 52%.** The director described making changes in faculty assignments and identified the following areas of focus to improve pass rates:

- Improving faculty development and mentoring;

- More use of HESI® including better integration into curriculum. It is now integrated starting with level 2 and students will have more accountability; and
- Enhancing NCLEX® review.

At that time, the director described some resistance to increasing admission criteria and the need to revise the curriculum but did not provide a specific plan or timeline.

As reported at the May 13, 2016 Board Meeting, an unannounced program inspection was conducted by two (2) Board representatives on February 3 and 4, 2016. Based on findings and published program examination statistics, 12 violations of the California Code of Regulations were identified. Those violations were detailed in the consultant's report.

As noted previously, the Board placed the program on provisional approval for the three – month period from May 13, 2016 through August 31, 2016, due to noncompliance with regulatory requirements. **Contingent** upon receipt of correction of all violations as determined by the Executive Officer, the Board approved the program's request to admit one (1) class of admit one (1) class of 30 students to begin July 11, 2016, graduating July 13, 2017. A total of 14 violations of California Code of Regulations were identified in the report.

**On May 15, 2016, the Board approved a new program director.**

On May 17, 2016, the Board forwarded the *Notice of Change in Approval Status* to the program. That document delineated required corrective actions and timelines specified by the Board.

To date, the program has complied with the following corrective actions and timelines delineated in the *Notice*. The following summarizes required corrective actions and timelines delineated in the *Notice* and the program's actions regarding required corrections for identified violations.

#### **Corrective Action #1**

As specified in the *Notice*, the program was required to provide no less than one (1) instructor for every ten (10) students in clinical experiences.

Based on submitted data, the program's current and proposed enrollment will include a current class of 17 and one (1) proposed class of 30 students. Submitted information confirms the program's Board – approved faculty totals 19, including the director. A total of 14 instructors are approved for clinical instruction of which six (6) are part time on call instructors. These instructors currently are listed on substitute status.

Therefore, the total number of faculty is **adequate** for the current and proposed enrollment.

#### **Section 2526(a)(4) of the Vocational Nursing Rules and Regulations states:**

"The institution shall apply to the Board for approval. Written documentation shall be prepared by the director and shall include ...  
(4) Curriculum objectives."

**Violation #1:** On September 22, 2016, the Board received correspondence from the program with new curriculum objectives. The curriculum objectives follow

the Roy Adaptation Model (RAM). Upon analysis, the submitted curriculum objectives are consistent with the Board-approved Instructional Plan and the Board-approved Terminal Objectives.

**Status #1:** This violation is corrected.

**Section 2526(a)(7) of the Vocational Nursing Rules and Regulations states:**

"The institution shall apply to the Board for approval. Written documentation shall be prepared by the director and shall include:

... (7) Instructional Plan"

**Violation #2:** On September 22, 2016, the Board received correspondence from the program with the program's Instructional Plan, approval date of October 2012. All of the full time faculty members have signed a form indicating availability of, and orientation to the instructional plan.

**Status #2:** This violation is corrected.

**Section 2526(a)(8) of the Vocational Nursing Rules and Regulations states:**

"The institution shall apply to the Board for approval. Written documentation shall be prepared by the director and shall include:

... (8) Evaluation methodology for curriculum."

**Violation #3:** On July 15, 2016, the Board received the program's proposed methodology and timeline for evaluation of the curriculum for three (3) months. Based on what was submitted to the Board, the timeline and methodology are inadequate. There is no evidence of implementation or continuity, in that the program would continue to evaluate the curriculum consistently.

The Board relies on faculty meeting minutes, and other documentation to determine that follow through is completed to indicate outcomes. A master timeline for evaluation plan was submitted on September 22, 2016. No faculty meeting minutes, and/or other documentation was submitted to determine follow through which would document the evaluation of the curriculum consistently.

**Status #3:** This violation is **not** corrected.

**Section 2534(c) of the Vocational Nursing Rules and Regulations states:**

"Schools are responsible for the continuous review of clinical facilities to determine if the student's clinical objectives for each facility are being met."

**Violation #4:** On September 22, 2016, the Board received correspondence from the program with eleven of the twelve Board – approved clinical facilities evaluations to determine if the student's clinical objectives for each facility are being met. Based on submitted information, the program reported that

clinical facilities would be evaluated quarterly. If these evaluations continue to be completed by the Director of Nursing quarterly as she has stated then the violation would be corrected.

On October 17, 2016, the Board received correspondence from the program with the twelfth Board – approved clinical facilities evaluations to determine if the student’s clinical objectives for each facility are being met.

**Status #4:** This violation is corrected.

**Section 2526(a)(12) of the Vocational Nursing Rules and Regulations states:**

“The institution shall apply to the Board for approval. Written documentation shall be prepared by the director and shall include:  
... (12) Admission criteria.”

**Section 2526(a)(13) of the Vocational Nursing Rules and Regulations states:**

“The institution shall apply to the Board for approval. Written documentation shall be prepared by the director and shall include:  
... (13) Screening and selection criteria.”

**Violation #5:** On September 22, 2016, the Board received correspondence from the program. Which included an admissions criteria policy, including screening and selection criteria. If the program follows its own policy this violation will be corrected.

**Status #5:** This violation is corrected.

**Section 2530(a) of the Vocational Nursing Rules and Regulations states:**

“The program shall have sufficient resources, faculty, clinical facilities, library, staff and support services, physical space, skills laboratory and equipment to achieve the program’s objectives.”

**Violation #6:** On September 22, 2016, the Board received correspondence from the program. Which included a plan for ongoing provision of resource materials to all future Vocational Nursing students.

**Status #6:** This violation is corrected.

**Section 2530(d) of the Vocational Nursing Rules and Regulations states:**

“Each teacher assistant shall work under the direction of an approved instructor. No more than one teacher assistant may be assigned to each instructor. Each teacher assistant shall assist the instructor in skills lab and clinical teaching only. The instructor to whom the teacher assistant is assigned shall be available to provide direction to the teacher assistant as needed.”

**Violation #7:** This program no longer has a teacher's assistant. One teacher assistant was approved on 5/16/16 as a clinical instructor. The other teacher assistant changed job titles to administrative assistant.

**Status #7:** This violation is corrected.

**Section 2530(f) of the Vocational Nursing Rules and Regulations states:**

"The program's instructional plan shall be available to all faculty."

**Violation #8:** On September 22, 2016, the Board received correspondence from the program with the program's Instructional Plan, approval date of October 2012. All of the full time faculty members have signed a form indicating availability of, and orientation to the instructional plan.

**Status # 8:** This violation is corrected.

**Section 2530(h) of the Vocational Nursing Rules and Regulations states:**

"Each school shall have an attendance policy approved by the Board. The policy shall include but not be limited to, criteria for attendance and the specific course objectives for which make-up time is required. Acceptable methods for make-up include:

- (1) Theory: case studies, independent study, written examination, attendance at seminars or workshops, auto-tutorial laboratory, and research reports.
- (2) Clinical: performance evaluation in skills laboratory or additional time in the clinical area with clients/patients."

**Violation #9:** On September 22, 2016, the Board received correspondence from the program with the program's "Make up Ticket". Clinical Make-up (state date(s) of absence and number of hours to make-up/attach signed and completed make up sheet to include theory topic to document on patient. This attendance policy that has clinical make-up methods to include theory topic to document on patient are not consistent with regulation.

On October 17, 2016, the Board received correspondence from the program with the program's "Make up Ticket". Clinical Make-up (state date(s) of absence and number of hours to make-up/attach signed and completed make up sheet to include lab or make up clinical hours only.)

**Status # 9:** This violation is corrected.

**Section 2530(i) of the Vocational Nursing Rules and Regulations states:**

"The school shall evaluate student performance to determine the need for remediation or removal from the program."

**Violation #10:** On September 22, 2016, the Board received correspondence from the program with the program's approved policy for the evaluation of student performance.

**Status #10:** This violation is corrected.

**Section 2533(a) of the Vocational Nursing Rules and Regulations states:**

"Vocational nursing programs shall include theory and correlated clinical experience."

**Section 2534(b) of the Vocational Nursing Rules and Regulations states:**

"...Clinical objectives which students are expected to master shall be posted on patient care units utilized for clinical experience."

**Violation #11:** On September 22, 2016, the Board received correspondence from the program including a written plan and timeline for implementation that describes correlation between theory content and clinical experiences. Objectives will be posted in all clinical facilities. If the clinical facility objects to posting of the objectives, the instructors will carry the objectives on their clipboards.

**Status #11:** This violation is corrected.

**Section 2530(l) of the Vocational Nursing Rules and Regulations states:**

"The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period."

**Violation #12:** Over the past six (6) quarters, the program's average annual pass rate has been between 12 percentage points (in the first quarter of 2015) to 33 percentage points **below** the state average annual pass rate. For Quarter 2 – 2016, the program average annual pass rate was **31 percentage points below** the state average annual pass rate. Published examination statistics for Quarter 2 – 2016 confirm the program's current average annual pass is **31 percentage points** below the state average annual pass rate.

A plan for improvement of NCLEX-PN® pass rates has been submitted and reviewed. Elements of the plan appear to have a sound educational base. There is an admission component, a curriculum and instruction component, and NCLEX-PN® readiness component. If this plan is implemented with higher admissions criteria, matching the curriculum and instruction to the

NCLEX plan, and more NCLEX-PN® readiness review, the students should benefit.

**Status # 12:** This violation is **not** corrected.

**Section 2533(f) of the Vocational Nursing Rules and Regulations states:**

“All curricular changes that significantly alter the program philosophy, conceptual framework, content, objectives, or other written documentation as required in Section 2526, shall be approved by the Board prior to implementation . . .

**Violation #13:** On September 22, 2016, the Board received correspondence from the program including the 2012 Instructional Plan. The Casa Loma faculty was presented with a hard copy of their respective Level content. Additionally an All-VN Faculty communication on March 14<sup>th</sup>, 2016, advised that the complete Instructional Plan was now located on the CLC share drive and represented as well in Binders located in the DON, Administration office, and with the Compliance Officer. All faculty signed a form indicating awareness of availability, and orientation to the instructional plan.

**Status #13:** This violation is corrected.

**Section 2526(g) of the Vocational Nursing Rules and Regulations and Section 2527(c) of the Vocational Nursing Rules and Regulations state:**

“A material misrepresentation of fact by a vocational nursing program in any information submitted to the Board is cause for denial or revocation of approval or provisional approval.”

**Violation #14:** On September 22, 2016, the Board received correspondence from the program including the 2012 Instructional Plan. The Casa Loma faculty was presented with a hard copy of their respective Level content. Additionally an All-VN Faculty communication on March 14<sup>th</sup>, 2016, faculty were advised that the complete Instructional Plan was now located on the CLC share drive and represented as well in Binders located in the DON, Administration office, and with the Compliance Officer. All faculty signed a form indicating awareness of availability, and orientation to the instructional plan.

**Status #14:** This violation is corrected.

**Summary**

Of the fourteen violations that required corrections, only two (2) are not corrected. The corrections that remain outstanding include:

**Section 2526(a)(8) Violation #3:** Methodology and timeline for evaluation of the curriculum.

**Required Correction:** Provide documentation of faculty meeting minutes, and/or other documentation to determine that follow through has been completed to evaluation the curriculum.

**Section 2530(I) Violation #12:** NCLEX-PN® pass rates

**Required Correction:** The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.

**Recommendations:**

1. Extend Casa Loma College, Van Nuys, Vocational Nursing program provisional approval for one year – period from November 4, 2016 through November 30, 2017; **and** place the program on the Board's **November 2017** agenda for reconsideration of provisional approval.
2. **Approve** the Casa Loma Vocational Nursing Program's request to admit one (1) class of thirty students beginning January 30, 2017 and graduating January 30, 2018, **only**.
3. Continue to require the program to obtain Board approval prior to the admission of each class.
4. Continue to require the program to provide no less than one (1) instructor for every ten (10) students in clinical experiences.
5. Continue to require the director to document that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
6. Continue to require the program to bring its average annual pass rate to no more than (10) ten percentage points below the State average annual pass rate.
7. Require the program to submit the documentation to clear the violations, no later than **December 15, 2016**.
  - Documents to determine that follow through has been completed to evaluation the curriculum.
8. Continue to require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress the full Board may revoke the program's approval.
9. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.

**Rationale:**

An unannounced program inspection identified a total of 12 violations. Subsequently, two (2) additional violations were identified. Of the **14 identified violations**, a total of **three (3) violations remain uncorrected**.

The program's current average annual pass rate is **43%**, which is **31 percentage points below** the state pass rate. The program has been greater than 10 percentage points **below** the state pass rate for the past **six (6) consecutive quarters**.

The Director of Nursing and the administrative staff have been working with the Board consultant to produce documents to clear the violations. The adequacy and provision of resources required to achieve the program's objectives has been confirmed. Monitoring this school due to the past history is warranted, so too is the ability for this school to implement their new plan for improvement of NCLEX-PN® pass rate which has been submitted.

Attachment A: History of Prior Board Action



# **Agenda Item #17.B.3., Attachment A**

## **Casa Loma College**

### **Vocational Nursing Program**

#### **History of Prior Board Actions**

- In March 1972, the Casa Loma College Vocational Nursing Program was granted initial accreditation. The initial class commenced in October 1971.
- On May 4, 1978, the Board granted approval to increase student enrollment from 45 to 60 students, effective June 19, 1978.
- On September 19, 1980, the Board granted approval to start a part-time vocational nursing program October 1980, with 468 theory hours, 1092 clinical hours for 18 months.
- On January 7, 1982, the Board granted approval to enroll 30 students each time a class is admitted, effective November 23, 1981; and discontinue using the evening shift in the program.
- On May 10, 1985, the Board approved the revised curriculum for 577 theory hours and 954 clinical hours.
- On June 24-26, 1986, an accreditation school survey was conducted at which time there were three violations related to credit granting, theory hours, and curriculum revisions.
- On September 12, 1986, the Board directed that the program submit curriculum revisions for review by October 1, 1986 for Nursing II; November 1, 1986 for Nursing III; December 1, 1986 for Nursing IV; and a follow-up report be presented at the January 1987 Board meeting.
- On March 6, 1987, the Board considered the follow-up report and approved that accreditation be continued for the Casa Loma College Vocational Nursing Program.
- On May 8, 1987, the Board ratified the authorization for revision of Nursing III; course description, content and objectives, effective February 1, 1987.
- On May 8, 1987, the Board considered the program's proposal to change the clinical grading system from a percentage to pass/fail for all classes, and requested the program submit criteria substantiating the rationale, with a follow-up report at the July Board meeting.
- On July 10, 1987, the Board approved the program's proposal to change the clinical grading system from a percentage to pass/fail for all classes.
- On February 25-28, 1992, an accreditation survey was conducted.

- On May 8, 1992, the Board approved that accreditation be continued for the Casa Loma College Vocational Nursing Program.
- On January 22, 1993, the Board ratified the authorization to decrease class size enrollment from 30 to 15 students and admit six times per year, effective January 4, 1993.
- On March 17, 1995, the Board granted approval for admission of 19 additional students on a one time basis, only.
- On September 22, 1995, the Board granted approval to change the admission schedule and increase student enrollment; i.e., Full-time program - Admit 24 students in September, 1995 and Part-time program - Admit 24 students in October, 1995; and requested a report be submitted by October 25, 1995, that addressed the rate of attrition for the full-time and part-time programs, the availability and student utilization of a remediation program, the number of faculty that had been hired and terminated and reasons for termination for the period January 1, 1994, through August 31, 1995; the current number of faculty, listing the status of each relative to full-time or part-time employment and whether the individuals teach theory and/or clinical; the training/orientation for new and substitute faculty, and assessment of the students' performance complete by the clinical facilities, changes that the Program Director has implemented to improve the students' pass rate on the National Council Licensure Examination for Practical Nurses (NCLEX-PN); and changes that the faculty have implemented to improve students' pass rate on the National Council Licensure Examination for Practical Nurses (NCLEX-PN); and a follow-up report, to include third quarter examination statistics and the school's plan to increase the pass percentage rate on the National Council Licensure Examination for Practical Nurses (NCLEX-PN) be presented at the November 1995 meeting.

The Board will consider the program's request to increase enrollment for the January, April and July 1996 classes at its November 1995 meeting.

- On November 17, 1995, the Board approved the admission of 24 full-time students in January, 1996, one time only; requested the program submit to the Board, in writing, on a monthly basis, the attrition rate and reasons for such attrition; and requested a follow-up report be presented at the March 1996 Board meeting to include updated attrition data and examination statistics.

The Board will consider the program's request to admit classes in April, July and September 1996 at its March 1996 meeting.

- On March 22, 1996, the Board approved admission of 24 full-time students in April, July, September and January; admission of 24 part-time students in April, 1996 and, thereafter, admission of 24 students every 20 months.
- **In August 1996, an interim program director was approved.**
- **In November 1996, a new program director was approved.**
- **In May 1997, a new program director was approved.**

- On August 12, 1997, the current program director was no longer affiliated with the college.
- **On August 28, 1997, an interim program director was approved.**
- **On January 15, 1998, a new program director was approved.**
- **On November 2, 1999, a new program director was approved.**
- **On March 9, 2000, a new program director was approved for the Van Nuys campus. The program now has a director at both the Van Nuys and Los Angeles campuses.**
- On September 29, 2000, the Board denied the program's request to admit a class of 36 full-time students on October 2, 2000, and directed the school to adhere to the admission schedule for the part-time program, as approved by the Board at its March 22, 1996, meeting.
- On November 17, 2000, the Board approved the program's request to admit a second part-time class (#2) with 24 students on December 4, 2000.
- On April 27, 2001, the Board approved the program's request to admit a part-time class (#1) with 24 students on August 15, 2001, only.
- **On January 18, 2002, the director at Casa Loma College Los Angeles campus was approved as director for both the Los Angeles and Van Nuys campuses.**
- **On August 1, 2002, a new program director was approved.**
- On September 6, 2002, the Board placed the program on provisional accreditation for the two (2) year period from September 6, 2002, through September 5, 2004 and issued a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in section 2526.1(e) of the Vocational Nursing Rules and Regulations.
- On May 14, 2004, the Board extended the program's provisional accreditation for a period of one (1) year for the period from May 14, 2004, through May 13, 2005, and approved ongoing admissions to **replace** graduating classes, only, in the Track II part-time class for the Casa Loma College, Van Nuys, Vocational Nursing Program with the stipulation that no additional classes are to be added to the program's current pattern of admissions without prior Board approval. The program's current pattern of admissions for all classes, including the classes previously approved for ongoing admissions, is:
  - a. The 12-month full-time class that admits 24 students four (4) times per calendar year in January, April, July and October;
  - b. The 17.5-month part-time Track I class that admits 24 students every 20 months; and
  - c. The 17.5-month part-time Track II class that admits 24 students every 24 months.

- On September 20, 2004, the Board reinstated full accreditation for the Casa Loma College, Van Nuys, Vocational Nursing Program for the four-year period from September 10, 2004, through September 9, 2008, and issued a certificate accordingly.
- On August 17, 2005, the Board approved the Casa Loma College, Van Nuys, Vocational Nursing Program's request to increase admission from 24 students per class to 30 students per class for all Board-approved classes changing the program's pattern of admissions to the following:
  - a. The 12-month full-time class admits 30 students four (4) times per calendar year in January, April, July and October;
  - b. The 17.5-month part-time Track I class admits 30 students every 20 months; and
  - c. The 17.5-month part-time Track II class admits 30 students every 24 months.
- On June 4, 2008, the Executive Officer approved continued full accreditation of the Casa Loma College, Van Nuys, Vocational Nursing Program for a four-year period from September 9, 2008, through September 8, 2012, and the Board issued a certificate accordingly.
- **On July 31, 2012, a new director was approved and subsequently completed New Director Orientation.**
- On October 4, 2012, the following recommendations were approved by the Executive Officer:
  1. Continue approval of the Casa Loma College, Van Nuys, Vocational Nursing Program for a four-year period from September 9, 2012, through September 8, 2016, and issue a certificate accordingly.
  2. Approve the program's proposed curriculum revision to include 680 theory hours and 976 clinical hours for a total of 1656 program hours.
  3. Approve discontinuance of the part-time evening class.
  4. Approve the program's request to change their approved ongoing admission pattern from 30 students each to full-time classes admitted every January, April, July and October to 30 students each to full-time classes admitted every January, March, June, August and October.
  5. Approve this request for ongoing admissions to **replace** graduating students with the following stipulations:
    - a. No additional classes are added to the program's approved pattern of admissions without prior Board approval. The program's pattern of admissions includes admission of five day classes of 30 students per year, admitting in January, March, June, August and October.

- b. The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
  - c. The program's average annual pass rates remain compliant with regulatory requirements.
- **On February 12, 2014, Elena Barolet was approved as program director.**
- On February 4, 2015, the Board received the completed packet regarding a request to begin a full – time evening class.
- On February 13, 2015, the Board received correspondence from the program regarding steps being taken to improve licensure examination pass rates.
- On April 1, 2015, the Executive Officer approved the following:
  1. Approve the program's request to admit one (1) full – time evening class of 20 students to start April 6, 2015 and to graduate March 30, 2016, only.
  2. Approve the program's request to change their ongoing pattern of admissions to **replace** graduating students with the following stipulations:
    - a) No additional classes are added to the program's approved pattern of admissions without prior Board approval. **The program's approved pattern of admissions is full – time day classes of 30 students admitted five (5) times per year and one (1) full – time evening class of 20 students admitted once per year.**
    - b) The director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students.
    - c) The program's average annual pass rates remain compliant with regulatory requirements.
- **On June 19, 2015, the Board approved a new program director.**
- On September 16, 2015, the Board issued a Notice of Violation to the program.
- On February 3 and 4, 2016, an unannounced program inspection was conducted by two (2) Board representatives.
- On February 17, 2016, the Acting Executive Officer approved the following:
  1. Effective immediately, rescind approval for ongoing admissions for the Casa Loma College, Van Nuys, Vocational Nursing Program.
  2. Require the program to obtain Board approval prior to the admission of any students. The program must document adequacy of faculty and facilities to support the objectives of the program prior to the admission of students.

3. Require the program to correct violations identified during the onsite inspection and submit a report identifying proposed revisions and implemented interventions to include the following no later than **March 15, 2016**.
  - a. Curriculum Objectives
  - b. Implementation of and availability to faculty of the current Board-approved Instructional Plan
  - c. Evaluation of the curriculum
  - d. Evaluation of clinical facilities
  - e. Admission, screening, and selection criteria
  - f. Adequacy of resources to meet program objectives
  - g. Responsibilities of a Teacher Assistant consistent with regulations
  - h. Attendance
  - i. Evaluation of student performance and the need for remediation or termination from the program
  - j. Correlation of theory and clinical objectives.
  
4. Submit a written plan for improvement of the program's NCLEX-PN® pass rates no later than **March 15, 2016**.
  
5. Submit clinical placement plans for all enrolled students throughout their program of study using the provided Faculty/Student Clinical Assignment Form, the Maternity Faculty/Student Clinical Assignment Form, and the Pediatric Faculty/Student Clinical Assignment Forms and completing them as instructed, **no later than March 15, 2016**.
  
6. Place the Casa Loma College, Van Nuys, Vocational Nursing Program on the Board's May 2016 agenda for consideration of provisional approval.
  
- On May 15, 2016, the Board placed the Casa Loma College, Van Nuys, Vocational Nursing Program on provisional approval for the three – month period from May 13, 2016 through August 31, 2016; **and** placed the program on the Board's **August 2016** agenda for reconsideration of provisional approval. Additionally, the following decisions were rendered:
  1. Required the program to provide no less than one (1) instructor for every ten (10) students in clinical experiences.
  2. **Contingent** upon the receipt of correction of all violations as determined by the Executive Officer, approve the program's request to admit one (1) class of 30 students to begin July 11, 2016, graduating July 13, 2017.
  3. Require the program to admit no additional classes without prior approval by the full Board, with the exception of the class requested to begin July 11, 2016, which will be considered by the Executive Officer.
  4. Require the program director to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation by **June 1, 2016**.

5. Require the program to submit the following, no later than **June 15, 2016**.
  - a. Revised Curriculum Objectives
  - b. A copy of the Board-approved Instructional Plan
  - c. Proposed methodology and timeline for evaluation of the curriculum
  - d. A proposed policy for admission, selection, and screening of applicants to the program and steps to ensure consistent implementation of the policy
  - e. Plan for provision of resources to meet the objectives of the program
  - f. Allocation of Teacher Assistant hours and responsibilities in the program
  - g. Documentation that all faculty have access to the Board-approved Instructional Plan
  - h. Proposed policy for attendance and appropriate make-up and plan for consistent implementation of the policy
  - i. Proposed policy for evaluation of student progress and determination of the need for remediation or termination from the program
  - j. Documentation of posting of clinical objectives on patient care units utilized for clinical experience
  - k. Plan and timeline for correlating theory in clinical practice experiences
  - l. Plan for improvement of NCLEX-PN® pass rates
6. Submit clinical placement plans for all enrolled students throughout their program of study using the provided Faculty/Student Clinical Assignment Form, the Maternity Faculty/Student Clinical Assignment Form, and the Pediatric Faculty/Student Clinical Assignment Forms and completing them as instructed, **no later than June 15, 2016**.
7. Require the program to submit a comprehensive analysis of the program, specific actions taken to improve pass rates, timeline for implementation, and the effect of employed interventions. The report is due **no later than June 15, 2016**. The following elements must be addressed in the analysis:
  - a. Admission Criteria
  - b. Screening and Selection Criteria
  - c. Terminal Objectives
  - d. Curriculum Objectives
  - e. Instructional Plan
  - f. Theory and Clinical Objectives for Each Course
  - g. Lesson Plans for Each Course
  - h. Textbooks
  - i. Attendance Policy
  - j. Remediation Policy
  - k. Evaluations of Theory and Clinical Faculty
  - l. Evaluations of Theory Presentations
  - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations
  - n. Evaluation of Student Achievement
  - o. Current Enrollment
8. Require the program to bring its average annual pass rate to no more than (10) ten percentage points below the State average annual pass rate.

9. Require the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress the full Board may revoke the program's approval.
10. Require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
11. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.

- On June 15, 2016, the Board received the names of all enrolled students, date of admission, placement in the curriculum and expected date of graduation.
- On June 15, 2016, the Board received documentation for Required Correction #5.
- On July 14, 2016, the Board notified the program director by telephone of the Executive Officer's decision to deny the program's request to admit students on July 11, 2016. A Letter about the Decision from the Executive Officer would be forthcoming.
- On July 18, 2016, the Board forwarded correspondence advising the director of the program's failure to correct all identified violations, as specified in the *Notice of Change in Approval Status*. Given that failure, approval of the requested class of 30 students to commence July 11, 2016 was denied.
- On August 2, 2016, the Board approved to extend the provisional approval of the Casa Loma College, Van Nuys, Vocational Nursing Program from September 1, 2016 through November 30, 2016.

1. Continue the program's requirement to provide no less than one (1) instructor for every ten (10) students in clinical experiences.
2. Continue the program's requirement to admit no additional classes without prior approval by the full Board.
3. Continue the program's requirement to submit clinical placement plans for all enrolled students throughout their program of study using the provided Faculty/Student Clinical Assignment Form, the Maternity Faculty/Student Clinical Assignment Form, and the Pediatric Faculty/Student Clinical Assignment Forms and completing them as instructed. The placement plans were due **no later than June 15, 2016**.
4. Require the program's requirement to submit a comprehensive analysis of the program, specific actions taken to improve pass rates, timeline for implementation, and the effect of employed interventions. The report is due **no later than September 30, 2016**. The following elements must be addressed in the analysis:

- a. Admission Criteria

- b. Screening and Selection Criteria
  - c. Terminal Objectives
  - d. Curriculum Objectives
  - e. Instructional Plan
  - f. Theory and Clinical Objectives for Each Course
  - g. Lesson Plans for Each Course
  - h. Textbooks
  - i. Attendance Policy
  - j. Remediation Policy
  - k. Evaluations of Theory and Clinical Faculty
  - l. Evaluations of Theory Presentations
  - m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations
  - n. Evaluation of Student Achievement
  - o. Current Enrollment
5. Continue the program's requirement to bring its average annual pass rate to no more than (10) ten percentage points below the State average annual pass rate.
  6. Continue the program's requirement to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress the full Board may revoke the program's approval.
  7. Continue the program's requirement to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
  8. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.
  9. Place the program on the **November 2016** Board meeting for reconsideration of provisional approval.

