

**CALIFORNIA CODE OF REGULATIONS**  
**Title 16. Professional and Vocational Regulations**

**Division 25. Board of Vocational Nursing**  
**And**  
**Psychiatric Technicians**

**Psychiatric Technician Regulations**

**Amend** California Code of Regulations Title 16, Division 25, Chapter 2, Article 5, Sections 2581(c), and 2581(f) to read as follows.

**Article 5. Schools for Preparation of Psychiatric Technicians**

**2581. Procedure for Approval.**

- (a) The institution shall apply to the Board for approval. Written documentation shall be prepared by the director and shall include:
- (1) Philosophy of the program
  - (2) Conceptual framework
  - (3) Terminal objectives to indicate expected student outcomes upon successful completion of the program.
  - (4) Curriculum objectives
  - (5) Course outlines
  - (6) Course objectives
  - (7) Instructional Plan
  - (8) Evaluation methodology for curriculum
  - (9) Faculty who meet the qualifications set forth in Section 2584.
  - (10) Clinical facilities
  - (11) Evaluation methodology for clinical facilities
  - (12) Admission criteria
  - (13) Screening and selection criteria
  - (14) Number of students
    - (A) A school may admit alternate students in each new class to replace students who may drop out.
    - (B) The number of alternate students admitted may not exceed 10% of the school's Board-approved number of students per class.
    - (C) Prior to admission, alternate students must be informed in writing of their alternate status and that they may be dropped from the program.
    - (D) Alternate students may participate in classes until the commencement of scheduled clinical experience at approved clinical facilities.
    - (E) Upon commencement of clinical experience at approved clinical facilities, the actual number of students in the class may not exceed the number of students approved by the Board for that particular class.

- (15) Evaluation methodology for student progress
- (16) Resources for provision of counseling and tutoring services for students.
- (17) Student policies:
  - (A) Credit granting.
  - (B) Attendance.
  - (C) Grievance.
- (18) Organizational chart.
- (19) Proposed starting date.
- (20) Evidence of program resources to include, but not be limited to:
  - (A) Description of the geographic area and community to be served by the proposed program;
  - (B) Clinical affiliations available for student clinical experience; and
  - (C) Existing nursing and psychiatric technician programs with which clinical affiliations are shared.
- (b) An institution may commence a new psychiatric technician program upon Board approval.
- (c) A Board representative shall ~~make a survey visit~~ complete an inspection or review prior to graduation of the initial class. A program shall not commence another class without prior Board approval.
- (d) Approval will be granted by the Board when a psychiatric technician program demonstrates that it meets all requirements as set forth in this chapter and in Chapter 10, Division 2, of the Business and Professions Code.
- (e) The approval period shall be for a term of four years unless the Board grants an extension.
  - (1) An extension may be granted when the program demonstrates to the satisfaction of the Board that it is in full compliance with all requirements as set forth in this chapter and in chapter 10, Division 2, of the Business and Professions Code.
  - (2) The extension may be granted for a period not to exceed four years.
- (f) Six months prior to the date of approval expiration, a program may apply for continued approval based upon submission of documentation satisfactory to the Board. A subsequent ~~survey visit~~ inspection or review may be conducted by a Board representative.
- (g) A material misrepresentation of fact by a psychiatric technician program in any information submitted to the Board is cause for denial or revocation of approval or provisional approval.

Note: Authority cited: Section 4504, Business and Professions Code. Reference: Sections 4511, 4515, 4530, 4531 and 4532, Business and Professions Code.