



**BASIC RESPIRATORY TASKS
PUBLIC STAKEHOLDER MEETING
Held via Webex**

DATE: Thursday, December 18, 2025

TIME: 10:00 AM – 1:00 PM

WEBEX: Join Link: <https://dca-meetings.webex.com/dca-meetings/j.php?MTID=mb4ba9ca338e1b21718743c745edb525d>
Webinar Number: 2490 182 5342
Webinar Password: BVNPT1218

Join by Phone: +1-415-655-0001 US Toll
Access code: 2490 182 5342
Passcode: 28678121

Important Notices to the Public: The staff of the Board of Vocational Nursing and Psychiatric Technicians will hold a public stakeholder meeting via Webex regarding the approved program application process for Vocational Nursing and Psychiatric Technician programs. Information regarding accessing the meeting is provided above, and general instructions for using Webex are attached to the agenda.

The meeting is open to the public. Members of the public may but are not obligated to provide their names or personal information as a condition of observing or participating in the meeting. When signing into the Webex platform, participants may be asked for their name and email address. Participants who choose not to provide their names will need to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address like in the following sample format: XXXXX@abcde.com.

The meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting Education at (916) 263-7843, or by emailing BVNPTBoard@dca.ca.gov. Written requests may be sent to 2535 Capitol Oaks Drive, Suite 205, Sacramento, CA 95833-2945, attention: Elaine Yamaguchi. Providing your request at least five business days before the meeting will help to ensure availability of the requested accommodation.

The time and order of agenda items are subject to change at the discretion of the presiding facilitator. Using the Webex link will allow for participation and observation. The meeting may be paused or postponed if there are technical difficulties with Webex. If you wish to participate, please join the Webex webinar and the presiding facilitator will call on you during the public comment periods. Webcast is not available for this public meeting.

Basic Respiratory Tasks Public Stakeholder Meeting via Webex
December 18, 2025, 10 am – 1:00 pm

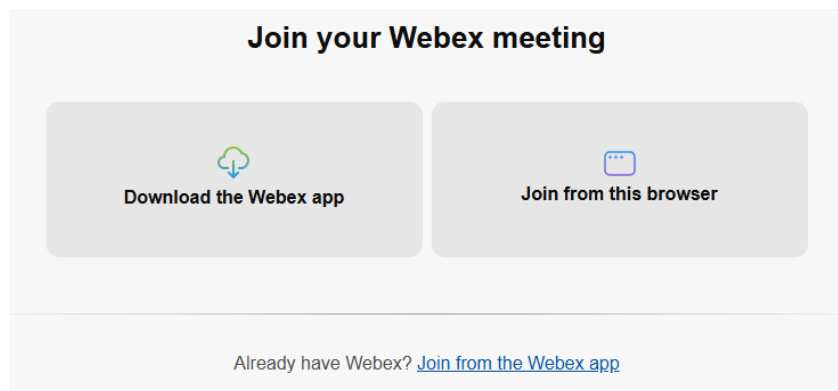
1. Welcome, Introductions, and Overview. (Yamaguchi)
2. Updates on Regulations packages. (Yamaguchi)
3. Potential new legislation from BVNPT and stakeholders. (Yamaguchi)
4. Discussion of Respiratory Care Board California Code of Regulations: title 16, section 1399.365. (Yamaguchi)
5. Discussion of Respiratory Care Board California Code of Regulations: title 16, section 1399.361. (Yamaguchi)
6. Discussion of possible trainings. (Yamaguchi)
7. Discussion of Sunset process and timeline. (Yamaguchi)
8. Discussion of LVN Scope at Education and Practice Committee. (Yamaguchi)
9. Invitation for Public Comment. (Yamaguchi)
10. Next Steps. (Yamaguchi)
11. Closing Remarks. (Yamaguchi)

The mission of the California Board of Vocational Nursing and Psychiatric Technicians (Board) is to protect the public. Public protection is paramount to the Board and its highest priority in exercising its licensing, regulatory, and disciplinary functions. Towards this end, the Board ensures that only qualified persons are licensed vocational nurses and psychiatric technicians by enforcing education requirements, standards of practice, and by educating consumers of their rights.

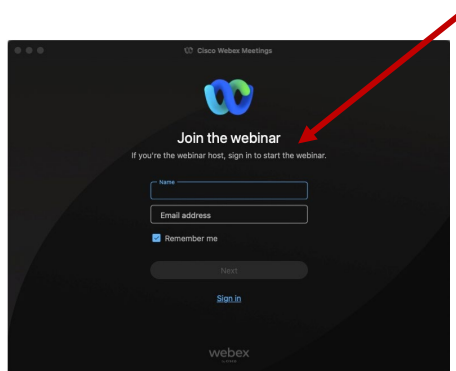
Recommended: Join using the meeting link.

- 1 Click on the meeting link. This can be found in the meeting notice you received and is on the meeting agenda.
- 2 If you already have Webex on your device, click the bottom instruction, "Join from the Webex app."

If you have **not** previously used Webex on your device, your web browser will offer "Download the Webex app." Follow the download link and follow the instructions to install Webex.



- 3 Enter your name and email address*. Click "Next."
Accept any request for permission to use your microphone and/or camera.



*Members of the public are not obligated to provide their name or personal information and may provide a unique identifier such as their initials or another alternative as well as a fictitious email address like in the following sample format: XXXXX@mailinator.com.

Alternative 1. Join from Webex.com

- 1 Click on “Join a Meeting” at the top of the Webex window.



- 2 Enter the meeting/event number and click “Continue.” Enter the event password and click “OK.” This can be found in the meeting notice you received or on the meeting agenda.

A screenshot of the 'Enter the meeting number' form. It features the Webex logo at the top, followed by the text 'Enter the meeting number'. Below this is a text input field labeled 'Meeting number' which is highlighted with a red rectangular box. At the bottom of the form is a 'Continue' button, with a red arrow pointing to it.

To view more information about the event, enter the event password.

A screenshot of the 'Enter the event password' form. It shows the text 'Event number: 2482 000 5913' at the top. Below this is a text input field labeled 'Enter the event password' which is highlighted with a red rectangular box. At the bottom of the form is an 'OK' button, with a red arrow pointing to it.

- 3 The meeting information will be displayed. Click “Join Event.”

< Back to List

Meeting Name

Jones, Shelly@DCA | 9:45 AM - 9:55 AM | Thursday, Oct 14 2021 |
(UTC-07:00) Pacific Time (US & Canada)



Join Event



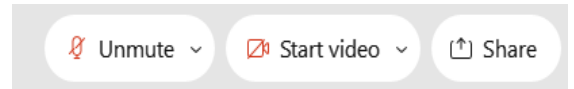
OR

Alternative 2. Connect via Telephone



You may also join the meeting by calling in using the phone number, access code, and passcode provided in the meeting notice or on the agenda.

Microphone control (mute/unmute button) is located at the bottom of your Webex window.



Green microphone = Unmuted: People in the meeting can hear you.



Red microphone = Muted: No one in the meeting can hear you.

Note: Only panelists can mute/unmute their own microphones. Attendees will remain muted unless the moderator invites them to unmute their microphone. Only panelists will be offered starting their video camera.

Attendees/Members of the Public

Joined via Meeting Link

The moderator will call you by name and indicate a request has been sent to unmute your microphone. Upon hearing this prompt:

Click the Unmute me button on the pop-up box that appears.



Joined via Telephone (Call-in User)



- When you are asked to unmute yourself, press *6.
- When you are finished speaking, press *6 to mute yourself again.

If you cannot hear or be heard

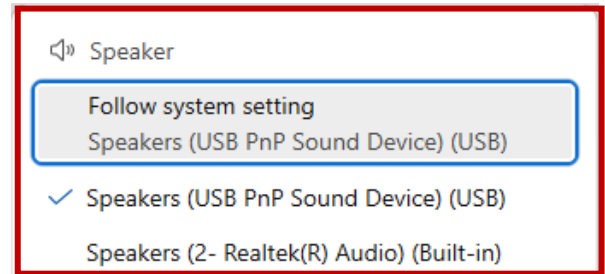
1 Click on the bottom facing arrow located on the Mute/Unmute button at the bottom of the Webex window.



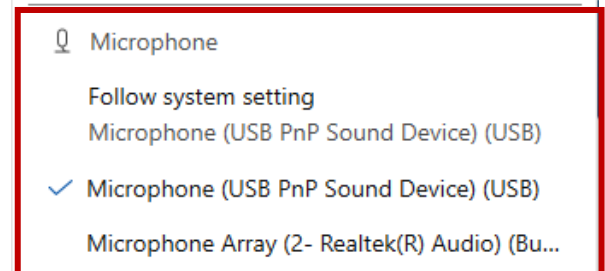
2 From the drop-down menu, select different:

- A. Speaker options if **you can't hear** participants.
- B. Microphone options if **participants can't hear you**.
- C. Audio settings will offer testing of your devices, and let you choose a different device.

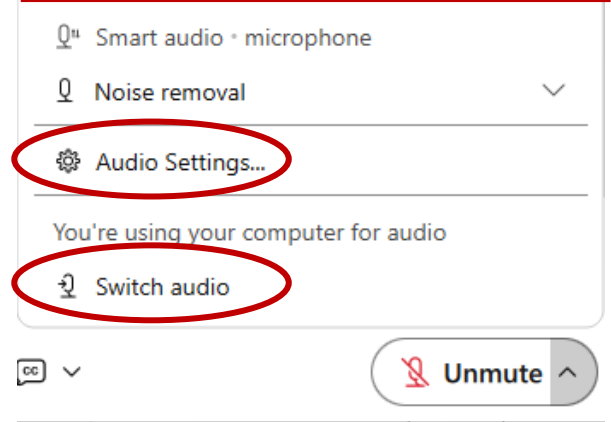
A



B

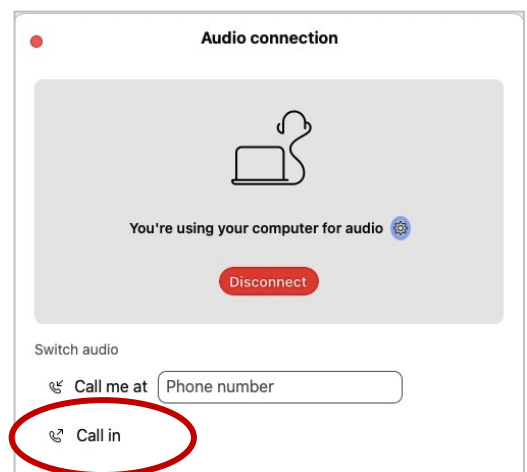


C



3 To link your phone to your Webex session, enabling your phone to become your microphone and speaker source:

- Click on "Switch audio".
- Select "Call in", which will show the phone number to call and the meeting login information.



Joined via Meeting Link

- Locate the hand icon at the bottom of the Webex window.
- Click the hand icon to raise your hand.
- Repeat this process to lower your hand.



The moderator will call you by name and indicate a request has been sent to unmute your microphone.

Upon hearing this prompt:

Click the Unmute me button on the pop-up box that appears.

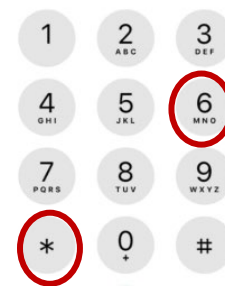


Joined via Telephone (Call-in User)

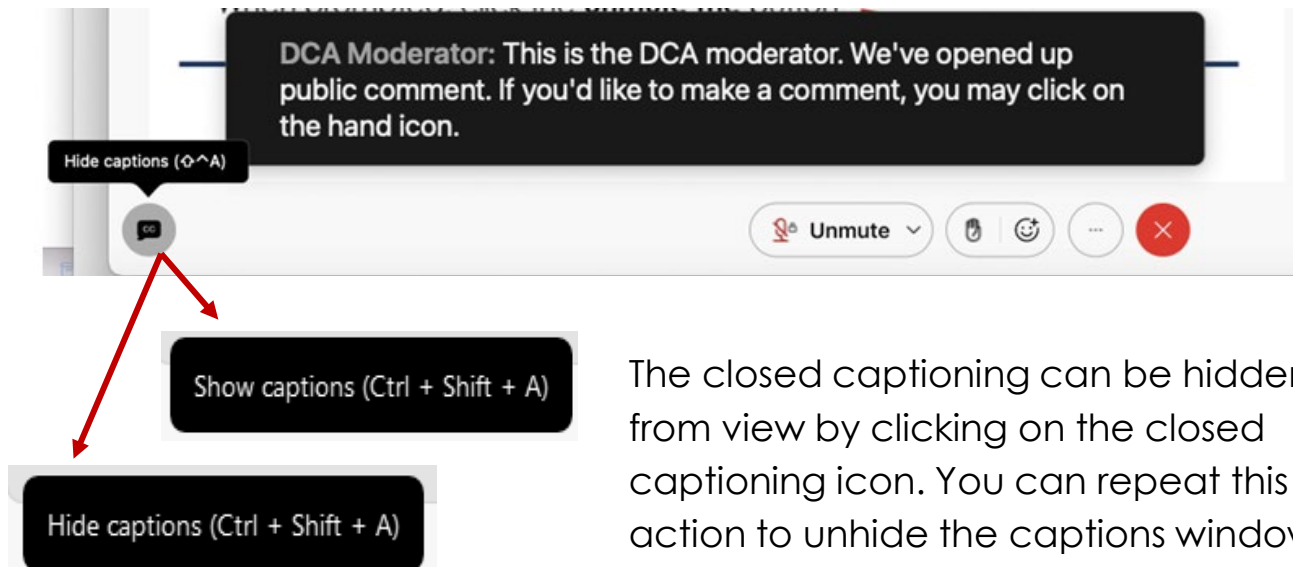


Press *3 to raise or lower your hand.

- When you are asked to unmute yourself, press *6.
- When you are finished speaking, press *6 to mute yourself again.



Webex provides real-time closed captioning displayed in a dialog box in your Webex window. The captioning box can be moved by clicking on the box and dragging it to another location on your screen.



You can view the closed captioning dialog box with a light or dark background or change the font size by clicking the 3 dots on the right side of the dialog box.

