

Agenda Item #19.B.4.



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

BOARD OF VOCATIONAL NURSING & PSYCHIATRIC TECHNICIANS
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DATE: February 9, 2018

TO: Board Members

FROM: Beth DeYoung, RN, MPH
Nursing Education Consultant

SUBJECT: Medical Allied Career Center Vocational Nursing Program – Consideration of Request to Admit Students (Director: Alfie Ignacio, Santa Fe Springs, Los Angeles County, Private)

STAFF SUMMARY AND RECOMMENDATIONS:

The Medical Allied Career Center Vocational Nursing Program is presented for consideration of a request to admit one part-time class of 20 students commencing on February 26, 2018, graduating September 30, 2019, to **replace** the class that graduates on March 13, 2018. Approval of the requested class is recommended.

On February 10, 2017, the Board placed the program on provisional approval for a two-year period from February 10, 2017, through February 28, 2019, due to noncompliance with regulatory requirements. Specifically, the program admitted a class without prior approval by the Board. The class was discontinued and later approved by the Board to commence on January 31, 2017, graduating September 2018.

RECOMMEND:

- 1. Approval of one part-time class of 20 students commencing on February 26, 2018.**
- 2. Continue the program's requirement to obtain Board approval prior to the admission of each class.**
- 3. Place the program on the Board's February 2019 agenda for reconsideration of provisional approval.**

History of Prior Board Actions

(See Attachment A, History of Prior Board Actions)

Enrollment

The program offers a full-time course of instruction that is 52 weeks in length and a part-time course of instruction that is 72 weeks in length. Currently, the program must obtain Board approval prior to the admission of all full-time and part-time classes.

The following table represents **current and projected** student enrollment based on the current and proposed class starts and completions. The table indicates a **maximum enrollment of 94 students** for the period **July 2016 through March 2018**.

ENROLLMENT DATA				
CLASS DATES		# Students Admitted	# Students Current or Completed	Total Enrolled
Start	Complete			
7/16 PT *[3/18]		19	18	18
1/17 PT *[9/18]		18	13	18 + 13 = 31
5/17 PT *[10/18]		20	13	31 + 13 = 44
8/17 PT *[4/19]		16	15	44 + 15 = 59
11/17 PT *[7/19]		15	15	59 + 15 = 74
2/18 PT *[9/19] Proposed		20		74 + 20 = 94
	3/18 (7/16 PT Class)		-18	94 - 18 = 76

* [] Indicates projected completion date.

Licensing Examination Statistics

The following statistics, furnished by Pearson Vue, and published by the National Council of State Boards of Nursing as "Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction," for the period January 2016 through December 2017, specify the pass percentage rates for graduates of Medical Allied Career Center Vocational Nursing Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®), and the variance from state average annual pass rates.

NCLEX-PN® Licensure Examination Data							
Quarterly Statistics					Annual Statistics*		
Quarter	# Candidates	# Passed	% Passed	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate [CCR §2530(I)]	Variance from State Average Annual Pass Rate
Jan – Mar 2016	2	2	100%	73%	90%	72%	+18
Apr – Jun 2016	3	3	100%	75%	89%	74%	+15
Jul – Sep 2016	7	6	86%	76%	93%	75%	+18
Oct – Dec 2016	6	6	100%	76%	94%	76%	+18
Jan – Mar 2017	6	5	83%	72%	91%	73%	+18
Apr – Jun 2017	3	2	67%	68%	86%	74%	+12
Jul – Sep 2017	1	0	0%	74%	81%	71%	+10
Oct – Dec 2017	3	3	100%	69%	77%	71%	+6

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

California Code of Regulations, Section 2530(I) states:

“The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.”

This data substantiates the program’s compliance with regulatory requirements for the previous eight (8) quarters (January 2016 – December 2017).

Based on the most recent data available (October through December 2017), the program’s average annual pass rate is **77%**. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® Licensure Examination for the first time during the same period is **71%**. The average annual pass rate for the Medical Allied Career Center, Vocational Nursing Program is **six percentage points above** the state average annual pass rate.

Faculty and Facilities

Section 2534(d) of the Vocational Nursing Rules and Regulations states:

"For supervision of clinical experience, there shall be a maximum of 15 students for each instructor."

The number of Board-approved faculty totals 25, including the director and one (1) additional faculty. Of these instructors, 24 are designated to teach clinical. The director

has 75% administrative and 25% teaching duties. Faculty stability is evident based on employment documentation.

Based on a maximum enrollment of **94** students, **seven (7)** instructors are required for clinical supervision. Therefore, the number of current faculty is **adequate** for the current and proposed enrollment.

Section 2534 (b) of the Vocational Nursing Rules and Regulations states:

“Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught.”

The program has **sufficient** clinical facilities to afford the number, type and variety of patients that will provide clinical experiences consistent with competency-based objectives and theory being taught for current and projected students.

Other Considerations

During the period from September 2010 through September 2014, the program was on provisional approval due to admitting students without Board approval on two different occasions.

On September 12, 2014, the Board approved the program for the four (4) year period from September 12, 2014 through September 30, 2018.

Based on the consultant’s consistent monitoring of examination data, there appeared to be significant delays in students in testing. The consultant asked the director to research the issue and provide information to the consultant by June 30, 2016.

On June 29, 2016, program director supplied a report which included reasons why students may delay taking the licensure examination and included a plan of action to encourage students to take the licensure examination more timely. According to information provided by the program, for the period of March 31, 2013 through January 20, 2016, there have been 75 students who have completed the program (54 students who were granted graduate status and 21 students who are considered non-graduates) and only 38 students have taken the NCLEX exam. According to the information received:

- **Reasons program candidates are not testing include the following:**
 - Students have not completed their licensure application paperwork
 - Financial – (Missing payment for licensure application and testing)
 - Students not ready to take the exam
 - Expired eligibility – application has to be resubmitted to BVNPT

- Submitted initial paperwork (Non-grad) to BVNPT, but not sure if students have received their ATT, have registered, and/or have taken NCLEX on their own
- Difficulty contacting students to submit additional requirements although several attempts were made by the school via phone and emails
- Students are still preparing and attending NCLEX reviews

➤ **Plan of Action:**

- Program will offer more review courses for the students to assist the graduates in preparation for the exam, and prevent rescheduling of exam
- Administration secretaries will contact each student on a weekly basis to follow up on missing requirements for the NCLEX applications.
- Program has offered an Academic Scholarship to waive initial NCLEX application fee to students who meet application requirements. (GPA, attendance, and two (2) letters of recommendation)
- Program director will follow-up with BVNPT regarding initial licensure applications and determine if eligibility letter has been mailed by BVNPT
- Administration secretary will update student contact information monthly to ensure phone numbers, emergency contacts, and emails are up to date.
- Administration secretary will call all past graduates who have not taken the NCLEX exam to attend the next NCLEX Review Course scheduled August 9, 2016.

On October 25, 2016, the director requested approval to admit a class to commence on November 29, 2016. The director was informed that the request was submitted too late for the report to move through the approval process. On November 18, 2016, Board staff requested a new date. The director changed the date to December 6, 2016. Again, he was informed that the date was too soon to complete the approval process, the director held firm on the requested date.

On December 13, 2016, at 1:30 PM, the assigned NEC contacted the director and requested a new date to start the class. The director informed the NEC that he had already started the class. The NEC stated, "You cannot start a class prior to approval." The director changed his statement to, "... the students have started little pre - classes not the program curriculum." "I talked with...[Supervising Nursing Education Consultant] yesterday, everything is ok."

Given the program's prior admissions of classes without prior Board approval, the Executive Officer referred the program to the Education Committee for consideration of placement on provisional approval and consideration of request to admit students. Further, the Executive Officer continued the program's requirement to obtain Board approval prior to the admission of each class.

On December 13, 2016, 4:30 PM, the director was informed of the Executive Officer's decision to refer the program to the Education Committee for consideration of placement

on provisional approval. The Director then stated he had received the approval from the assigned consultant to start the class. However, on December 5, 2016, the consultant sent, via email, instructions "Please note that you cannot begin a class without approval".

On January 26, 2017, the Education Committee considered the consultant's report, documents and information submitted by the program director, and testimony offered by the program owner. The Education Committee recommended placement of the program on provisional approval.

On February 10, 2017, the Board placed the Medical Allied Career Center Vocational Nursing Program on provisional approval for a two-year period from February 10, 2017 through February 28, 2019, and issued a notice to the program identifying specific areas of non-compliance and requirements for correction as referenced in Section 2526.1 (c) of the California Code of Regulations. The class request for December 6, 2016, was rescheduled by the program and approved by the Board to commence on January 31, 2016, with an expected graduation date of September 13, 2018.

On February 14, 2017, the Board received correspondence from the program director responding to the February 2017 Board report. The program director indicated the program received Board approval to start a full-time class on May 19, 2014. The program director also stated the approved full-time class start of May 19, 2014 was delayed until July 28, 2014 and the NEC was notified via email on September 4, 2014. As previously stated, the assigned consultant forwarded electronic correspondence to the director on July 10, 2014, instructing the director to wait for Board approval to start the July 2017 class. During a phone conversation between the NEC and program director, the director was informed that since the program was on provisional approval, and; the class was approved to start in May, which was two (2) months past the approved start date of the full-time class, and; the request was to change the class from a full-time class to a part-time class, approval from the Board would be required prior to starting the class.

Recommendations:

1. Approve Medical Allied Career Center Vocational Nursing Program's request to admit one (1) part-time class of 20 students commencing on February 26, 2018, graduating September 30, 2019, to **replace** the class that graduates on March 13, 2018.
2. Continue the program's requirement to obtain Board approval prior to the admission of each class.
3. Place the program on the Board's **February 2019** agenda for reconsideration of provisional approval.
4. Continue the program's requirement to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation within 15 days of admission of all classes.
5. Continue to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions

Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.

6. Failure to take any of these corrective actions may cause the full Board to revoke the program's approval.

Rationale: The program has demonstrated compliance with licensure examination pass rate regulations.

The program has provided documentation and evidence of sufficient resources for the current and proposed students to adequately complete program requirements and learning objectives.

Board staff will continue to monitor the program's effectiveness by tracking class admissions, the effectiveness of employed interventions, and the program's licensure examination pass rates each quarter.

Attachment A: History of Prior Board Actions

Agenda Item #19.B.4., Attachment A

MEDICAL ALLIED CAREER CENTER VOCATIONAL NURSING PROGRAM

Board History of Prior Board Actions

- On April 12, 2005, the Executive Officer approved Medical Allied Career Center's request to begin a vocational nursing program with an initial class of 15 students commencing September 11, 2006, only; and approved the program curriculum for 1,554 hours, including 594 theory and 960 clinical hours.
- On September 11, 2006, the Board approved a postponement of the starting date for the first class from September 11, 2006, until October 9, 2006. The revised graduation date of this initial class will be October 26, 2007.
- On October 22, 2007, the Executive Officer approved accreditation for Medical Allied Career Center Vocational Nursing Program for the period October 22, 2007, through October 21, 2011, and issued a certificate accordingly. Additionally, the following program requests were approved.
 - a. Approved admission of a full-time **replacement** class for students graduating October 26, 2007, with 30 students to start on October 29, 2007, with an anticipated graduation date of November 20, 2008.
 - b. Approved admission of a full-time additional class of 30 students to start on April 7, 2008, with an anticipated graduation date of April 30, 2009.

Subsequently, the start date of this class was delayed until July 14, 2008 due to low enrollment.

- On October 8, 2008, the Executive Officer approved the program's request to admit 30 part-time students on October 24, 2008, only, with an anticipated graduation date of May 30, 2010 **and** approved the request to admit a class of 30 full – time students on November 17, 2008 only, with an anticipated graduation date of December 11, 2009, to **replace** a graduating class.

Commencement of the October 24, 2008 class was delayed until February 9, 2009, due to low enrollment.

- On April 21, 2009, the Board notified the director electronically that the program's pass rates had fallen below 10 percentage points of the state average pass rates. The consultant encouraged a careful review of the program curriculum and instructional methods in an effort to improve the pass rates.
- On August 19, 2009, the Board notified the director that the program's average annual pass rates had fallen more than ten (10) percentage points below state average annual

pass rates for four (4) consecutive quarters. The director was requested to submit a written plan for improving the pass rates.

- On September 17, 2009, the Board received correspondence from the director detailing the program's plan to improve its pass rates.
- On September 23, 2009, the assigned consultant contacted the school to explain computation of the annual pass rates.
- On November 4, 2009, the Executive Officer denied the program's request, to admit 30 full-time students on November 16, 2009, with an anticipated graduation date of December 17, 2010, to **replace** students who graduated October 16, 2009. Additionally, the Executive Officer denied the program's request, to admit 30 full-time students on April 12, 2010, with an anticipated graduation date of May 13, 2011, to **replace** students scheduled to graduate March 5, 2010.

The Executive Officer approved the program's admission of 15 full – time students on November 16, 2009 only, with an anticipated graduation date of December 17, 2010, to **replace** students who graduated October 16, 2009. Additionally, the Executive Officer approved the program's admission of 15 full – time students on April 12, 2010 only, with an anticipated graduation date of May 13, 2011, to **replace** students scheduled to graduate March 5, 2010.

- On August 10, 2010, the Board received program correspondence documenting the effect of the submitted plan to improve program pass rates. Additionally, the director advised that the scheduled November 16, 2009 commencement of a full – time class of 15 students had been delayed to April 12, 2010. The scheduled April 12, 2010 commencement of a full – time class of 15 students will be delayed to October 18, 2010.
- On September 16, 2010, the Board placed the Medical Allied Career College, Santa Fe Springs, Vocational Nursing Program on provisional accreditation for the two-year period from September 16, 2010, through September 30, 2012, and issued a notice to the program to identify specific areas of non-compliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations.

Additionally, the program was required to submit a follow-up report in 10 and 22 months but no later than July 1, 2011. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.

- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

The program was placed the program on the September 2012 Board agenda for reconsideration of provisional accreditation; **and** required to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2525; **and** required to admit no additional students unless approved by the Board.

- On November 30, 2010, the Executive Officer approved the program's request to admit a part-time, evening, class of 15 students on January 17, 2011, only, graduating August 5, 2012; **and**, continued the program's requirement to obtain Board approval prior to admission of additional classes.
- On July 5, 2011, the Board received the program's comprehensive analysis.
- On July 24, 2012, the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems for Board members' consideration by August 3, 2012.
- On July 24, 2012, correspondence was sent to the program by electronic communication and certified and regular mail, notifying the program that the submitted documents relevant to the comprehensive analysis were inadequate as received. A complete comprehensive analysis is due to the Board on October 1, 2012.
- On July 25, 2012, the Board received a three (3) page letter relevant to actions the program has taken to increase their licensure pass rates.
- On August 2, 2012, the program director submitted eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems that they desire the Board members to consider.
- On August 3, 2012, the Board was notified of the director's termination.
- **On August 6, 2012, the Board approved a new director.**
- On September 6, 2012, the Board extended provisional approval for the Medical Allied Career Center Vocational Nursing Program for a one (1) year period from September 6, 2012, through September 30, 2013, and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations; **and**, denied Medical Allied

Career Center's request to admit a part-time, evening class of 15 students commencing November 5, 2012, graduating June 29, 2014. This class would have **replaced** a class that graduated October 7, 2011; **and**, denied the program's request to admit a full-time, class of 15 students commencing on February 4, 2013, graduating on April 20, 2014. This class would have **replaced** the class scheduled to graduate December 2, 2012; **and**, required the program to increase its average annual pass rate to no more than ten (10) percentage points below the state average annual pass rate; **and**;

Required the program to submit a follow-up report in one (1) month, but no later than **October 1, 2012**, and nine (9) months, but no later than **June 1, 2013**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, a timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment; **and**,

Required the program to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526; **and**,

Required the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's accreditation; **and**, advised the program that failure to take any of these corrective actions may cause the full Board to revoke the program's accreditation; **and**, required the program to admit no additional classes without prior approval by the full Board; **and**, Place the program on the **September 2013** Board agenda for reconsideration of provisional approval.

- On September 16, 2013, a committee of the Board approved the program's request to admit a full-time, class of 20 students commencing on September 23, 2013, graduating on April 30, 2015, only, to **replace** the class that graduated May 26, 2013; **and** denied the program's request to admit a part-time, evening class of 20 students

commencing October 7, 2013, only, graduating November 14, 2014, to **replace** a class that graduated July 7, 2013.

The Board extended provisional approval for the program for a one (1) year period from September 13, 2013, through September 30, 2014 and issue a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations; **and** required the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate; **and** required the program to show documented progress satisfactory to the board to improve the effectiveness of instruction and program pass rates on the NCLEX-PN®. If no progress is shown, the Board may revoke the program's approval completely. The Board required the program to admit no additional classes without prior approval by the full Board. Further, the Board required the program to submit a follow-up report in nine (9) months but no later than **June 1, 2014**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- j. Remediation Policy.
- k. Evaluations of Theory and Clinical Faculty.
- l. Evaluations of Theory Presentations.
- m. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- n. Evaluation of Student Achievement.
- o. Current Enrollment.

The program was required to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2525; **and** required the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval. The Board scheduled reconsideration of the program's provisional status for the **September 2014** Board agenda for reconsideration of provisional approval.

- On October 21, 2013, the Board adopted decisions recommended by the committee of the Board on September 16, 2013.
- On December 13, 2013, the assigned consultant forwarded correspondence requesting submission of eighteen (18) copies of pertinent documents and

subsequent actions taken to correct identified problems for Board consideration by December 28, 2012.

- On December 26, 2012, the program submitted a comprehensive analysis as required in Board actions, dated September 6, 2012 above.
- On December 28, 2012, the director submitted eighteen (18) copies of pertinent documents and subsequent actions taken to correct identified problems for Board consideration.
- On February 22, 2013, the Board approved the program's request to admit a full-time, class of 20 students commencing on March 4, 2013, graduating on April 4, 2014, only. This class would **replace** the class that graduated December 2, 2012; **and**, approved the program's request to admit a part-time, evening class of 20 students commencing March 4, 2013 graduating October 19, 2014. This class would **replace** a class that graduated October 7, 2011; **and**, required the program to admit no additional classes without prior approval by the full Board.
- On June 4, 2013, the assigned consultant forwarded correspondence requesting submission of two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems by June 13, 2014.
- On June 13, 2013, the director submitted two (2) copies and a CD of pertinent documents and subsequent actions taken to correct identified problems that they desire Board members to consider.
- On July 1, 2013, the Board received the program's comprehensive analysis.
- On October 21, 2013, the Board adopted recommendations from its September 13, 2013 meeting to approve the program's request to admit a full-time, class of 20 students commencing on September 23, 2013, graduating on April 30, 2015, only. This class would **replace** the class that graduated May 26, 2013; and, denied the program's request to admit a part-time, evening class of 20 students commencing October 7, 2013, only, graduating November 14, 2014. This class would **replace** a class that graduated July 7, 2013; **and**

Extended provisional approval for the Medical Allied Career Center Vocational Nursing Program for a one (1) year period from September 13, 2013, through September 30, 2014 and issued a notice to the program to identify specific areas of noncompliance and requirements for correction as referenced in Section 2526.1 (e) of the California Code of Regulations; and, required the program to bring its average annual pass rate to no more than ten (10) percentage points below the State average annual pass rate; and, required the program to show documented progress satisfactory to the board to improve the effectiveness of instruction and program pass rates on the NCLEX-PN®. If no progress is shown, the Board may revoke the program's approval completely; and, required the program to admit no additional classes without prior approval by the full Board; **and**,

Required the program to submit a follow-up report in nine (9) months but no later than **June 1, 2014**. The report must include a comprehensive analysis of the program, specific actions taken to improve program pass rates, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Admission Criteria.
- b. Screening and Selection Criteria.
- c. Terminal Objectives.
- d. Curriculum Objectives.
- e. Instructional Plan.
- f. Theory and Clinical Objectives for Each Course.
- g. Lesson Plans for Each Course.
- h. Textbooks.
- i. Attendance Policy.
- k. Remediation Policy.
- l. Evaluations of Theory and Clinical Faculty.
- m. Evaluations of Theory Presentations.
- n. Evaluations of Clinical Rotations and Their Correlation to Theory Presentations.
- o. Evaluation of Student Achievement.
- p. Current Enrollment; and,

Required the program to comply with all accreditation standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, section 2525; and, required the program to demonstrate incremental progress in correcting the violations. If the program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the program's approval; and, advised the program that failure to take any of these corrective actions may cause the full Board to revoke the program's approval; and, place the program on the **September 2014** Board agenda for reconsideration of provisional approval.

- On December 30, 2013, the NEC received the program's strategies to improve licensure pass rates in 2014.
- On February 13, 2014, the Board **approved** Medical Allied Career Center Vocational Nursing Program's request to admit a part-time, class of 30 students commencing on March 4, 2014, only. The class is projected to graduate October 30, 2015. This class will **replace** the class that graduated May 26, 2013; **and, approved** the program request to admit a full-time, class of 30 students commencing May 19, 2014, only. The class is projected to complete program requirements August 27, 2015. This class will **replace** a class that scheduled to graduate April 20, 2014; and, **required** the program to admit no additional classes without prior approval by the full Board.
- On June 18, 2014, the Board received the program's report as required by Corrective Action comprehensive analysis re
- On July 9, 2014, the assigned consultant received electronic correspondence from the director requesting approval to "convert the approved full time **[May 19, 2014]** class to

part time commencing August 11, 2014 with a tentative graduation date of July 17, 2016. We have 12 students now in this group that can start part time in August.”

- On July 9, 2014, the assigned consultant forwarded electronic correspondence to the director requesting clarification of the July 8, 2014 request.
- On July 10, 2014, the assigned consultant forwarded electronic correspondence to the director stating that a response will be provided.
- On September 12, 2014 the full Board approved the program for the four - year period from September 12, 2014 through September 30, 2018, and send certificate accordingly; **and, rescinded** the prior approval of the full – time class of 30 students approved to commence May 19, 2014, which was not started; **and, approved** the program’s request to admit 30 part – time students commencing November 3, 2014 only, graduating August 14, 2016, to **replace** the class scheduled to graduate October 19, 2014; **and,** deferred approval of the program’s request to admit 30 part-time students commencing March 3, 2015 only, graduating on December 8, 2016, to the Executive Officer; **and, required** the program to admit no additional classes without prior approval by the Board.
- Subsequent to the Board meeting, the assigned consultant received electronic correspondence from the director, dated September 9, 2014, stating that the program had admitted ten (10) students on July 14, 2014.
- On December 15, 2014, the Executive Officer **approved** the program’s request to admit 20 part – time students commencing December 17, 2014, graduating September 2, 2016, **only,** to **replace** the class scheduled to graduate December 19, 2014. **Deny** the program’s request to admit 20 part-time students commencing March 3, 2015, graduating on December 8, 2016, **only,** to **replace** the class scheduled to graduate February 2015. **Required** the program to admit students on the date requested and approved, **only,** and, continued the program’s requirement to obtain Board approval prior to the admission of each class.
- On April 27, 2015, the Executive Officer **approved** the program’s request to admit 20 part – time students commencing May 5, 2015, graduating November 31, 2016, **only,** to **replace** the class scheduled to graduate February 2015; and, **continued** the program’s requirement to obtain Board approval prior to the admission of each class.
- On July 30, 2015, the Acting Executive Officer **approved** the Medical Allied Career Center Vocational Nursing Program’s request to admit 20 part – time students commencing September 14, 2015, graduating May 13, 2017, **only.** This is not a replacement class; **and, continued** the program’s requirement to obtain Board approval prior to the admission of each class.
- On October 15, 2015, the Acting Executing Officer **approved** Medical Allied Career Center Vocational Nursing Program’s request to admit 20 part – time students commencing November 3, 2015, graduating July 13, 2017, **only,** to **replace** the class that graduated April 2, 2015; **and, continued** the program’s requirement to obtain Board approval prior to the admission of each class.

- On January 4, 2016 the Acting Executive Officer **approved** the Medical Allied Career Center Vocational Nursing Program's request to admit a full-time class of 30 students commencing February 29, 2016 with a projected graduation date of April 18, 2017, **only**, to **replace** students who graduated October 30, 2015; **and**, **approved** the program's request to admit a part-time class of 20 students commencing on March 7, 2016 with a projected graduation date of October 18, 2017, **only**, to **replace** the students who graduated December 22, 2015; and, **continued** the program's requirement to obtain Board approval prior to the admission of each class.
- On July 22, 2016, the Executive Officer **approved** the Medical Allied Career Center Vocational Nursing Program's request to admit a part-time class of 20 students commencing July 26, 2016 with a projected graduation date of March 13, 2018, **only**, to **replace** class of students who were not admitted on February 2016; **and**, **continued** the program's requirement to obtain Board approval prior to the admission of each class.
- On December 13, 2016, the director was informed of the Executive Officer's decision to refer the program to the Education Committee for consideration of placement on provisional approval.
- On January 26, 2017, the Education Committee recommended placement of the program on provisional approval.
- On February 10, 2017, the Board placed the Medical Allied Career Center Vocational Nursing Program on provisional approval for a two-year period from February 10, 2017 through February 28, 2019, and issued a notice to the program identifying specific areas of non-compliance and requirements for correction as referenced in Section 2526.1 (c) of the California Code of Regulations. The class request for December 6, 2016 was rescheduled by the program and approved by the Board to commence on January 31, 2016, with an expected graduation date of September 13, 2018.
- On May 12, 2017, the full Board approved Medical Allied Career Center Vocational Nursing Program's request to admit one (1) part-time class of 20 students beginning May 15, 2017, graduating December 20, 2019, to replace the class that graduated on December 6, 2016, **only**; **and**, continued the program's requirement to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation within 15 days of admission of all classes; **and**, continued the program's requirement to obtain Board approval prior to the admission of each class; **and**, continued the program's requirement to demonstrate sustained progress in correcting the violation. If the program fails to satisfactorily demonstrate sustained progress the full Board may revoke the program's approval; **and**, continued to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.
- On August 25, 2017, the full board approved Medical Allied Career Center Vocational Nursing Program's request to admit one (1) part-time class of 20 students commencing

on August 28, 2017, graduating April 8, 2019, to replace the class that graduated on May 13, 2017; **and**, approved the program's request to admit one (1) part-time class of 20 students commencing on November 28, 2017, graduating July 23, 2019, to replace the class that graduates on October 18, 2017; **and**, continued the program's requirement to obtain Board approval prior to the admission of each class; **and**, continued the program's requirement to submit, under penalty of perjury, the names of all enrolled students, date of admission, placement in the curriculum, and expected date of graduation within 15 days of admission of all classes; **and**, continued to require the program to comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at Business and Professions Code Section 2880, and Article 5 of the Board's Regulations, commencing at California Code of Regulations, Title 16, Section 2526.