



Board of Vocational Nursing and Psychiatric Technicians
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 BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR



ENFORCEMENT COMMITTEE MEETING AGENDA

January 8, 2024

Via Webex

**Time: 3PM – 5PM
OR UNTIL COMPLETION OF BUSINESS**

**Board Members
Present Via
Teleconference:**

Mr. Ken Maxey, Public Member, Chair
 Ms. Lessie Moore, PT, Licensee Member

**Staff Present
Via Teleconference:**

Ms. Elaine Yamaguchi, Executive Officer
 Mr. Mark Ito, Assistant Executive Officer
 Ms. Ileana Butu, Board General Counsel
 Ms. Stacie Higashi, Supervising Special Investigator
 Ms. Antoinette Wood, Enforcement Division Chief
 Mr. Jay Prouty, Discipline Manager
 Ms. Brittany Hudson, IESU Manager
 Ms. Rachel Vierra, Probation Manager
 Mr. Jeffrey Weiler, Admin Manager (moderator)
 Ms. Nikki Brady, Admin Analyst
 Mr. Jordan McLaughlin, Enforcement Analyst
 Mr. Dante Guin, Enforcement Analyst

1. Call to Order and Introduction of Committee Members:
 - a. Mr. Maxey called the meeting to order at 3:08 p.m.

Note: Enforcement Division no longer includes Special Investigations (SI). The Board has separated the SI Unit from the Enforcement Division and the Enforcement Chief and Supervising SI now report directly to the AEO. This change was already effective.

2. Roundtable with Enforcement Managers
 - a. Statistics review of each unit within the Division
 - i. Intake and Enhanced Unit
 1. Ms. Hudson provided stats and updates for Intake and Enhanced Screening Unit
 - ii. Licensee Applicant Case Review Unit
 1. Ms. Wood provided stats and updates for Licensing Applicant Case Review Unit
 - iii. Discipline
 1. Mr. Prouty provided stats and updates for Discipline Unit

- iv. Probation
 1. Ms. Vierra provided stats and updates for Probation Unit.
3. Investigation Division Update
 - a. Ms. Higashi provided stats and updates for Investigations Division.
4. Petitioner Hearings Update
 - a. Ms. Wood expressed her appreciation for the Board Members' support on the prior decision to have hearings heard by the Office of Administrative Hearings (OAH).
5. Nightingale Update
 - a. Ms. Wood provided updates for the Enforcement Division.
 - i. Two cases with Intake that are pending documents and eight cases with SI.
 - b. Ms. Higashi provided updates for the Investigations Division.
 - i. Projected Nightingale case closure in February 2025.
6. Cost Recovery Update
 - a. Ms. Higashi provided updates.
 - i. Since March 2022, SI received a total of 189 cases which DOI rejected. Those cases equate to 4382 working hours which resulted in a savings of \$964,000 to the board.
7. Outreach Update
 - a. Ms. Wood provided updates on PSA for presidential decisions and mental health awareness.
8. Continuing Education Audit
 - a. Mr. Ito provided an update for resuming CE audits. Mr. Ito will start the process of creating the business procedures for the Board using the BreZze system. The audit will start with the board's licensees on probation.
9. Suggestions for Future Agenda Items – Ongoing agenda items, no new items
10. Schedule next Enforcement Committee Meeting – Wednesday, March 12, 2025
11. Adjournment - Mr. Maxey adjourned the meeting at 3:30 p.m.

The mission of the California Board of Vocational Nursing and Psychiatric Technicians (Board) is to protect the public. Public protection is paramount to the Board and its highest priority in exercising its licensing, regulatory, and disciplinary functions. Towards this end, the Board ensures that only qualified persons are licensed vocational nurses and psychiatric technicians by enforcing education requirements, standards of practice, and by educating consumers of their rights.