



**Board of Vocational Nursing and Psychiatric Technicians
 Department of Consumer Affairs
 Board Meeting Minutes**

<https://youtu.be/wAxLzst1cVE>

DATE: Friday, November 22, 2024

**BOARD MEMBERS
 PRESENT:**

Dr. Mountain, President, Education Member
 Mr. Dierking, Vice President, Public Member
 Ms. Carpenter, Public Member
 Mr. Hill, Psychiatric Technician Member
 Ms. Sonson, Public Member
 Ms. Guzman, Licensed Vocational Nurse Member
 Ms. Moore, Psychiatric Technician Member

STAFF PRESENT:

Ms. Yamaguchi, Executive Officer
 Mr. Mark Ito, Assistant Executive Officer
 Ms. Wood, Enforcement Chief
 Ms. Hudson, Staff Services Manager I
 Ms. Vierra, Staff Services Manager I
 Mr. Prouty, Staff Services Manager I
 Dr. McLeod, Supervising Nursing Education Consultant
 Mr. Weiler, Administration Manager
 Ms. Brown, Licensing Division Manager
 Mr. Hall, Licensing Division Supervisor
 Dr. Fairchild, Nursing Education Consultant
 Ms. Gomez, Nursing Education Consultant
 Ms. Devila, Nursing Education Consultant
 Ms. Barrett, Nursing Education Consultant
 Ms. Silverman, Nursing Education Consultant
 Dr. Thomson, Nursing Education Consultant
 Mr. Gonzales, Education Analyst
 Mr. Castro, Staff Services Analyst
 Ms. Brady, Board Administration Analyst

DCA STAFF PRESENT: Mr. Christopher Phillips, Interim Board General Counsel
 Mr. Brian Clifford, DCA Executive Office

Agenda Item 1 Call to Order, Roll Call, and Establishment of Quorum

Dr. Mountain called the meeting to order at 9:01 a.m. Dr. Mountain shared housekeeping instructions and information pertaining to the meeting.

Agenda Item 2 Pledge of Allegiance

Mr. Abraham Hill led the room in the pledge of allegiance.

Following the pledge of allegiance, Dr. Mountain returned to Agenda Item 1 and conducted roll call. A quorum was established.

Absent Members: Mr. Maxey, Ms. Nieblas and Ms. Guzman.

Agenda Item 3 Introduction of Board Staff

Ms. Yamaguchi introduced Board staff. Ms. Yamaguchi advised that the Board's General Counsel, Ken Swenson, retired and the role filled by Christopher Phillips, Interim Board General Counsel.

Agenda Item 4 Review and Approval – Meeting Minutes for August 16, 2024

Motion: To approve the August 16, 2024, Board Meeting minutes.

Moved/Seconded: Mr. Dierking/ Mr. Hill.

Board Discussion: None.

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

Agenda Item 5 Board Update from DCA

Mr. Brian Clifford, from DCA's Executive Office, provided an update from the Department. Mr. Clifford shared information regarding DCA's Diversity, Equity, and Inclusion Steering Committee which met last month, and DCA is excited to announce its newly elected leadership. Reji Varghese, Medical Board of California's Executive Director, will serve as Chair, and Marlon McManus, the Board of Behavioral Sciences' Assistant Executive Officer, will serve as Vice Chair. With Reji and Marlon's years of experience and sincere commitment, DCA looks forward to accomplishing many DEI initiatives under their leadership.

Mr. Clifford shared that DCA is updating its current "Unveiling Unconscious Bias" training to specifically focus on board members, their critical roles, and how unconscious bias can affect the decision-making authority. The training will be self-paced and available in DCA's online Learning Management System (LMS). DCA anticipates launching this new training in early 2025 and Board Members will be required to take it annually.

As a reminder, DCA offers over 20 online DEI training courses in its Learning Management System. While these courses are not mandatory, Board Members and Board leaders are strongly encouraged to take these trainings, as you are instrumental in leading department-wide change.

Mr. Clifford updated the State's Department of Human Resources (CalHR) recently released an updated travel policy to align with the federal policies outlined by the U.S. General Services Administration. Effective October 1, 2024, DCA is using the federal standard meals and incidental expense rates for in state and out-of-state travel. DCA will also use the federal standard and non-standard reimbursement lodging rates. Information on these changes was shared with Board leaders at the end of September. Board members are encouraged to become familiar with the new travel expense reimbursement program and rates. Please contact Board and Bureau Relations with any questions regarding these changes

Mr. Clifford shared that on November 13th, DCA held its third annual Turkey Drive, with donations benefiting Joey's Food Locker, a local food bank located near DCA headquarters in Sacramento.

Mr. Clifford lastly updated that every year through the Our Promise campaign, state employees – including Board Members, can support the nonprofit causes they are passionate about through payroll giving or one-time donations. These contributions have a positive impact on our communities and is another way for DCA to show it cares for California. This year's campaign is led by Monica Vargas, Deputy Director of Communications, and Karen Navarro, Assistant Deputy Director of Communications.

Board Discussion: None.

Public Comment: None.

Agenda Item 6 Fiscal and Budgets Update.

A. Fund Condition and Budget Updates

Mark Ito, Assistant Executive Officer, explained how the budget process works and how the board's funds do not start from zero every year. The DCA Budget Office used many drills to build the budget to construct the numbers we see today. He reviewed the meeting resource documents provided in the packet. This included updated overviews of board expenditures, board revenue, and board fund condition. He reviewed how to read the documents and gave high-level overviews as he went through the data provided on each spreadsheet.

Board Discussion: None.

Public Comment: None.

Agenda Item 7 Education - Recommendation, and Possible Actions.

A. Dr. McLeod, Supervising Education Consultant, provided highlights from the Division Report provided in the meeting packet. Dr. McLeod stated the Nursing Education Consultants (NECs) performed 16 site visits since July 1, 2024, to September 30, 2024, including one visit that required the attendance of two NEC's which will involve schools' participation in innovative teaching strategies. Dr. McLeod mentioned they had six new applications for new programs and 10 currently in process. Most will be approved close to the end of the year and beginning of the new year. Division staff is currently working on Article 5 and should have that closed by then end of the year and will be provided to the Board for their review. Currently, the Division is working with the California Department of Consumer Affairs' Office of Professional Examination Services (OPES) to assist with the fiscal year 2024-25 Occupational Analysis for Psychiatric Technicians (PT). OPES is very excited with the turn-out for the workshop and gained a number of insights for the PT exam. Dr. McLeod advised the workshop resulted in getting a great number of new items for the exam.

Board Discussion: None.

Public Comment: None.

- I. Review, Ratification and Approval of Executive Officer Program Decisions for period from September 3, 2024, to October 1, 2024.

Motion: To approve and ratify the EO Program Decisions for the period from September 3, 2024, to October 1, 2024, provided in the meeting packet.

Moved/Second: Mr. Dierking /Ms. Moore.

Board Discussion: None.

Public Comment: None

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

B. Request to Admit Students, Request to Revise Curriculum.

I. Smith Chason School of Nursing, Ontario, Vocational Nursing Program

Dr. McLeod, Supervising Nursing Education Consultant, shared her submitted report recommending approval of the request to admit a class of 30 students to commence on January 2, 2025, and graduating on March 29, 2026.

Motion/Second: Mr. Dierking/ Mr. Hill.

Dr. Tiffany Jorgensen, Director of Nursing for Smith Chason College, introduced the new Assistant Director Bill Ortega. Dr. Jorgensen mentioned that the Board has watched the program overcome many obstacles and pour their heart and soul into the program. She stated she was very excited with the transformation of the many new staff and educators. The program would not be here today without the support from the Board and Dr. Judith McLeod. Dr. Jorgensen stated she was sad to announce that the owners of the college want to channel the success to the future degree programs and that they now want to withdraw their application to add a new class. She advised the school will be still supporting their VN students.

Board Discussion: Mr. Dierking asked when was the transition going to be implemented? Dr. Jorgensen said that it will be starting now until the last final class which would be 13 months. Mr. Dierking asked if the program wanted to withdraw the request to add a new class? Dr. Jorgensen agreed that they needed to withdraw the request to add a new class. Dr. Jorgensen let the Board know that they will keep up all their hard work and support the last class until it ends.

Motion: Motion withdrawn.

II. Career Care Institute, Oxnard, Vocational Nursing Program

Ms. Gomez shared her submitted report recommending approval of the request to admit students on December 9, 2024, with a graduation date of April 19, 2026. Ms. Gomez shared the school's violations and advised the school was working on correcting the violations as it will help the new class of students. The school has submitted a revised curriculum, but she has not had time to review it as it was just submitted prior to the Board Meeting.

Motion: To approve the report and adopt the NEC recommendation to admit students and revise curriculum.

Motion/Second: Mr. Dierking/Ms. Carpenter.

Ms. Colburn, representing the program, wanted to thank the board and Ms. Gomez for her hard work. The experience has been eye opening to better the program. She assured the changes they are implementing will be successful.

Board Discussion: None

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

III. Cypress College Psychiatric Technician Program

Ms. Devila shared her submitted report recommending approving the request to admit 20 students on January 7, 2025, with a graduation date of May 21, 2026.

Motion: To approve the report and adopt the NEC recommendation to admit students and revise curriculum.

Ms. Acosta, representing the program, wanted to thank the Board and Ms. Devila for guiding them. The program has worked so hard to get the students passing grades up and on a good path.

Motion/Second: Ms. Carpenter/ Mr. Dierking.

Board Discussion: None

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

IV. Summit College, San Bernardino, Vocational Nursing Program

Ms. Thomson shared her submitted report on a part-time class and a full-time class recommending approving the requests.

No representative from Summit College appeared.

Motion: To approve the report and adopt the NEC recommendation to admit students and revise curriculum.

Motion/Second: Ms. Sonson/ Mr. Hill.

Board Discussion: None

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

C. Request for Continued Approval and Request to Admit Students

I. Medical Career College Vocational Nursing Program

Dr. Thomson shared her submitted report recommending approval of the full-time class approving the requests to admit 20 students on December 2, 2024, with a graduation date of December 19, 2025.

Mr. Araldo of Medical Career College expressed his appreciation of Ms. Thomson's help. He shared the school is working hard toward helping and mentoring students to be successful and to bring the program back on track.

Motion: To approve the report and adopt the NEC recommendation to revise curriculum.

Motion/Second: Mr. Dierking /Ms. Moore.

Board Discussion: None

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

D. Consideration of Removal from Approved Program List

I. Sunrise School of Nursing, Vocational Nursing Program

Dr. Thomson shared her submitted report that the Sunrise School of Nursing submitted a request to admit a class of 18 students to start in February. The request was not submitted in time. The school has been on provisional approval since the August meeting. Dr. Thomson recommended not approving a second class and removing the school from the program list.

No representative from the school appeared.

Motion: To approve the report and adopt the NEC recommendations.

Motion/Second: Ms. Carpenter /Mr. Hill.

Board Discussion: None.

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes

Mr. Hill	Yes
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Motion carried.

E. Consideration to Rescind Pattern of Admission

I. Charles A. Jones Career and Education Center Vocational Nursing Program

Ms. Silverman shared her submitted report recommending Continued Program Approval for the next four years. She advised during her site visit in September, ten violations were identified and seven were since corrected. The current Program Director was working with Ms. Silverman to fix the rest of the violations. The Program’s Director has since retired. As of Friday, they had appointed a new Program Director and Ms. Silverman is waiting for the curriculum and participating class will be submitted to her for her review.

No representative from the school appeared.

Motion: To approve the report and adopt the NEC recommendations.

Motion/Second: Mr. Dierking/ Ms. Carpenter.

Board Discussion: None

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

II. Pacific College, Costa Mesa, Vocational Nursing Program

Ms. Barrett shared her submitted report recommended rescinding the pattern of admission. She shared additional information during a recent site visit identifying five violations. The program has addressed and corrected two of them, while three

remained uncorrected. The program has been given until January 13, 2025, to correct the other items.

Motion: To approve the report and adopt the NEC recommendations.

Motion/Second: Mr. Hill/ Ms. Moore.

Dr. Gamble from the program spoke and wanted to thank Ms. Barrett on her guidance and wanting to turn the program around for the nursing students. The program mentioned that they had staff that were not committed to the program, and they are changing part of that program with teachers that can work on nights and weekends. They are holding the staff accountable in showing up for the assignment to teach the curriculum for the program.

Mr. Dierking asked if Ms. Barrett anticipates an updating report for the February meeting? Ms. Barrett replied she would probably not have one and would have to speak to Ms. Yamaguchi.

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

III. Pacific College, Cerritos, Vocational Nursing Program

Ms. Barrett shared her submitted report recommending rescinding the pattern of admission. She relayed additional information gleaned during a recent site visit, identifying four violations. The program has addressed and corrected three of them with one remaining unresolved. The program has been given until January 13, 2025, to correct the other item. There are other active complaints which are under review and Ms. Barrett will have an update in the next meeting.

Dr. Gamble from the program spoke, advising they moved furniture around so the Program Director has a locked file cabinet and a chair. They have also made room in one of the classrooms to accommodate more space for the students. Dr. Gamble stated when Ms. Barrett was on campus the program had just moved and they were still unpacking items from the move.

Motion: To approve the report and adopt the NEC recommendations.

Motion/Second: Mr. Hill/ Ms. Moore.

Board Discussion: Dr. Mountain asked Dr. Gamble what it cost for a student to attend the school. Dr. Gamble replied approximately \$34,000. Dr. Gamble advised most students get an Associate of Science degree in the vocational nursing program which is approximately \$38,000. Dr. Mountain mentioned for \$38,000 she would expect quite a lot as a student for a vocational nursing license which does not make a lot of money.

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

Agenda Item 8 Executive Officer’s Report.

A. Update, Discussion and Possible Actions.

Ms. Yamaguchi presented Mark Ito with his 25-year state service award.

- I. Review and Adoption of 2025-2030 Strategic Plan. Ms. Yamaguchi expressed her appreciation to staff and the board members for their involvement. Ms. Yamaguchi stated she felt the Board will have a strong Strategic Plan in place for the next few years.

Motion: To approve the 2025 – 2030 Strategic Plan.

Motion/Second: Mr. Dierking / Ms. Moore.

Board Discussion: None

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

II. Board Meeting Logistics 2026 (Board Meeting Dates). Ms. Yamaguchi shared an update on the Board’s calendar for 2026. She discussed the board usually has four Board Meetings per year, but statute requires only two meetings per year. Ms. Yamaguchi discussed the option of reducing meetings to three times per year, possibly splitting locations between Northern and Southern California. She advised having meetings in Southern California incur significantly greater cost which would be difficult during the current budgetary environment.

Motion: To approve the Board Meeting Logistics 2026 (Board Meeting Dates).

Motion/Second: Ms. Sonson / Ms. Moore.

Board Discussion: Dr. Mountain asked if there is an advantage to only have two meeting a year other than cost savings. Ms. Yamaguchi answered no.

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes

Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

III. Board Meeting Training Day Survey. Ms. Yamaguchi sought members' input on items for their future training days. She reminded the Board that there was a survey in the packet, and would appreciate any input by the first week of December.

IV. Mandatory Curriculum Hours. Ms. Yamaguchi talked about the curriculum hours and whether there will be an update on the mandatory hours needed or if they will be changing. Currently all the programs/schools are compliant at this time.

V. Ms. Yamaguchi shared information about our board's transition to NURSYS for license verifications. The staff submitted the contracts for approval. Ms. Yamaguchi stated she is still hopeful to go-live by January 1, 2025.

VI. Report on Board's Public Comment on Respiratory Care Board Proposed Rulemaking. Ms. Yamaguchi stated she wanted to mention this in her Executive Officer Report but will also be discussed in the Legislation and Regulations report also. She advised the comment period for RCB has closed and there has not been a follow up meeting scheduled.

VII. Ms. Yamaguchi shared there is no update on Narcan Declaratory Decision Process nor any new complaints. She advised this issue may need to be referred to the Department of Corrections to see how their policies and procedures are being interpreted so licensees are following the correct protocol.

VIII. Interim Action: Informal Letter of Guidance. Ms. Yamaguchi shared that the Board was contacted by an attorney for a conservatorship. The attorney stated they obtained a court order to administer medication to a patient and wanted to know if the Board would hold the LVN harmless. At this point no further correspondence was received from the attorney, so no action was

necessary at this time

Board Discussion for Agenda Items 8.A.III - VIII: None

Public Comment for Agenda Items 8.A.III - VIII: None

- B. Dr. Mountain offered to answer any questions from the Executive Committee Report. No questions were received.

Board Discussion: None.

Public Comment: None.

Agenda Item 9 Licensing and Evaluations

- A. Ms. Brown shared since the last Board Meeting, she filled two Program Technician II vacancies. Ms. Brown stated she has an Associate Governmental Program Analyst position for which she is in the process of hiring. Ms. Brown gave an update to the Board's phone system via the Microsoft Teams phone migration. She advised DCA is working toward improving the new system which is expected to add more functionality and data tracking.

Board Discussion: None

Public Comment: None.

Agenda Item 10 Legislative and Regulations

- A. Ms. Carpenter provided an overview of the three committee meetings which occurred since the last board meeting. At the August Board Meeting the Board delegated authority to this committee to review and approve BVNPT's official comments to the Respiratory Care Board's (RCB) rulemaking Ms. Yamaguchi reported on the final status of the Board's Sunset Bill, and other legislation monitored this season. She also reported on the status of the Board's work on updating the regulations guiding the LVN and PT schools. She advised the NECs and Regulations Counsel Kristy Schieldge have been working through that very large project. Ms. Yamaguchi also shared the status of the Board's 2025 Rulemaking Calendar which was reviewed at today's meeting. Ms. Yamaguchi provided a status report on the Board's work regarding the regarding the Respiratory Care Board's proposed rulemaking, defining basic tasks and services, and the upcoming RCB meeting on October 14. The Committee decided to set a Legislative and Regulations Committee Meeting on October 2, 2024, to review and approve the language and the accompanying memo and to make it a public meeting for the

purpose of inviting public comment. The committee discussed and approved a letter and reviewed the recommended amendments to RCB’s proposed modified regulatory language to send to RCB for its October 14 Board Meeting, and authorized Ms. Yamaguchi and Dr. Mountain to speak on behalf of the Board. The committee reconvened on October 28, 2024. The Committee discussed and approved a newer revised letter and reviewed the recommended amendments to RCB’s proposed modified regulatory language to send to RCB for the fifteen-day comment period on their proposed modified text. At today’s meeting, the committee requested the Board ratify and approve the committee’s actions.

Motion: To ratify and approve the Legislative and Regulations Committee Report and the communication with the RCB

Motion/Second: This motion originated in committee; therefore, the motion required no movement or second.

Board Discussion: None.

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

B. Rulemaking Update, Discussion and Possible Actions.

I. Update on Pending Regulations

a. Ms. Yamaguchi shared an update that the Board needed to correct a typographical error referencing the delegation authority from the “Executive Office” to the correct form “Executive Officer.”

b. Development of Proposed Regulations to Amend Existing School Approval Standards -- California Code of Regulations, Title 16, Division 25, Chapter 1, Article 5 (commencing with section 2525) and Chapter 2, Article 5 - (commencing

with section 2580). Ms. Yamaguchi updated the Education Division continues to work on developing proposed regulations to amend existing school approval standards. Ms. Yamaguchi advised she hoped to have the draft language for the for the February Board Meeting.

II. Discussion and Possible Action to approve the 2025 Rulemaking Calendar. Ms. Yamaguchi shared that the Calendar included an item to approve the school approval process from the language in the Sunset Bill. Another proposed item is to implement the cite and fine authority for our schools.

Motion: To approve the 2025 Rulemaking Calendar.

Motion/Second: Mr. Hill / Ms. Carpenter.

Board Discussion: None.

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

Agenda Item 11 Enforcement

A. Ms. Wood shared information regarding the Enforcement Division Report. Starting with the next Board Meeting, there will be separate reports presented by the Enforcement Chief and the Supervising Special Investigator. This change will provide more detailed information and will allow the Board Members to provide input for each division on business processes and performance measures.

Board Discussion:

Mr. Dierking asked if Special Investigators will be separate from Enforcement? Ms. Wood replied that was correct.

Public Comment: None.

B. In Mr. Maxey's absence, Ms. Moore provided an update on the Enforcement Committee Reports. Ms. Moore highlighted the enforcement cost savings as discussed in prior board meetings which included reclassifying positions within the Licensee & Applicant Case Review Unit from Staff Service Analysts to Program Technicians and turning some Staff Services Manager and Associate Governmental Program Analyst positions into Special Investigators. The revised Disciplinary Guidelines have been published.

Board Discussion: None.

Public Comment: None.

Agenda Item 12 Psychiatric Technicians Ad-hoc Committee

Mr. Hill shared a summary of the prior committee meeting including a discussion on outreach, job training, and strategic plan review. Mr. Hill advised the committee members will continue to reach out to stakeholders to learn information in preparation for a survey. Mr. Hill went into detail about the conversation with the California Association of Psychiatric Technicians (CAPT) for the Psychiatric Technician and looks forward to more discussions with CAPT.

Board Discussion: None.

Public Comment: None.

Agenda Item 13 Public Comment on Items Not on the Agenda

No public comment received.

Mr. Dierking expressed his appreciation for all the hard work from the BVNPT staff. Dr. Mountain agreed.

Agenda Item 14 Suggestions for Future Agenda Items

None received.

Board Discussion: None.

Public Comment: None.

Agenda Item 15 Closed Session

Motion: To retire to closed session and not reconvene in open session. The meeting will adjourn at the completion of closed session.

Motion/Second: Mr. Dierking/Ms. Moore

Board Discussion: None.

Public Comment: None.

Member Name	Vote
Dr. Mountain	Yes
Mr. Dierking	Yes
Ms. Guzman	Yes
Ms. Carpenter	Yes
Ms. Sonson	Yes
Ms. Moore	Yes
Mr. Hill	Yes

Motion carried.

Agenda Item 15 Adjourn Meeting

The open session was completed, and the meeting was adjourned without returning to open session at approximately 11:24 a.m.

Prepared by: _____ Date: _____

Elaine Yamaguchi
Executive Officer

Approved by: _____ Date: _____

Dr. Carel Mountain, Education Member
Board President