



BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY • GAVIN NEWSOM, GOVERNOR
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DATE	November 6, 2025
TO	Board members
REVIEWED BY	Cindy Fairchild EdD, MSN, RN Nursing Education Consultant (NEC)
PREPARED BY	Judith D. McLeod DNP, CPNP, RN Supervising Nursing Education Consultant (SNEC)
SUBJECT	Report of Continued Approval Process; Request for Removal from List of Approved Schools
PROGRAM	Smith Chason School of Nursing Vocational Nursing Program (Program) (Program Director: Kristy Biber, Ontario, San Bernardino County, Private)

Please note: Board Nursing Education Consultants make recommendations. The recommendations are forwarded to the Education and Practice Committee for review and recommendation, or to the Executive Officer or full Board for action.

PROGRAM REQUEST:

Continued Program Approval

Removal from the list of approved schools on December 21, 2025.

BACKGROUND:

On February 16, 2024, the Program was placed on provisional approval due to multiple violations. The Program has demonstrated corrections of nine violations noted in the report from the February 2024 Board meeting.

On November 22, 2024, the Program Director informed the Board that the Smith Chason School of Nursing Vocational Nursing Program would be closing after the graduation of the last class of students on December 20, 2025.

On August 5, 2025, the Program Director submitted a Form 55M-15 (New 04/2022) with supporting documents for review and the comprehensive program review. A site visit was conducted on September 4, 2025. The Program was reviewed to determine compliance with Article 5 of California Code of Regulations, Title 16.

STAFF ANALYSIS:

The Program demonstrated compliance with Article 5 of the California Code of Regulations, Title 16 except for the six violations that were identified.

The Program's average annual NCLEX-PN® pass rates for first-time candidates have remained compliant for eight consecutive quarters (October 2023 through September 2025).

The NEC reviewed and analyzed the documents provided by the Program Director to verify adequate resources including, clinical facilities and classrooms to accommodate the students' learning needs and ability to meet the Program's approved objectives.

The Smith Chason School of Nursing registrar will be the custodian of records for the vocational nursing program.

STAFF RECOMMENDATIONS:

1. Grant the Smith Chason School of Nursing Vocational Nursing Program continued approval on a provisional basis beginning August 31, 2025, and issue a certificate accordingly.
2. Approve the Program's request to be removed from the approved program list, effective December 21, 2025.
3. Require the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Continue to provide a maximum of ten students for each instructor. The California Code of Regulations, Title 16, Section 2534(d) states: "for supervision of clinical experience, there shall be a maximum of 15 students for each instructor." Recommendation of one instructor for a maximum of ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
2. Notify the NEC in the event a current class is displaced from clinical sites.
3. Continue the Program's requirement to comply with all of the approval standards in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code, Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
4. Any material changes in circumstances affecting any information contained in the documents submitted by the Program to the Board, require the Program to notify the NEC immediately, in writing, per California Code of Regulations, Title 16, Section 2526(g).

Continuing Approval Survey

In accordance with Section 2883 of the California Business and Professions Code, it is the Board's duty, through an official representative, to inspect or review all schools of vocational nursing in California. Written reports of the representatives' visit, or inspection, shall be made to the Board. Such inspections determine Program compliance with Article 5 of the California Code of Regulations, Title 16.

Smith Chason School of Nursing Vocational Nursing Program was reviewed to determine compliance with Article 5 of the California Code of Regulations, Title 16. The findings are seen within the table below. Six violations were identified.

ARTICLE 5 – SCHOOLS OF VOCATIONAL NURSING	VIOLATIONS
2526. Procedure for Approval	
1-4 Program Application Information	
5 Disciplinary History	
6 Organizational Chart	
7 Geographic Narrative	
8 Philosophy of Program	
9 Conceptual Framework	
10 Clinical Facility Placement	
11 Terminal Objectives	
12 Course Outlines for Each Course	
13 Instructional Plan	
14 Daily Lesson Plans	
15 Evaluation Methodology for Curriculum	
16 Verification of Faculty Qualifications	
17 Evaluation Methodology for Clinical Facilities	
18 Admission Criteria	
19 Screening and Selection Criteria	
20 Student Services List	
21 Number of Students	
22 Evaluation Methodology for Student Progress	

23 Remediation	<u>X</u>
24 Attendance Policy	
25 Grievance Policy	
26 Required Notices (Contacting Board, Grievance Policy, credit granting, a list of approved clinical facilities)	
27 Credit Granting	
28 Transfer Credit	<u>X</u>
29 Competency Based Credit	
30 Program Resources	
31 Faculty Meeting Minutes	
32 Education Equivalency (High School Graduation)	
33 Program Hours	
34 Preceptorship	
35 BPPE Approval (Private School Only)	
36 Fee Reduction request (if applicable)	
2527 Reports	<u>X</u>
2529. Faculty Qualifications	
2530. General Requirements	<u>XXX</u>
2532. Curriculum Hours	
2533. Curriculum Content	
2534. Clinical Experience	
2535. Credit for Previous Education and Experience	

RELEVANT PROGRAM ELEMENTS

Enrollment

California Code of Regulations, Title 16, Section 2530(k) states:

The program shall have prior Board approval to increase the number of students per class and/or increase the frequency of admission of classes. Criteria to evaluate a school's request to increase the number of students per class and/or increase the frequency of class admissions include but are not limited to: (1) Sufficient program resources as specified in Section

- 2530(a). (2) Adequacy of clinical experience as specified in Section 2534.
- (3) Licensure examination pass rates as specified in Section 2530(l).

The Program is approved to offer a 15-month full-time day and evening classes. BVNPT approval is required prior to the admission of each class.

The following table represents current student enrollment based on current class starts and completion dates. The table indicates a maximum enrollment of 8 students for the period September 2024 through December 2025.

ENROLLMENT DATA TABLE

Class Start Dates	Class Completion Dates	Number of Students Admitted	Number of Students Current	Number of Graduated	Total Enrolled
6/24 *(9/25)		30	17		17
9/24 *(12/25)		10			17+8=25
	9/25 (6/24)			-17	25-17=8

*Indicates projected graduation date

Licensing Examination Statistics

California Code of Regulations, Title 16, Section 2530(l) states:

The program shall maintain a yearly average minimum pass rate on the licensure examination that does not fall below 10 percentage points of the state average pass rate for first time candidates of approved vocational nursing schools for the same period.

The following statistics, furnished by Pearson Vue and published by the National Council of State Boards of Nursing as “Jurisdictional Summary of All First-Time Candidates Educated in Member Board Jurisdiction,” for the period October 2023 through September 2025, specify the pass percentage rate for graduates of the Program on the National Council Licensure Examination for Practical/Vocational Nurses (NCLEX-PN®) and the variance from the state average annual pass rates.

NCLEX-PN® LICENSURE EXAMINATION DATA

Quarterly Statistics					Annual Statistics		
Quarter	# Candidates in Quarter	# Passed in Quarter	% Passed in Quarter	State Quarterly Pass Rate	Program Average Annual Pass Rate	State Average Annual Pass Rate CCR §2530(l)	Variance from State Average Annual Pass Rate
Oct-Dec 2023	16	15	93%	85%	83%	81%	+2
Jan-Mar 2024	19	18	95%	87%	89%	86%	+3
Apr-Jun 2024	15	12	80%	85%	86%	85%	+1
Jul-Sep 2024	27	14	52%	83%	77%	85%	-8
Oct-Dec 2024	39	32	82%	81%	76%	84%	-8
Jan-Mar 2025	29	23	79%	82%	74%	83%	-9
Apr-Jun 2025	2	2	100%	81%	73%	82%	-9
Jul-Sep 2025	24	19	79%	81%	81%	81%	0

*The Annual Pass Rate changes every quarter. It is calculated by dividing the number of candidates who passed during the current and previous three quarters by the number of candidates who tested during the same period. If no data is available for the relevant period, the statistic is carried over from the last quarter for which data is available.

Based on the most current data available (July – September 2025), the Program’s average annual pass rate is 81 percent. The California average annual pass rate for graduates from approved vocational nursing programs who took the NCLEX-PN® for the first time during the same period is 81 percent. The average annual pass rate for the Program is at the state average annual pass rate.

Faculty and Facilities

California Code of Regulations, Title 16, Section 2534(d) states:

For supervision of clinical experience, there shall be a maximum of 15 students for each instructor.

The current number of approved faculty totals 17, including the Program Director. The Program Director has 90 percent administrative duties and 10 percent teaching responsibilities. Of the total faculty, 15 are designated to teach clinical. Based upon a maximum proposed enrollment of eight students, one instructor is required for clinical supervision. The utilization of faculty at clinical facilities is such that clinical instruction is covered adequately.

California Code of Regulations, Title 16, Section 2534(b) states:

Schools shall have clinical facilities adequate as to number, type, and variety of patients treated, to provide clinical experience for all students in the areas specified by Section 2533. There must be available for student

assignment, an adequate daily census of patients to afford a variety of clinical experiences consistent with competency-based objectives and theory being taught. Clinical objectives which students are expected to master shall be posted on patient care units utilized for clinical experience.

Submitted documentation indicates the Program has sufficient clinical facilities to afford the number, type and variety of patients that will provide clinical experience consistent with Board-approved competency-based objectives and theory being taught for current student enrollment.

Program Inspection

On September 4, 2025, the Nursing Education Consultant conducted an announced program inspection of Smith Chason School of Nursing, Ontario, Vocational Nursing Program.

Campus Description

The Program is offered within a clean, maintained building and there are ample parking spaces for the students. The campus contains three classrooms, one with 35 student seats, one with 32 student seats and one with 45 students seats, all with a whiteboard with projector, and a faculty desk with computer. The Program has computers available for 30 students for proctored testing. There are available reference books for students to utilize in the student services office. There is an available online library for students to utilize. The skills lab is well stocked and contains a sink and three patient care units with four full adult manikins, a pediatric manikin and several infant manikins. There are sufficient supplies for students for all skills needs.

Interview with Faculty

An interview was conducted with three faculty. The instructors had been teaching in the Program from one to two years. All instructors were happy with the Program and felt that they had support from the Program Director. The faculty members denied any concerns stating they work well as a team and were supportive of each other to ensure best practices in teaching were implemented. The thing they liked best about the Program the support they give each other. The instructors knew where the instructional plan was housed and presented lesson plans based on the textbook. The faculty were able to verbalize the attendance policy and process for make-up hours. In addition, they explained the remediation policy and process. The faculty was unsure about the requirement for attendance at faculty meetings and how often faculty meetings were held.

Interview with Students

The interview consisted of 17 term five students and four term four students. Most students agreed they would recommend the Program to family members or friends, although a few of the term five students were reluctant because of the way the changes in the school status have been handled. Students stated the best part of the Program was the direct-patient care clinical experience and support of instructors. The program does online theory, and the students stated they liked online theory as they had support from the faculty during class and the faculty created opportunities to interact with classmates. They felt all instructors were very supportive of them for their success. Skills lab hours are conducted on campus in small groups. Students stated clinical hours are completed at direct-patient care settings. According to the students, clinical make-up hours are completed in clinical sites.

Interview with Program Director

A discussion with the Program Director took place at the end of the day. All elements of the site inspection were addressed, and the Program Director verbalized understanding of the violations identified. The Program Director stated her plan of correction and timeframe when she would have the plan to the BVNPT.

Violations

California Code of Regulations, Title 16, Section 2526(i)(1) requires six months before the date of approval expiration, an institution, as a condition for the continued approval of a postsecondary school or educational program offering a course of instruction in vocational nursing, to submit a completed "Continuing Approval Application for a Vocational Nursing School or Program," Form 55M-15 (New 02/2024).

Violation #1

Form 55M-15, at Section 23 on page 7: Remediation requires the institution to submit the remediation policy. Submit a copy of completed remediation forms or documentation of remediation for each student: (a) currently in remediation (b) previously in remediation during any time over the past four years; (c) or a document stating that there are no students on remediation for the program.

Violation: The remediation forms were not indicative of the reasons for the remediation and what the students needed to do to complete remediation. Some remediation forms were well done, but most lacked reasons, objectives and follow-up.

Status: The violation is **not** corrected.

Violation #2

Form 55M-15, at Section 28 on page 8: Transfer of Credit requires a program to submit documentation for each new cohort (since the last approval) verifying eligible students received or were denied transfer credit per 16 CCR 2535 for the following:

- (1) Approved vocational or practical nursing courses.
- (2) Approved registered nursing courses.
- (3) Approved psychiatric technician courses.
- (4) Armed services nursing courses.
- (5) Certified nurse assistant courses.
- (6) Other courses the school determines are equivalent to courses in the program.

The documentation must include the student's name, term/semester, student identification number, the status of the credit (approved/denied), and signature/date from the student and Program Director.

Violation: The Program had given transfer of credit to some students but not others. One student did not receive financial credit for her Certified Nursing Assistant (CNA) education.

Status: The violation is corrected.

On October 1, 2025, the Program Director submitted documentation that the Program had provided credit, though financial reimbursement, to the student who had not received previous credit for the CNA.

Violation #3

California Code of Regulations, Title 16, Section 2527(b) states:

A school shall report to the Board within ten days of the termination of a faculty member.

Violation: During the site visit on September 4, 2025, it was noted that multiple faculty members were neither reported on the faculty roster nor had the nursing education consultant (NEC) been notified if they were terminated. It was difficult to determine the accuracy of the faculty list for the institution.

Status: The violation is corrected.

On October 1, 2025, the Program Director send an updated, correct faculty roster for the Program and a plan for informing the NEC when faculty transfer or leave the program.

Violation #4

California Code of Regulations, Title 16, Section 2530(b) states:

Regular faculty meetings shall be held. Minutes shall be available to the Board's representative.

Violation: According to the Program Director, the Program conducts a faculty meeting every month. The methodology was produced by the Program Director stated the faculty meetings were monthly, but minutes for the last 18 months were missing meeting for three months during that time. When interviewed, the faculty stated three different requirements for faculty meetings and no one was sure what the actual methodology was for the meetings.

Status: The violation is corrected.

On October 1, 2025, the Program Director sent an updated methodology for faculty meetings and faculty meeting minutes from September to show that the methodology was reviewed with the faculty.

Violation #5

California Code of Regulations, Title 16, Section 2530(e) states:

Each instructor shall have a daily lesson plan which correlates the theory and practice offered to the student. A copy of this plan shall be available to the director.

Violation: During an interview with the faculty during the unannounced site visit, the faculty noted that they used the instructional plan to follow in class and were not consistently using lesson plans. Although the administration shared a binder of lesson plans, they faculty stated they had not received any new or updated lesson plans from the Program Director or designee.

Status: The violation is **not** corrected.

Required Action: Develop and submit to the Board:

Violation #6

California Code of Regulations, Title 16, Section 2530(h)(2) states:

Each school shall have an attendance policy approved by the Board. The policy shall include but not be limited to, criteria for attendance and the specific course objectives for which make-up time is required. Acceptable methods for make-up include:

(1) Theory: case studies, independent study, written examination, attendance at seminars or workshops, auto-tutorial laboratory, and research reports.

(2) Clinical: performance evaluation in skills laboratory or additional time in the clinical area with clients/patients.

Violation: During the site visit on September 4, 2025, both faculty and students noted that students were receiving written assignments to make-up clinical

performance. The make-up form for theory and clinical are not completed correctly with measurable objectives for the students.

Status: The violation is **not** corrected.

ATTACHMENTS:

Attachment A: Program History

Attachment B: Smith Chason School of Nursing Photos

Agenda Item 6.B.I.

Attachment A

SMITH CHASON SCHOOL OF NURSING VOCATIONAL NURSING PROGRAM

Program History

- On January 4, 2009, the Executive Officer approved the West Coast Ultrasound Institute, Ontario's request to begin a vocational nursing program with an initial class of 20 students on January 19, 2009, only. The Program curriculum was approved for 1546 hours, including 588 theory and 958 clinical hours.
- On November 17 – 18, 2009, the assigned Nursing Education Consultant completed an onsite inspection of the Program to determine compliance with Article 5 of the California Code of Regulations. Three violations were identified.
- On December 2, 2009, the Executive Officer approved initial full accreditation for the West Coast Ultrasound Institute, Ontario, Vocational Nursing Program for the period of December 2, 2009, through December 1, 2013, and approved the Program request to admit an evening class of 30 students, plus three alternates, on January 6, 2010, only, to replace the class graduating on January 4, 2009. The proposed class is expected to graduate on December 23, 2010, and approved the Program's request to admit an additional day class of 30 students, plus three alternates, on January 6, 2010, only. The proposed class is expected to graduate on December 23, 2010.
- On January 6, 2011, a notice of violation was sent to the Program related to the start of an unapproved class. The Program is required to submit a plan to prevent future occurrences by January 21, 2011.
- On January 12, 2011, the Board received the required documents.
- On January 25, 2011, the Executive Officer approved the Program's request to admit a full-time evening class of 20 students on January 31, 2011, and graduating January 30, 2012, only, to replace students that graduated December 23, 2010; and required the Program to continue to obtain Board approval prior to the admission of each class.
- On June 7, 2011, the Executive Officer approved the Program's request to admit a full-time day class of 20 students on July 5, 2011, and graduating June 25, 2012, only, to replace students that graduated on June 24, 2011 and approved the Program's request to start a 15-month class with 30 students on July 5, 2011 and graduate December 21, 2012, utilizing the previously approved Program curriculum for 1546 hours, including 588 theory and 958 clinical hours and required the Program to submit a new Instructional Plan consistent with the

revised curriculum for the new 15-month Program by June 30, 2011 and required the Program to submit a written report related to the Program's plan to decrease attrition rates no later than June 30, 2011 and required the Program to obtain Board approval prior to the admission of each class.

- On July 6, 2011, the Program submitted a written plan to decrease attrition rates and improve the instructional plan for the 15-month Program.
- On November 21, 2011, the Executive Officer approved West Coast Ultrasound Institute, Ontario, Vocational Nursing Program's request to admit 30 students with three alternates into a 15-month class commencing on January 4, 2012, only. Graduation is scheduled for March 24, 2013, and required the Program to obtain Board approval prior to the admission of each class.
- On April 16, 2012, the Executive Officer approved West Coast Ultrasound Institute, Ontario, Vocational Nursing Program's request to admit 30 students into a 15-month class commencing on April 17, 2012, only, graduating on July 2, 2013, and required the Program to obtain Board approval prior to the admission of each class.
- On June 22, 2012, the Executive Officer approved West Coast Ultrasound Institute, Ontario, Vocational Nursing Program's request to admit 30 students into a 15-month class commencing on July 16, 2012, only, and graduating on October 15, 2013, to replace students scheduled to graduate on June 25, 2012, and continued the Program's requirement to obtain Board approval prior to the admission of each class.
- On October 10, 2012, the Executive Officer approved West Coast Ultrasound Institute, Ontario, Vocational Nursing Program's request to admit 30 students into a 15-month evening class commencing on October 11, 2012, only, and graduating on January 2, 2014 to replace students that graduated on September 23, 2012 and approved the Program to admit 30 students into its 15-month day class commencing on January 7, 2013 and graduating on April 3, 2014, only and required the Program to continue the Program's requirement to obtain Board approval prior to the admission of each class.
- On April 15, 2013, the Executive Officer approved West Coast Ultrasound Institute, Ontario, Vocational Nursing Program's request to admit 30 students into a 15-month evening class, July 1, 2013, only, graduating September 30, 2014, to replace students that graduated on March 24, 2013. and required the Program to continue to obtain Board approval prior to the admission of each class.
- On August 27, 2013, the Board approved West Coast Ultrasound Institute, Ontario, Vocational Nursing Program's request to admit 30 students into a 15 month evening class on September 30, 2013 only, graduating on December 21, 2014 to replace students that graduated on July 2, 2013 and approved the

Program to admit 30 students into its 15 month day class on January 2, 2014; only, graduating on March 26, 2015 to replace students that will graduate on October 15, 2013 and continue the Program's requirement to obtain Board approval prior to the admission of each class.

- On October 22, 2013, The Board approved continue full approval of the West Coast Ultrasound Institute, Ontario, Vocational Nursing Program for the four-year period from December 2, 2013, through September 1, 2017, and issued a certificate accordingly and continue the Program's requirement to obtain Board approval prior to the admission of each class.
- On April 10, 2014, the Executive Officer approved West Coast Ultrasound Institute, Ontario, Vocational Nursing Program's request to admit a full-time evening class of 30 students on April 14, 2014, graduating on June 28, 2015, to replace students who graduated on April 3, 2014 and approved the Program's request for a pattern of admission to replace graduating classes, only, with the following stipulations: (a) No additional classes are added to the Program's pattern of admission without prior Board approval. The current pattern of admission includes full-time classes of 30 students per year admitting in April (evening class), June (evening Class), October (Evening class) and December (Day Class), (b) The Program Director documents that adequate resources, i.e. faculty and facilities, are available to support each admitted class of students; and, (c) The Program maintains an average annual pass rate that is compliant with California Code of Regulations, Title 16, Section 2530(I).
- On November 2, 2017, the Executive Officer rendered the following decision:
 1. Continued full approval of the West Coast Ultrasound Institute, Ontario, Vocational Nursing Program for the period of September 1, 2017, through August 31, 2021, and issued a certificate accordingly.
 2. Continued approval of the Program's current pattern of admission, with the following stipulations:
 - a. No additional classes are added to the Program's pattern of admission without prior Board approval. The Program's pattern of admission will include admission of four full-time classes of 30 students every calendar year.
 - b. The Program Director documents that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. The Program maintains an average annual pass rate that is compliant with of the California Code of Regulations, Title 16, Section 2530(I).
- On July 27, 2020, a new Program Director was approved.

- On July 1, 2021, the West Coast Ultrasound Institute, Ontario changed their name to Smith Chason School of Nursing, Ontario.
- On August 24, 2021, the Executive Officer rendered the following decisions:
 1. Granted continued full approval for the Smith Chason Ontario School of Nursing Vocational Nursing Program for a four-year period beginning August 31, 2021, and issued a certificate accordingly.
 2. Approved the admission of an additional full-time day class of 30 students two times a year to the pattern of admission which will commence in October 2021 and June 2022.
 3. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. The Program Director has a plan to correct the violation by submitting remediation examples to the NEC to show evidence of compliance with the remediation plans by November 1, 2021.
 2. Notify the NEC in the event a current class is displaced from clinical sites.
 3. Continue to require the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using forms provided by the BVNPT, no later than two months prior to the requested start date for the class.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Maintain an average annual pass rate that is compliant with of the California Code of Regulations, Title 16, Section 2530(l).
 4. Comply with all approval standards in Article 4 of the Vocational Nursing Practice Act, commencing at California Business and Professions Code Section 2880, and Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
- On October 15, 2021, the violation from August 2021 was corrected.
 - On October 20, 2021, a new Program Director was approved.
 - On June 6, 2022, a new Program Director was approved.
 - On January 24, 2023, a new Program Director was approved.
 - On July 3, 2023, a new Program Director was approved.

- On October 4, 2023, a new Program Director was approved.
- On February 16, 2024, the Board rendered the following decisions:
 1. Placed the Smith Chason School of Nursing, Ontario, Vocational Nursing Program on provisional approval for two years starting February 16, 2024.
 1. Rescinded the Program's pattern of admission and required the Program to request each class admission, replacing graduating classes only.
 3. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. The Program will correct the outstanding violations by April 1, 2024.
2. Required the Program to submit a comprehensive analysis report in six months, with a submission date no later than August 1, 2024, in twelve months with a submission date no later than February 1, 2025, and in nineteen months but no later than September 1, 2025. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

a. Terminal Objectives

b. Evaluation of Current Curriculum including:

- 1) Instructional Plan
- 2) Daily Lesson Plans for each Term

c. Student Policies and any policy changes including:

- 1) Admission Criteria
- 2) Screening and Selection Criteria
- 3) Attendance Policy
- 4) Remediation and Make-up Policy
- 5) Evaluation Methodology for Student Progress including evaluation of clinical practice
- 6) Credit Granting Policy

d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.

- e. Faculty Meeting Methodology
 - f. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.
 - g. A list of students in each cohort including their start and end dates and if in a day or evening class.
3. Admit no additional classes without prior approval by the Board.
 4. Required the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with the California Code of Regulations, Title 16, Section 2530(l).
 5. Provide a maximum of ten students for each instructor. The California Code of Regulations, Title 16, Section 2534(d) states: “for supervision of clinical experience, there shall be a maximum of 15 students for each instructor.” Recommendation of one instructor for a maximum of ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
 6. Notify the NEC in the event a current class is displaced from clinical sites.
 7. Continued the Program’s requirement to demonstrate incremental progress in correcting the violations and providing required documentation of resources. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program’s approval.
 8. Continued the Program’s requirement to comply with all of the approval standards in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code, Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.

- On March 19, 2024, the Executive Officer rendered the following decisions:
 - 1) Approved the Program's request to admit a full-time evening class of 30 students to commence on April 1, 2024, with a graduation date of June 21, 2025, to replace the class that graduated on March 24, 2024.
 - 2) Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Required the Program to submit a comprehensive analysis report in six months, with a submission date no later than August 1, 2024, in twelve months with a submission date no later than February 1, 2025, and in nineteen months but no later than September 1, 2025. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.
 - a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1) Instructional Plan
 - 2) Daily Lesson Plans for each Term
 - c. Student Policies and any Admission Criteria policy changes including:
 - 1) Screening and Selection Criteria
 - 2) Attendance Policy
 - 3) Remediation and Make-up Policy
 - 4) Evaluation Methodology for Student Progress, including evaluation of clinical practice.
 - 5) Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
 - e. Faculty Meeting Methodology
 - f. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.
 - g. A list of students in each cohort including their start and end dates and if in a day or evening class.

5. Admit no additional classes without prior approval by the Board.
 6. Required the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.
 - b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with the California Code of Regulations, Title 16, Section 2530(l).
 7. Provide a maximum of ten students for each instructor. The California Code of Regulations, Title 16, Section 2534(d) states: “for supervision of clinical experience, there shall be a maximum of 15 students for each instructor.” Recommendation of one instructor for a maximum of ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
 8. Notify the NEC in the event a current class is displaced from clinical sites.
 9. Continued the Program’s requirement to comply with all of the approval standards in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code, Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
 10. Continued the Program’s requirement to demonstrate incremental progress in correcting the violations and providing required documentation of resources. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program’s approval.
- On August 1, 2024, the Comprehensive Program Evaluation was submitted.
 - On August 16, 2024, the Board rendered the following decisions:
 1. Approved the Program’s request to admit a full-time evening class of 30 students to commence on September 30, 2024, with a graduation date of December 21, 2025, to replace the class that graduated on June 23, 2024.
 2. Required the Program to comply with all requirements listed below.

PROGRAM REQUIREMENTS:

1. Required the Program to submit a comprehensive analysis report in seven months, with a submission date no later than February 1, 2025, and in thirteen

months but no later than September 1, 2025. The report must include a comprehensive analysis of the Program, timeline for implementation, and the effect of employed interventions. The following elements must be addressed in the analysis.

- a. Terminal Objectives
 - b. Evaluation of Current Curriculum including:
 - 1) Instructional Plan
 - 2) Daily Lesson Plans for each Term
 - c. Student Policies and any policy changes including:
 - 1) Admission Criteria
 - 2) Screening and Selection Criteria
 - 3) Attendance Policy
 - 4) Remediation and Make-up Policy
 - 5) Evaluation Methodology for Student Progress, including evaluation of clinical practice.
 - 6) Credit Granting Policy
 - d. Evaluations of approved clinical facilities which determine adequacy in number and variety of patients to accommodate current and projected student enrollment.
 - e. Faculty Meeting Methodology
 - f. Documentation of resources, including faculty and facilities, for all terms for all current cohorts.
 - g. A list of students in each cohort including their start and end dates and if in a day or evening class.
2. Admit no additional classes without prior approval by the Board.
 3. Required the Program, when requesting approval to admit students, to:
 - a. Submit all documentation in final form, using the forms provided by the NEC, no later than by the fifteenth day of the second month preceding the month of the Board meeting.

- b. Provide documentation that adequate resources, i.e., faculty and facilities, are available to support each admitted class of students.
 - c. Ensure that the Program maintains an average annual pass rate that is compliant with the California Code of Regulations, Title 16, Section 2530(l).
4. Provide a maximum of ten students for each instructor. The California Code of Regulations, Title 16, Section 2534(d) states: “for supervision of clinical experience, there shall be a maximum of 15 students for each instructor.” Recommendation of one instructor for a maximum of ten students in clinical experiences will enable more focused instruction and enhanced learning to closely monitor and evaluate the clinical performance of students.
 5. Notify the NEC in the event a current class is displaced from clinical sites.
 6. Continue the Program’s requirement to comply with all of the approval standards in Article 4 of the Vocational Nursing Practice Act, commencing with California Business and Professions Code, Section 2880, and in Article 5 of the California Code of Regulations, Title 16, commencing with Section 2525.
 7. Continue the Program’s requirement to demonstrate incremental progress in correcting the violations and providing required documentation of resources. If the Program fails to satisfactorily demonstrate incremental progress, the full Board may revoke the Program’s approval.
- On November 22, 2024, the Program informed the Board that the Program would be closing on December 21, 2025, after graduation of the last class of students.
 - On May 20, 2025, a new Program Director was approved.
 - On July 28, 2025, a new Program Director was approved.

Attachment B Smith Chason School of Nursing Photos



Front entrance of Smith Chason



Parking lot for student parking



Reception Area



Classroom 1 with tables and chairs

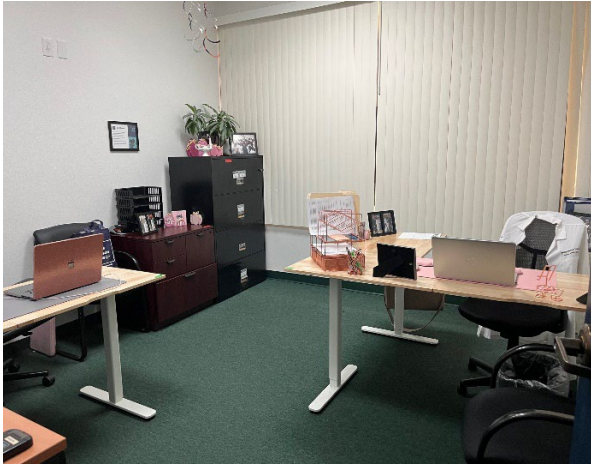


Classroom 1 with tables and chairs



Classroom 3 with tables and chairs

Attachment B Smith Chason School of Nursing Photos



Director's office with secure files



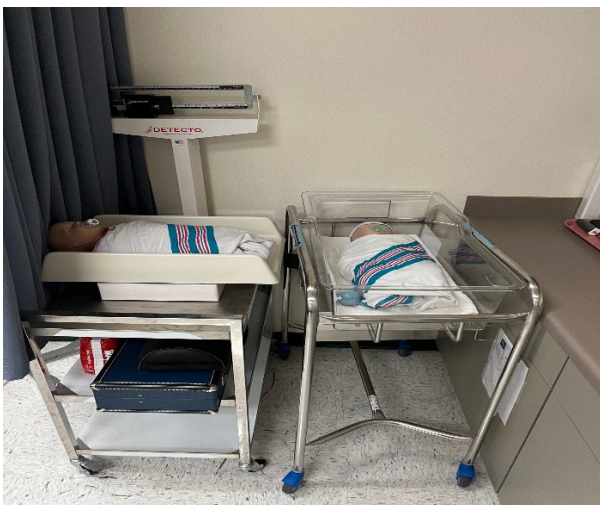
Student lounge with microwave



Skills lab with manikin in a bed



Skills lab with two manikins



Two infant manikins



Skills lab supplies

Attachment B Smith Chason School of Nursing Photos



Skills lab supplies



Child manikin lying on a bed



Skills lab supplies



Skills lab supplies



Skills lab supply room



Skills lab supply room